

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF
LCTCS FACILITIES CORPORATION**

**April 3, 2012
4:00 p.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was held by conference call on April 3, 2012. Those directors of the Corporation present included: Stevie Smith, Chair/President; Lambert Boissiere, Secretary/Treasurer, Billy Montgomery and, Judge Gene Thibodeaux. Other participants included Jan Jackson, Bill Obier, Brian Lafleur, Lane Sisung, Liza Sherman and Michele Nardini.

Approval of Minutes from February 13, 2012 Meeting:

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved the minutes of the February 13, 2012 meeting, as presented.

Design Build Request For Qualifications Evaluation Criteria

Bill Obier discussed the changes that were recommended in the evaluation criteria for the RFQ for design build teams. He said one important change would be that design build teams would be required to provide evidence that they had worked together previously on design build projects. Mr. Obier explained that the evaluation categories would remain the same, but would be organized and weighted differently. Director Gene Thibodeaux commented that it was important to monitor contractors to ensure they adhere to the criteria used to hire them after a job begins.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved the revised evaluation criteria for the RFQ for design build contractor, as presented.

Two Memoranda of Understanding for Capital Area Technical College, Westside Campus (Plaquemine): Canal Access and Sewer Plant Collaboration

Bill Obier said two Memoranda of Understanding were being created for the Westside Campus with Iberville Parish. He stated one was for the sewer treatment plant donation from Iberville Parish to the Facilities Corporation for the Westside Campus and the other was to provide access to the property for Iberville Parish to provide maintenance for a canal that bordered the north side of the property. Mr. Obier said the MOU for the sewer treatment plant was required for the Facilities Corporation to agree to accept, maintain and operate the donated sewer treatment plant, and the MOU for the canal would provide a 25 foot access corridor to Iberville Parish on the north side of the Westside Campus. Mr. Obier asked that the Board authorize the Chair to negotiate and execute the two MOUs. Jan Jackson added that the MOUs

were being submitted to the LCTCS Board of Supervisors for their approval at the April Board Meeting.

On the motion of Director Thibodaux, seconded by Director Montgomery, the Board authorized the Chair to execute two MOUs, and all necessary documents, between the LCTCS, the LCTCS Facilities Corporation and Iberville Parish for: 1) the acceptance, maintenance and operation of the sewer treatment plant; and, 2) for a 25 foot access corridor for canal maintenance by Iberville Parish on the north side of the Westside Campus property.

Change Order #4, L. E. Fletcher Technical Community College (Houma)

Mr. Brian LaFleur described the five items in change order #4, for L.E. Fletcher Technical Community College as listed below, for a total of \$401,548.30:

1. 27 new projectors and associated equipment in classrooms
2. Library circulation desk revisions
3. Door hardware
4. IT modifications
5. Ceramic tile base

Mr. LaFleur stated the change order also included a credit for three refrigerators and four microwaves, resulting in a contingency balance of \$346,016.03. Mr. LaFleur said he expected this to be the last change order for L. E. Fletcher Technical Community College.

On the motion of Director Montgomery, seconded by Director Thibodeaux, the Board approved Change Order #4 for L. E. Fletcher Technical Community College, as presented.

Furniture Fixtures Equipment Contract for Northshore Technical Community College, Florida Parishes Campus (Greensburg)

Brian LaFleur reported that bids on the Furniture Fixtures Equipment (FFE) package at Northshore Technical Community College, Florida Parishes Campus both came in under budget. He said the budget for the FFE package was \$200,000, plus \$29,000 in contingencies. Mr. LaFleur said the recommendation to the Board was to accept the bid from Associated Office Systems in the amount of \$229,463, as presented.

On the motion of Director Thibodeaux, seconded by Director Montgomery, the Board approved a contract with Associated Office Systems for furniture, fixtures and equipment for the Northshore Technical Community College, Florida Parishes Campus, in the amount of \$229,463, as presented.

Scope of Work Approval for Carl Blum, Architect, Renovation of Existing Building at South Central Louisiana Technical College, Young Memorial Campus (Morgan City)

Bill Obier discussed surplus funding that was available from the South Central Louisiana Technical College, Young Memorial Campus addition and proposed using those funds, as well

as the remaining contingency balance on the project, to renovate the existing building on the campus. He said the architect, Carl Blum, had worked with the campus to create a program and priority list for the existing campus renovation. Mr. Obier added that he would like to request a renovation proposal from Aegis Construction, Inc., the contractor working on the addition, to complete the renovation of the existing building by change order to the original scope of work. Mr. Obier said he also planned to work with Facility Planning & Control on a major repair project that would replace the rooftop air conditioning units.

Mr. Obier asked that the Board approve: 1) an amendment to the contract with Carl Blum, Architect, in the amount of \$600,000, for the proposed renovation of the existing building at the South Central Louisiana Technical College, Young Memorial Campus; and, 2) having CSRS coordinate with Aegis Construction, Inc., to have Aegis price the work on the building renovation and, if the Aegis bid is within budget, have CSRS present a change order to the Board to add the renovation to Aegis Construction, Inc.'s current scope of work.

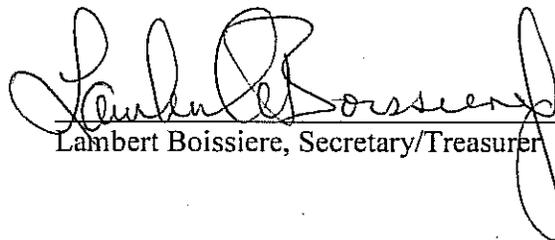
On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved Mr. Obier's recommendations to amend the architect's contract with Carl Blum, Architect, in the amount of \$600,000, and to obtain a price for renovation of the existing building from Aegis Construction, Inc. for the South Central Louisiana Technical College, Young Memorial Campus project.

Construction Change Directive Approvals for Central Louisiana Technical College, Shelby Jackson Campus (Ferriday)

Brian LaFleur discussed two construction change directives for the Central Louisiana Technical College, Shelby Jackson Campus, which came about as a result of errors and omissions on the part of the architect. The first Construction Change Directive (CCD) involved power drops for computer labs and classrooms, totaling an amount not to exceed \$20,696, and the second CCD was for additional data drops in computer labs and classrooms, totaling an amount not to exceed \$27,061.75. The cost of the two CCDs, not to exceed \$47,757.75, will be deducted from fees that would have been due to the architect.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved two construction change directives for the Shelby Jackson Campus project for an amount not to exceed \$47,757.75, for additional power and data drops, resulting from errors and omissions of the architect.

On the motion of Director Montgomery, the meeting adjourned at 4:55 p.m.


Lambert Boissiere, Secretary/Treasurer