

MINUTESLOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETINGWEDNESDAY, SEPTEMBER 9, 2009
9:30 a.m.Louisiana Technical College – Lafayette Campus
Main Building – 1101 Bertrand Drive – Room 411
Lafayette, LA 70506

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *No separate meetings were held.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, September 9, 2009, at the Louisiana Technical College – Lafayette Campus, in Lafayette, Louisiana. Board Chair Stephen Smith called the meeting to order at 9:30 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Mellington led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Helen Bridges Carter
Thomas Clark
Brock Dubois
Keith Gamble
Jared Hauge
Brett Mellington
Woody Ogé
Dan Packer
Paul Price
Stephen Smith, *Chair*
Vincent St. Blanc, III, *1st Vice Chair*
Mike Stone
Deni Taylor
Stephen Toups

Members Absent

Michael Murphy
Scott Terrill

Staff Present

Dr. Joe May
Bonni Blouin
Allen Brown
Jennifer Daly
Jan Jackson
Lura Kamiya
Joe Marin
Kizzy Payton
Jimmy Sawtelle
Patti Sollie
Dr. Monty Sullivan

Ms. Phyllis Dupuis, Regional Director, Region 4, and Mr. Joe Durel, Lafayette City Parish President, welcomed the Board to Lafayette and the Louisiana Technical College – Lafayette Campus.

Ms. Dupuis acknowledged Region 4 campus administrators and thanked administrative staff for their assistance in preparing the campus for the Board meeting. Ms. Dupuis noted that the campus does not have maintenance personnel at the Lafayette Campus any longer. She invited everyone to visit the campus, programs, instructors and students. She presented a brief presentation illustrating 14 webisodes on U-Tube and via the internet that students can access to obtain information on the Louisiana Technical College. She stated that it screens on the KQIS (a local radio station) website, and also on the *Daily Advertiser*, the local newspaper. She noted that one of the “stars” of the webisodes is student board member, Brock Dubois.

D. APPROVAL OF SEPTEMBER 9, 2009 AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Carter, the Board voted to approve the September 9, 2009 agenda as presented.

E. APPROVAL OF MINUTES OF AUGUST 12, 2009 BOARD MEETING

On motion of Supervisor Carter, seconded by Supervisor Toups, the Board voted to approve the minutes of the August 12, 2009 meeting as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Board Chair Stevie Smith presented the Chair of the Board Report. The following topics were discussed:

- Chair Smith thanked Phyllis Dupuis and the staff of the LTC-Lafayette Campus for hosting the board meeting and presenting the tour of the campus.
- Leadership Development Institute (LDI). Chair Smith stated that he met with the LDI class of 2009 and discussed how the Board operates and manages business. He acknowledged the class members and asked them to stand and be recognized by the Board. Members of the 2009-2010 LDI class include: Amber Aguiard; James Altman; Kimberly Bruce; Connie Chemay; Christine Collins; Anna Daigle; Donna Estrada; Dorothy Fair; Allison Gault; Laura Goadrich; Joseph Gordon; Burke Jones; Gerald Joshua; DeAnne Kiper; Sharon Laycock; Jude Pitre; Kenn Posey; Denise Repman; Shelia Singletary, Carolyn Smith; Jackie Sylvest; Annette Thornton and Laura Younger. The LDI program is managed by Jennifer Daly, Director of Institutional Research.
- Act 391 projects update. Chair Smith stated that progress continues in this area and expects that the bond issue will be at market within the next 2-3 weeks for the first 1/3 of the projects.
- Annual Board Development Workshop. The annual Board Development Workshop will be held September 9 & 10 at the Crowne Plaza-Lafayette hotel. Board members will meet with LCTCS Chancellors, Regional Directors and LCTCS Executive Staff to review goals and accomplishments of the past year and set goals for next year.
- Recognized Chancellor Tommy Warner and wished him a Happy Birthday!

2. President's Report

Dr. Joe May, System President, presented the President's Report. The following topics were discussed:

- Recognized Dr. Joe Savoie, Chancellor, University of Louisiana-Lafayette (ULL). Dr. May introduced Dr. Joe Savoie, Chancellor, University of Louisiana-Lafayette. Dr. May noted the contributions that Dr. Savoie made in pulling the LCTCS together and stated that, ". . . he (Dr. Savoie) is a real visionary of the State".

Dr. Savoie and Dr. Jan Brobst, Chancellor, South Louisiana Community College (SLCC) discussed the articulation/cross enrollment agreements between ULL and SLCC and provided specifics on each of the programs.

Dr. Brobst stated that 2 + 2 programs between ULL and SLCC provide an opportunity for a seamless education experience for students. She noted that the programs are fully articulated and are reviewed annually. She added that course to course transfer agreements are also available.

Dr. Brobst provided an update on the Early College Academy. A "yearbook" of the program was distributed. She noted that students participating in the Early College Academy program will receive both a high school diploma and an associate degree upon completion of the program.

Dr. Savoie added that students graduating from the Early College Academy will be accepted at ULL as a college junior. He noted that they are currently working on a transfer scholarship program (approximately \$1,000), for students who complete an Associate degree with a certain GPA. He further stated that the university is considering expanding access of ULL campus facilities for SLCC and LTC students.

- Enrollment Report. Dr. May presented the preliminary credit enrollment figures for fall 2009. He noted that enrollment has increased even in light of budget cuts. He stated that overall a 13.2% increase has been realized for the LCTCS. He congratulated LCTCS chancellors, regional directors and deans for this accomplishment. Current enrollment stands at approximately 64,000.
- Postsecondary Educational Review Commission (PERC) Update. Dr. May stated that the Commission will meet on September 28-29, 2009 and he will be addressing the Commission at that meeting.
- N1H1/Swine Flu Virus Update. Dr. May stated that the impact of the virus has been minimal to the LCTCS campuses. Seven (7) cases have been documented.
- Student Information System Update. Currently in the process of finalizing the bid. Dr. May stated that he will meet with Angele Davis, Commissioner of Administration, on Friday to discuss moving the process forward. He added that the bids have been collected and input has been received from faculty/staff/administrators. A preferred vendor will be selected and the negotiation process will begin on the contract. Dr. May stated that a recommendation will be presented to the Board for review and consideration, possibly by November 2009. He added that there are 4 possible vendors.

Supervisor Packer questioned whether the MIS/IT Committee of the LCTCS Board would meet to discuss this issue prior to Full Board consideration.

Dr. May responded that the recommendation would be shared with the MIS/IT Committee prior to being presented to the Full Board.

- Act 391 Bond Sales (including Region 4) – Phyllis Dupuis. Phyllis Dupuis addressed the Board and stated that Region 4 has two campuses that will benefit from Act 391 funds: LTC-Evangeline Campus in St. Martinville and Gulf Area Campus in Abbeville. She noted that the LTC-Evangeline Campus is in the second round of funding and they are working with the local school system who is considering donating property to this facility. She added that the Gulf Area Campus in Abbeville has its “kick-off” meeting next week to start the process and noted that this is a renovation project.
- Louisiana Delta Community College Building Progress. Dr. Luke Robins, Chancellor, Louisiana Delta Community College, presented a photo presentation that provided a visual update of the construction at the site for the new facility for LDCC.
- Dr. May acknowledged Dr. Ron Wright, Chancellor, Delgado Community College. He noted that Dr. Wright’s wife is having some health issues and Dr. Wright was unable to make the meeting.
- Hurricane Report. Dr. May mentioned the recent articles that have run in publications in the New Orleans area and nationally related to the 4th anniversary of Hurricane Katrina.

Chancellor Tommy Warner provided a status update on the facilities at the Nunez Community College campus. Dr. Warner stated that the Arts & Sciences building is 99% complete and they will have heat in the building this year for the first time, five years after Hurricane Katrina. He provided an update on the remaining buildings on the campus.

Jan Jackson provided an update on the facilities of Delgado Community College, in Dr. Ron Wright’s absence. She stated that several buildings are complete – Isaac Delgado Hall, the Technology Building, Frances Cook building, Student Life Center and book store. She noted that the library (60,000 sq. ft.), is still gutted and another 30,000 square foot classroom building has not been touched since Hurricane Katrina.

Supervisor Packer voiced his concern over the time that it is taking for FEMA to act on the buildings that were damaged/destroyed and questioned whether additional efforts are needed to contact legislators and speak with Homeland Security, White House advisors, etc., to request assistance.

Chancellor Warner stated that he has been in contact with numerous government officials to ask for assistance. He stated that he spoke with Madame Secretary Politano regarding the urgency of getting the buildings back on line for student use. He noted that Secretary Politano stated they are considering arbitration for the schools. He stated that the problem will then be that local state agencies will be removed from the project.

Board members discussed this issue at length.

- Washington, D.C. Trip – Martha Kanter. Dr. May noted that he will be traveling to Washington, DC to meet with Martha Kanter, Undersecretary of Education, U.S. Department of Education, and the restoration projects will be one of the top items on his agenda.

- Mitch Landrieu Team Visit. Dr. May noted that he visited with Lieutenant Governor Mitch Landrieu to discuss ways for his office to assist the LCTCS in their efforts to move the restoration projects forward.

G. GENERAL ACTION ITEMS**

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

1. Approval of Revisions to LCTCS Policy #4.007, Managing Alternative Financing Projects

Supervisor Stone presented a motion to approve the revisions to Policy #4.007, Managing Alternative Financing Projects. Supervisor Packer seconded the motion.

Supervisor Tommy Clark recused himself from voting on this item.

Bonni Blouin conducted a roll call vote with the following results:

Yeas:	Barham, Carter, Dubois, Gamble, Hauge, Ogé, Packer, Price, Smith, St. Blanc, Stone, Taylor, Touns
Nays:	None
Recused:	Clark and Mellington

The motion carried.

2. Temporary Lease Space for LTC Region 9, Ascension Campus

On motion of Supervisor Mellington, seconded by Supervisor Carter, the Board voted to approve a lease between Louisiana Technical College Region 9, Ascension Campus, and a modular unit vendor to be specified by Facility Planning and Control effective October 2009 for approximately nine months. The lease will require approval of the Division of Administration, Office of Facility Planning and Control. The motion carried.

3. SOWELA Technical Community College Allied Health and Nursing Building

On motion of Supervisor Mellington, seconded by Supervisor Smith, the Board voted to approve the following actions necessary for financing, design and construction of the Nursing and Allied Health Facility for SOWELA Technical Community College in an amount not to exceed \$10.5 million. These actions include the following:

- Authorization of the System President to negotiate a cooperative endeavor agreement and related documents for financing of the facility between the LCTCS and the Commissioner of Administration.
- Approval of the initial expenditure of \$362,188 for the design team of Jeffrey Kudla, Architect and Washer-Hill-Lipscomb, Architects, selected by Facility Planning and Control, and approval to transfer funds to the Division of Administration or make direct expenditures, not to exceed \$1.75 million for purposes of this project.
- Authorization of the System President to select an issuer, a trustee bank, bond counsel and other necessary professionals for sale of bonds, using appropriate bid procedures in accordance with the requirements of the Bond Commission.
- All other actions necessary to provide expedient and appropriate financing of the SOWELA Nursing and Allied Health Facility.

These actions must be approved by the Board of Regents, the Division of Administration, and the Joint Legislative Committee on the Budget. The motion carried.

4. Louisiana Technical College Region 3, Young Memorial Campus, Land Lease

On motion of Supervisor Smith, seconded by Supervisor Clark, the Board voted to authorize LTC Region 3, Young Memorial Campus, to execute a lease with the H. B. Young Foundation to exercise an option for a lease of four acres of land, with a new lease for an additional one acre tract for LTC Young Memorial Maritime Programs, effective August 1, 2009. This lease requires the approval of the Division of Administration, Office of Facility Planning and Control. The motion carried.

Finance Actions

Supervisor Packer presented the Finance Actions agenda items for consideration by the Board.

5. Professional Services Contract between Delgado Community College and Alford Safety Services, Inc.

On motion of Supervisor Smith, seconded by Supervisor Mellington, the Board voted to approve a professional services contract between Delgado Community College and Alford Safety Services, Inc., effective July 13, 2009 through July 12, 2010. This contract is subject to approval by the Office of Contractual Review.

6. Professional Services Contract between Delgado Community College and Randy Smith Training Solutions

On motion of Supervisor Carter, seconded by Supervisor Barham, the Board voted to approve a professional services contract between Delgado Community College and Randy Smith Training Solutions, effective July 13, 2009 through July 12, 2010. This contract is subject to approval by the Office of Contractual Review.

7. Incumbent Worker Training Program Contracts
- a. Northrop Grumman Ship Systems
 - b. Aeroframe Services, Inc.

Supervisor Barham presented a motion to ratify one modification to an existing contract and one new Incumbent Worker Training Program contract as stated:

- **Aeroframe Services LLC/Sowela Technical Community College – Contract Amount: \$44,887. Reason for Modification or Type of Training – Reduce funding from \$310,451 to \$44, 886.60; Number to be trained from 333 to 30, and employer contribution for \$45,000 to \$10,500 due to work slowdown associated with economic conditions.**
- **Northrop Grumman Shipbuilding/Delgado Community College & LTC-Tallulah Campus. Contract Amount: \$2,592,776; Welding and welding upgrade – FCAW, GTAW, SMAW, weld quality, inspection; Blueprint reading, CNC machining, electrical and electronics, crane operator, pipefitting, English as a Second Language, performance management, and supervision.**

Supervisor Mellington seconded the motion.

Supervisor Ogé recused himself from any discussion and/or voting on this agenda item.

Bonni Blouin conducted a roll call vote with the following results:

Yeas:	Barham, Carter, Clark, Dubois, Gamble, Hauge, Mellington, Packer, Price, Smith, St. Blanc, Stone, Taylor, Toups
Nays:	None
Recused:	Ogé

Personnel Actions

Supervisor Stone presented the Personnel Actions agenda items for consideration by the Board.

8. System President Evaluation/Employment Contract Renewal FY 2010

Supervisor Mellington stated the need to enter into Executive Session for the purpose of discussing agenda item G.8. System President Evaluation/Employment Contract Renewal FY 2010.

On motion of Supervisor Mellington, seconded by Supervisor Clark, the Board voted to enter into Executive Session for the purpose of discussing agenda item G.8. System President Evaluation/Employment Contract Renewal FY 2010.

The Board entered Executive Session at 11:16 a.m.

The Full Board reconvened at 12:32 p.m. Chair Smith reported that no consensus was reached and no votes were taken during Executive Session.

Bonni Blouin called roll and a quorum was re-established.

Supervisor Smith presented the following motion: “I move, after considering Dr. Joe May’s performance in the past year, and considering the challenges that we have faced in the past year, and also taking into consideration the evaluation by both internal and external stakeholders, to give Dr. Joe May an exemplary performance evaluation for the past year. The LCTCS Board further recognizes Dr. May’s significant contributions to the improvements of the LCTC System and wholly support and endorse his efforts in that regard with the full confidence of the Board. I further move that the employment contract of Dr. Joe May be extended for an additional twelve (12) months with no increase in compensation”. Supervisor Carter seconded the motion. The motion passed unanimously.

Chair Smith commented to Dr. May that the Board finds his performance over the past year to be above average. He added that the Board supports him in his efforts in representing the System and look forward to continue to work with him.

Dr. May thanked the Board for their support and confidence and for the opportunity to continue to work with the LCTC System.

H. CONSENT AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Clark, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.6. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. Framework: Certificate of Technical Studies: Juvenile Justice

Approved the proposed statewide framework of courses for a Certificate of Technical Studies in Juvenile Justice.

2. Bossier Parish Community College:

- a. Permission to Offer Courses in the A.A.S. in Telecommunications via Internet
- b. Deletion of the T.C.A. in Dietary Management (CIP 51.3101)

Approved the request from Bossier Parish Community College, to: (1) offer courses for the A.A.S. program in Telecommunications via the Internet and, (2) delete the T.C.A. in Dietary Management (CIP 51.3101) from their inventory of credit programs.

3. Fletcher Technical Community College:

- a. Curriculum Revision: Electrician (Technical) Diploma (CIP 46.0302)

Approved the request from Fletcher Technical Community College to revise the current curriculum for the Electrician (Technical) Diploma (CIP 51.3102).

4. SOWELA Technical Community College

- a. Revision: Mission Statement

Approved the revised Mission Statement from SOWELA Technical Community College.

5. Technical Division

- a. Regions 6 and 9: Adjustments of Clock to Credit Hours:
 - A.A.S.:
 - Criminal Justice (CIP 43.0104)

Approved the requests from Region 6 and 9 to adjust the alignment of clock to credit hours to reflect the normal 45 classroom/lecture hours equating to 3 semester credit hours.

- b. Region 6: Huey P. Long Campus – Program Expansions:

- T.C.A.:
 - Building Technology Specialist (CIP 46.0401)
 - Graphics Technology (CIP 10.0303)
 - Welding Technology (CIP 48.0508)
 - Automotive Service Technology (CIP 47.0604)

- C.T.S.:
 - Collision Repair Technology (CIP 47.0603)
 - Computer Specialist Applications (CIP 11.0301) including all related exit points

Approved the request from Region 6 to expand the following programs at the Huey P. Long Campus:

- **Technical Competency Area:**
 - **Building Technology Specialist (CIP 46.0401)**
 - **Graphics Technology (CIP 10.0303)**
 - **Welding Technology (CIP 48.0508)**
 - **Automotive Service Technology (CIP 47.0604)**
- **Certificate of Technical Studies:**
 - **Collision Repair Technology (CIP 47.0603)**
 - **Computer Specialist Applications (CIP 11.0301) including all related exit points**

c. Region 9: Ascension Campus:

- T.C.A.:
 - Medication Attendant Certified (CIP 51.2603)

Approved the request from Region 9 and the LTC-Ascension Campus to expand the availability of the T.C.A. in Medication Attendant, Certified (CIP 51.2603) to that location.

Finance Actions

6. Approval of Foundation Reimbursement to or on behalf of Employees

Approved the following Foundation reimbursements:

- **Dr. Adrienne Bethancourt, Dean of Nursing and Allied Health. Fletcher Technical Community College Foundation, Inc.. March 31, 2009. Purpose: Disbursement of private donated funds to be used to purchase medical supplies in support of a humanitarian medical mission endeavor in Guatemala.**

I. UPDATES

Chair Smith urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Incumbent Worker Training Program Contracts
3. Report on General Personnel Actions
4. Status Report on Capital Projects
5. Workforce Development Report

J. OTHER BUSINESS

K. ANNOUNCEMENTS

- Postsecondary Education Review Committee meeting will be held on September 28-29. Everyone is invited to attend. Chair Smith will provide the agenda to Bonni Blouin for distribution to members of the Board.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Toups, seconded by Supervisor Gamble, the meeting adjourned at 12:39 p.m.