

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

DRAFT MINUTES

Wednesday, April 12, 2017
9:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

A. CALL TO ORDER

Chair Hardy called the April 12, 2017, LCTCS Board of Supervisors monthly meeting to order at 9:05 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Potts led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Sara Kleinpeter called roll with the following results:

Members Present

Timothy W. Hardy
Deni Grissette
Stephen Toups
Helen Carter
Willie Mount
Michael J. Murphy
Woody Ogé
Joe Potts
Stephen Smith
Craig Spohn
Charles Strong
Sommer Brown
Jennifer Burgess

Absent

Erika McConduit
Paul Price, Jr.
Mark D. Spears, Jr.
Vincent St. Blanc, III

Staff Present

Monty Sullivan
Sara L. Kleinpeter
Quintin Taylor
David Helveston
Anthony Brown
Michael Redmond
Emily Campbell
Katie Waldrop
Joe Marin
Paul Carlsen

D. APPROVAL OF MEETING AGENDA FOR APRIL 12, 2017

On motion by Supervisor Ogé, seconded by Supervisor Strong, the Board voted to approve the April 12, 2017, meeting agenda. The motion carried.

E. APPROVAL OF MEETING MINUTES FROM MARCH 8, 2017

On motion by Supervisor Toups, seconded by Supervisor Carter, the Board voted to approve the March 8, 2017, meeting minutes, as presented. The motion carried.



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

Timothy W. Hardy
Chair

Deni Grissette
First Vice Chair

Stephen Toups
Second Vice Chair

Members:

Helen Bridges Carter
Erika McConduit
Willie Mount
Michael J. Murphy
N. J. "Woody" Ogé
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Vincent St. Blanc, III
Charles Strong

Student Members:

Sommer Brown
Jennifer Burgess

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

F. REPORTS

1. Chair of the Board Report

Chair Hardy provided the following report:

- ❖ Congratulated the colleges who recently held ribbon cutting events for new spaces on the campuses. The events were well attended and continue to show the need for growth within the LCTCS System.
 - Baton Rouge Community College's McKay Automotive Training Center on March 15th
 - River Parishes Community College's Technical Training Center on March 29th
 - South Central Louisiana Technical College held two ribbon cutting ceremonies on March 31st – the Marine Operations Center at the Young Memorial Campus and the Process Technology and CATE Building at the Reserve Campus
 - Louisiana Delta Community College's Winnsboro Campus on April 7th
- ❖ The Annual Skills USA Louisiana Competition will be held April 27-28, 2017, in Shreveport at the Northwest Louisiana Technical College Campus.
- ❖ Noted that commencement season is approaching. Stated that a schedule of LCTCS commencements has been provided to Board members and sent to each by email. He urged Board members to attend at least one commencement this spring and asked that they let Sara Kleinpeter know their plans on attending.
- ❖ As is protocol for open meetings, there is an opportunity for public comment at the end of the meeting. If you wish to make comments to the Board, please fill out a comment card and turn it into Sara Kleinpeter, Board Coordinator.

2. President's Report

Dr. Sullivan provided the following report:

- ❖ Provided the following campus updates:
 - Bossier Parish Community College's Open Campus™ program was selected to receive the University Professional and Continuing Education Association (UPCEA) Strategic Innovation in Online Education Award. This national award recognizes that BPCC has, at an institutional level, set and met innovative goals focused on online education and has been strategic in the planning, development, implementation and sustainability in line with the institutional mission. The BPCC Open Campus is a world renowned online education tool.
 - BPCC received an endowment match from the Board of Regents in the amount of \$300,000
 - South Louisiana Community College received a number of matches for the campuses:
 - o \$30,000 endowment match from The Lemoine Company
 - o \$25,000 donation from Capitol One for summer camps
 - o \$210,000 in donations and matches from various donors
 - o \$15,000 donation from Oceans Behavioral for the new medical facility

- ❖ Many college foundations conduct internal giving campaigns at their respective colleges. Recently, Northshore Technical Community College conducted an internal giving campaign and received a 100% participation from staff and faculty. Dr. Sullivan congratulated Chancellor Wainwright and his staff for such a successful campaign.
- ❖ Provided the Board with a budget update:
 - Subcommittee on post-secondary education will hear budget testimony from higher education leaders and other entities, including the executive budget.
 - The current fiscal year ends June 30, 2017. LCTCS Colleges are working to “close the books” in a way that meets the mark and within budget.
 - Fiscal Year 2018 presents a current shortfall that is large and contains a loss of sales tax. There are a number of proposals in the coming months that will present a unified message to influence long term, stable funding to the budget challenge.
 - We are not a cause to the state budget problem, we are a solution to the revenue problem in Louisiana. LCTCS Colleges produce people that are working, taking care of families, and paying taxes in Louisiana.

G. GENERAL ACTION ITEMS**

Supervisor Ogé presented the Academic & Student Affairs Actions agenda items for consideration by the Board.

Academic and Student Affairs Actions

1. Establishment of a Center of Workforce Excellence in Cyber Technology at Bossier Parish Community College

BPCC Chancellor Rick Bateman, along with Sandra Partain, Dean of the Technology, Engineering, and Math department and Dr. Paul Spivey, Project Director of the CSRA Program with LED addressed the Board. BPCC is excited about the work that is going on in the area of cyber technology. It is a shining example of how colleges can work with industry to provide improved employment opportunities to the local workforce that benefits the needs of industry. Dr. Spivey shared a video with the Board that provided support for the approval of the BPCC Center of Workforce Excellence in Cyber Technology. Chancellor Bateman thanked Supervisor Spohn for their successful collaboration with the Cyber Innovation Center in Bossier City. Supervisor Spohn stated his support for this Center of Workforce Excellence designation for BPCC.

Dr. Sullivan thanked Chancellor Bateman and the BPCC team for a job well done for their presentation to the Board, and for their dedication to industry alliance in Bossier Parish and the surrounding community.

On motion by Supervisor Strong, seconded by Supervisor Spohn, the Board voted to approve the establishment of a Center of Workforce Excellence in Cyber Technology at Bossier Parish Community College. The motion carried.

2. Student Referendum for Nunez Community College

Nunez Community College Chancellor, Tommy Warner, Jacob Bianchini, Nunez SGA President, and Becky Maillet, Dean of Student Services at Nunez, addressed the Board. The SGA is requesting approval for a referendum to be brought forward to the Nunez students for a vote to assess a student activity fee in future semesters. Mr. Bianchini noted that a fee, if approved, would help to improve the student life experience at Nunez and in turn help with retention and enrollment rates.

On motion by Supervisor Potts, seconded by Supervisor Burgess, the Board voted to authorize the Student Government Association of Nunez Community College to conduct a referendum to assess a \$3 per credit hour student activity fee on all students each semester, capped at 12 credit hours per semester, effective for the 2017 summer term. The motion carried.

Upon the suggestion by Supervisor Burgess, Dr. Sullivan will discuss with the Leadership Team a plan to work with their respective SGA offices to see that all SGAs have some sort of student activity fee tied to credit hours.

Dr. Sullivan acknowledged Dr. Paul Carlsen for the work he's done for the colleges and board office for LCTCS. Dr. Carlsen is leaving in June 2017 to take a position as President of Lakeshore Technical College in Wisconsin. Dr. Sullivan congratulated Dr. Carlsen and wished him the best success in his new endeavor.

Supervisor Carter presented the Facilities Actions agenda items for consideration by the Board.

Facilities Actions

3. Naming of the Louisiana Delta Community College Winnsboro Campus Library

On motion by Supervisor Mount, seconded by Supervisor Toups, the Board voted to authorize Louisiana Delta Community College to name the new Learning Resource Center at the Winnsboro campus in honor of the late Luella V. Snyder. The motion carried.

4. Naming Opportunities at South Louisiana Community College Health & Sciences Building and Evangeline Campus in St. Martinville

On motion by Supervisor Grissette, seconded by Supervisor Toups, the Board voted to authorize South Louisiana Community College naming opportunities at South Louisiana Community College:

SLCC Health and Sciences Building

LHC Group and Acadian Ambulance Services Auditorium

This naming right is made possible by a \$150,000 commitment from LHC Group and a \$100,000 commitment from Acadian Ambulance Services

Lafayette General Health Experimental Learning Lab

This naming right is made possible by a \$125,000 commitment from Lafayette General Health

Elder Outreach Conference Room

This naming right is made possible by a \$25,000 investment from Elder Outreach

Schumacher Clinical Partners Conference Room

This naming right is made possible by a \$25,000 investment from Schumacher Group

Brett J. Mellington Student Commons

This naming right is made possible from the Lafayette Economic Development Authority, as part of its \$210,000 commitment to the Act 360 Match. This area honors former LCTCS Board of Supervisor and current SLCC Foundation Vice President, Mr. Brett Mellington.

SLCC Evangeline Campus in St. Martinville

St. Martin Bank & Trust Center

This naming right is made possible by a \$25,000 commitment from St. Martin Bank & Trust.

Teche Bank & Trust Conference Room

This naming right is made possible by a \$15,000 investment from Teche Bank & Trust.

The motion carried.

Supervisor Mount presented the Finance Actions agenda items for consideration by the Board.

Finance Actions

5. Social Services Contract between Northshore Technical Community College and Falck Safety Services Canada (LA) Inc.

On motion by Supervisor Murphy, seconded by Supervisor Potts, the Board voted to approve a social services contract between Northshore Technical Community College and Falck Safety Services Canada (LA) Inc., effective March 1, 2017 to January 31, 2018. This contract is subject to the approval of the Office of State Procurement. The motion carried.

6. Contract for Legal Services between LCTCS and Brustein and Manasevit, PLLC

On motion by Supervisor Smith, seconded by Supervisor Carter, the Board voted to approve a professional legal services contract between LCTCS Board of Supervisors and Brustein and Manasevit, PLLC, effective July 1, 2017 through June 30, 2020, pending final approval by the state offices of the Attorney General, Risk Management and State Procurement. The motion carried.

7. Excess Credit Hour Fee Revision

On motion by Supervisor Potts, seconded by Supervisor Ogé, the Board voted to amend the Excess Credit Hour Fee (ECH) for the summer semester from an assessment on credit hours over nine to an assessment on credit hours over fifteen, consistent with the fall and spring semesters. The motion carried.

- 8. Board of Regents Matched Endowments
 - a. South Louisiana Community College – Lemoine Company Endowed First Generation Scholarship - \$50,000 total endowment (\$30,000 private; \$20,000 public)

On motion by Supervisor Toups, seconded by Supervisor Brown, the Board voted to approve of the endowed scholarship below:

**South Louisiana Community College
Lemoine Company Endowed First Generation Scholarship
\$50,000 total endowment (\$30,000 private; \$20,000 public)**

The motion carried.

Supervisor Murphy presented the Finance Actions agenda items for consideration by the Board.

Human Resources Actions

- 9. Review and Advisement: LCTCS Policy #6.032, Policy on Search Committees in Hiring

No action was taken.

- 10. Potential Litigation Update **

On motion by Supervisor Carter, seconded by Supervisor Ogé, the Board voted to enter into Executive Session for the purpose discussing potential litigation with the LCTCS that necessitates legal counsel at this time. The motion carried.

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Yeas - 13		Nays - 0
Timothy W. Hardy	Willie Mount	
Deni Grissette	Woody Ogé	
Stephen Toups	Joe Potts	
Sommer Brown	Stephen Smith	
Jennifer Burgess	Craig Spohn	
Helen Carter	Charles Strong	
Michael J. Murphy		

The Board entered into Executive Session at 9:51 a.m., following a unanimous vote.

The Board reconvened from Executive Session at 10:56 a.m.

A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Timothy W. Hardy	Helen Carter	Craig Spohn
Deni Grissette	Willie Mount	Charles Strong
Stephen Toups	Woody Ogé	Michael J. Murphy
Sommer Brown	Joe Potts	
Jennifer Burgess	Stephen Smith	

Chair Hardy stated that no votes were taken and no consensus was reached during the Executive Session.

Chair Hardy presented the Consent Agenda items for consideration by the Board.

On motion by Supervisor Smith, seconded by Supervisor Toups, the Board voted to correct the typographical errors on the CIP number on item H.40.a. from CIP 47.0303 to CIP 15.0613. The motion carried.

On motion by Supervisor Ogé, seconded by Supervisor Grissette, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.53. The motion carried.

H. CONSENT AGENDA

Academic and Student Affairs

Recommendation: Staff recommends approval of new programs and exit points, program revisions, and program terminations as listed below:

Baton Rouge Community College

Program Addition

1. Technical Competency Area (TCA) in Sterile Processing (CIP 51.1012) – **3 STARS**

Program Terminations

2. Technical Diploma (TD) in Barber-Styling (CIP 12.0402) – **0 STARS**
3. Technical Diploma (TD) in Office Administration (CIP 52.0401) – **3 STARS**

Bossier Parish Community College

Program Additions

4. Associate of Applied Science (AAS) in Systems Administrator (CIP 11.1001) – **5 STARS**
5. Technical Diploma (TD) in Criminal Justice (CIP 43.0104) – **4 STARS**
 - a. Certificate of Technical Studies (CTS) in Police/Community Relations (CIP 43.0104) – **4 STARS**
 - b. Certificate of Technical Studies (CTS) in Police Procedures (CIP 43.0104) – **4 STARS**
 - c. Certificate of Technical Studies (CTS) in Criminal Justice Investigation (CIP 43.0104) – **4 STARS**
 - d. Certificate of Technical Studies (CTS) in Corrections (CIP 43.0104) – **4 STARS**
6. Certificate of Technical Studies (CTS) in Advanced Welding Technology (CIP 48.0508) – **5 STARS**
7. Certificate of Technical Studies (CTS) in Engineering Graphics (CIP 15.1301) – **5 STARS**
8. Technical Competency Area (TCA) in Certified Production Technician (CIP 15.0699) – **5 STARS**

Delgado Community College

Program Revisions to be Delivered 100% through Distance Education Technology

9. Associate of Arts (AA) in Criminal Justice (CIP 43.0107) – **4 STARS**
10. Certificate of Technical Studies (CTS) in Logistics Technology (CIP 52.0203) – **5 STARS**

Program Revisions

11. Associate of Applied Science (AAS) in Hospitality Management (CIP 52.0901) –
4 STARS

Program Additions

12. Technical Competency Area (TCA) in Juvenile Justice (CIP 43.0110) – **4 STARS**
13. Technical Competency Area (TCA) in Homeland Security (CIP 43.0110) –
4 STARS
14. Technical Competency Area (TCA) in Water Production Operator I
(CIP 15.0506) – **4 STARS**
15. Technical Competency Area (TCA) in Water Production Operator II
(CIP 15.0506) – **4 STARS**
16. Technical Competency Area (TCA) in Water Production Operator III
(CIP 15.0506) – **4 STARS**
17. Technical Competency Area (TCA) in Water Production Operator IV
(CIP 15.0506) – **4 STARS**
18. Technical Competency Area (TCA) in Water Treatment Operator I
(CIP 15.0506) – **4 STARS**
19. Technical Competency Area (TCA) in Water Treatment Operator II
(CIP 15.0506) – **4 STARS**
20. Technical Competency Area (TCA) in Water Treatment Operator III
(CIP 15.0506) – **4 STARS**
21. Technical Competency Area (TCA) in Water Treatment Operator IV
(CIP 15.0506) – **4 STARS**
22. Technical Competency Area (TCA) in Water Distribution Operator I
(CIP 15.0506) – **4 STARS**
23. Technical Competency Area (TCA) in Water Distribution Operator II
(CIP 15.0506) – **4 STARS**
24. Technical Competency Area (TCA) in Water Distribution Operator III
(CIP 15.0506) – **4 STARS**
25. Technical Competency Area (TCA) in Water Distribution Operator IV
(CIP 15.0506) – **4 STARS**
26. Technical Competency Area (TCA) in Wastewater Collection Operator I
(CIP 15.0506) – **4 STARS**
27. Technical Competency Area (TCA) in Wastewater Collection Operator II
(CIP 15.0506) – **4 STARS**
28. Technical Competency Area (TCA) in Wastewater Collection Operator III
(CIP 15.0506) – **4 STARS**
29. Technical Competency Area (TCA) in Wastewater Collection Operator IV
(CIP 15.0506) – **4 STARS**
30. Technical Competency Area (TCA) in Wastewater Treatment Operator I
(CIP 15.0506) – **4 STARS**

31. Technical Competency Area (TCA) in Wastewater Treatment Operator II (CIP 15.0506) – **4 STARS**
32. Technical Competency Area (TCA) in Wastewater Treatment Operator III (CIP 15.0506) – **4 STARS**
33. Technical Competency Area (TCA) in Wastewater Treatment Operator IV (CIP 15.0506) – **4 STARS**
34. Certificate of Technical Studies (CTS) in Human Resources Assistant (CIP 52.1001) – **5 STARS**
35. Certificate of Technical Studies (CTS) in Real Estate Professional (CIP 52.1501) – **4 STARS**
36. Certificate of Technical Studies (CTS) in Digital Photography (CIP 50.0605) – **3 STARS**

Fletcher Technical Community College

Program Revisions to be Delivered 100% through Distance Education Technology

37. Associate of Applied Science (AAS) in Criminal Justice (CIP 43.0104) – **4 STARS**
38. Associate of Applied Science (AAS) in Business Administration (CIP 52.0101) – **5 STARS**

Northwest Louisiana Technical College

Program Revisions

39. Associate of Applied Science (AAS) in Industrial Instrumentation Technology (CIP 15.0404) – **4 STARS**
 - a. Technical Diploma (TD) in Industrial Manufacturing Technology (CIP 15.0613) – **5 STARS**
40. Technical Diploma (TD) in Industrial Maintenance (CIP 47.0303) – **5 STARS**
 - a. Certificate of Technical Studies (CTS) in Advanced Manufacturing Technology (CIP 15.0613) – **5 STARS**
41. Technical Diploma (TD) in Automotive (CIP 47.0604) – **4 STARS**
42. Technical Diploma (TD) in Electrician-Commercial Wiring II (CIP 46.0302) – **5 STARS**
43. Technical Diploma (TD) in Industrial Electrician (CIP 46.0302) – **5 STARS**
44. Technical Diploma (TD) in Welding (CIP 48.0508) – **5 STARS**
45. Technical Diploma (TD) in Air Conditioning and Refrigeration (CIP 47.0201) – **5 STARS**
46. Technical Diploma (TD) in Diesel Power Equipment Technology (CIP 47.0605) – **4 STARS**
47. Technical Diploma (TD) in Information Technology (CIP 11.0901) – **5 STARS**
48. Certificate of Technical Studies (CTS) in Heavy Construction Vehicle Operator (CIP 49.0202) – **5 STARS**
49. Certificate of Technical Studies (CTS) in Patient Care Technician (CIP 51.2601) – **3 STARS**

River Parishes Community College

Program Revisions

50. Technical Diploma (TD) in Welding Technology (CIP 48.0508) – **5 STARS**

SOWELA Technical Community College

Program Addition

51. Technical Diploma (TD) in Transportation Technology (CIP 47.0600) – **4 STARS**

Program Terminations

52. Technical Diploma (TD) in Automotive Technology (CIP 47.0604) – **4 STARS**

53. Technical Diploma (TD) in Collision Repair Technology (CIP 47.0603) –
4 STARS

I. UPDATES

Chair Hardy referenced the updates provided and encouraged Board members to review the information provided.

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

J. OTHER BUSINESS

Supervisor Burgess informed the Board and audience that a group of BRCC students produced a book titled “Voices From the Bayou.” It is a collection of writings showcasing the views and writings as related to the shootings and historic floods in Baton Rouge in 2016. The books are on sale via Amazon and are \$10. The proceeds from the books will benefit the English Department students and faculty.

Dr. Sullivan asked that Sara Kleinpeter purchase a copy of the book for each Board member to be distributed at a future meeting.

There was no other business to come before the Board.

K. ANNOUNCEMENTS AND PUBLIC COMMENT

There were no requests for public comment nor any additional announcements to come before the Board.

L. ADJOURNMENT

There being no further business to come before the Board, and on motion by Supervisor Carter, seconded by Supervisor Mount, Chair Hardy adjourned the meeting at 12:07 p.m.