

MINUTES

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
BOARD OF SUPERVISORS – EXECUTIVE COMMITTEE MEETING

MONDAY, MARCH 28, 2011  
9:00 a.m.

Northeast Louisiana Technical College  
Delta Ouachita Campus  
609 Vocational Parkway  
Conference Room 201  
West Monroe, LA 71292

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

**NOTE:** *No separate committee meetings are scheduled.*

Chair St. Blanc thanked Ms. Norene Smith, Regional Director, Northeast Louisiana Technical College, for hosting the meeting today.

Ms. Smith welcomed the group on behalf of the faculty and staff of Northeast Louisiana Technical College. She noted that many of the faculty and staff of Delta Ouachita Campus were present for the meeting.

**A. CALL TO ORDER**

The Louisiana Community and Technical College System Board of Supervisors, Executive Committee, met, Monday, March 28, 2011, at Northeast Louisiana Technical College, Delta Ouachita Campus, 609 Vocational Parkway, Conference Room 201, West Monroe, LA. Board Chair Vincent St. Blanc, III, called the meeting to order at 9:05 a.m.

**B. ROLL CALL**

Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Executive Committee Members Present:

Vincent St. Blanc, III, Chair  
Norwood “Woody” Ogé, 2<sup>nd</sup> Vice Chair  
Stevie Smith, Immediate Past Chair

Other Board members present for the meeting:

Edwards Barham  
Paul Price

LCTCS staff present for the meeting:

Dr. Joe May, System President  
Bonni Blouin, Coordinator of Board Services  
Leo Hamilton, General Counsel

Chair St. Blanc appointed Supervisors Barham and Price to serve as a member of the Executive Committee for today's meeting.

**C. APPROVAL OF MARCH 28, 2011 EXECUTIVE COMMITTEE MEETING AGENDA**

**On motion of Supervisor Smith, seconded by Supervisor Ogé, the Executive Committee approved the March 28, 2011 agenda as presented.**

**D. APPROVAL OF MINUTES OF FEBRUARY 9, 2011 BOARD MEETING (pgs. 1-10)**

**On motion of Supervisor Ogé, seconded by Supervisor Price, the Executive Committee voted to approve the minutes of the February 9, 2011 board meeting was approved as presented.**

**E. SOUTH LOUISIANA COMMUNITY COLLEGE – REQUEST FOR APPROVAL OF NEW MISSION STATEMENT (pgs. 11-12)**

Dr. May noted that normally action on this type of agenda item would be held until the next regular monthly meeting of the Board but South Louisiana Community College is currently in the process of a Southern Association of Colleges and Schools (SACS) visit and action is required on this item to complete the process within the next few days.

**On motion of Supervisor Barham, seconded by Supervisor Ogé, the Executive Committee voted to approve the new mission statement as presented by South Louisiana Community College. The motion carried.**

**F. APPROVAL OF POLICY #5.029, LCTCS FOUNDATION SUPPORT OF ANNUAL CONFERENCE EVENTS (pgs. 13-14)**

Dr. May commented that under the state's ethics laws and LCTCS policy, the Board of Supervisors is required to approve the acceptance of anything of value by any employee of the state. He noted that in the past, the items would be listed on the board agenda. He added that with the approval of this item, it will not be necessary to list gifts that were presented through drawings at the annual conference. He requested that board policy regarding the normal process of review and advisement be waived so that this policy would be effective for the current year. He further noted that this policy only applies to items that are given through the LCTCS Foundation at the annual conference.

**On motion of Supervisor Smith, seconded by Supervisor Barham, the Executive Committee voted to waive the policy of review and advisement consideration and take final action on policy #5.029 – LCTCS Foundation Support of Annual Conference Events. The motion carried.**

**On motion of Supervisor Smith, seconded by Supervisor Barham, the Executive Committee voted to approve LCTCS policy #5.029 – LCTCS Foundation Support of Annual Conference Events, as presented. The motion carried.**

Mr. Hamilton noted that the approval of the policy does not excuse the LCTCS Foundation's obligation to keep records of all donations made to the Foundation.

**G. ACCEPTANCE OF REPORT: AN ASSESSMENT OF THE COMMUNITY COLLEGE SERVICE NEEDS ON THE NORTH SHORE (pgs. 15-46)**

Dr. May provided background on report. He noted that last month, Dennis Jones, President and CEO of NCHEMS, gave a report at the board meeting regarding the Central Louisiana study and provided a series of recommendations. He noted that contract and report was dovetailed with a report for the North Shore of Louisiana as well. He stated that the difference is that the North Shore report was specified in a piece of legislation authored by Senator Ben Nevers that required the Board of Regents do the study. He added that both reports were conducted at the same time and in the same manner. (The report and recommendations were included in the board packet.)

Dr. May stated that the recommendations include an expansion of the mission of Northshore Technical College to become Northshore Technical Community College and take steps necessary to receive SACS accreditation. He noted that this is based on the fact that the population of that area has increased to 600,000+ people and there are not community college services serving the Northshore region. He further stated that there is another significant recommendation that the Slidell Campus be transitioned from Delgado Community College to the Northshore Technical Community College. He added that the report has been received by the Board of Regents with the recommendation that the LCTCS proceed with the implementation contingent upon the approval of the LCTCS Board of Supervisors.

**On motion of Supervisor Barham, seconded by Supervisor Ogé, the Executive Committee voted to accept the report as delivered to the Board of Regents at its February 23, 2011 meeting and authorize the System President to work with the Board of Regents and any other relevant party to carry out the appropriate recommendations contained in the report. The motion carried.**

**H. APPOINTMENT OF REGIONAL DIRECTOR FOR NORTHEAST LOUISIANA TECHNICAL COLLEGE (pg. 47)**

Dr. May voiced his appreciation to Norene Smith for her leadership as Regional Director for Northeast Louisiana Technical College and noted that she was recognized as Director Emeritus and at the LCTCS Annual Conference last week. He noted that Ms. Smith will be stepping down later this week. He noted that many considerations were taken into account when selecting someone to transition into Regional Director Smith's position and the Board felt that it was best to appoint an interim position instead of instituting a search at this time.

**On motion of Supervisor Ogé, seconded by Supervisor Price, the Executive Committee voted to approve the appointment of Dr. Luke Robins as Interim Regional Director of Northeast Louisiana Technical College, effective April 1, 2011 through**

**December 31, 2011. Dr. Robins will retain his current responsibilities as Chancellor of Louisiana Delta Community College along with the Interim Regional Director role and will retain a \$20,000 official function and civic organization expense allowance. Effective April 1, 2011, Dr. Robins' annualized salary will be \$150,888 through the end of his term as Interim Regional Director of Northeast Louisiana Technical College. The motion carried.**

Dr. Robins thanked the Board for the opportunity and stated that he looks forward to the challenge. He stated that, “. . . *I take this responsibility very seriously and I want you to know that when I am in Baton Rouge I am representing Northeast Louisiana Technical College as well as Louisiana Delta Community College and that will be a voice with a single message . . .*”

**I. OTHER BUSINESS**

None presented.

**J. ANNOUNCEMENTS**

- Groundbreaking ceremony for Shelby Jackson Campus in Ferriday. Key Act 391 project.

**K. ADJOURNMENT**

**There being no further business to come before the Executive Committee, on motion of Supervisor Ogé, seconded by Supervisor Price, the Executive Committee adjourned at 9:40 a.m.**