



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

DRAFT MINUTES

Wednesday, April 11, 2018
10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:
Timothy W. Hardy
Chair

Stephen Toups
First Vice Chair

Helen Bridges Carter
Second Vice Chair

Members:
Tari T. Bradford
Alterman L. "Chip" Jackson
Erika McConduit
Willie L. Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Vincent St. Blanc, III

Student Members:
Zachary Hitt
Darell Richardson

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

A. CALL TO ORDER

Chair Hardy called the April 11, 2018, LCTCS Board of Supervisors monthly meeting to order at 10:04 am.

B. PLEDGE OF ALLEGIANCE

Supervisor Spohn led the assembly in reciting the Pledge of Allegiance.

As a matter of personal privilege, Chair Hardy made the following statement:

Members and guests, it goes without saying that there is a noticeable void in our membership today. Former Chairman Woody Ogé passed away at his Terrytown home last week. Our memories of Woody are many and his dedication to the mission of LCTCS was evident, as is his legacy of service to the State of Louisiana. He will be missed by all who knew him. Please continue to remember his beloved wife, Maureen, daughter & son-in-law, Allison & Chris, and his grandchildren Brennan and Blake, in your thoughts and prayers during this difficult time. A visitation and memorial mass will take place on April 20th at Lake Lawn Funeral Home in Metairie. At the appropriate time in the future, we will invite Supervisor Ogé's family to a meeting so that we can properly honor him by this Board.

At this time, I ask that you join me in a moment of silence to remember our friend and reflect on the life of Woody Ogé.

Following a moment of silence, the meeting continued.

C. ROLL CALL

Sara Kleinpeter called roll with the following results:

Members Present

Timothy W. Hardy
Stephen Toups
Helen Carter
Chip Jackson
Erika McConduit (late arrival)
Willie Mount
Michael J. Murphy
Paul Price, Jr.
Mark D. Spears, Jr. (late arrival)
Vincent St. Blanc, III
Darell Richardson

Absent

Tari Bradford
Joe Potts
Stephen Smith
Craig Spohn
Zachary Hitt

Staff Present

Monty Sullivan
Sara L. Kleinpeter
Emily Campbell
Tarie Roberson
Emily Mastrantonio
Michael Redmond
Alison Bordelon
Anthony Brown
Katie Waldrop
Joe Marin
Quintin Taylor
Willie Smith
René Cintron
Joel Watkins

D. APPROVAL OF MEETING AGENDA FOR APRIL 11, 2018

On motion by Supervisor St. Blanc, seconded by Supervisor Toups, the Board voted to approve the April 11, 2018, meeting agenda. The motion carried.

E. APPROVAL OF MEETING MINUTES FROM MARCH 14, 2018

On motion by Supervisor Spohn, seconded by Supervisor Mount, the Board voted to approve the March 14, 2018, meeting minutes. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Hardy provided the following report:

- ❖ Shared that Supervisor Jackson & Chair Hardy, along with Chancellor Natalie Harder and René Cintron attended the ACCT GISS event earlier in the week.
- ❖ Informed the Board that Supervisor Stevie Smith returned from an educational trip to Amsterdam with students from Fletcher, Delgado, Northshore and River Parishes community colleges. During a future meeting, Supervisor Smith and one or more of the students will share their experience with the Board.
- ❖ Encouraged members to attend the SkillsUSA Postsecondary State Competition that will take place at SOWELA Technical Community College on April 19th and 20th.
- ❖ Reminded members that the Phi Theta Kappa Honors Luncheon will take place on April 27th in Baton Rouge. An invitation was sent to each of you previously. RSVP to Sara if you plan on attending.
- ❖ Congratulated Northshore Technical Community College on the recent groundbreaking for the STEM Campus Phase II project.

- ❖ Commencement season is rapidly approaching. A schedule of LCTCS commencements has been provided to you at your stations and sent via email. I urge my fellow Board members to attend at least one commencement this spring. Please let Sara Kleinpeter know your plans on attending. She can help with regalia.
- ❖ As is protocol for open meetings, there is an opportunity for public comment at the end of the meeting. If you wish to make comments to the board, please fill out a comment card and turn it in to Sara Kleinpeter, Board Coordinator.

2. President's Report

Dr. Sullivan provided the following report:

- ❖ Congratulated Ms. Christine Peyton from SLCC, for being named the 2018 Communicator of the Year for the National Council for Marketing & Public Relations and recognized SLCC Chancellor Dr. Natalie Harder for receiving the 2018 Joe Savoie Executive Leadership Award from CASE District 4.

Chancellor Harder introduced Ms. Payton to the Board, noting the pleasure it is to work with her. Ms. Payton thanked the Board for their time and expressed her gratitude to them and her colleagues from LCTCS for allowing her to do a job that she loves.

- ❖ Recognized Chancellor Will Wainwright for receiving the community leadership award from the St. Tammany Parish Chamber of Commerce.
- ❖ Noted that South Louisiana Community College (SLCC) received its first National Science Foundation Grant in the amount of \$225,000 for Process Technology and a second planned gift of \$100,000 for Process Technology.
- ❖ Shared that the Coughlin Saunders Foundation awarded Central Louisiana Technical Community College (CLTCC) \$250,000 to purchase equipment for five program areas: Nursing & Allied Health, Manufacturing, Welding, Electrical Technology, and Drafting & Design Technology.
- ❖ Announced that Entergy will make an exciting announcement at River Parishes Community College this Friday, April 13, 2018. Information regarding this event will be shared with each member.
- ❖ Reminded members that the Delgado Annual Roast of the Town will take place Friday, April 20, 2018. Governor John Bel Edwards will be the guest of honor, and former Governor Edwin Edwards will serve as one of the roasters that evening.
- ❖ Provided a brief update on the legislative budget process. The Revenue Estimating Conference will meet and it is anticipated that they will recognize additional revenue. Dr. Sullivan continues to appear and testify in legislative committees as requested. He shared frustration that the legislature continues to pit higher education against healthcare services. Supervisor Zack Hitt represented LCTCS extremely well recently and reminded members that technical and community college education is fundamental to the growth in the Louisiana economy.

G. GENERAL ACTION ITEMS**

Supervisor Jackson presented the Academic and Student Affairs Action items for consideration by the Board.

ACADEMIC AND STUDENT AFFAIRS

1. Strategic Sustainability and Growth Plan Initiative 1C – Finding Solutions to Fund Training for Incarcerated Individuals

Dr. Emily Campbell and Louisiana Delta Community College Chancellor Dennis Epps provided a report to the Board on this item.

For Board Information. No action was taken.

Chair Hardy noted for the record that Supervisor Spears joined the meeting.

Supervisor Toups presented the Facilities Action items for consideration by the Board.

FACILITIES

2. Escrow Agreement amendment between Jefferson Parish Economic Development and Port District (JEDCO), LCTCS Facilities Corporation and LCTCS Board of Supervisors

On motion by Supervisor Mount, seconded by Supervisor St. Blanc, the Board voted to authorize the President to execute an amendment, to extend by one year, an escrow agreement with the LCTCS Facilities Corporation and Jefferson Parish Economic Development and Port District (JEDCO) for the purpose of seeking funding for the construction of a road at the River City/Avondale Campus. The motion carried.

3. Letter of Intent for the transfer of the “Tulane Building” owned by the Louisiana State University Health Science Center New Orleans to the LCTCS on behalf of Delgado Community College

On motion by Supervisor Carter, seconded by Supervisor Richardson, the Board voted to authorize the President and Chancellor of Delgado Community College to negotiate and execute all documents necessary for the transfer of ownership of the “Tulane Building” and garage, located at 1542 Tulane Avenue, New Orleans, from the LSU Health Science Center of New Orleans (LSUHSCNO) to the LCTCS for the benefit and use by Delgado Community College. The conveyance documents for this transfer must be filed with the local Clerk of Court and the State Land Office. The motion carried.

Supervisor Mount presented the Finance agenda items for consideration by the Board.

FINANCE

4. Social Services Contract between Fletcher Technical Community College and Complete Safety Solutions, LLC

On motion by Supervisor St. Blanc, seconded by Supervisor Toups, the Board voted to approve a social services contract between Fletcher Technical Community College and Complete Safety Services, LLC effective May 21, 2018 to May 20, 2019. This contract is subject to the approval of the Office of State Procurement, Professional Contracts. The motion carried.

5. Consulting Contract between Bossier Parish Community College and The Studer Group, LLC

On motion by Supervisor Spohn, seconded by Supervisor Murphy, the Board voted to approve a consulting services contract between Bossier Parish Community College and Studer Education Group, effective February 1, 2018 to January 31, 2021. This contract is subject to the approval of the Office of State Procurement, Professional Contracts. The motion carried.

6. Contract between Central Louisiana Technical Community College and Kellogg Brown & Root, LLC

On motion by Supervisor St. Blanc, seconded by Supervisor Carter, the Board voted to approve a contract between Central Louisiana Technical Community College and Kellogg Brown & Root, LLC, effective February 12, 2018 to February 12, 2019. This contract is subject to the approval of the Office of State Procurement, Professional Contracts. The motion carried.

7. Board of Regents Matched Endowment

On motion by Supervisor Jackson, seconded by Supervisor St. Blanc, the Board voted to approve the conversion of the endowed scholarship below:

**SOWELA Technical Community College
From: Howell Industries First Generation Endowed Scholarship
To: Curt Eysink Memorial Two-year Workforce Endowed Scholarship**

The motion carried.

Supervisor Hardy presented the Consent Agenda items for consideration by the Board.

H. CONSENT AGENDA

On motion by Supervisor Richardson, seconded by Supervisor Jackson, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.2. The motion carried.

ACADEMIC AND STUDENT AFFAIRS

1. Central Louisiana Technical Community College

Program Revision

- a. Career and Technical Certificate (CTC) in A/C & Refrigeration Helper I (CIP 47.020) – **4 STARS**

Program Termination

- b. Technical Competency Area (TCA) – A/C & Refrigeration Helper I

2. Northwest Louisiana Technical College

Program Additions

- a. Certificate of Technical Studies (CTS) in Barber Shop Customer Service (CIP 12.0402) – **3 STARS**
- b. Certificate of Technical Studies (CTS) in Entry Level Prep Cook (CIP 12.0503) – **5 STARS**
- c. Certificate of Technical Studies (CTS) in Heavy Equipment Operations – Level II (CIP 49.0202) – **4 STARS**
 - i. Career and Technical Certificate (CTC) in Heavy Equipment Operations – Level I (CIP 49.0202) – **4 STARS**
- d. Certificate of Technical Studies (CTS) in HVAC Helper – Level I (CIP 47.0201) – **4 STARS**
- e. Certificate of Technical Studies (CTS) in Maintenance Helper (CIP 47.0303) – **5 STARS**
 - i. Career and Technical Certificate (CTC) in Electrical Raceway – Conduit Technician (CIP 47.0303) – **5 STARS**
- f. Certificate of Technical Studies (CTS) in Machinist Helper (CIP 15.0613) – **5 STARS**
- g. Career and Technical Certificate (CTC) in Nursing Assistant (CIP 51.2601) – **5 STARS**
- h. Certificate of Technical Studies (CTS) in Installation Technician – Level I (CIP 15.0404) – **5 STARS**
 - i. Career and Technical Certificate (CTC) in Industrial Helper (CIP 15.0404) – **5 STARS**
- i. Certificate of Technical Studies (CTS) in Installation Technician – Level II (CIP 15.0404) – **5 Stars**
- j. Certificate of Technical Studies (CTS) in Installation Technician – Level III (CIP 15.0404) – **5 Stars**

Program Revisions

- k. Technical Diploma (TD) in Barber Styling (CIP 12.0402) – **3 STARS**
- l. Associate of Applied Science (AAS) in Culinary Arts (formerly Culinary Arts and Occupations) (CIP 12.0503) – **4 STARS**
 - i. Technical Diploma (TD) in Culinary Arts (formerly Culinary Arts and Occupations) (CIP 12.0503) – **4 STARS**
 - ii. Certificate of Technical Studies (CTS) in Production Cook (CIP 12.0503) – **4 STARS**
- m. Certificate of Technical Studies (CTS) in Heavy Construction Vehicle Operator (CIP 49.0202) – **4 STARS**
- n. Technical Diploma (TD) in Residential A/C & Refrigeration Technician (CIP 47.0201) – **4 STARS**
 - i. Certificate of Technical Studies (CTS) in HVAC Helper II to HVAC Helper – Level II (CIP 47.0201) – **4 STARS**
- o. Technical Diploma (TD) in Industrial Maintenance Technology (CIP 15.0613) – **5 STARS**
 - i. Certificate of Technical Studies (CTS) in CNC Operator (CIP 15.0613) – **5 STARS**
 - ii. Certificate of Technical Studies (CTS) in Pneumatic / Hydraulic Apprentice (CIP 47.0303) – **5 STARS**
- p. Technical Diploma (TD) in Industrial Manufacturing Technology -Machine Tools Technology Concentration (CIP15.0613) – **5 STARS**
- q. Certificate of Technical Studies (CTS) in Patient Care Technician (CIP 51.5601) – **5 STARS**
- r. Applied Associate of Science (AAS) in Industrial Instrumentation and Electrical Technician (CIP 15.0404) – **5 STARS**
 - i. Technical Diploma (TD): Industrial Instrumentation & Electrical Technician (CIP 15.0404) – **5 STARS**

Program Terminations

- s. Technical Diploma (TD) in Commercial Refrigeration Technician (CIP 47.0201) – **4 STARS**
- t. Technical Diploma (TD) in Commercial Air Conditioning Technician (CIP 47.0201) – **4 STARS**
- u. Certificate of Technical Studies (CTS) – HACR Energy Systems Technician (CIP 47.0201) – **4 STARS**
- v. Technical Competency Area (TCA) – Entry Level Prep Cook III (CIP 12.0503) – **4 STARS**
- w. Technical Competency Area (TCA) - NCCER Core Certification (CIP 15.0613) – **5 STARS**
- x. Technical Competency Area (TCA) – Construction Vehicle Operator (CIP 49.0202) – **4 STARS**
- y. Technical Competency Area (TCA) – Heavy Equipment Operator (CIP 49.0202) – **4 STARS**
- z. Technical Competency Area (TCA) - Solar System Installer (CIP 47.0201) – **4 STARS**
- aa. Technical Competency Area (TCA) – HVAC Helper I (CIP 47.0201) – **4 STARS**
- bb. Technical Competency Area (TCA) – Welder Helper (CIP 15.0613) – **5 STARS**
- cc. Technical Competency Area (TCA) – Fabrication Apprentice (CIP 15.0613) – **5 STARS**

- dd. Technical Competency Area (TCA) – Electrical Helper
(CIP 15.0613) – **5 STARS**
- ee. Technical Competency Area (TCA) – Pneumatic Helper
(CIP 15.0613) – **5 STARS**
- ff. Technical Competency Area (TCA) – Hydraulic Helper
(CIP 15.0613) – **5 STARS**
- gg. Technical Competency Area (TCA) – Millwright Helper
(CIP 15.0613) – **5 STARS**
- hh. Certificate of Technical Studies (CTS) – Millwright Apprentice
(CIP 15.0613) – **5 STARS**
- ii. Certificate of Technical Studies (CTS) – Certification for Manufacturing (C4M)
(CIP15.0613) – **5 STARS**
- jj. Certificate of Technical Studies (CTS) – Industrial Electronic Technician
(CIP 15.0613) – **5 STARS**
- kk. Certificate of Technical Studies (CTS) – Millwright Apprentice
(CIP 15.0613)
- ll. Technical Diploma (TD) – Industrial Manufacturing Technology – Automation
and Controls Concentration (CIP 15.0613) – **5 STARS**
- mm. Technical Diploma (TD) - Industrial Manufacturing Technology – Millwright
Concentration (CIP 15.0613) – **5 STARS**
- nn. Certificate of Technical Studies (CTS) - Instrumentation / Electrical Technician
(CIP 15.0404) – **5 STARS**
- oo. Technical Diploma (TD) – Industrial Manufacturing Technology – Industrial
Instrumentation & Electrical Technician Concentration
(CIP 15.0404) – **5 STARS**
- pp. Certificate of Technical Studies (CTS) – Instrumentation / Electrical Technician
(CIP 15.0404) – **5 STARS**
- qq. Certificate of Technical Studies (CTS) - Advanced Manufacturing Technician
(CIP 15.0613) – **5 STARS**
- rr. Technical Competency Area (TCA) – Nurse Assistant
(CIP 51.2601) – **5 STARS**
- ss. Technical Competency Area (TCA) – EKG Skills
(CIP 51.2601) – **5 STARS**
- tt. Technical Competency Area (TCA) – Phlebotomy Skills
(CIP 51.2601) – **5 STARS**
- uu. Technical Competency Area (TCA) – Electrician Helper
(CIP 15.0404) – **5 STARS**
- vv. Technical Competency Area (TCA) – Electronic Repair
(CIP 15.0404) – **5 STARS**
- ww. Certificate of Technical Studies (CTS) – E/I Helper
(CIP 15.0404) – **5 STARS**

Chair Hardy noted for the record that Supervisor McConduit joined the meeting, but arrived following the vote of any items.

Chair Hardy referenced the Updates and encouraged Board members to review the information provided.

I. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

Chair Hardy asked if there was any additional business to come before the Board.

J. OTHER BUSINESS

Dr. Sullivan complimented Supervisor Richardson for his dedication to the Board. The student member is taking part in an internship at DOW and worked at “turnaround” in the plant. His shift ended at 5:00 am and he will return to work at 5:00 pm.

Additionally, Dr. Sullivan noted that Supervisor Zachary Hitt testified yesterday at the Capitol to the legislature along with other student leaders from around the state. He represented Louisiana Delta Community College and the LCTCS Board in a manner to be commended.

Chair Hardy asked if there were any announcements or public comments to come before the Board.

K. ANNOUNCEMENTS AND PUBLIC COMMENT

There were no announcements or public comment to come before the Board.

L. ADJOURNMENT

On motion by Supervisor Toups, seconded by Supervisor Spears, the meeting was adjourned at 10:52 a.m.