

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, SEPTEMBER 12, 2012
10:30 a.m.**

**The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *No separate committee meetings are scheduled.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, September 12, 2012, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Michael J. Murphy, called the meeting to order at 10:32 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Brown led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Robert Brown
Helen Bridges Carter
Jimmy Douglas
Keith Gamble
Adrianna Garcia
Deni Grissette
Timothy W. Hardy, 2nd Vice Chair
Brett Mellington
Michael Murphy, Chair
Woody Ogé, 1st Vice Chair
Paul Price
Stephen Smith
Vincent St. Blanc, III, Chair
Mike Stone
Scott Terrill

Members Absent

Stephen Toups

Staff Present

Dr. Joe May
Bonni Blouin
John Paul Domiano
Leah Goss
Cynthia Illick
Jan Jackson
Lura Kamiya
Jean Ann Kozlowski
Dr. Derrick Manns
Joe Marin
Dr. Neil Matkin
Bill Obier
Eric Setz
Kristine Strickland

D. APPROVAL OF SEPTEMBER 12, 2012 AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Price, the Board voted to approve the September 12, 2012 agenda as presented.

E. APPROVAL OF MINUTES OF JUNE 13, 2012 AUDIT COMMITTEE AND FULL BOARD MEETING AND AUGUST 15, 2012 EXECUTIVE COMMITTEE MEETING

On motion of Supervisor Hardy, seconded by Supervisor Carter, the Board voted to approve the minutes of the June 13, 2012 Audit Committee and Full Board meetings and the August 15, 2012 Executive Committee meeting as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Mr. Michael J. Murphy, Board Chair, presented the Chair of the Board report. The following topics were discussed:

- Chair Murphy noted that today is the first meeting where he will serve as Board Chair and he thanked the Board for the confidence they have placed in him to allow him the privilege to serve in this capacity. He stated that he began his journey with the LCTCS on May 1, 1974 at the Shelby M. Jackson Campus as a related instructor of the welding department and a counselor. He transitioned to different positions within the System and retired as Dean of the Sullivan Campus in September 2006. He noted that it has been a great journey and a tremendous privilege to serve in the two-year campuses and he believes that the System is one of the greatest assets that the state has. Chair Murphy addressed the LCTCS administration and stated, on behalf of the LCTCS Board of Supervisors, that there are serious concerns about how hard they work and the fact that they are not being financially rewarded for the job that they do. He thanked them for their service and stated that he looks forward to working with them.
- Supervisor Smith provided an update on Act 391 projects. He noted that there are tremendous construction programs going on in all four corners of the state. He added that a lot of progress has been made and three ribbon cuttings were just recently held: 1) L. E. Fletcher Community College in Houma/Thibodaux area; 2) South Central Louisiana Technical College in Morgan City; 3) Northshore Technical Community College in Greensburg. He stated another 20 projects remain to conduct grand openings with 3-4 planned within the next sixty days. He noted that all the facilities should be open within the next 12 months.

Chair Murphy stated that he also attended the ribbon cutting at the Greensburg Campus and thanked Supervisor Carter for the hospitality she extended to everyone. He commended Chancellor Wainwright and Dean Sharon Hornsby for a job well done.

Supervisor Carter thanked everyone for attending the ribbon cutting and stated that Chancellor Wainwright did an excellent job with the program and added that the attendance was great and the people there are really excited about the new building. A video highlighting the recent ribbon cutting ceremonies was shown.

- Chair Murphy thanked the chancellors from the campuses that were affected by Hurricane Isaac for their efforts in getting the campuses back up and running after the storm.
- Supervisor St. Blanc recognized Supervisor Carter on the event of her birthday today. The assembly sang Happy Birthday to Supervisor Carter.
- Supervisor St. Blanc acknowledged the LCTCS staff for their efforts during Hurricane Isaac and made special mention of Quintin Taylor for the extraordinary job he did providing updates to everyone prior to, during and after the storm.
- Chair Murphy took a moment of personal privilege to recognize his brother, Terry Murphy. He stated that Mr. Murphy mentored him and has had a passion for the LCTCS for 40+ years.

2. President's Report

Dr. Joe May, System President, presented the President's Report. The following topics were discussed:

- Dr. May introduced and welcomed Dr. Neil Matkin, Executive Vice President, LCTCS. He stated that Dr. Matkin served as president at San Jacinto Community College District in Texas. Dr. Matkin addressed the Board and stated that it is a tremendous privilege to be in Louisiana and he looks forward to serving in his capacity as Executive Vice President of the LCTCS.
- Dr. May acknowledged Dr. Jim Henderson on the substantial accomplishment of receiving his doctorate degree.
- Dr. May announced that Burnell Eddington is retiring after 35+ years of service effective September 30th.
- Dr. May stated how impressed he was with the responsiveness of the LCTCS colleges during Hurricane Isaac. He commented that the information that Quintin Taylor relayed regarding the storm was being provided by individuals located at the various campuses. He noted that individuals pulled 24 hour shifts to ensure that the students could get back into the classrooms as quickly as possible. He expressed his appreciation to everyone for their efforts during the storm.
- Dr. May stated that a Nunez Community College alumnus, Jesse Shaffer, IV, was recognized, along with his father, Jesse Shaffer, III, and featured on the ABC News as the Person of the Week. Jesse Shaffer, IV was hailed as a hero for the work that he did in rescuing approximately 120 people during Hurricane Isaac. A video was shown highlighting this substantial accomplishment.
- Dr. May announced that a United States Navy made a \$10 million dollar donation to the Delgado Community College Foundation, under the leadership of Board Supervisor Woody Ogé. Dr. May expressed his appreciation to Supervisor Ogé for his leadership.

Supervisor Ogé stated that it has been a labor of love for a couple of years. He stated that donation will be used to create a center that will concentrate predominantly on mass manufacturing which includes oil and gas, petrochemical, manufacturing and ship building and will accomplish a multiple sector approach in south Louisiana and hopefully spread to other parts of the state. He added that the endeavor is a journey and the first hurdle has been crossed. He thanked Dr. Sullivan

for his leadership and for working with the federal government. He added that the school will carry a leadership role played by the many businesses and industries that are served in the region as an advisory committee.

- Dr. May provided an update on enrollment numbers for the fall semester. He stated that enrollment is down by approximately 7% overall at the LCTCS colleges with several institutions, BRCC, BPCC, Nunez and RPCC, all being up in enrollment. He noted that the technical colleges are substantially down in enrollment. He stated that he anticipates some of the numbers to increase and he attributed the decrease to a combination of registration issues that occurred, combined with the school closures as a result of Hurricane Isaac. He added that every effort is being made to ensure that every student is given an opportunity to enroll. He indicated that he would provide a copy of the enrollment report to members of the Board.
- Dr. May stated that when he joined the LCTC System in January 2007 it was a #1 priority of the Board of Supervisors to create a statewide integrated computer system. He added that they led that effort, securing the dollars to make the system a reality. He noted that for the past year the LCTCS has been in the process of implementing the system with Ellucian and there have been challenges experienced on the implementation side.

Representatives from Ellucian - Jeff Compony, Regional Vice President and Mike Wallison, Senior Vice President and Chief Services Officer, addressed the Board to address the challenges that have been experienced with the initial implementation of the new system and to provide an update on the status of the system. Dr. Neil Matkin also joined the group in the discussion.

- Dr. May acknowledged Delgado Community College professor, Susan Hague on being awarded the Fulbright Award. She will be traveling to India to teach in 2012-2013. She is a Professor of Speech in Mass Communication and will be teaching Interpersonal Communication at the Goa Institute of Management on the west coast of India.
- Dr. May noted that a press conference was held at South Louisiana Community College highlighting their Early College program. Dr. Natalie Harder provided a report on the Early College Academy. She stated that she is very fortunate to be under the umbrella of success from the Early College program even though all the effort to start the academy really began in 2008. She reported that 45 families committed to enroll their children in the initial program and 30 of them ultimately graduated with their high school diploma and their associate's degree. She emphasized that it is a very diverse group of students and the graduation rate of the program (75%), is nearly three times the national average of Early College Academy students who graduate from high school with an associate degree. She added that she has received a commitment from the superintendent in Lafayette Parish to continue to grow the academy and she has had conversations with every superintendent in the six other parishes that SLCC serves to start Early College Academies.

Supervisor Mellington stated that he attended the graduation ceremony at SLCC and commented on the maturity of the Early College graduates. He noted that SLCC is the only "A" rated school that exists in the Lafayette Parish School System and they are very proud of that. He asked Dr. Harder how many students were currently enrolled in the program.

Dr. Harder responded that there are 220 students currently enrolled in the program. She explained that, starting in 9th grade, students begin attending classes at SLCC on the first day of the fall semester for the college. She noted that they take a combination of high school core courses and college credit courses their first two years and by the time they are juniors, they are taking all college credit courses. She added that by the 12th grade they split the college courses with SLCC and the University of Louisiana at Lafayette who provides a scholarship just for Early College Academy graduates.

- Dr. May reported that during the past legislative session there was a Senate Resolution sponsored by Senator Yvonne Dorsey-Colomb to look at the study of a potential merger of the Capital Area Technical College and Baton Rouge Community College. He stated that Future Works has been hired to conduct the study. Representatives from Future Works will be in Baton Rouge on October 3-4, 2012. He added that he hoped to provide a report to the Board in November.
- Dr. May announced that national searches have been initiated for two LCTCS colleges where interim chancellors are currently serving – Louisiana Delta Community College where Dr. Jerry Ryan is serving as interim chancellor, and Central Louisiana Community College where Dr. Michael Elam is serving as interim chancellor. Both individuals will be eligible to apply for the positions. Dr. May stated that he has contracted with the Association of Community College Trustees (ACCT), as has been the case for the past several searches.

G. GENERAL ACTION ITEMS**

Chair Murphy stated the need amend the order of the agenda in order to address the Personnel Actions Agenda items during the Executive Session which will coincide with the lunch hour.

On motion of Supervisor Ogé, seconded by Supervisor Price, the Board voted to amend the order of the agenda in order to address the Personnel Actions agenda items during the Executive Session which will coincide with the lunch hour (approximately 12:00 – 1:00 p.m.). The motion carried.

Committee of the Whole

Chair Murphy presented the Committee of the Whole agenda items for ratification by the Board.

Dr. May stated that each Board member should have a document from Northwest Louisiana Technical College that reflects some technical modifications to the document that was originally presented at the August 15, 2012 Executive Committee meeting.

1. Ratification of Actions Taken at August 15, 2012 Executive Committee Meeting
 - a. Reduction in Force/Layoff Avoidance Plan for Capitol Area Technical College
 - b. Reduction in Force/Layoff Avoidance Plan for Central Louisiana Technical Community College
 - c. Reduction in Force/Layoff Avoidance Plan for Louisiana Delta Community College
 - d. Reduction in Force/Layoff Avoidance Plan for Northwest Louisiana Technical College
 - e. Demolition of Buildings at Delgado Community College, Sidney Collier Campus
 - f. Professional Services Contract between LCTCS and In-House Creative, Inc.

Supervisor Stone expressed his objection to the approval of agenda items G.1.a. through G.1.d. He stated that he has heard complaints from individuals who were forced to move from a 12-month employment contract to a 9-month employment contract and then as the year progresses other individuals get

promotions, salary adjustments and pay raises. He noted that although these actions may be perfectly justifiable, he is not comfortable, at this point in time, based on the knowledge that he has, with approving these agenda items. He stated his intends to request more information from Dr. May and the LCTCS chancellors regarding this issue.

Dr. May responded that there are detailed plans included in the Board packet from each college that submitted a request for a reduction in force (RIF)/layoff avoidance plan and what the implications of those actions are. He added that any of the colleges that enter into a layoff avoidance plan may not give salary increases for merit – they are prohibited by the institution from doing so. He noted that there may be other circumstances, i.e., the reclassification of an employee or faculty promotion, that would not fall under that restriction. He reiterated that merit increases do fall under this restriction. He further stated that if an employee is laid off as a result of the RIF plan, the institution is prohibited from filling that position for two years. He added that is one of the reasons why the layoff avoidance plans are important because they provide a way to restructure and protect jobs.

Dr. May stated that the agenda item would be separated into two items to include items G.1.a. through G.1.d. as one item and items G.1.e through G.1.f. as another agenda item.

Supervisor Mellington presented a motion to ratify agenda items G.1.a. through G.1.d. as approved by the Executive Committee at the meeting held on August 15, 2012, as presented. Supervisor Brown seconded the motion carried.

Supervisor Stone stated his opposition to the motion.

Bonni Blouin conducted a roll call vote that resulted in 15 yeas and 1 nay as noted:

YEAS: Supervisors Barham, Brown, Carter, Douglas, Gamble, Garcia, Grissette, Hardy, Mellington, Murphy, Ogé, Price, Smith, St. Blanc and Terrell.

NAYS: Supervisor Stone

On motion of Supervisor Mellington, seconded by Supervisor Terrill, the Board voted ratify agenda items G.1.e. and G.1.f. as approved by the Executive Committee at the meeting held on August 15, 2012, as presented. The motion carried.

Chair Murphy stated the need to enter into Executive Session for the purpose of discussing Personnel Actions agenda items G. 8. Chancellor's Annual Evaluations and G. 9. System President Evaluation/Employment Contract.

On motion of Supervisor St. Blanc, seconded by Supervisor Hardy, the Board voted to enter into Executive Session for the purpose of discussing Personnel Actions agenda items G.8. Chancellor's Annual Evaluations and G.9. System President Evaluation/Employment Contract Renewal for FY 2012-2013. The Board entered into Executive Session.

The full Board reconvened at 1:39 p.m. Chair Murphy stated that no votes were taken and no consensus was reached during the Executive Session.

Bonni Blouin called roll to re-establish a quorum.

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

2. LCTCS Capital Outlay Request for FY 2013-14

On motion of Supervisor Ogé, seconded by Supervisor Grissette, the Board voted to approve the LCTCS Capital Outlay Request for FY 14 as presented. This request is subject to approval by the Board of Regents, the Division of Administration, the Legislature and the Governor. The motion carried.

3. Emergency Lease Between Nunez Community College and Tufaro Enterprises

On motion of Supervisor Brown, seconded by Supervisor Price, the Board voted to approve a three year lease between Nunez Community College and Tufaro Enterprises to address repairs that are necessary as a result of Hurricane Katrina. This lease must be approved by the Division of Administration. The motion carried.

Finance Actions

Supervisor Terrill presented the Finance Actions agenda items for consideration by the Board.

4. LCTCS FY 13 Operating Budget

Dr. May stated that the budget reflects an overall of whole funds a net decrease. He noted this is on appropriated dollars and on spending authority and this will probably not reflect the actual budgets of the colleges because that is increasingly dependent on tuition particularly and there are other variables.

Supervisor Barham commented that the key factor is that it is 15% less state dollars and 7% more self-generated dollars.

On motion of Supervisor Barham, seconded by Supervisor Carter, the Board voted to approve the FY 13 Operating Budgets of the LCTCS Colleges and the LCTCS Board Office. The motion carried.

5. Contracts/Contract Amendments/Agreements

- a. Bossier Parish Community College and Louisiana Coalition for Accessible and Sustainable Healthcare

On motion of Supervisor St. Blanc, seconded by Supervisor Mellington, the Board voted to approve a cooperative endeavor agreement between Bossier Parish Community College and Louisiana Coalition for Accessible and Sustainable Healthcare, effective June 1, 2012 through June 30, 2013. This agreement is subject to the approval of the Office of Contractual Review. The motion carried.

- b. Delgado Community College and Computer Aided Interpretations

On motion of Supervisor Ogé, seconded by Supervisor Hardy, the Board voted to approve a professional services contract between Delgado Community College and Computer Aided Interpretations, effective July 1, 2012 through June 30, 2013. This contract is subject to the approval of the Office of Contractual Review.

- c. Delgado Community College and LSU Health Sciences Center

On motion of Supervisor Mellington, seconded by Supervisor Smith, the Board voted to approve an amendment to extend a professional services contract between Delgado Community College and LSU Health Sciences Center, effective July 1, 2012 through June 30, 2013, not to exceed \$54,000. This amendment is subject to the approval of the Office of Contractual Review. The motion carried.

- d. Delgado Community College and Maritime Services Group of Louisiana, LLC

On motion of Supervisor Ogé, seconded by Supervisor Mellington, the Board voted to approve a professional services contract between Delgado Community College and Maritime Services Group of Louisiana, LLC effective August 1, 2012 through July 31, 2013. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

- e. L.E. Fletcher Technical Community College and Safety Training and Environmental Professional (STEP) Co.

On motion of Supervisor Gamble, seconded by Supervisor Mellington, the Board voted to approve a professional services contract between L. E. Fletcher Technical Community College and Safety Training and Environmental Professional (STEP) Co., effective August 13, 2012 through August 12, 2013. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

- f. L. E. Fletcher Technical Community College and Falck Alford Safety Training Services, Inc.

On motion of Supervisor Mellington seconded by Supervisor Smith, the Board voted to approve a professional services contract between L. E. Fletcher Technical Community College and Falck Alford Safety Training Services, Inc., effective August 13, 2012 through August 12, 2013. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

- g. Louisiana Delta Community College and Occupational Industrialization Center of Ouachita

On motion of Supervisor Grissette, seconded by Supervisor Price, the Board voted to approve a professional services contract between Louisiana Delta Community College and Occupational Industrialization Center of Ouachita, effective July 1, 2012 through June 30, 2013. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

6. Approval of MOU between LCTCS and the Board of Elementary and Secondary Education (BESE) for the Administration of Perkins Secondary Career & Technical Education Programs

Supervisor Smith questioned whether the amount of Carl Perkins funds is relative to what they were last year.

Dr. May stated that the amount of funds is the same as it was last year - \$21 million overall with half of the amount being distributed to BESE. He noted that this is an annual agreement.

Chair Murphy questioned whether the amount of appropriations has been determined for next year.

Dr. May responded that the sequestered process that is currently taking place would result in automatic deductions to the Perkins funds if there is no federal action taken. He added that the way it is designed at the federal level, they have not been able to get budget agreement in two years so that process is automatically kicking in to deal with adjustments. He added that in the past, they have been able to come forth and prevent changes occurring to the Perkins funds so it has held steady while other areas have not.

Supervisor Mellington asked for a report on the distribution of the Perkins funds for the LCTCS and BESE.

Jimmy Sawtelle presented a report on the Perkins funds. He stated that the monies have not been reduced from last year. He noted that the MOU that is being presented for approval constitutes a 50/50 split between the LCTCS and BESE. He stated that a minimum of 85% of the funds are required to be distributed to the local education agencies on the BESE side and the colleges on the LCTCS side. He added that he is very proud that, under the leadership of Dr. Sullivan, Dr. May and Dr. Matkin, that over the last three years, the LCTCS has taken a different approach as to how the funds are spent. He noted that in the past the money was spent wherever it was needed but now, not only the college side but in tandem with the secondary side, three program clusters are identified and the majority of the funds are spent in that area.

Supervisor Ogé questioned whether a count is kept on how many lives are touched with the funding that is available.

Mr. Sawtelle responded that every year a consolidated annual report is submitted to the Office of Vocational and Adult Education for the secondary and post-secondary funds distributed. He stated that he can provide a copy of the report to Supervisor Ogé.

Supervisor Ogé clarified that he would like to know specifically how many lives are touched as a result of Perkins funding.

On motion of Supervisor Smith, seconded by Supervisor Ogé, the Board voted to approve the Memorandum of Understanding (MOU) between the LCTCS Board of Supervisors and the Board of Elementary and Secondary Education (BESE) for administration of the secondary career and technical education portion of the Carl D. Perkins funds for the fiscal year beginning July 1, 2012 and ending June 30, 2013. The Board of Elementary and Secondary Education approved and signed the MOU at the July Board meeting. The motion carried.

7. Approval of Louisiana's Fiscal Year 2012-13 Perkins Allocation for Distribution

On motion of Supervisor Mellington, seconded by Supervisor Ogé, the Board voted to approve the distribution of Perkins funds to the statewide eligible recipients including the Louisiana Department of Education upon receipt of the award letter from the U.S. Department of Education, Office of Vocational and Adult Education. The state's allocation will be \$21,041,943, unchanged from Fiscal Year 2011-12. The motion carried.

Personnel Actions

Supervisor Hardy presented the Personnel Actions agenda items for consideration by the Board.

8. Chancellor's Annual Evaluations [In Accordance with R.S. 42.17 (A)(1)]

Dr. May stated that it is his pleasure to recommend that the Board approve three year employment contracts for the following chancellors that will be effective from July 1, 2012 through June 30, 2015. He asked that each chancellor stand as their name is called so that they may be recognized. He added that each of the individuals has done an outstanding job and he is proud to recommend the contracts to the Board. He added that they provide outstanding leadership not only to their colleges but also to the community and the state.

- Dr. Andrea L. Miller, Chancellor, Baton Rouge Community College
- Dr. James B. Henderson, Chancellor, Bossier Parish Community College
- Dr. Monty Sullivan, Chancellor, Delgado Community College
- Dr. William Wainwright, Northshore Technical Community College
- Dr. Thomas R. Warner, Chancellor, Nunez Community College
- Dr. Joe Ben Welch, Chancellor, River Parishes Community College
- Mr. F. Travis Lavigne, Chancellor, Fletcher Technical Community College

On motion of Supervisor Mellington, seconded by Supervisor Ogé, the Board voted to approve three year employment contracts for the following chancellors with effective dates from July 1, 2012 through June 30, 2015:

- **Dr. Andrea L. Miller, Chancellor, Baton Rouge Community College**
- **Dr. James B. Henderson, Chancellor, Bossier Parish Community College**
- **Dr. Monty Sullivan, Chancellor, Delgado Community College**
- **Dr. William Wainwright, Northshore Technical Community College**
- **Dr. Thomas R. Warner, Chancellor, Nunez Community College**
- **Dr. Joe Ben Welch, Chancellor, River Parishes Community College**
- **Mr. F. Travis Lavigne, Chancellor, Fletcher Technical Community College**

The motion carried.

9. System President Evaluation/Employment Contract Renewal FY 2013

Supervisor Smith stated that the Board of Supervisor's has reviewed the performance of the System President, Dr. Joe May, during the past year in coordination with several external stakeholders, and based on this review, his performance has been rated as exemplary.

On motion of Supervisor Smith, seconded by Supervisor St. Blanc, the Board voted to authorize LCTC System staff to extend the employment contract with the System President, Dr. Joe May, for an additional three years, from this date, with no change in compensation.

Chair Murphy stated that he has been reminded that the previous contract for Dr. May was a four year contract and the motion by the Board should indicate renewal of a four year contract.

Supervisor St. Blanc withdrew his second to the motion. The motion failed for lack of a second to the motion.

On motion of Supervisor Smith, seconded by Carter, the Board voted to authorize LCTC System staff to extend the employment contract with the System President, Dr. Joe May, for an additional four years, from this date, with no change in compensation. The motion carried.

Supervisor Hardy expressed his appreciation to Dr. May for the job that he does and stated that the System is very fortunate to have him.

Chair Murphy commented that he wished he could take some credit for hiring Dr. May but he was appointed a month before he joined the Board approximately six years ago. He stated that he has developed a very deep, sincere appreciation for the job that Dr. May continues to do during adverse conditions and challenges confronting the System at this time and over the last 2-3 years. He expressed his appreciation to Dr. May for his leadership and stated that he hopes he will remain with the System for many years to come.

Dr. May thanked everyone for their comments and stated that, *"...it's great to be here because of you and the people that I have been fortunate to work with over the last six years. As I look at the changes we've made in the lives of the people across the state - I think it is literally tens of thousands every year are benefitting from what we have to offer...I'm just delighted to be a part of it and I thank you for your continued support for not only me, but for our entire leadership across the state."*

H. CONSENT AGENDA

On motion of Supervisor Barham, seconded by Supervisor St. Blanc, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.8. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. New Programs
 - a. Bossier Parish Community College
 - 1) Certificate of Technical Studies in Energy Services (CIP: 22.0207)

Approved the request from Bossier Parish Community College for a new Certificate of Technical Studies program in Energy Services as submitted.

- b. Northshore Technical Community College
 - 1) Technical Competency Area in Oil and Gas Technology (CIP: 150903)
 - 2) Technical Competency Area in Industrial Control Systems (CIP: 470303)
 - 3) Certificate of Technical Studies in Residential A/C and Refrigeration (CIP: 470201)
 - 4) Certificate of Technical Studies in Commercial A/C (CIP: 470201)
 - 5) Certificate of Technical Studies in Commercial Refrigeration (CIP: 470201)

Approved the requests for new programs from Northshore Technical Community College in Oil and Gas Technology, Industrial Control Systems, Residential A/C Refrigeration, Commercial A/C and Commercial Refrigeration as submitted.

- c. River Parishes Community College
 - 1) Technical Competency Area in Cosmetology (CIP: 120401)
 - 2) Technical Competency Area in Culinary Arts (CIP: 120503)

Approved the request from River Parishes Community College for a new Technical Competency Area in Cosmetology and Culinary Arts as submitted.

2. Program Revisions

- a. Bossier Parish Community College
 - 1) Rename the Associate of Applied Science in Care/Development of Young Children to the Associate of Applied Science in Early Childhood Development and Education. Curricular revisions are also being made to reflect accreditation standards (CIP: 190709)

Approved the request from Bossier Parish Community College to rename the Associate of Applied Science in Car/Development of Young Children to the Associate of Applied Science in Early Childhood Development and Education. Curricular revisions are also being made.

- b. Northshore Technical Community College
 - 1) Technical Diploma A/C and Refrigeration: Commercial (470201) consolidated to A/C and Refrigeration Technical Diploma
 - 2) Change CIP code of ICT: Computer System Technician from (111001) to (CIP: 110901)
 - 3) Change CIP code of ICT: LAN Administrator CTS from (111001) to (CIP: 110901)

Approved the request from Northshore Technical Community College for program revisions to the Technical Diploma in A/C Refrigeration: Commercial and change in CIP codes for ICT: Computer System Technician and ICT: LAN Administrator as submitted.

- c. Northwest Louisiana Technical College
 - 1) Program Expansion/replication of a TD in Electrician Commercial Wiring II (CIP: 46.0302) to be located at the Minden Campus. 1365 Clock hours, 45 semester hours.

Approved the request from Northwest Louisiana Technical College for program replication of the Electrician Commercial Wiring II Technical Diploma program as submitted.

3. Program Termination

- a. Northshore Technical Community College
 - 1) Certificate of Technical Studies in A/C and Refrigeration: Domestic (470201)
 - 2) Certificate of Technical Studies in HACR Energy Systems Technician (470201)
 - 3) Technical Diploma in ICT: Computer Programmer (110201)
 - 4) Certificate of Technical Studies in ICT: Report Developer (110201)
 - 5) Certificate of Technical Studies in ICT: Documentation Specialist (110201)
 - 6) Certificate of Technical Studies in Electronic Health Records (CIP: 510707)
 - 7) Certificate of Technical Studies in Billing and Coding Specialist (CIP: 510713)

Approved the request from Northshore Technical Community College for program terminations as submitted.

- b. South Louisiana Community College
 - 1) Technical Diploma, Certificate of Technical Studies, Technical Competency Area in Electrician (CIP: 460302) at the CB Coreil Campus
 - 2) Technical Diploma, Certificate of Technical Studies, Technical Competency Area in Carpentry (CIP: 460201) at the Evangeline Campus
 - 3) Technical Diploma, Certificate of Technical Studies, Technical Competency Area in Business Office Technology (CIP: 520401) at Evangeline Campus
 - 4) Technical Diploma, Certificate of Technical Studies, Technical Competency Area in Business Office Technology (CIP: 120402) at the Lafayette Campus
 - 5) Technical Diploma in Nursing (CIP: 513901) at the Teche Area Campus

Approved the request from South Louisiana Community College for program terminations as submitted.

- 4. Mission Statement Update
 - a. Louisiana Delta Community College

Approved the request from Louisiana Delta Community College for a revised mission statement, as submitted.

- 5. For Review and Advisement: Revision to LCTCS Policy #2.005 – Student Organizations and SGA

For Review and Advisement Only. No Board action was taken.

- 6. For Review and Advisement: Adult Education and GED Policies Revisions

For Review and Advisement Only. No Board action was taken.

Finance Actions

- 7. Foundation Reimbursement to or on behalf of Employees

Approved the following Foundation reimbursements:

Date	Foundation	Recipient	Position	Amount	Purpose
May 7, 2012	LCTCS Foundation	Derrick Manns	Vice President of Academic Affairs and Institutional Research, LCTCS	\$1,100.00	Faculty Advisor Program Fee for Salzburg Global Seminar, International Study Program
May 7, 2012	LCTCS Foundation	Derrick Manns	Vice President of Academic Affairs and Institutional Research, LCTCS	\$1,806.80	Air Fare for Salzburg Global Seminar, International Study Program

May 7, 2012	LCTCS Foundation	Marjorie Harper	Student Life Director, Bossier Parish Community College	\$1,100.00	Faculty Advisor Program Fee for Salzburg Global Seminar, International Study Program
May 7, 2012	LCTCS Foundation	Marjorie Harper	Student Life Director, Bossier Parish Community College	\$1,806.80	Air Fare for Salzburg Global Seminar, International Study Program
June 21, 2012	LCTCS Foundation	Joe May	President, LCTCS	\$2,714.36	Cost of suite and networking session during the AACCC Convention, hosted by "Restoring America's Middle Class". LCTCS Foundation was reimbursed this cost by "Restoring America's Middle Class".
June 28, 2012	LCTCS Foundation	Mamta Misra	Economics Instructor, South Louisiana Community College	\$2,002.80	Air Fare for Salzburg Global Seminar, International Study Program (reimbursed to South Louisiana Community College)
June 28, 2012	LCTCS Foundation	Natalie Harder	Chancellor, South Louisiana Community College	\$1,955.40	Air Fare for Salzburg Global Seminar, International Study Program (reimbursed to South Louisiana Community College)
June 28, 2012	LCTCS Foundation	Corey Pellerin	English Instructor, South Louisiana Community College	\$1,983.10	Air Fare for Salzburg Global Seminar, International Study Program (reimbursed to South Louisiana Community College)
June 28, 2012	LCTCS Foundation	William Wainwright	Chancellor, Northshore Technical Community College	\$1,976.30	Air Fare for Salzburg Global Seminar, International Study Program (reimbursed to Northshore Technical Community College)
June 28, 2012	LCTCS Foundation	William Potter	Associate Dean, Northshore Technical Community College	\$1,976.30	Air Fare for Salzburg Global Seminar, International Study Program (reimbursed to Northshore Technical Community College)
June 28, 2012	LCTCS Foundation	William Wainwright	Chancellor, Northshore Technical Community College	\$2,350	Salzburg Global Seminar Tuition
June 28, 2012	LCTCS Foundation	William Potter	Associate Dean, Northshore Technical Community College	\$2,350	Salzburg Global Seminar Tuition

June 28, 2012	LCTCS Foundation	Waukeenia Cousin	Sociology & History Instructor, River Parishes Community College	\$2,350	Salzburg Global Seminar Tuition
June 28, 2012	LCTCS Foundation	Foy Beall	River Parishes Community College	\$2,350	Salzburg Global Seminar Tuition

8. Incumbent Worker Training Program Contracts

- Acadian Ambulance Service, Inc., and South Louisiana Community College
- Adriatic Marine, LLC and South Central Louisiana Technical College
- Amerisafe, Inc., and SOWELA Technical Community College
- Baton Rouge Clinic AMC and Baton Rouge Community College
- Belle of Baton Rouge and Baton Rouge Community College
- Council Development Corp. dba PEC Safety Management and South Central Louisiana Technical College
- Enterprise Products Company and Delgado Community College
- Gardner Denver Thomas Inc. and Louisiana Delta Community College (Northeast Louisiana Technical College)
- Odyssey Marine, Inc. and South Central Louisiana Technical College
- Premier Automotive Consortium and SOWELA Technical Community College
- The Procter & Gamble Mfg. Co. Inc. and Central Louisiana Technical Community College
- Shell Exploration and Production Company and Northshore Technical Community College
- Triton Diving Services LLC and L.E. Fletcher Technical Community College

Ratified eleven (11) new Incumbent Worker Training Program Contracts and two (2) modified contracts as submitted:

- **Acadian Ambulance Service, Inc./South Louisiana Community College – Contract Amount: 471,740.20**
- **Adriatic Marine, LLC/South Central Louisiana Technical College – Contract Amount: \$144,556.00**
- **Amerisafe, Inc./Sowela Technical Community College – Contract Amount: \$124,972.76**
- **Council Development Corp dba PEC Safety Management Contract/South Central Louisiana Technical College – Contract Amount: \$331,320.57**
- **Enterprise Products Company/Delgado Community College – Contract Amount: \$53,240.00**
- **Gardner Denver Thomas, Inc./Louisiana Delta Community College (Northeast Louisiana Technical College) – Contract Amount: \$999,210.58**
- **Odyssey Marine, Inc./South Central Louisiana Technical College – Contract Amount: \$25,344.00**
- **Premier Automotive Consortium/Sowela Technical Community College – Contract Amount: \$143,864.60**
- **Shell Exploration and Production Company/Northshore Technical Community College – Contract Amount: \$67,375.00**
- **Triton Diving Services, LLC/L.E. Fletcher Technical Community College – Contract Amount: \$427,273.00**

- **Catfish Queen (dba Belle of Baton Rouge Casino)/Baton Rouge Community College – Modified Contract Amount: \$79,755.30**
- **The Procter & Gamble Mfg. Co., Inc./Central Louisiana Technical Community College – Modified Contract Amount: \$421,340.37**

I. UPDATES

Chair St. Blanc urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. FY 2011-2012 Fourth Quarter Contracts Report
5. Report of Breazeale, Sachse & Wilson for the Quarter Ended June 30, 2012
6. Status Report on Progress of Northshore Technical Community College, Slidell Campus

J. OTHER BUSINESS

None presented.

K. ANNOUNCEMENTS

None presented.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Mellington, seconded by Supervisor Gamble, the meeting adjourned at 2:00 p.m.