



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

DRAFT MINUTES

Wednesday, December 13, 2017
10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

NOTE: A separate Audit Committee meeting is scheduled for
Wednesday, December 13, 2017, at 9:00 a.m.

\*\* The Board of Supervisors of the Louisiana Community and Technical College System
reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

A. CALL TO ORDER

Chair Hardy called the December 13, 2017, LCTCS Board of Supervisors monthly
meeting to order at 10:09 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Toups led the group in the Pledge of Allegiance.

C. ROLL CALL

Board Coordinator, Sara Kleinpeter conducted the roll call with the following results:

Members Present

Absent

Staff Present

- Tim Hardy
Stephen Toups
Helen Carter
Tari Bradford
Chip Jackson
Willie Mount
Michael Murphy
Woody Oge
Joe Potts
Darrell Richardson
Stephen Smith
Craig Spohn
Vinney St. Blanc

- Zachary Hitt
Erica McConduit
Paul Price, Jr.
Mark Spears

- Monty Sullivan
Sara Kleinpeter
Quintin Taylor
Tarie Roberson
Emily Mastrantonio
Michael Redmond
Lucie Fitzgibbon
Anthony Brown
Joe Marin
Emily Campbell
Katie Waldrop
Joel Watkins
René Cintron
Amber Blair
Missy Lacour
Tommy Williams

D. APPROVAL OF MEETING AGENDA FOR DECEMBER 13, 2017

On motion by Supervisor Bradford, seconded by Supervisor Toups, the Board voted to
amend the agenda and remove "Review and Advisement" from Item G.1. The motion
carried.

On motion by Supervisor St. Blanc, seconded by Supervisor Oge, the Board voted to
approve the December 13, 2017, meeting agenda, as amended. The motion carried.

Changing Lives,
Creating Futures

Monty Sullivan
System President

Officers:

Timothy W. Hardy
Chair

Stephen Toups
First Vice Chair

Helen Bridges Carter
Second Vice Chair

Members:

- Tari T. Bradford
Alterman L. "Chip" Jackson
Erika McConduit
Willie L. Mount
Michael J. Murphy
N. J. "Woody" Oge
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Vincent St. Blanc, III

Student Members:

- Zachary Hitt
Darell Richardson

Louisiana
Community
& Technical
College System

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**E. APPROVAL OF MEETING MINUTES FROM NOVEMBER 8, 2017**

**On motion by Supervisor Carter, seconded by Supervisor Jackson, the Board voted to approve the November 8, 2017, meeting minutes. The motion carried.**

**F. REPORTS**

1. Chair of the Board Report

**Chair Hardy provided the following report:**

- ❖ **He noted that fall commencement ceremonies are ongoing and that by the end of December, LCTCS Colleges will host a total of 10 ceremonies throughout the state. He encouraged Board members to attend a ceremony if possible. He noted that Supervisor McConduit is absent today to share greetings on behalf of the Board at Delgado's commencement. The list of commencements was provided to members.**

December 7, 2017

Northwest Louisiana Technical College – Minden Campus

December 8, 2017

Northwest Louisiana Technical College – Shreveport Campus  
Bossier Parish Community College

December 11, 2017

Northwest Louisiana Technical College – Mansfield Campus

December 13, 2017

Delgado Community College  
South Central Louisiana Technical College

December 14, 2017

South Louisiana Community College

December 15, 2017

Baton Rouge Community College  
Central Louisiana Technical Community College – Natchitoches Campus  
Central Louisiana Technical Community College – Sabine Valley Campus

December 18, 2017

SOWELA Technical Community College

- ❖ **Congratulated Supervisor Paul Price and his wife Lindy for celebrating their 25<sup>th</sup> wedding anniversary.**
- ❖ **Thanked Georgia Scobee and the other Christmas fairies for decorating the Board Room so beautifully for the Holidays.**
- ❖ **Thanked Supervisor Vinney St. Blanc for the gift of homemade fudge.**

- ❖ **Reminded members that ACCT's National Legislative Summit will take place in February in Washington DC. If interested in attending, please let Sara Kleinpeter know.**
- ❖ **Announced that in keeping with the public meeting laws of the state, there is an opportunity for public comment at the end of the meeting. Additionally, he stated that there is a public comment period on the agenda on behalf of the LCTCS Facilities Corporation, regarding the Bossier Parish Community College STEM Building Phase II. He reminded the audience that if they wish to make comments to the board, they needed fill out a comment card and turn it into Sara Kleinpeter, Board Coordinator.**

2. President's Report

**Dr. Sullivan provided the following report:**

- ❖ **Introduced David Helveston, the new President & CEO of Associated Builders and Contractors (ABC) Pelican Chapter to discuss the partnership between ABC and LCTCS. Mr. Helveston offered sincere thanks to Dr. Sullivan and the LCTCS Board for their support and confidence in him during his tenure at LCTCS, and now in his role at ABC. The agreement today between ABC and LCTCS will pilot a training program at RPCC that will be replicated for other LCTCS colleges in the future. Supervisor Toups congratulated the LCTCS chancellor for paving the way for public entities to partner with private industry.**
- ❖ **Congratulated the colleges within LCTCS that have undergone realignments for receiving approval and ratification by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) that the transition has been seamless. He asked each chancellor involved in the transitions to stand and be recognized for their work.**
- ❖ **Announced that the Louisiana Leadership Academy (LLA) class will be made up of deans from rural campuses within the system.**
- ❖ **On the Federal policy front, there are numerous beneficial impacts of federal legislation for two year education. Congressman Bill Cassidy, in regards to the reauthorization of Perkins funds, has been an advocate for Louisiana to ensure Louisiana doesn't lose funding from the Perkins grant. ACCT, AACC, and RAMC have done an extraordinary job of representing the mission of two year colleges in Washington, DC.**
- ❖ **Two programs within LCTCS have been nominated for the prestigious Bellwether Award. Bossier Parish Community College (BPCC)'s Open Campus and LCTCS's Five for Six programs have been chosen as two of the ten national finalists for the prestigious 2018 Bellwether Award.**
- ❖ **Announced that Louisiana Delta Community College's Kimberly Lee, a WorkReady U student, was selected to participate in sharing her success story through the National Council for Adult Basic Education (COABE).**
- ❖ **Asked the Board to contact their legislators to ask for a special legislative session to repair the fiscal cliff, and prevent further budget cuts to higher education.**

**G. GENERAL ACTION ITEMS\*\***

**Supervisor Ogé presented the Academic and Student Affairs Actions agenda items for consideration by the Board.**

**ACADEMIC AND STUDENT AFFAIRS**

1. ~~Review and advisement~~ Revision to LCTCS Policy #2.003, "Hazing"

**On motion by Supervisor Carter, seconded by Supervisor Richardson, the Board voted to accept the attached revisions to Policy #2.003, "Hazing." The motion carried.**

Dr. Sullivan thanked Governor John Bel Edwards for his attention to this effort to protect students across Louisiana.

**Supervisor Carter presented the Facilities Actions agenda items for consideration by the Board.**

**FACILITIES**

2. Naming Opportunity at Northshore Technical Community College

**On motion by Supervisor Murphy, seconded by Supervisor Potts, the Board voted to authorize Northshore Technical Community College naming opportunities at Northshore Technical Community College Lacombe STEM Campus. The motion carried.**

**Supervisor Mount presented the Finance Actions agenda items for consideration by the Board.**

**FINANCE**

3. Professional Services Contract between Fletcher Technical Community College and Audubon Engineering Company, LP

**On motion by Supervisor Spohn, seconded by Supervisor St. Blanc, the Board voted to approve a professional services contract between Fletcher Technical Community College and Audubon Engineering Company, LP, effective February 5, 2018 through June 30, 2018. This contract is subject to the approval of the Office of State Procurement. The motion carried.**

4. Professional Services Contract between LCTCS and Ellucian Support, Inc. for Degree Works Implementation

**On motion by Supervisor St. Blanc, seconded by Supervisor Jackson, the Board voted to authorize the System President to execute a professional services contract between the LCTCS and Ellucian Support, Inc. for the implementation of Degree Works, effective January 1, 2018 through December 31, 2019. The motion carried.**

Supervisor Smith asked if the program will benefit the entire system. Mr. Marin noted that it would.

5. Board of Regents Matched Endowments

**On motion by Supervisor Ogé, seconded by Supervisor Smith, the Board voted to approve the endowed scholarships below:**

- a. **Baton Rouge Community College**  
Curt Eysink Memorial Two-Year Workforce Endowed Scholarship in Finance and Accounting  
*\$80,000 total (\$60,000 private: \$20,000 public)*
- b. **Bossier Parish Community College**  
Curt Eysink Memorial Two-Year Workforce Endowed Scholarship in Nursing, Allied Health and STEM Transfer  
*\$120,000 total (\$60,000 private: \$60,000 public)*
- c. **Central Louisiana Technical Community College**  
Curt Eysink Memorial Two-Year Workforce Endowed Scholarship in Finance & Accounting, Computer & Information Science, Construction Crafts, Welding, Electrical Industrial Production  
*\$80,000 total (\$60,000 private: \$20,000 public)*
- d. **Delgado Community College**  
Curt Eysink Memorial Two-Year Workforce Endowed Scholarship in Nursing, Allied Health and STEM Transfer  
*\$120,000 total (\$60,000 private: \$60,000 public)*  
  
Sister Laurentia Walsh Charity Alumni / Curt Eysink Two-Year Workforce Endowed Scholarship (in memory of Victor and Rose Jeanne Bucola '49) Nursing, Allied Health and STEM Transfer  
*\$20,000 total (\$10,000 private: \$10,000 public)*
- e. **Fletcher Technical Community College**  
Curt Eysink Memorial Two-Year Workforce Endowed Scholarship in Nursing, Allied Health and STEM Transfer  
*\$120,000 total (\$60,000 private: \$60,000 public)*
- f. **Louisiana Delta Community College**  
Curt Eysink Memorial Two-Year Workforce Endowed Scholarship in Nursing, Allied Health and STEM Transfer  
*\$120,000 total (\$60,000 private: \$60,000 public)*
- g. **Northshore Technical Community College**  
Richard Weeks Two-Year Workforce Endowed Scholarship in Nursing, Allied Health and STEM Transfer  
*\$120,000 total (\$60,000 private: \$60,000 public)*
- h. **Nunez Community College**  
Curt Eysink Memorial Two-Year Workforce Endowed Scholarship in Nursing, Allied Health and STEM Transfer  
*\$40,000 total (\$20,000 private: \$20,000 public)*

- i. **Bossier Parish Community College on behalf of Northwest Louisiana Technical College**  
Curt Eysink Memorial Two-Year Workforce Endowed Scholarship in Nursing, Allied Health and STEM Transfer  
*\$120,000 total (\$60,000 private: \$60,000 public)*
  
- j. **River Parishes Community College**  
The Lambert Family / Curt Eysink Memorial Two-Year Workforce Endowed Scholarship in Nursing, Allied Health and STEM Transfer  
*\$140,000 total (\$70,000 private: \$70,000 public)*
  
- k. **South Louisiana Community College**  
Curt Eysink Memorial Two-Year Workforce Endowed Scholarship in Nursing, Allied Health and STEM Transfer  
*\$120,000 total (\$60,000 private: \$60,000 public)*
  
- l. **SOWELA Technical Community College**  
Sasol / Curt Eysink Memorial Two-Year Workforce Endowed Scholarship in Process Technology  
*\$80,000 total (\$60,000 private: \$20,000 public)*  
  
Jim and Jo Ann Beam Two-Year Workforce Endowed Scholarship in Nursing, Allied Health and STEM Transfer  
*\$40,000 total (\$20,000 private: \$20,000 public)*  
  
Frank A. Wood Two-Year Workforce Endowed Scholarship in Nursing, Allied Health and STEM Transfer  
*\$40,000 total (\$20,000 private: \$20,000 public)*

**The motion carried.**

**Supervisor Spohn presented the Information Technology agenda items for consideration by the Board.**

**INFORMATION TECHNOLOGY**

- 6. Policy #7.008, “Accessibility of Content Delivered Electronically”

**On motion by Supervisor Mount, seconded by Supervisor Ogé, the Board voted to approve the attached proposed policy #7.008 “Accessibility of Electronic Information”, proposed to become effective January 1, 2018. The motion carried.**

**Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.**

**On motion by Supervisor Potts, seconded by Supervisor Ogé, the Board voted to enter into Executive Session for the purpose discussing the Appointment of Chancellor at Nunez Community College.**

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Yeas - 13

Tim Hardy	Stephen Toups	Helen Carter	Tari Bradford
Chip Jackson	Willie Mount	Michael Murphy	Woody Ogé
Joe Potts	Darrell Richardson	Stephen Smith	Craig Spohn
Vinney St. Blanc			

Nays – 0

**The Board entered into Executive Session at 11:00 a.m., following a unanimous vote.**

**The Board reconvened from Executive Session at 11:30 a.m.**

A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Tim Hardy	Stephen Toups	Helen Carter	Tari Bradford
Chip Jackson	Willie Mount	Michael Murphy	Woody Ogé
Joe Potts	Darrell Richardson	Stephen Smith	Craig Spohn
Vinney St. Blanc			

**Chair Hardy stated that no votes were taken and no consensus was reached during the Executive Session.**

**PERSONNEL\*\***

7. Appointment of Chancellor at Nunez Community College

**On motion by Supervisor Ogé, seconded by Potts, Supervisor the Board voted to appoint Dr. Tina Tinney as the chancellor of Nunez Community College with a compensation package consisting of a base salary of \$146,500, a housing allowance of \$20,000, a car allowance of \$5,000 or the use of a state vehicle and a \$2,500 civic organization allowance, effective January 2, 2018 through January 1, 2020. Dr. Tinney will also be required to attend the Harvard Institutes for Higher Education program entitled Harvard Seminar for New Presidents and a fundraising leadership training for college chief executive officers, as approved by the System President. The motion carried.**

Dr. Tinney thanked the Board, the search committee, and Dr. Sullivan for the opportunity to lead Nunez Community College. She stated that she is “delighted, humbled and thrilled to return to St. Bernard Parish” and lead this established college.

8. Layoff Avoidance/Reduction in Force Plan for Baton Rouge Community College

**On motion by Supervisor Toups, seconded by Supervisor Potts, the Board voted to provisionally approval of the layoff avoidance/reduction in force plan as presented for Baton Rouge Community College in accordance with LCTCS Policy #6.026. This measure is proposed for approval to address a structural operating budget deficit and lower than anticipated revenues of \$3.2 million. The motion carried.**

**Supervisor Hardy presented the Consent Agenda items for consideration by the Board.**

## **H. CONSENT AGENDA**

**On motion by Supervisor Carter, seconded by Supervisor Toups, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.6. The motioned carried.**

### **ACADEMIC AND STUDENT AFFAIRS**

#### **South Louisiana Community College**

##### **Program Modifications**

1. Associate of Science (AS) in Business 100% online (CIP 520101) – **5 STARS**
2. Associate of Science (AS) in Criminal Justice 100% online (CIP430104) – **4 STARS**
3. Associate of General Studies (AGS) 100% online (CIP 240102) – **Transfer Option**

##### **Program Terminations**

4. Associate of Science (AS) in Energy and Chemical Process Technology (CIP 15.0503) – **3 STARS**
  - a. Technical Diploma (TD) in Alternative Energy and Chemical Process Technician (CIP 15.0503)
  - b. Certificate of Technical Studies (CTS) in Alternative Energy and Chemical Process Technician (CIP 15.0503)
  - c. Technical Competency Area (TCA) in Alternative Energy and Chemical Process Technician (CIP 15.0503)

#### **SOWELA Technical Community College**

##### **Program Addition**

5. Associate of Applied Science (AAS) in Industrial Electrical Technology (CIP 460302) – **5 STARS**

##### **Program Modification**

6. Technical Diploma in Industrial Electrician to Industrial Electrical Technology (CIP 460302) – **5 STARS**



**Chair Hardy referenced the Updates and encouraged Board members to review the information.**

**I. UPDATES**

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

**J. OTHER BUSINESS**

Chair Hardy reminded all Board members to complete the 2017 Ethics Training prior to December 31, 2017.

**K. ANNOUNCEMENTS AND PUBLIC COMMENT**

1. Public Comment, on behalf of the LCTCS Facilities Corporation, on the Bossier Parish Community College STEM Building Phase II

**Chair Hardy asked if there were any announcements or public comment to come before the Board in general or related to the Bossier Parish Community College STEM Building Phase II.**

There were no requests for public comment.

**L. ADJOURNMENT**

**On motion by Supervisor Toups, seconded by Supervisor Ogé, the December Meeting of the LCTCS Board of Supervisors adjourned at 11:41 a.m.**