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## LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

**TO:** Dr. Monty Sullivan  
LCTCS President

**THROUGH:** Dr. René Cintrón   
Chief Academic Affairs Officer

**FROM:** Dr. Adrienne Fontenot  
Director of Adult Learning and Educational Programs

**SUBJECT:** Wording Utilized on the High School Equivalency Diploma

**DATE:** 5/2/18

**FOR BOARD ACTION:**

**Recommendation:** Staff recommends the Board approve the following wording utilized on the High School Equivalency diploma issued by LCTCS through WorkReady U:

"This Certifies that [Insert Graduate's Name] has satisfactorily completed all requirements for the Louisiana High School Equivalency which represents an educational achievement equivalent to completion of the Course of Study prescribed by the State of Louisiana. Therefore, in recognition of such educational achievement, we award this Equivalency Diploma from the Louisiana Community & Technical College System."

**Background:** LCTCS Policy 1.001 *Wording Utilized on LCTCS Degrees, Diplomas and Other Awards* requires that wording on diplomas be approved by the LCTCS Board prior to the presentation. The proposed wording to the High School Equivalency diploma removes any references to "test" and adds the new language of "all requirements for" to align with LCTCS Policy 1.118 *High School Equivalency Attainment*. Policy #1.118 details new methods of awarding the High School Equivalency and was approved in September of 2017.

**Fiscal Impact:** There is no expected fiscal impact as new diplomas are ordered when there is a change in the Board Chairman or System President. The new order will be done along with the next update as applicable.

**History of Prior Actions:** Edits to the diploma have been made in the past in accordance with LCTCS Policy 1.001 *Wording Utilized on LCTCS Degrees, Diplomas and Other Awards*.

**Benefits to the System:** Without a high school diploma, working aged adults are unable to meaningfully participate in the Louisiana economy. Providing more opportunities for these adults to earn an equivalency betters the State and builds a pipeline of new LCTCS students.

  
 Approved for Recommendation to the Board  
 Dr. Monty Sullivan

\_\_\_\_\_  
Date