



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

PAYROLL MEMORANDUM 2018.05

Changing Lives, Creating Futures

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TO: All Employees of Community and Technical Colleges, including Baton Rouge Community College, Bossier Parish Community College, Central Louisiana Technical Community College, Delgado Community College, L. E. Fletcher Technical Community College, Louisiana Delta Community College, Northshore Technical Community College, Northwest Louisiana Technical College, Nunez Community College, River Parishes Community College, South Central Louisiana Technical College, South Louisiana Community College, SOWELA Technical Community College and the LCTCS Office

FROM: Sharon Dunham
LCTCS Payroll, Sr Payroll Manager

DATE: February 21, 2018

RE: Affordable Care Act (ACA) 1095C Forms Release - Covered Individuals

LCTCS payroll has completed printing and mailing the 2017 Forms 1095-C (Employer-Provided Health Insurance Offer and Coverage). Employees who elected to receive their 1095-C form by mail should receive their form by Monday, February 26, 2018. Forms were mailed to active employees using the Banner mailing address, or permanent address if no mailing address exists. For inactive employees (retirees, survivors, and COBRA participants), forms were mailed using the address provided by the Office of Group Benefits.

Employee questions should be directed to the local human resources office. Human Resources questions in regards to ACA and/or the IRS form should be directed to LCTCS Payroll.