

MINUTES

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING

WEDNESDAY, NOVEMBER 14, 2012  
10:00 a.m.

Northwest Technical Community College  
Sabine Valley Campus  
1255 Fisher Road, Many, LA 71449

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

**NOTE:** *A tour of the Sabine Valley Campus was provided.*

**A. CALL TO ORDER**

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, November 14, 2012, at Northwest Technical Community College, Sabine Valley Campus, in Many, Louisiana. Board Chair Michael J. Murphy, called the meeting to order at 10:00 a.m.

**B. PLEDGE OF ALLEGIANCE**

Supervisor Price led the assembly in reciting the Pledge of Allegiance.

**C. ROLL CALL**

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

**Members Present**

Edwards Barham  
Robert Brown  
Deni Grissette  
Michael Murphy, *Chair*  
Woody Ogé, 1<sup>st</sup> *Vice Chair*  
Paul Price  
Stephen Smith  
Vincent St. Blanc, III  
Mike Stone  
Scott Terrill

**Members Absent**

Helen Bridges Carter  
Jimmy Douglas  
Keith Gamble  
Adrianna Garcia  
Timothy W. Hardy, 2<sup>nd</sup> *Vice Chair*  
Brett Mellington  
Stephen Touns

**Staff Present**

Dr. Joe May  
Bonni Blouin  
Leah Goss  
Jan Jackson  
Lura Kamiya  
Jean Ann Kozlowski  
Dr. Derrick Manns  
Joe Marin  
Dr. Neil Matkin  
Eric Setz

Chair Murphy stated that Charles Strong, Director, Northwest Technical Community College, notified him and shared his regrets that he would be unable to attend the meeting due to health problems.

Ms. Laurie Morrow, Dean, Sabine Valley Campus, thanked the Board for holding the meeting at the Sabine Valley Campus, and welcomed the group to Sabine Parish. She stated that she first fell in love with the campus when she was sixteen (16) years old as a dual enrolled high student, never dreaming that she would one day serve in the capacity of college dean. She noted that the college changes the way students feel about themselves and changes their lives and she is proud to be a part of it.

Mr. Buddy Wood, President, Sabine Parish Chamber of Commerce extended a welcome the Board and guests on behalf of the Town of Many and Sabine Parish. He stated his appreciation to the Board for their support and added that the Sabine Valley Campus is very dear to the people in the community as it addresses the needs of the local community in technical education.

#### **D. APPROVAL OF NOVEMBER 14, 2012 AGENDA**

**On motion of Supervisor Brown, seconded by Supervisor Ogé, the Board voted to approve the November 14, 2012 agenda as presented.**

#### **E. APPROVAL OF MINUTES OF SEPTEMBER 12, 2012 BOARD MEETING**

**On motion of Supervisor Grissette, seconded by Supervisor St. Blanc, the Board voted to approve the minutes of the September 12, 2012 meeting as presented. The motion carried.**

#### **F. REPORTS**

##### **1. Chair of the Board Report**

- ACCT Conference – Chair Murphy stated that he and Dr. May attended the annual Association of Community College Trustees conference held in Boston, Massachusetts. He stated that Dr. May hosted a session at the conference on behalf of the LCTCS and he attended several other sessions held at the conference. He commented that he came away from the conference feeling good about the status of the LCTCS. He noted that there are states in the country that are experiencing severe challenges and some systems are beginning to falter with enrollment as a result of budgetary restraints. He noted that it is great to see that the LCTCS is still a growing, viable system that continues to serve the needs of the citizens of the State of Louisiana.
- Chair Murphy thanked Laurie Morrow and the leadership at Sabine Valley Campus for hosting the board meeting. He commented that the gifts bags provided to members of the Board are courtesy of the Sabine Parish Tourist Commission and expressed his thanks for the gift. He added that the roses at each station are provided courtesy of Sabine Valley Campus Welding Department. He thanked them for their act of kindness.
- Chair Murphy thanked Bossier Parish Community College for supplying the sound equipment and the technician for the meeting.

##### **2. President's Report**

- Dr. May referenced a letter provided to the Board from the Sabine Parish School Board (included with the gift bag). He noted that Dr. Sara Ebarb, Superintendent, Sabine Parish School Board and Buddy Veuleman, Chair, Sabine Parish School Board, are present for today's meeting. Dr. May

stated his appreciation for the partnership that exists between the LCTCS and the Sabine Parish School Board.

Dr. Ebarb commented that the Sabine Parish School Board has a great partnership with the Sabine Valley Campus and believes that it serves a very important part of the educational system in the community. She expressed her appreciation to the Board for their support to continue this relationship in the best interest of the students in the parish.

- Dr. May recognized Jimmy Sawtelle who was recently promoted to Senior Vice President for Workforce Solutions. He noted that Mr. Sawtelle previously served as the Director of South Central Technical College. He added that a search had been conducted and Mr. Earl Meadors has been selected to assume the position of Director of South Central Technical College.
- Dr. May acknowledged Dr. Alberta Lawson who recently transferred to Baton Rouge Community College. Ms. Sandra Kenney has been hired to assume Dr. Lawson's position in Institutional Research. He noted that Ms. Kenney previously served as the Research Manager of the Technical College System of Georgia.
- TAACCT – Trade Adjustment Act for Community College Career Training program. Dr. May stated that two (2) TAACCCT grants have been awarded in the state. A consortium grant was awarded to Bossier Parish Community College and a single college award was awarded to Nunez Community College. Chancellor Henderson and Chancellor Warner addressed the Board and shared details on how the grants would be used at their colleges.

Chancellor Henderson stated that Bossier Parish Community College (BPCC) was the lead on a consortium that included 4 Louisiana community colleges – BPCC, Louisiana Delta Community College (LDCC), South Louisiana Community College (SLCC), Delgado Community College (DCC), and 5 Mississippi colleges. The consortium was awarded a \$14.7 million grant. The grant is based in identifying a common IT foundational competency level and imbedding that into 3 significant sectors – cyber security, health information technology and industrial technology. Each college in the consortium receives approximately \$800,000 per direct program implementation.

Dr. Warner addressed the Board and stated that Nunez Community College will receive a \$2.7 million dollar TAACCCT grant which will be used to implement and redesign the Associate of Applied Science and Business. The three areas of emphasis placed on the project are a entrepreneurship resource center, a restaurant laboratory with working restaurant and a hotel tourism administration training center.

Dr. May asked Ms. Goss to provide a report at the next meeting to provide information on all the grants/donations that have been received by the LCTCS during the past year. He noted that there is a great deal of effort underway to engage both grants and private fundraising to assist the colleges.

- Dr. May stated that four LCTCS projects will go before the Bond Commission on tomorrow (11/15). Projects to be considered include 2 projects at Fletcher Technical Community College, including the match for a \$4 million dollar grant from British Petroleum; Winnsboro facility to purchase and remodel; automotive center at Baton Rouge Community College. He noted that he

doesn't anticipate any issues at the meeting but will attend the meeting to celebrate, thank and encourage legislators for their support.

- Dr. May reported that the initial screening and interviews for the permanent chancellor at Louisiana Delta Community College and Central Louisiana Technical College have taken place. He added that select candidates will be brought in after Thanksgiving to screen. He noted that he plans to make a recommendation on both positions at the December 2012 board meeting. He stated that Leah Goss is serving as the point person on these searches.
- Dr. May updated the Board on the branding/imaging initiative being conducted by Douglas Gould & Associates. The firm was hired to help create an image at the newly merged colleges to clarify objectives and impact and alleviate concerns that the mergers may cause. Leah Goss and LCTCS chancellors are working the firm on this campaign.
- Dr. May reported that a Senate Concurrent Resolution, sponsored by Senator Yvonne Dorsey-Colomb, as passed during the 2012 legislative session. The resolution requests a study of a possible merger between Baton Rouge Community College and Capital Area Technical College. The Board of Regents, working with the LCTCS, employed Future Works to conduct the study and a plan has been developed. A draft of the plan has just recently been received by the LCTCS. Dr. May added that the document will be finalized and the Board of Regents will be required to act on the document at their December meeting. He further stated that he would share the plan with the LCTCS Board of Supervisors at the December meeting so they can review the recommendations being presented.
- Dr. May acknowledged Dr. Jim Horton, former interim chancellor at Baton Rouge Community College. Dr. Horton is working with a group at Baton Rouge Community College start a new helicopter pilot program. He noted that an item is included on the agenda requesting approval of this program.
- Jan Jackson, Senior Vice President of Finance and Administration presented an update on ribbon cuttings that have taken place recently at LCTCS campuses. She stated that six ribbon cuttings have already occurred and the Governor has attended most of them. She added that two more are scheduled within the next couple of months - Sowela classroom building and Westside campus in Plaquemine. Ms. Jackson presented an update on all LCTCS campus facilities projects. She noted that a progress report on all the 391 projects is available on the LCTCS website, *lctcs.edu*, under Finance and Administration.

Supervisor Smith commented that there are approximately 25 projects in the 391 program. He noted that 6 - 8 have been opened and 17 are in some stage of design, planning or construction. He added that they should all be complete by this time next year.

- Representatives from Ellucian provided an update on the Banner implementation. Jeff Pompony, Navaz Allaney, Regional Delivery Director serving LCTCS, provided an update to the Board. Mr. Pompony provided an update on the activities that they committed to during their initial presentation to the Board in September, 2012. He stated that additional performance experts were brought on to help the team at LCTCS work through some of the problems that had been experienced. He noted that the team is still engaged and have been involved with daily phone calls

related to any issues that have arisen at LCTCS and have taken prompt action on resolving those issues. He added that a substantial number of software configurations and updates were installed to improve performance. Performance experts conducted a system audit to audit approximately 30 components of the system. The results of the audit have been shared with LCTCS management to show the activities that were conducted as part of the overall audit to ensure that all required updates were installed. He stated that the temporary Cloud Services Management position at Ellucian has been filled with a permanent employee and that position is responsible for all the internal controls and business processes managing the overall environments. He provided a report on the load test that was conducted on the system. The load test is software that simulates active users on the system during a registration process. Mr. Pompony stated that the load test was successful in reaching a level of 4000 active users. He added that 32 load tests were conducted between September 27<sup>th</sup> – October 11<sup>th</sup>. He noted that additional configurations were added to the system, software upgrades were provided and tuning to the database was done as a result of the load tests. He added that hardware dedicated to the LCTCS environment was also increased. He noted that the last major update made to the system doubled the capacity to the system. He stated that he is confident that the system will handle the next major registration load. Mr. Pompony stated that in addition to the upgrades to the system, an education process was conducted with the LCTCS team to get them knowledgeable on how to analyze the monitoring tools.

Mr. Pompony stated that a credit was provided to the LCTCS for the months of July and August when the problems with system performance was encountered during registration. He noted that he worked with Dr. Matkin and his team to develop a regional training program which will be launched on November 26<sup>th</sup> that will impact all the individual schools with the LCTCS. He added that one item outstanding is the development of a program to assist disaffected students. He noted that the development of this program is still being worked on.

Dr. May referenced a letter related to the Banner system that was submitted by the Chair of the Faculty Senate at Delgado Community College and distributed to members of the Board by Supervisor Stone. The letter referenced problems and frustrations encountered with the new system during the registration period.

A question and answer session related to the implementation of Banner and the issues related to that followed.

## **G. GENERAL ACTION ITEMS\*\***

### **Academic Actions**

**Supervisor Price presented the Academic Actions agenda items for consideration by the Board.**

#### **1. Approval of Process & Procedures for Act 555 - For Review and Advisement**

Dr. May noted that Act 555 and Act 556 were passed by the legislature two years ago and are referred to as the Centers of Excellence legislation. He stated that Act 555 provides opportunities for, upon declaration of the Centers of Excellence, to create a separate advisory board that will be an advisory to the program, and to the Board of Supervisors, and will provide input on a number of issues, including establishing tuition. He noted that this is one of the few cases in the state where the Board of Supervisors has approval from the legislature to establish tuition at any level that they see fit, based upon the recommendations of the separate advisory board. He added that the policy is being presented for review and advisement to the Board and will be presented for Board consideration at the December Board

meeting. Dr. May noted that 4 colleges are in the process of developing plans to take advantage of this and he feels it will draw a great deal of scrutiny and attention and will be very important for the LCTCS.

**FOR REVIEW AND ADVISEMENT ONLY. NO BOARD ACTION WAS TAKEN.**

**Facilities Actions**

**Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.**

2. Relocation of the Northshore Technical Community College, Slidell Campus

**On motion of Supervisor Smith, seconded by Supervisor Grissette, the Board voted to approve the relocation of the Slidell Campus of the Northshore Technical Community College from the existing location at 1000 Canulette Road, Slidell, to 65726 Highway 434, Lacombe. If the relocation is approved, staff will submit a cooperative agreement with the St. Tammany Parish Government for acquisition of the property at no cost, for the Board's consideration at a later meeting. The motion carried.**

3. Entergy Right of Way at SOWELA Technical Community College

**On motion of Supervisor Ogé, seconded by Supervisor Price, the Board voted to approve granting additional right of way to Entergy Gulf States Louisiana, LLC, for a relocation of an energy transformer to the SOWELA Technical Community College Arts and Sciences Classroom Building and to the Allied Health and Nursing building. This transaction will be filed in the State Land Office. The motion carried.**

4. Surplus of Unused Property at Northshore Technical Community College, Florida Parishes Campus

**On motion of Supervisor Brown, seconded by Supervisor Smith, the Board voted to authorize the President to begin steps necessary to transfer the existing Northshore Technical Community College, Florida Parishes Campus in Greensburg to the St. Helena Parish School Board, and to notify the State Land Office that the College will "cease to use the property for school purposes". The motion carried.**

5. Cooperative Endeavor Agreement Authorizing Servitude to Lake Charles Port Authority at Chennault International Airport on behalf of SOWELA Technical Community College

**On motion of Supervisor Grissette, seconded by Supervisor Price, the Board voted to authorize the System President, on behalf of the Board, to enter into an Act of Consent and Concurrence with the Calcasieu Parish School Board, the City of Lake Charles, the Parish of Calcasieu and the Chennault International Airport Authority, whereby the Parish and City are authorized to enter into a contract establishing a servitude in favor of the Lake Charles Harbor and Terminal District for railroad and related drainage, with the agreement that this servitude would be assigned to the Union Pacific Railroad. The motion carried.**

6. Property Lease between Baton Rouge Community College and Highlander Central, LLC

**On motion of Supervisor Smith, seconded by Supervisor St. Blanc, the Board voted to authorize a 5-year lease, with an option to purchase, between Baton Rouge Community College and Highlander Central, LLC for 66,697 square feet of space and 7.8 acres of land at 10700 Hooper Road, Baton Rouge, at a maximum cost of \$49,000 per month. This lease is subject to the approval of the Division of Administration, Office of Facility Planning and Control, Real Estate Leasing Section. The motion carried.**

**Finance Actions**

Supervisor Terrill presented the Finance Actions agenda items for consideration by the Board.

7. Contracts:

- a. Central Louisiana Technical Community College and Rexel Electrical and Datacom

**On motion of Supervisor Price, seconded by Supervisor Stone, the Board voted to approve a professional services contract between Central Louisiana Technical Community College and Rexel Electrical and Datacom, effective June 1, 2012 through March 13, 2013. This contract is subject to the approval of the Office of Contractual Review. The motion carried.**

- b. Northshore Technical Community College and Cenery International Services, LLC

**On motion of Supervisor Smith, seconded by Supervisor St. Blanc, the Board voted to approve a professional services contract between Northshore Technical Community College and Cenery International Services, LLC, effective November 1, 2012 through October 31, 2013. This contract is subject to the approval of the Office of Contractual Review. The motion carried.**

- c. Northshore Technical College and Gerhardt and Associates, LLC

**On motion of Supervisor Brown, seconded by Supervisor Barham, the Board voted to approve a professional services contract between Northshore Technical Community College and Gerhardt and Associates, LLC, effective November 1, 2012 through October 31, 2013. This contract is subject to the approval of the Office of Contractual Review. The motion carried.**

- d. Northshore Technical Community College and Petrofac Training, Inc.

**On motion of Supervisor Smith, seconded by Supervisor St. Blanc, the Board voted to approve a professional services contract between Northshore Technical Community College and Petrofac Training, Inc., effective November 1, 2012 through October 31, 2013. This contract is subject to the approval of the Office of Contractual Review. The motion carried.**

8. Refunding of Campus Facilities, Inc. Bonds for Bossier Parish Community College

**On motion of Supervisor Smith, seconded by Supervisor St. Blanc, the Board voted to approve the form or and authorize the System President to execute agreements and associated documents between the LCTCS Board of Supervisors and Campus Facilities, Inc., for refunding of Revenue Bond Series 2012, which will refinance the remaining current outstanding Series 2002 Bonds originally issued for construction of the Bossier Parish Community College Campus at 6220 Texas St., Bossier City. This action has been approved unanimously by Campus Facilities, Inc., and was approved by the State Bond Commission at its October 2012 meeting. The motion carried.**

Supervisor Terrill stated the need to enter into Executive Session for the purpose of discussing agenda item G.9. Settlement Authority for Litigation.

**On motion of Supervisor St. Blanc, seconded by Supervisor Price, the Board entered into Executive Session for the purpose of discussing agenda item G.9. Settlement Authority for Litigation. The motion carried.**

The Board entered into Executive Session at 11:48 a.m.

The Full Board reconvened the board meeting at 12:25 p.m. Chair Murphy stated that no votes were taken and no consensus was reached during the Executive Session.

Bonni Blouin called roll to re-establish a quorum.

9. Settlement Authority for Litigation

**On motion of Supervisor Ogé, seconded by Supervisor Grissette, the Board voted to authorize the System President and Boar Counsel to negotiate a settlement in the case of William MG Joseph v. Delgado Community College, et al, No. 11-2833, U.S.D.C. Eastern District of Louisiana. The motion carried.**

10. Cooperative Endeavor Agreement between Louisiana Community and Technical College System, Bossier Parish Community College, and other entities regarding the Benteler Steel/Tube Manufacturing Corp. Site

**On motion of Supervisor Ogé, seconded by Supervisor St. Blanc, the Board voted to authorize the President of the Louisiana Community and Technical College System and the Chancellor of Bossier Parish Community College to execute a Cooperative Endeavor Agreement by and between the State of Louisiana, Louisiana Department of Economic Development, Board of Supervisors of the Community and Technical College System, City of Bossier City, Caddo Parish Commission, City of Shreveport, Caddo-Bossier Parishes Port Commission, Bossier Parish Community College, and Benteler Steel/Tube Manufacturing Corp., involving a \$900 million dollar economic development project at the Port of Shreveport-Bossier, which includes the development of a \$22 million dollar advance manufacturing training center on the campus of Bossier Parish Community College, effective May 16, 2012, to be complete by May 30, 2014. The motion carried.**

**Personnel Actions**

**Supervisor Stone presented the Personnel Actions agenda items for consideration by the Board.**

11. Review and Advisement: Incentivized Retirement of Tenured Faculty Policy

Dr. May presented the Staff Recommendation that the Board accept for review and advisement Policy #6.035, Incentivized Retirement of Tenured Faculty. He noted that an Incentivized Retirement/Resignation policy already exists for non-tenured faculty retirement. He added that the proposed policy will allow colleges the option to provide a financial incentive of half the annual salary, not to exceed \$50,000, for tenured faculty who resign or retire. He noted that this will give the colleges



more flexibility in terms of their employment decisions. He stated that the college will be required to present a plan to the System President for review and approval and the college must reflect the savings and benefit to the college over a 3-year period. He further stated that the position may be filled by an adjunct or permanent employee provided a savings is realized over 3 years. The college may exclude a specific program from eligibility and participating employees may not be rehired by the LCTCS for one year.

Dr. May stated that this policy is important as it relates to an item on today's agenda regarding the layoff avoidance plan for Delgado Community College. He asked the Board to keep in mind that they will be adopting a plan that does assume some version of the proposed policy that will eventually be enacted, with Board approval.

**FOR REVIEW AND ADVISEMENT. NO BOARD ACTION WAS TAKEN.**

12. Appointment of Director for South Central Louisiana Technical College

**On motion of Supervisor St. Blanc, seconded by Supervisor Smith, the Board voted to approve the appointment of Earl Meador as Director of South Central Louisiana Technical College, effective November 15, 2012, at an annualized base salary of \$101,000.00, plus a \$5,000 car allowance or use of a state car, and a \$2,500 office and civic organization allowance. The motion carried.**

Mr. Meador addressed the Board and stated that it is an incredible honor to be selected to serve as the Director of South Central Louisiana Technical College and he thanked them for the opportunity.

13. Layoff Avoidance Plan for Delgado Community College

**On motion of Supervisor Brown, seconded by Supervisor Ogé, the Board voted to approve the layoff avoidance plans presented for Delgado Community College. The motion carried.**

**H. CONSENT AGENDA**

**On motion of Supervisor Barham, seconded by Supervisor Grissette, the Board voted to approve the Consent Agenda which includes agenda items H.1. through H.6. The motion carried.**

**Academic, Instruction, Workforce Training and Student Affairs Actions**

1. For Approval: Revision to LCTCS Policy #2.005 – Student Organizations and SGA

**Approved LCTCS Policy #2.005 – Student Organization/SGA Policies.**

2. For Approval: Adult Education and GED Policies Revisions

**Approved the proposed policy revisions for Adult Education and GED Policies as listed:**

- **Policy #1.101. Introduction**
- **Policy #1.103. Approved Assessments**
- **Policy #1.104. Placement in an Educational Functioning Level**
- **Policy #1.105. Follow-up Assessments**

- **Policy #1.106. Special Populations**
- **Policy #1.108. Reporting Core Measures**
- **Policy #1.109. Student Goal Setting for Core Measures**
- **Policy #1.111. Data Accuracy and Entry**
- **Policy #1.115. Program Administration**
- **Policy #1.116. Requirement for Students**

3. New Programs:

- a. Baton Rouge Community College
  1. Addition of CTS in Aircraft Mechanic Airframe (CIP: 470608)
  2. Addition of CTS in Aircraft Mechanic Powerplant (CIP: 470608)
  3. Addition of AAS in Helicopter Pilot Operations (CIP: 470608)
  4. Addition of CTS Private Pilot Helicopter Operations (CIP: 4706008)
  5. Addition of CTS Instrument Pilot Helicopter Operations (CIP: 470608)
  6. Addition of CTS Flight Instructor Helicopter Operations (CIP: 470608)
  7. Addition of CTS Commercial Pilot Helicopter Operations (CIP: 470608)
- b. Central Louisiana Technical Community College
  1. Addition of a Technical Competency Area at the Avoyelles Campus in the Care and Development of Young Children (19.0709). Replication from the Lamar Salter campus. 3 credit hours and 60 clock hours.
  2. Addition of AAS in Criminal Justice (43.0104). 60 credit hours and 945 clock hours.
  3. Technical Diploma in Industrial Manufacturing Technology (15.0613) 45 credit hours. Optional Concentration Areas in:
    - Automation and Controls (45 credit hours, 1605 clock hours CTS, TCA)
    - Machine Tool Technology (45 credit hours, 1350 clock hours CTS, TCA)
    - Maintenance (45 credit hours, 1515 clock hours CTS, TCA)
  4. Addition of Technical Diploma Management Concentration to the Business Office Technology curriculum. (CIP: 52.0401, 45 credit hours, 840 clock hours). At the Alexandria, Avoyelles, Lamar Salter, Oakdale, Ferriday, Huey P. Long campuses and the Rod Brady Center.
- c. Northshore Technical Community College
  1. Addition of TD in Early Childhood Development & Education 47 credit hours and 1215 clock hours (CIP: 190709).

**Approved program additions in Care and Development of Young Children, Criminal Justice, Industrial Manufacturing Technology, Business Office Technology at Central Louisiana Technical Community College and in Early Childhood Development & Education at Northshore Technical Community College and in Aircraft & Helicopter programs at Baton Rouge Community College.**

4. Program Revisions

- a. Central Louisiana Technical Community College
  1. Program revision of the TD in Practical Nursing (CIP: 51.3901) from 58 credit hours, 1535 clock hours to 55 credit hours, 1660 clock hours.
  2. Program revision of the TD in Criminal Justice (CIP: 430404) from 53 credit hours to 45 credit hours and 720 clock hours, includes a CTS General Criminal Justice Studies (18

- credit hours and 315 clock hours) and a CTS in Law Enforcement and Legal Studies (15 credit hours and 225 clock hours).
- b. Northshore Technical Community College
    1. Program revision of the Certificate of General Studies (CIP: 240102)
    2. Program revision in AAS in Care and Development of Young Children (CIP: 190709), reduced credit hours from 75 to 65 and clock hours from 1635 to 1485.
    3. Program name change of the AAS in Care and Development of Young Children (CIP: 190709) to AAS in Early Childhood Development and Education.
    4. Program name change of the CTS CDYC: Child Care Teacher I, II (CIP: 190709) to Young Children Assistant.
    5. Program name change of the ORNT 1000 course to CSSK 1000.
  - c. Northwest Louisiana Technical College
    1. Program expansion/replication of a CTS in Patient Care Technician (CIP: 512601) to be located at the Minden Campus. 725 clock hours, 24 semester hours.

**Approved program revisions at Northwest Louisiana Technical College, Northshore Technical Community College and Central Louisiana Technical Community College as listed:**

- a. **Central Louisiana Technical Community College**
    1. **Program revision of the TD in Practical Nursing (CIP: 51.3901) from 58 credit hours, 1535 clock hours to 55 credit hours, 1660 clock hours.**
    2. **Program revision of the TD in Criminal Justice (CIP: 430404) from 53 credit hours to 45 credit hours and 720 clock hours, includes a CTS General Criminal Justice Studies (18 credit hours and 315 clock hours) and a CTS in Law Enforcement and Legal Studies (15 credit hours and 225 clock hours).**
  - b. **Northshore Technical Community College**
    1. **Program revision of the Certificate of General Studies (CIP: 240102)**
    2. **Program revision in AAS in Care and Development of Young Children (CIP: 190709), reduced credit hours from 75 to 65 and clock hours from 1635 to 1485.**
    3. **Program name change of the AAS in Care and Development of Young Children (CIP: 190709) to AAS in Early Childhood Development and Education.**
    4. **Program name change of the CTS CDYC: Child Care Teacher I, II (CIP: 190709) to Young Children Assistant.**
    5. **Program name change of the ORNT 1000 course to CSSK 1000.**
  - c. **Northwest Louisiana Technical College**
    1. **Program expansion/replication of a CTS in Patient Care Technician (CIP: 512601) to be located at the Minden Campus. 725 clock hours, 24 semester hours.**
5. Program Terminations
- a. Baton Rouge Community College
    1. AAS in Science Technology (CIP 41.9999)

**Approved the request for termination of the AAS in Science Technology at Baton Rouge Community College.**

**Finance Actions**

6. Incumbent Worker Training Program Contracts
  - Bossier Parish Community College and Springhill Medical Services, Inc., dba Springhill Medical Center
  - Louisiana Delta Community College and International Paper Company

**Ratified two (2) new Incumbent Worker Training Program Contracts as submitted:**

- **Bossier Parish Community College and Springhill Medical Services, Inc., dba Springhill Medical Center. Contract Amount: \$71,193.91.**
- **Louisiana Delta Community College and International Paper Company. Contract Amount: \$411,015.00.**

**I. UPDATES**

Chair Murphy urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. First Quarter Contracts Report
5. First Quarter Financial Report
6. Report of Breazeale, Sachse & Wilson for the Quarter Ended September 30, 2012
7. Status Report on Progress of Northshore Technical Community College, Slidell Campus

**J. OTHER BUSINESS**

None presented.

**K. ANNOUNCEMENTS**

- Dr. May announced that Board Supervisor Brett Mellington's mother passed away and he asked that everyone keep Mr. Mellington and his family in their thoughts and prayers.

**L. ADJOURNMENT**

**There being no further business to come before the Board, on motion of Supervisor St. Blanc, seconded by Supervisor Price, the meeting adjourned at 12:44 p.m.**