



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

BOARD OF SUPERVISORS REGULAR MONTHLY MEETING

AGENDA

WEDNESDAY, SEPTEMBER 11, 2013
9:00 a.m.

Northwest Louisiana Technical College
Sabine Valley Campus
1255 Fisher Road, Many, Louisiana 71449

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPOINTMENT OF NEW STUDENT BOARD MEMBERS: FRANK RUSSELL

IV. ROLL CALL

V. APPROVAL OF SEPTEMBER 11, 2013 AGENDA

VI. APPROVAL OF MINUTES OF JUNE 12, 2013 BOARD MEETING

VII. REPORTS

- A. Chair of the Board Report
- B. President's Report

VIII. GENERAL ACTION ITEMS**

1. Ratification of Actions Taken at August 21, 2013 Executive Committee Meeting:
Committee of the Whole (for Ratification by the Full Board)

Approval of Minutes of June 25, 2013 Executive Committee Meeting

Facilities Actions

- a. Cooperative Endeavor Agreement between LCTCS and Iberville Parish School Board
- b. Demolition of Conference Center Building

*Changing Lives,
Creating Futures*

Joe May
System President

Officers:

Michael J. Murphy
Chair

N. J. "Woody" Ogé
First Vice Chair

Timothy W. Hardy
Second Vice Chair

Members:

E. Edwards Barham
Robert Brown
Helen Bridges Carter
Keith Gamble
Deni Grissette
Brett Mellington
Paul Price, Jr.
Stephen C. Smith
Vincent St. Blanc, III
Allen Scott Terrill
Stephen Toups

Student Members:

Algernon Doplemore
Frank Russell

Louisiana
Community
& Technical
College System

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Baton Rouge, LA 70806

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Finance Actions

- c. Change in LCTCS Online Tuition Effective Fall 2013
- d. Review of LCTCS FY 14 Budget Allocation
- e. Revision to Policy #5.017, LTCS Policy on Foundations
- f. Contracts
 - i. LCTCS Contract for Helpdesk Services
 - ii. LCTCS Contract for Hosting Services
 - iii. Baton Rouge Community College and the Graham Group
 - iv. Baton Rouge Community College and Power Specialists Associates, Inc.
 - v. Bossier Parish Community College and The Aspen Institute
 - vi. Bossier Parish Community College and the Betty and Leonard Phillips Deaf Action Center of Louisiana
 - vii. Bossier Parish Community College and Mississippi State University
 - viii. Delgado Community College and Computer Aided Interpretation
 - ix. Delgado Community College and Single Stop USA
 - x. L. E. Fletcher Technical Community College and Electrical Training USA LLC
 - xi. L. E. Fletcher Technical Community College and Falck Alford Safety Services, Inc.
 - xii. L. E. Fletcher Technical Community College and Falck Alford Safety Services, Inc.
 - xiii. L. E. Fletcher Technical Community College and Falck Alford Safety Services, Inc.
 - xiv. L. E. Fletcher Technical Community College and Brian A. Gueniot Consulting
 - xv. L. E. Fletcher Technical Community College and Gulf South Employer Service, LLC
 - xvi. L. E. Fletcher Technical Community College and On-Site Training and Instruction, Inc.
 - xvii. L. E. Fletcher Technical Community College and PEC/Premier Safety Management, Inc.
 - xviii. L. E. Fletcher Technical Community College and Prime Time Training, Inc.
 - xix. L. E. Fletcher Technical Community College and Safety Connection, Inc.
 - xx. L. E. Fletcher Technical Community College and Womack Machine Supply Co.
 - xxi. South Central Louisiana Technical College and Industrial Training International

Personnel Actions

- g. Revision of Policy #6.003, Leave Record Establishment and Regulations for All Unclassified, Non-Civil Service Employees

Facilities Actions

2. Planning and Construction of Louisiana Community and Technical College Facilities Related to Act 360
3. LCTCS Capital Outlay Request for FY 2014-15
4. Cooperative Endeavor Agreement between LCTCS, on behalf of Delgado Community College, the LCTCS Facilities Corporation, and the New Orleans Culinary and Hospitality Institute
5. Delgado Community College Acquisition of the Federal City Chapel
6. Resolution for Land Transfer from U.S. Department of Education for Delgado Community College, Maritime Fire and Industrial Training Facility
7. Revisions to Policy #4.003, Naming of LCTCS Facilities

Finance Actions

8. FY 14 Operating Budget for LCTCS Entities
9. Approval of MOU between LCTCS and the Board of Elementary and Secondary Education (BESE) for the Administration of Perkins Secondary Career & Technical Education Programs
10. Approval of Louisiana's Fiscal Year 2013-14 Perkins Allocation for Distribution
11. Contracts:
 - a. Louisiana Delta Community College and Flying Tiger Aviation
 - b. Louisiana Delta Community College and Validis, a Division of College Bookstores of America, Inc.
 - c. Louisiana Delta Community College and Occupational Industrialization Center of Ouachita
 - d. South Louisiana Community College and Continuity Operations Group, LLC

Personnel Actions **

12. Appointment of Acting Chancellor for River Parishes Community College
13. Chancellor Search for River Parishes Community College
14. LCTCS Chancellor and Director Compensation
15. Layoff Avoidance Plan for Bossier Parish Community College
16. Status Report on Litigation

IX. CONSENT AGENDA

Academic, Instruction, Workforce Training and Student Affairs Actions

New Programs

1. South Central Louisiana Technical College
 - a. New Associate of Applied Science in Industrial Maintenance Technology (CIP: 470303) to include TCA, CTS, TD to add to an existing program.
2. Louisiana Delta Community College
 - a. New Technical Diploma in Paramedic (CIP: 510904) to include TCA in EMT (8 hours) as well
3. Northshore Technical Community College
 - a. New Associate of Applied Science in Oil and Gas Production Technology (150903)
4. Delgado Community College
 - a. New Concentration in Information Security/Assurance in the Associate of Applied Science in the Computer Information Technology program (CIP: 110301)
 - b. New Concentration in Game Design in the Associate of Applied Science in the Computer Information Technology program (CIP: 110301)
5. Central Louisiana Technical Community College
 - a. New Concentration in Industrial Instrumentation and Electrical in the Technical Diploma-Industrial Manufacturing Technology program (CIP: 150613) 45 credit hours and 1350 clock hours. Alexandria Campus.
 - b. New Certificate of Technical Studies in Allied Health Assistant in the Patient Care Technician CTS program (CIP: 512601) 16 credit hours and 365 clock hours. Additional TCA exit points of EKG Tech (6 credits, 165 clock hours) and Phlebotomy Technician (6 credits and 260 clock hours). Total length of program changes from 24 credit hours, 725 clock hours to 25 credit hour and 745 clock hours at the Alexandria, Avoyelles, Ferriday, and Huey P. Long Campuses.
 - c. New Technical Diploma in Computer Technology Specialist (CIP: 110901) 45 credit hours and 1350 clock hours with concentrations in Computer Electronics Specialist and Network Specialist at the Alexandria and Ferriday campuses.

Program Revisions/Replication

6. Northwest Louisiana Technical College
 - a. Program revisions in the Practical Nursing program (CIP: 513901) reduction in Technical Diploma from 58 credit hours to 53 credit hours and increase in clock hours from 1535 to 1610 and homework hours of 390.
7. South Central Louisiana Technical College
 - a. Program revisions in Medical Assistant program (CIP: 510801), 30 credit hours and 910 clock hours.
8. South Louisiana Community College
 - a. Program name change from Emergency Medical Services Education to Emergency Medical Technician-Paramedic (510904) AAS and CTS.
 - b. Change in Pre-requisites/Co-requisites in Criminal Justice, (affected courses listed)
 - i. Pre-requisite: CJUS 1010 Introduction to Criminal Justice or
 - ii. Co-requisite: CJUS 1010 Introduction to Criminal Justice
 1. CJUS 2010 Police Process
 2. CJUS 2050 Criminal Behavior
 3. CJUS 2060 Juvenile Justice
 4. CJUS 2070 Criminal Law
 5. CJUS 2085 Special Topics
 6. CORR 2035 Ethics in Correction
 7. CORR 2045 Correctional Law
 8. CORR 2055 Local Adult Detention
 9. CORR 2075 Probation, Parole and Treatment
 10. CORR 2065 Correctional
 11. CORR 2085 Narcotic and Dangerous Drugs Counseling
 - c. Change in Pre-requisites in Biology
 - i. Add “by permission of the Department Chair “to BIOL 2022, Human Anatomy and Physiology and BIOL 2023, Human Anatomy and Physiology I Laboratory.
 - d. Change in General Education courses
 - i. ENGL 1010 Rhetoric and Composition (Common Course name is English Composition I)
 - ii. MATH 1100, 1105 or College level math BOR policy 2.18
 - iii. Humanities elective acceptable selection determined by each AAS program
 - iv. Behavioral Sciences Elective acceptable selection determined by each AAS program
 - v. Natural Sciences Elective acceptable selection determined by each AAS program
 - a. Changes to affect the following programs:
 1. AAS Aviation Maintenance Technology
 2. AAS Business Office Administration
 3. AAS Civil Survey and Mapping
 4. AAS Clinical laboratory Technology
 5. AAS Culinary Arts and Occupations

6. AAS Drafting and Design Technology
7. AAS Industrial Electronics
8. AAS Informational Technology
9. AAS Surgical Technology
- e. Changes in Alternative Energy and Chemical Processes (CIP: 150503) combining of current courses to create new ones.
 - i. ENCH 1000 and ENCH 1100 merged to create ECPT 1000
 - ii. ENCH 1500 and ENCH 1600 merged to create ECPT 1500
 - iii. ENCH 1800 and ENCH 1300 merged to create ECPT 1800
 - iv. ENCH 2300 and ENCH 2400 merged to create ECPT 2300
 - v. ENCH 2100 and ENCH 2600 merged to create ECPT 2100
 - vi. ENCH 2000 and ENCH 2500 merged to create ECPT 2000
 - vii. ENCH 2700 and ENCH 1400 merged to create ECPT 2700
9. SOWELA Technical Community College
 - a. Program revisions in the Associate of Applied Science Aviation Maintenance Technology program (CIP: 470608). Reduction of the CTS Power Plant credit hours from 66 to 40.
10. Central Louisiana Technical Community College
 - a. Program revision in the TD-Building Technology Specialist (CIP 46.0401) addition of course electives, change of CTS name from Electrical/AC Specialist to CTS-Advanced Construction Specialist no change in total credit or clock hours Alexandria, US Pollock Correctional Institute, Avoyelles, Avoyelles Correctional Center, Ferriday, Lamar Salter, Oakdale Federal Correctional Institute, Huey P. Long, and Winn Correctional Center.
 - b. Program revision in the TD-Practical Nursing (CIP 51.3901) add CTS – Allied Health Clerk (16 credit hours/355 clock hours) Total program length change from 55cr/1660 clock to 58 credit hours 1740 clock hours, at Alexandria, Avoyelles, Ferriday, Lamar Salter, Oakdale, Huey P. Long campuses, Rod Brady Ext, Learning Center for Rapides Parish, and Beauregard Education Link.
 - c. Program revision in the CTS Pharmacy Technician (CIP 51.0805) total program length change from 30 credit hours and 920 clock hours to 36 credit hours, 1085 clock hours Ferriday Campus.
 - d. Request to allow the following CLTCC programs to be delivered through distance education methods as well as traditional instructional methods:
 - i. Welding (hybrid)
 - ii. Industrial Manufacturing Technology (hybrid, online)
 - iii. Practical Nursing (hybrid)
 - iv. Patient Care Technician (hybrid)
 - v. Pharmacy Technician (online)
 - vi. Carpentry (hybrid)
 - vii. Building Technology Specialist (hybrid)
 - viii. Computer Technology (hybrid, online)

Program/Course Terminations/Inactivation

11. Capital Area Technical College
 - a. Program termination in Cosmetology (TD and TCA) at the Jumonville Branch Campus only (CIP: 120401).
 - b. Inactivate the AAS in Occupational Education Baton Rouge campus (CIP: 131319).
12. Delgado Community College
 - a. Termination of the Technical Competency Area in Electrical Construction (CIP: 460302)
 - b. Termination of the Concentration in E-Commerce of the Associate of Applied Science in the Computer Information Technology program CIP: 110301).
 - c. Termination of the Concentration in Technical Specialist of the Associate of Applied Science in the Computer Information Technology program (CIP: 110301)
13. South Louisiana Community College
 - a. Delete duplicate courses due to the merger of South Louisiana Community College and former Acadiana Technical College.
 - i. ATC ENG1015 English Composition 1
 - ii. ATC MATH1015 College Algebra
 - iii. ATC PSY2015 Introduction to Psychology
 - iv. ATC PHSC1015 Physical Science 1ATC SPCH 1015 Introduction to Public Speaking
 - v. ATC ENG1010 Rhetoric and Composition
 - vi. ATC READ91 Reading Improvement
 - vii. ATC READ92 Content Reading Strategy
 - viii. ATCENGL91 Elements of Writing
 - ix. ATC ENGL92 Introduction to College Composition
 - x. ATC ENGL99 Elements of Technical Writing

Posthumous Awarding of an AAS Degree

14. SOWELA Technical Community College
 - a. Award AAS in Process Technology to Wayne Kingsbury posthumously.

Update of Mission Statement

15. SOWELA Technical Community College
 - a. Revision of mission statement to read “SOWELA Technical Community College provides traditional, distance, and lifelong learning experiences and awards associate degrees, technical diplomas, and certificates that empower learners in transfer, career, and technical education to excel as globally competitive citizens.”

Finance Actions

16. Incumbent Worker Training Program Contracts
 - a. Associated Terminals Consortium and L.E. Fletcher Technical Community College
 - b. Courtesy Chevrolet and Bossier Parish Community College
 - c. Divecon and South Central Louisiana Technical College
 - d. Epic Diving and L.E. Fletcher Technical Community College
 - e. Galliano Marine and L.E. Fletcher Technical Community College
 - f. James Construction Group, LLC and Louisiana Delta Community College
 - g. L&M Botruc Rentals and L.E. Fletcher Technical Community College
 - h. Settoon Towing, LLC and Delgado Community College
 - i. Shell Exploration & Production, Co. and Northshore Technical Community College
 - j. Y & S Marine and South Central Louisiana Technical College

X. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Fourth Quarter Contracts Report
5. Report of Breazeale, Sachse & Wilson for the Quarter Ended June 30, 2013

XI. OTHER BUSINESS

XII. ANNOUNCEMENTS

XIII. ADJOURNMENT