

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM
Policy # 1.105

Title: POST-TESTS ASSESMENTS

Authority: Board Action

Original Adoption: 02/09/2011

Effective Date: 02/09/2011

Last Revision: 11/14/2012

National Reporting Systems (NRS) reporting policies state that programs use a different form of the same test for the follow-up (post-test) assessment for a student. Both the pre-test and post-test shall be administered and scored according to the test directions provided by the test publisher. Programs shall adhere to the *Minimum Post-testing Guidelines* listed below to determine educational gain and academic progress.

Assessment	Minimum Post-testing Guidelines
<i>BEST Literacy</i>	60 hours of instruction
<i>BEST Plus</i>	60 hours of instruction
<i>Comprehensive Adult Student Assessment System (CASAS)</i>	40 hours of instruction
<i>General Assessment of Instructional Needs (GAIN)</i>	60 hours of instruction
<i>Test of Adult Basic Education (TABE) for ABE students</i>	40 hours of instruction
<i>Test of Adult Basic Education (TABE) for ASE students</i>	30 hours of instruction ¹
<i>Test for Adult Basic Education Complete Language Assessment System-English (TABE CLAS-E)</i>	60 hours of instruction
<i>WorkKeys</i>	Semester or quarter course

Programs for Corrections Education and Other Institutionalized Individuals may post-test according to the recommended hours of instruction **or** after enrollment for 90 days in the instructional program.

Fifty percent (50%) of students who are federally reportable will have a pre and post-test assessment.

All students (100%) who meet the minimum post-testing guidelines for each assessment must be post-tested. Additional post-tests must follow established post-testing guidelines.

Assessments have an effective date of 180 calendar days (defined as weekdays, weekends, and holidays) from the test administration date.

¹High Adult Secondary (ASE) level completion can only be achieved by passage of the General Educational Development (GED) test (Policy 1.104, B).

Informal and Supplemental Assessment

In addition to the approved standardized assessments, programs are encouraged to use a variety of informal assessments to guide instruction. The use of teacher-made tests, unit tests, portfolios, applied performance assessments, and learner observations can be used to monitor learning and guide instruction. However, programs may only use approved assessments to report learner *gains* for the NRS.