

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, SEPTEMBER 8, 2010
9:00 a.m.**

**The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, September 10, 2010, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Vincent St. Blanc, III, called the meeting to order at 9:06 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Ogé led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Robert Brown
Helen Bridges Carter
Keith Gamble
Valerie Gaspard
Deni Grissette
Timothy W. Hardy
Brett Mellington
Michael Murphy, *1st Vice Chair*
Woody Ogé, *2nd Vice Chair*
Ivy Poreé-Marco
Paul Price
Stephen Smith
Vincent St. Blanc, III, *Chair*
Mike Stone
Stephen Toups

Members Absent

Scott Terrill

Staff Present

Dr. Joe May
Bonni Blouin
Allen Brown
Debi Faucette
Leah Goss
Jan Jackson
Bob Johnson
Lura Kamiya
Dr. Derrick Manns
Joe Marin
Bill Obier
Kizzy Payton
Jimmy Sawtelle
Shannon Sedberry
Greg Speyrer
Dr. Monty Sullivan
Angél Tetrick
Joel Watkins
Tommy Williams

D. APPROVAL OF SEPTEMBER 8, 2010 AGENDA

On motion of Supervisor Ogé, seconded by Supervisor Hardy, the Board voted to approve the September 8, 2010 agenda as presented.

E. APPROVAL OF MINUTES OF AUGUST 11, 2010 BOARD MEETING

On motion of Supervisor Ogé, seconded by Supervisor Price, the Board voted to approve the minutes of the August 11, 2010 Board meeting as presented. The motion carried.

F. REPORTS

Mr. Vincent St. Blanc, III, Board Chair, presented the Chair of the Board Report. The following topics were discussed:

1. Chair of the Board Report
 - Chair St. Blanc stated that he, Greg Garrett, Regional Director, South Central Louisiana Technical College, Carl Young and Mrs. Wilson attended a hearing on August 16-17th with the International Economic Development Council (IEDC), and the Business City Leadership Center (BCLC), to discuss the drilling moratorium, workforce development and recovery efforts in St. Mary Parish.
 - Chair St. Blanc met with 2 local mayors to discuss budget cuts and how the cuts may affect the schools in their districts.
 - Visited site of new Young Memorial facility with Bill Obier and Greg Garrett.
 - Commented on the groundbreaking ceremony at the site of the Huey P. Long facility in Winnfield. He expressed his regrets at not being able to attend the event.
 - Commented on reception to launch the annual fund raising campaign for the LCTCS Foundation.
2. President's Report

Dr. Joe May, President, LCTCS, presented the President's Report. The following topics were discussed:

- Presentation of Skills USA medal winners. Jimmy Sawtelle, Vice President, Career and Technical Education, presented the winners of the annual Skills USA Championship. Mr. Sawtelle stated that Louisiana sent 30+ students to the event and 3 students received medals: Heather Davis-Belton, Central Louisiana Technical College, Lamar Salter Campus – Gold Medal in Practical Nursing – Advisor: Ms. Jayne Pratt; Dorothy Cormier, Central Louisiana Technical College, Lamar Salter Campus – Bronze Medal in Prepared Speech - Advisor: Ms. Jayne Pratt; Melissa Johnson, Central Louisiana Technical College, Lamar Salter Campus – Bronze Medal in Medical Terminology – Advisor: Ms. Adrienne Abel.

- Recognized Dr. Myrtle Dorsey, Chancellor, and the Baton Rouge Community College (BRCC). The Southern Association of Colleges and Schools (SACS) Commission on Colleges (COC) conducted the first monitoring report for reaffirmation of accreditation. No additional reports will be required.
- Acknowledged Tommy Warner, Chancellor, Nunez Community College (Nunez) on the success of the Process Technology Program at Nunez. The installation of a methanol pilot plant at Nunez is being used as a training aid and has resulted in a strengthened partnership between Nunez, Xavier University and Tulane University.
- Commented on the groundbreaking ceremony at the site of the new Huey P. Long campus in Winnfield. Dr. May thanked board members for attending and commended Mervin Birdwell on a job well done.
- Preliminary Fall Enrollment statistics. Dr. May distributed a document containing information on preliminary fall enrollment figures. He noted that enrollment increases were realized across the System with a projected increase of 5400 students.

Supervisor Smith asked for input as to the reason for the significant increase in enrollment for Bossier Parish Community College and Fletcher Technical Community College. Chancellor Henderson and Chancellor Lavigne shared their thoughts on the possible reasons for the marked increase in enrollment on their campuses.

Chancellor Lavigne credited the close working relationship that exists between Fletcher Technical Community College and Nicholls State University as one of the reasons for the increase in enrollment. He stated that Nicholls has divested itself of all two-year programs that do not lead to an additional two-year component leading to a baccalaureate degree and Fletcher has taken over these programs. He added that two programs were taken over this year by Fletcher, Cardio-Pulmonary Care Science and Criminal Justice. He further stated that all developmental programs on the Nicholls campus have been taken over by Fletcher as well. Chancellor Lavigne noted that enrollment on the main campus continues to grow in the Sciences.

Chancellor Henderson stated that the tuition increase this year allowed them to expand capacity tremendously. He credited creating programs that are in demand for increased enrollment. He stated that several programs were created that were attractive to students: cyber programs – 5 programs are articulated to Northwestern, University of Louisiana-Monroe, LSU-Shreveport and beginning October 1st, to the University of Maryland; oil and gas technology program – with no advertising, 75 students are enrolled in the program for the fall; nursing program - 600 students have identified nursing as their major and are enrolled in the new nursing program.

G. GENERAL ACTION ITEMS**

Academic Actions

Supervisor Carter presented the Academic Actions agenda items for consideration by the Board.

1. For Review and Advisement – LCTCS Proposed Policy # 2.012 Student Referenda

Dr. May stated that a revised version of the proposed LCTCS policy #2.012 Student Referenda, had been distributed to board members. He noted that the policy is being presented to the Board for review and

advisement and requested that any feedback/comments be provided to the System Office prior to the October board meeting. He noted that action will be taken on this item at the October board meeting.

Supervisor Brown questioned item number 4) *the anticipated voter turnout required to validate the results of the election and the tally required for passage of the measure*; of the proposed policy. He questioned whether the required turnout threshold varies from one referendum to another and if it will vary, how will that threshold be determined?

Dr. May responded that it is expected that when votes are held on campus, it is kept in mind that it is a community campus and therefore voting needs to occur at times when the students are on campus.

Supervisor Smith questioned the type of issues that would be addressed by this policy.

Dr. May responded that the Board has received referendums on athletics, technology fees, facilities, student activity related events and organizations/clubs. He noted that once the vote occurs and money is collected, it becomes the System's judiciary responsibility.

Supervisor Poreé-Marco questioned item number 3) *certification by the college Chancellor or Regional Director indicating support of the item*; of the proposed policy. She asked if the chancellor/regional director is not in support of the referendum, will the students be allowed to move forward with the referendum.

Dr. May stated that he felt it is important that the chancellor/regional director work with the students to come to an agreement and he felt the board as a whole would not want to see something presented that did not come forward with the support of the chancellor/regional director. He added that the expectation is that the issue would be worked out prior to being presented to the Board.

FOR REVIEW AND ADVISEMENT ONLY. NO ACTION WAS TAKEN ON THIS AGENDA ITEM.

Facilities Actions

Supervisor Barham presented the Facilities Actions items for consideration by the Board.

2. Act 971 Request for Elaine P. Nunez Community College

Dr. May provided an explanation of the Act 971 funds. He stated that Act 971 funds are specifically designated to allow funds to be carried forward from one year to the next and are to be used for maintenance of facilities. He noted that the restricted use of Act 971 funds will be lifted next year and it will allow for the use of these funds in additional areas.

On motion of Supervisor Mellington, seconded by Supervisor Ogé, the Board voted to approve an Act 971 Funds request in the amount of \$57,240 for Nunez Community College. (The Board of Regents and the Joint Legislative Committee on the Budget must approve the use of these funds.) The motion carried.

3. Demolition of Building D at Central Louisiana Technical College, Shelby Jackson Campus

On motion of Supervisor Price, seconded by Supervisor Stone, the Board voted to approve the demolition of a storage building identified as Building D, on the Shelby M. Jackson Campus of the Central Louisiana Technical College (CLTC). (The demolition of this building requires the approval of the Board of Regents and Facility Planning and Control.) The motion carried.

4. Community Development Block Grant Funds Resolutions for Delgado Community College and Nunez Community College

On motion of Supervisor Brown, seconded by Supervisor Carter, the Board voted to authorize resolutions that will allow the use of Community Development Block Grant funds for Delgado Community College and Nunez Community College for the projects as submitted. (This request requires the approval of Facility Planning and Control.) The motion carried.

Finance Actions

Supervisor Stone presented the Finance Actions agenda items for consideration by the Board.

5. FY 10-11 Operating Budgets for LCTCS Colleges and LCTCS Office

On motion of Supervisor Barham, seconded by Supervisor Mellington, the Board voted to approve the FY 10-11 Operating Budgets of the LCTCS Colleges and the LCTCS Board Office. (This budget is contingent upon approval of the Board of Regents.) The motion carried.

6. Cooperative Endeavor Agreement between the LCTCS Board of Supervisors and the Louisiana United Methodist and Children’s Family Services

On motion of Supervisor Gaspard, seconded by Supervisor Hardy, the Board voted to approve a cooperative endeavor agreement between the LCTCS Board of Supervisors and the Louisiana United Methodist and Children’s Family Services, effective July 1, 2010 through June 30, 2011. The motion carried.

7. Professional Services Contract between South Louisiana Community College and Able Security and Patrol, LLC

On motion of Supervisor Ogé, seconded by Supervisor Mellington, the Board voted to approve a contract between South Louisiana Community College (SLCC) and Able Security and Patrol, LLC, effective July 19, 2010 through June 30, 2011, with two one year renewal options. (This contract is contingent upon approval of the Office of Contractual Review.) The motion carried.

8. Professional Services Contract between L.E. Fletcher Technical Community College and On-Site Training and Instruction, Inc.

On motion of Supervisor Toups, seconded by Supervisor Gamble, the Board voted to approve a professional services contract between L.E. Fletcher Technical Community College and On-Site Training and Instruction, Inc., effective September 20, 2010 through September 19, 2011. (This contract is subject to the approval of the Office of Contractual Review.) The motion carried.

9. Professional Services Contract between L.E. Fletcher Technical Community College and Council Development dba PecPremier

On motion of Supervisor Grissette, seconded by Supervisor Gaspard, the Board voted to approve a professional services contract between L.E. Fletcher Technical

Community College and Council Development dba PecPremier, effective September 20, 2010 through September 19, 2011. (This contract is subject to the approval of the Office of Contractual Review.) The motion carried.

10. Professional Services Contract between Bossier Parish Community College and LSU Health Sciences Center

On motion of Supervisor Poreé-Marco, seconded by Supervisor Smith, the Board voted to approve a professional services contract between Bossier Parish Community College and the LSU Health Sciences Center at Shreveport, effective July 1, 2010 through June 30, 2011. (This contract is subject to approval of the Office of Contractual Review.) The motion carried.

Supervisor Smith asked for clarification on this agenda item.

Chancellor Henderson stated that this is another example of how partnerships among higher education institutions set a model to the rest of the state. He stated that LSU Health Sciences Center is a model allied health and medical training facility and they have a great respiratory therapy program. He added that it would not make sense to replicate the facility, expertise and capital investment that exists at LSU. He further stated that the partnership with LSU results in an approximate savings of 25% in costs, not including the capital investment.

11. Professional Services Contract between Bossier Parish Community College and SRP Environmental

On motion of Supervisor Poreé-Marco, seconded by Supervisor Gamble, the Board voted to approve a professional services contract between Bossier Parish Community College and SRP Environmental, effective August 1, 2010 through December 17, 2010. (This contract is subject to approval by the Office of Contractual Review.) The motion carried.

Personnel Actions

Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.

12. Reduction in Force Layoff Avoidance and/or Layoff Plans for LCTCS Colleges

On motion of Supervisor Carter, seconded by Supervisor Grissette, the Board voted to approve the layoff avoidance/layoff plans presented for Northeast Louisiana Technical College and Northshore Technical College. The motion carried.

Supervisor Smith questioned whether these are the only schools experiencing layoffs.

Dr. May responded that is correct. He noted that each institution is different and these institutions felt it necessary to take action at this time to ensure the financial stability of the campus.

Supervisor Gaspard noted the effective date of September 13th and questioned whether this is the date of notification or the date the position is abolished.

Dr. May responded that September 13th is the effective date that this reduction in force and layoff plan goes into effect.

13. Appointment of Interim Campus Dean for Central Louisiana Technical College, Lamar Salter Campus

On motion of Supervisor Mellington, seconded by Supervisor Toups, the Board voted to approve the appointment of Mr. Barry Goss as Interim Campus Dean, Central Louisiana Technical College, Lamar Salter Campus at an annualized salary of \$70,104. The interim appointment is effective July 19, 2010, for a period not to exceed March 1, 2011. The motion carried.

Dr. May noted that there is a vacancy at the Lamar Salter Campus.

Mr. Mervin Birdwell, Regional Director, Central Louisiana Technical College, addressed the Board and stated that Mr. Goss has served as the Director of Student Services and Assistant Campus Dean at Lamar Salter for several years. Mr. Goss will serve in the position on a temporary basis until February 2011.

Supervisor Ogé questioned whether Mr. Goss's salary will revert back to his original salary when he returns to his original position.

Mr. Birdwell responded that the salary will revert back to the original salary once Mr. Goss returns to his original position of Director of Students Services and Assistant Campus Dean.

14. Personnel Plan for Enterprise Resource Planning (ERP) Project

On motion of Supervisor Mellington, seconded by Supervisor Carter, the Board voted to authorize the System President to employ the personnel necessary to successfully implement and operate the Enterprise Resource Planning (ERP) System. The number of personnel shall not exceed 8 FTE and will be funded from ERP fee revenue. The motion carried.

Dr. May noted that the Board approved a contract with SunGard a few months back and since that time, the System Office has been in negotiation with the Division of Administration to finalize the details. He stated that as soon as the Division of Administration approves the contract, the System Office would like to immediately take steps to employ individuals to begin carrying out the necessary initial stages of the project. He further stated that \$15 million in funds are set aside to initiate this activity.

Supervisor Smith questioned whether the hiring of new employees will take place or if the project will be contracted.

Dr. May responded that employees would be hired. He indicated that the bulk of the contract had been outsourced; however, it is expected that certain key positions will be in place to start the project and work with the vendor that will be brought in for this purpose. He added that the amount of employees hired will be considerably less than what is normally required for similar operations.

Supervisor Smith questioned if the hiring of new employees would conflict with the recent layoffs conducted, per legislative mandate.

Dr. May responded that they have worked within the PO allocation to make sure they are in compliance.

He reminded the Board that in 2007, a \$15 million dollar appropriation was received by the System Office to be used specifically for this purpose. He added that this will take care of costs for the first 3 years of implementation. He also noted that the Board approved a \$16 per semester fee for students that will carry out the ongoing operations of the ERP system.

Supervisor Murphy questioned what percentage of the effort of the 8 employees hired will be dedicated to training for individuals in the field.

Dr. May responded that part of the ERP contract is a training component. He stated that this was the top priority when establishing the contract.

Supervisor Murphy questioned when useable data will be available from the system.

Dr. May responded that full implementation of the system will be phased in and will take approximately thirty (30) months.

Supervisor Murphy yielded to the Board Chair at this time.

Executive Session

Chair St. Blanc called for an Executive Session and called for a motion.

Supervisor Brown submitted a motion to enter into Executive Session. Supervisor Poreé-Marco seconded the motion.

Supervisor Smith stated the need to indicate what would be discussed during the Executive Session, and offered to make a substitute motion to enter into Executive Session to discuss agenda item G.15. Chancellor Employment Contracts.

Chair St. Blanc stated that since any recommendation from Dr. May, and subsequent discussion will be based on Dr. May's analysis of the professional competence and possibly the character of a Chancellor, the Board will enter into executive session for these discussions, unless a chancellor has requested that his or her evaluation be discussed in open meeting.

Dr. May noted that notification had been sent to each chancellor asking if they wanted discussions regarding their individual evaluation to be held in open meeting and all chancellors declined.

The Full Board reconvened at 11:08 a.m. Bonni Blouin called roll and a quorum was re-established.

Chair St. Blanc stated that no votes were taken and no consensus reached during the Executive Session.

15. Chancellor's Annual Evaluation [In accordance with R.S. 42:17 (A)(1)]

Dr. May stated that Dr. Ron Wright, Chancellor, Delgado Community College, could not be present at today's meeting due to the passing of his father; therefore, Dr. Wright's evaluation will be delayed until the October 2010 board meeting. He stated that, based upon the personnel evaluations and the discussion

regarding each chancellor, he recommends that the employment contracts of each chancellor discussed today be extended an additional one year, with all terms and conditions to remain the same as are presently applicable. He added that due to the fiscal constraints confronting the entire System, no cost-of-living adjustments or merit increases will be awarded in connection with the satisfactory evaluations.

On motion of Supervisor Price, seconded by Supervisor Stone, the Board voted to approve the staff recommendation to extend each chancellor's contract (with the exception of Dr. Ron Wright who will be reviewed during the October 2010 board meeting), for an additional one year with all terms and conditions to remain the same as are presently applicable. The motion carried.

H. CONSENT AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Carter, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.13. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. New Programs – Nunez Community College
 - a. Technical Competency Area in Industrial Technology (6 credit hours)
 - b. Certificate of Technical Studies in Industrial Maintenance (31 credit hours)
 - c. Technical Competency Area in Industrial Maintenance (7 credit hours)
 - d. Technical Competency Area in Metal Fabrication (12 credit hours)
 - e. Technical Competency Area in Petrochemical Maintenance (12 credit hours)
 - f. Concentration in Medical Office Management in the Business Technology Associate of Applied Science degree (64 credit hours)

Approved new programs and concentrations as requested by Nunez Community College:

- a. **Technical Competency Area in Industrial Technology (6 credit hours)**
- b. **Certificate of Technical Studies in Industrial Maintenance (31 credit hours)**
- c. **Technical Competency Area in Industrial Maintenance (7 credit hours)**
- d. **Technical Competency Area in Metal Fabrication (12 credit hours)**
- e. **Technical Competency Area in Petrochemical Maintenance (12 credit hours)**
- f. **Concentration in Medical Office Management in the Business Technology Associate of Applied Science degree (64 credit hours)**

2. Program Revisions – South Central Louisiana Technical College
 - a. Technical Diploma in Business Office Technology has 54 credit hours and 855-945 clock hours (CIP 52.0401)
 - b. Associate of Applied Science Degree in Business Office Administration has 69 credit hours and 1110 clock hours (CIP 52.0401)

Approved the clarification of clock hours and credit hours approved at the November 11, 2009 meeting:

- a. **Technical Diploma in Business Office Technology has 54 credit hours and 855-945 clock hours (CIP 52.0401)**
- b. **Associate of Applied Science Degree in Business Office Administration has 69 credit hours and 1110 clock hours (CIP 52.0401)**

3. Program Revisions – Northwest Louisiana Technical College
 - a. Northwest Campus (Minden)
 - i. TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 855-945 clock hours
 - ii. AAS Business Office Administration, CIP 52.0401, 69 semester credit hours, 1080-1170 clock hours
 - b. Natchitoches Campus
 - i. TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 855-945 clock hours
 - ii. AAS Business Office Administration, CIP 52.0401, 69 semester credit hours, 1080-1170 clock hours
 - c. Shreveport Campus
 - i. TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 855-945 clock hours
 - ii. AAS Business Office Administration, CIP 52.0401, 69 semester credit hours, 1080-1170 clock hours
 - d. Mansfield Campus
 - i. TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 855-945 clock hours
 - e. Sabine Valley Campus
 - i. TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 855-945 clock hours

Approved the clarification of clock hours and credit hours approved at the December, 2009 board meeting:

- a. **Northwest Campus (Minden)**
 - i. **TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 855-945 clock hours**
 - ii. **AAS Business Office Administration, CIP 52.0401, 69 semester credit hours, 1080-1170 clock hours**
- b. **Natchitoches Campus**
 - i. **TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 855-945 clock hours**
 - ii. **AAS Business Office Administration, CIP 52.0401, 69 semester credit hours, 1080-1170 clock hours**
- c. **Shreveport Campus**
 - i. **TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 855-945 clock hours**
 - ii. **AAS Business Office Administration, CIP 52.0401, 69 semester credit hours, 1080-1170 clock hours**
- d. **Mansfield Campus**
 - i. **TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 855-945 clock hours**
- e. **Sabine Valley Campus**
 - i. **TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 855-945 clock hours**

4. Program Revisions - Capital Area Technical College
 - a. Baton Rouge Campus
 - i. TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 915 clock hours
 - ii. AAS Business Office Administration, CIP 52.0401, 69 semester credit hours, 1140 clock hours
 - b. Folkes Campus (Main Branch)
 - i. TD Business Office Technology, CIP 52.0401, 54 semester hours, 915 clock hours
 - c. Folkes Campus (LCIM Branch)
 - i. TD Business Office Technology, CIP 52.0401, 54 semester hours, 915 clock hours
 - d. Jumonville Campus
 - i. TD Business Office Technology, CIP 52.0401, 54 semester hours, 915 clock hours

Approved the clarification of clock hours and credit hours approved at the December, 2009 board meeting:

- a. **Baton Rouge Campus**
 - i. **TD Business Office Technology, CIP 52.0401, 54 semester credit hours, 915 clock hours**
 - ii. **AAS Business Office Administration, CIP 52.0401, 69 semester credit hours, 1140 clock hours**
- b. **Folkes Campus (Main Branch)**
 - i. **TD Business Office Technology, CIP 52.0401, 54 semester hours, 915 clock hours**
- c. **Folkes Campus (LCIM Branch)**
 - i. **TD Business Office Technology, CIP 52.0401, 54 semester hours, 915 clock hours**
- d. **Jumonville Campus**
 - i. **TD Business Office Technology, CIP 52.0401, 54 semester hours, 915 clock hours**

5. Program Inactivation - Northeast Louisiana Technical College
 - a. Delta Ouachita
 - i. CTS Building Technology Specialist-Electrician/AC Specialist, CIP 46.0401
 - ii. TD Building Technology Specialist, CIP 46.0401
 - iii. CTS Care and Development of Young Children – Child Care Teacher I, II, CIP 19.0709
 - iv. CTS Patient Care Technician, CIP 51.2601
 - b. Ruston
 - i. CTS Industrial Maintenance Technology: Hydraulic; Millwright; Electrical, CIP 47.0303
 - ii. TD Industrial Maintenance Technology, CIP 47.0303

Approved the request for inactivation of the following programs:

- a. **Delta Ouachita**
 - i. **CTS Building Technology Specialist-Electrician/AC Specialist, CIP 46.0401**
 - ii. **TD Building Technology Specialist, CIP 46.0401**

- iii. CTS Care and Development of Young Children – Child Care Teacher I, II, CIP 19.0709
 - iv. CTS Patient Care Technician, CIP 51.2601
 - b. Ruston
 - i. CTS Industrial Maintenance Technology: Hydraulic; Millwright; Electrical, CIP 47.0303
 - ii. TD Industrial Maintenance Technology, CIP 47.0303
6. Program Deletion – Northwest Louisiana Technical College
- a. Shreveport Bossier
 - i. AAS Office Systems Technology, CIP 520401
 - ii. AAS Drafting & Design Technology, CIP 151301

Approved the request to delete the following programs:

- a. Shreveport Bossier
 - i. AAS Office Systems Technology, CIP 520401
 - ii. AAS Drafting & Design Technology, CIP 151301

Finance Actions

7. Revised Policy #5.003, Contract Submission and Approval

Approved the revision to Policy #5.003, Contract Submission and Approval.

8. Foundation Reimbursements to or on behalf of Employees

Approved the following Foundation reimbursements:

Date	Foundation	Recipient	Amount	Purpose
Airfare on May 5, 2010 Tuition on April 15, 2010	LCTCS Foundation	Doug Van Nostran	\$1,058.70 airfare, \$1,000 tuition	Salzburg Global Seminar Program, Salzburg, Austria
Airfare on May 5, 2010 Tuition on April 15, 2010	LCTCS Foundation	Sam Bono	\$1,165.20 airfare, \$2,240 tuition	Salzburg Global Seminar Program, Salzburg, Austria
Airfare on May 5, 2010 Tuition on April 15, 2010	LCTCS Foundation	Lee Kleinpeter	\$1,141.20 airfare, \$2,240 tuition	Salzburg Global Seminar Program, Salzburg, Austria
Airfare on May 5, 2010 Tuition on April 15, 2010	LCTCS Foundation	Joe Ben Welch	\$1,141.20 airfare, \$2,240 tuition	Salzburg Global Seminar Program, Salzburg, Austria
Airfare on May 5, 2010 Tuition on April 15, 2010	LCTCS Foundation	Barry Humphus	\$1,514.20 airfare, \$2,240 tuition	Salzburg Global Seminar Program, Salzburg, Austria
Airfare on May 5, 2010 Tuition on April 15, 2010	LCTCS Foundation	Jason Manning	\$1,141.20 airfare, \$2,240 tuition	Salzburg Global Seminar Program, Salzburg, Austria
Airfare on	LCTCS	Karen	\$1,141.20	Salzburg Global Seminar Program,

May 5, 2010 Tuition on April 15, 2010	Foundation	Mieitello	airfare, \$2,600 tuition	Salzburg, Austria
Airfare on May 5, 2010 Tuition on April 15, 2010	LCTCS Foundation	Stephanie Smith	\$1,538.20 airfare, \$2,240 tuition	Salzburg Global Seminar Program, Salzburg, Austria
August 18, 2010	LCTCS Foundation	Greg Garrett	\$1,800 stipend	Stipend for Saudi Arabia Community College Leadership Program in Anaheim, CA
August 18, 2010	LCTCS Foundation	Jennifer Daly	\$2,223.45 lodging \$1,800 stipend	Lodging for Saudi Arabia Community College Leadership Program in Anaheim, CA Stipend for same
August 18, 2010	LCTCS Foundation	Doug Van Nostran	\$1,273.90 lodging \$1,800 stipend	Lodging for Saudi Arabia Community College Leadership Program in Anaheim, CA Stipend for same

9. Agreement between Louisiana Delta Community College and Validis, a Division of College Bookstores of America, Inc.

Approved an agreement between Louisiana Delta Community College and Validis, A Division of College Bookstores of America, Inc., effective July 1, 2010 through June 30, 2015, with options to extend the agreement for one year each for five additional years through June 30, 2020.

10. Agreement between South Louisiana Community College and Follett Higher Education Group

Approved an agreement between South Louisiana Community College and the Follett Higher Education Group, effective October 1, 2010 through June 30, 2020.

11. Agreement between Bossier Parish Community College and Validis Resources, a Division of College Bookstores of America, Inc.

Approved an agreement between Bossier Parish Community College and Validis Resources, A Division of College Bookstores of America, Inc., effective May 1, 2010 through June 30, 2019.

12. Agreement between Bossier Parish Community College and Coca-Cola Enterprises, Inc., dba Louisiana Coca-Cola Bottling Company

Approved an agreement between Bossier Parish Community College and Coca-Cola Enterprises, Inc., dba Louisiana Coca-Cola Bottling Company, effective May 16, 2010 through May 15, 2011.

13. Incumbent Worker Training Program Contracts

- Acadian Ambulance Service Inc. and South Louisiana Community College
- Custom Labels Inc. and Bossier Parish Community College
- Dupont Performance Elastomers LLC and South Central Louisiana Technical College
- LeBeouf Bros Towing LLC Contract and Delgado Community College

- McElroy Metal Mill Inc. Contract and Bossier Parish Community College
- Motivatit Seafood LLC and L.E. Fletcher Technical Community College
- Odyssey Marine Inc. and South Central Louisiana Technical College
- Tetra Technologies Consortium and L.E. Fletcher Technical Community College
- Wood Group Production Services Inc. dba Wood Group Prod/Prosafe and Acadiana Technical College

Ratified eight new Incumbent Worker Training Program Contracts as presented:

- **Acadian Ambulance Service Inc. and South Louisiana Community College**
- **Custom Labels Inc. and Bossier Parish Community College**
- **Dupont Performance Elastomers LLC and South Central Louisiana Technical College**
- **LeBeouf Bros Towing LLC Contract and Delgado Community College**
- **McElroy Metal Mill Inc. Contract and Bossier Parish Community College**
- **Motivatit Seafood LLC and L.E. Fletcher Technical Community College**
- **Odyssey Marine Inc. and South Central Louisiana Technical College**
- **Tetra Technologies Consortium and L.E. Fletcher Technical Community College**
- **Wood Group Production Services Inc. dba Wood Group Prod/Prosafe and Acadiana Technical College**

I. UPDATES

Chair St. Blanc urged Board members to review the Updates/Reports provided.

J. OTHER BUSINESS

None presented.

K. ANNOUNCEMENTS

None presented.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Ogé, seconded by Supervisor Stone, the meeting adjourned at 11:13 a.m.