



**Louisiana's**  
Community & Technical Colleges  
*Changing Lives, Creating Futures*

## **Workforce Initiatives Manager – LED FastStart**

The Louisiana Community and Technical College System (LCTCS) invites applications for the position of **Workforce Initiatives Manager** with FastStart, Louisiana Economic Development. This position is located in Baton Rouge and reports to the Director of Workforce Initiatives, LED FastStart.

### **Position Summary:**

LED FastStart, Louisiana Economic Development's single-source, workforce solutions provider is building a world-class team to support Louisiana's workforce for new and expanding companies. Our primary focus is to assist companies in selection and training. We work with each company and develop and deliver customized training programs for their processes. We also develop innovative stackable certification programs designed to support high-priority industries in Louisiana. We are in partnership with the Louisiana Community and Technical College System (LCTCS) and Louisiana Workforce commission (LWC). Our commitment to our customers is 24/7 responsiveness through value added training materials and programs.

The Workforce Initiatives Manager will engage with industry and education stakeholders to identify gaps in the workforce development system and develop strategies to address them.

Responsibilities include conducting regional workforce analyses, defining priorities, collaborating with educational institutions to align offerings to regional needs, and developing strategies to build awareness of opportunities among students and influencers. The Workforce Initiatives Manager will also serve as an ambassador to expand work-based learning programs and innovative learning models across the state.

The Workforce Initiatives Manager will also serve as a subject matter expert for LED FastStart's curriculum development and training teams, assisting with new development and revisions to existing curriculums and conducting instructor certification programs.

The ideal candidate will have extensive management and training experience in manufacturing, software development or other technical field. Significant project management or operational experience in a high-performance environment is required. A history of leadership positions in educational institutions is strongly preferred.

LED FastStart training programs are offered to client companies on a 24/7 basis. The Workforce Initiatives Manager will be required to travel extensively throughout Louisiana and occasionally travel outside of Louisiana and the United States.

**Examples of Duties:**

- Conducting comprehensive regional workforce analyses, with an emphasis on the needs of small and medium-size enterprises
- Identifying opportunities to move the needle on critical workforce metrics
- Collaborating with industry representatives, regional and local economic development entities, regional Jump Start Teams, sector partnerships, workforce development boards, industry associations and other regional workforce contributors as well as statewide and national workforce stakeholders to develop innovative solutions to regional workforce challenges
- Building asset maps to identify and access potential funding and partnership resources
- Promoting work-based learning and innovative learning models throughout the state
- Serving as a subject matter expert and conducting instructor certification programs for LED FastStart curriculums

**Minimum Qualifications:**

- Bachelor's degree, preferably in a technical or educational field and minimum of five years management experience. Leadership experience in educational institutions preferred.
- Extensive technical industry experience (10+ years) with at least 5 years in training or management responsibilities may be substituted for the bachelor's requirement

**Physical & Environmental Requirements:**

- Ability to multi-task and coordinate activities to ensure timely delivery of work product.
- Ability to travel and drive own or other vehicle to various locations as needed.
- Ability to carry up to 20 pounds on an as needed basis.

**Additional Requirements:**

A valid Louisiana Driver's License  
Proof of motor vehicle insurance

**In accordance with LCTCS Policy #6:036, a criminal history check will be conducted on all new hires. LCTCS participates in the federal E-Verify system for identification and employment eligibility purposes.**

**Compensation:**

Compensation will be commensurate with education and work experience.

**Application Instructions:**

Applicants for this position should submit 1) a cover letter, 2) resume and 3) the names and contact information of three work-related references to:

Human Resources Specialist  
Louisiana Community and Technical College System  
265 S. Foster Drive  
Baton Rouge, LA 70806

or via email to [employment@lctcs.edu](mailto:employment@lctcs.edu).

Applications will be accepted until position is filled.

For more information about the Louisiana Community and Technical College System, visit [www.lctcs.edu](http://www.lctcs.edu). LCTCS is in partnership with Louisiana Economic Development FastStart and Louisiana Job Connection.