



# LOUISIANA'S COMMUNITY & TECHNICAL COLLEGES

## LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

### REVISED AGENDA

Wednesday, May 14, 2014

9:00 a.m.

The Louisiana Building  
Baton Rouge Community College

201 Community College Drive, Baton Rouge, Louisiana 70806

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

#### A. CALL TO ORDER

#### B. PLEDGE OF ALLEGIANCE

#### C. ROLL CALL

#### D. APPROVAL OF MAY 14, 2014 AGENDA

#### E. APPROVAL OF MEETING MINUTES OF APRIL 9, 2014

#### F. REPORTS

1. Chair of the Board Report
2. President's Report

#### G. GENERAL ACTION ITEMS\*\*

##### Facilities Actions

1. Building Naming Policy for Northwest Louisiana Technical College
2. Land Transfer for the Northshore Technical Community College, Lacombe Campus
3. Amendment of Lease between Baton Rouge Community College and Highlander Central, LLC
4. Lease Agreement between LCTCS, on behalf of Louisiana Delta Community College, and Louisiana Department of Economic Development

##### Finance Actions

5. Cooperative Endeavor Agreement between LCTCS and Louisiana Economic Development
6. Contracts
  - A. Professional Service Contract between Bossier Parish Community College and LSU Health Science Center at Shreveport
  - B. Professional Services Contract between Delgado Community College

*Changing Lives,  
Creating Futures*

Monty Sullivan  
*System President*

Officers:

Michael J. Murphy  
*Chair*

N. J. "Woody" Ogé  
*First Vice Chair*

Timothy W. Hardy  
*Second Vice Chair*

Members:

Robert Brown  
Helen Bridges Carter  
Keith Gamble  
Deni Grissette  
Steve Hemperley  
Willie Mount  
Joe Potts  
Paul Price, Jr.  
Stephen C. Smith  
Vincent St. Blanc, III  
Craig Spohn  
Stephen Toups

Student Members:

Frank Russell

Louisiana  
Community  
& Technical  
College System

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- and Maritime Services Group of Louisiana, LLC
- C. Professional Services Contract between Fletcher Technical Community College and Alford Safety Services, Inc.
- D. Professional Services Contract between Fletcher Technical Community College and Beier Radio, LLC
- E. Professional Services Contract between Fletcher Technical Community College and ECO Training Center
- F. Amendment to Professional Services Contract between Fletcher Technical Community College and On-Site Training and Instruction, Inc.
- 7. Review and Advisement: Revisions to Policy 5.011, Vehicle Registration and Fees
- 8. Incumbent Worker Training Program Contracts
  - A. Baton Rouge Community College and Coca-Cola Bottling Co. United-Gulf Coast Consortium
  - B. Bossier Parish Community College and Jeff Davis Bank & Trust
  - C. Bossier Parish Community College and City Savings Bank & Trust Company
  - D. South Central Louisiana Technical College and The Hiller Companies Inc.
  - E. South Louisiana Community College and Frank's International LLC f/k/a High Tech
  - F. South Louisiana Community College and Union Tank Car Company Inc.

#### **Personnel Actions**

- 9. Appointment of Interim Chancellor at Fletcher Technical Community College
- 10. Appointment of Chancellor for Delgado Community College
- 11. Review and Advisement: Proposed Amendment to Policy #6.003, Leave Record Establishment And Regulations For All Unclassified, Non-Civil Service Employees
- 12. Review and Advisement: Revisions to Policy 6.024, Smoke-Free Environment

#### **Academic Actions**

- 13. Update of Mission Statement for Northwest Louisiana Technical College
  - A. Revision of mission statement to read: Northwest Louisiana Technical College is an institution of higher education established to provide the citizens of northwest Louisiana with opportunities for educational, economic, professional, and personal development. Through a focus on high quality, relevant, career and technical education, the college supports economic growth and community development by educating and training students for entry and advancement in high-wage, high-demand industries.
- 14. Update of Mission Statement of River Parishes Community College
  - A. Revision of mission statement to read: River Parishes Community College is an open admission institution that partners with the communities and businesses of the river parishes region of Louisiana to provide workforce training, certificates, diplomas, and associate degrees.

## H. CONSENT AGENDA

### New Programs

1. Louisiana Delta Community College
  - A. Certificate of Technical Studies in General Industry Technician (CIP: 15.0699)
2. Northshore Technical Community College
  - A. Certificate of Technical Studies in Foundations of Information Technology 18 credit hours and 405 clock hours (CIP: 11.0901)
3. Fletcher Technical Community College
  - A. Certificate of Technical Studies in Patient Care Technician (CIP: 51.2601)
4. Northwest Louisiana Technical College
  - A. Certificate of Technical Studies in Energy Services (CIP: 11.1003)
5. Bossier Parish Community College
  - A. Technical Competency Area in Microsoft Server (CIP: 11.0103)
  - B. Technical Competency Area in CISCO (CIP: 11.0901)
6. South Louisiana Community College
  - A. Certificate of Technical Studies in Automotive Electrical Technician (CIP: 47.0604)
  - B. Technical Competency Area in Automatic Transmission, Transaxle and Manual Drive Technician (CIP: 47.0604)
  - C. Technical Competency Area in Steering and Suspension Technician (47.0604)
  - D. Certificate of Technical Studies in Tack Welder/Fitter Helper (CIP: 48.0508)
  - E. Technical Competency Area in Shampoo Operator (CIP: 12.0401)
  - F. Certificate of Technical Studies in Diesel Engine Apprentice (47.0605)
  - G. Technical Competency Area in Drill Press Operator (48.0501)
  - H. Technical Competency Area in Industrial Mechanics Apprentice (CIP: 47.0303)
  - I. Certificate of Technical Studies in Electrician: Electrical Helper (CIP: 46.0302)
  - J. Certificate of Technical Studies in Electrician: Residential/Commercial Electrical Helper (CIP: 46.0302)
  - K. Technical Competency Area in A/C & Refrigeration Helper I (CIP: 47.0201)
  - L. Certificate of Technical Studies A/C & Refrigeration Helper 2 (CIP: 47.0201)
  - M. Certificate of Technical Studies A/C & Refrigeration: Domestic (CIP: 47.0201)

### Program Revisions

7. South Louisiana Community College
  - A. Program revision in the Associate of Applied Science in Aviation Maintenance Technology program to better align courses and content with industry, FAA, and accreditation standards (CIP: 47.0608)
  - B. Program revision in the Technical Diploma of Automotive Technology program, course realignment (CIP: 47.0604)
  - C. Program revision in the Technical Diploma of Welding program, course realignment (CIP: 48.0508)

- D. Program revision in the Technical Diploma in Cosmetology program, course realignment (CIP: 12.0401)
  - E. Program revisions in the Associate of Applied Science Culinary Arts and Occupations program, course realignment to the TD, CTS, and TCAs (CIP: 12.0503)
  - F. Program revisions in the Technical Diploma in Diesel Powered Equipment Technician program (47.0605)
  - G. Program revisions in the Technical Diploma in Machine Tool Technology program, course realignment to the TD, CTS, and a new TCA (CIP: 48.0501)
  - H. Program revisions in the Technical Diploma in Industrial Agriculture Mechanics Technology program course realignment to the TD, CTS and a new TCA (CIP: 47.0303)
  - I. Program revisions in the Technical Diploma Electrician: Industrial, rename to Technical Diploma: Commercial/Industrial Electrical Technician to include 2 new CTSs (CIP: 46.0302)
  - J. Program revisions in the Technical Diploma Air Conditioning and Refrigeration, rename to Heating, Air Conditioning and Refrigeration with new CTS and TCA exit points (47.0201)
  - K. Program revision of Certificate of Technical Studies in Medical Assistant (51.0801)
  - L. Program revision in the Associate of Science Industrial Technology, change in prerequisites.
8. Northshore Technical Community College
- A. Program revision in the Associate of General Studies Concentration to add Practical Nursing as a concentration (CIP: 240102)
  - B. Program revision in the Associate of General Studies to add Patient Care Technician as a concentration (CIP: 240102)
  - C. Program revision in the Associate of Applied Science in Information Technology (CIP 110901)
    - i. Program revision in the Certificate of Technical in Computer Network Specialist 18 credit hours and 450 clock hours Studies (CIP: 11.0901)
    - ii. Program revision in the Certificate of Technical Studies in Computer Support Specialist 18 credit hours and 450 clock hours (CIP: 11.0901)
    - iii. Program Revision in the Revise Certificate of Technical Studies in Network Associates 18 credit hours and 450 clock hours (CIP: 11.0901)
9. Fletcher Technical Community College
- A. Program revisions in the Registered Nurse program to address items related to the Accreditation Commission for Education in Nursing. Provides for better course alignment and content integration in several courses (CIP: 51.3801)
  - B. Program revisions in the Integrated Production Technologies program to state minimum grade of C be used for credit towards the Associate Degree (CIP: 15.0903)
  - C. Program Revisions in the Drafting and Design program to add Natural Sciences, 3 credit hours as the requirement for the program (CIP: 15.1301)

10. Bossier Parish Community College
  - A. Change in name of Technical Competency area in Manufacturing Technology (CIP: 15.0613) to Technical Competency Area in Information Technology (CIP: 11.0101)
11. Northwest Louisiana Technical College
  - A. Change in clock hours in the Business Office Administration program, reduce total clock hours from 1110 to 1095 with credit hours remaining at 60 semester credit hours (CIP: 52.0401)
  - B. Change in clock hours in the Phlebotomy program, reduce credit hours from 14 to 12 and increase clock hours from 351 to 390 (CIP: 51.1009)

### **Program Termination**

12. Bossier Parish Community College
  - A. Technical Competency Area in Medical Transcription (CIP: 51.0708)
13. River Parishes Community College
  - A. Certificate of Technical Studies in Electrical Line Helper II (CIP: 46.0301)
  - B. Technical Diploma Electric Line Technician (CIP: 46.0301)
  - C. Certificate of Technical Studies in Automotive Technology, Electrical Technician (CIP: 47.0604)
  - D. Certificate of Technical Studies Automotive Technology, Engine Performance Technician (CIP: 47.0604)
  - E. Certificate of Technical Studies in Power Train Technician (CIP: 47.0604)
  - F. Technical Diploma in Automotive Technology: Automotive Technician (CIP: 47.0604)
  - G. Certificate of Technical Studies in Production Line Welder-Shipbuilding (CIP: 48.0508)
  - H. Certificate of Technical Studies in Medical Office Specialist (CIP: 52.0401)
  - I. Certificate of Technical Studies in Medical Records/Billing Specialist (CIP: 52.0401)
  - J. Certificate of Technical Studies in Legal Office Specialist (CIP: 52.0401)
14. South Louisiana Community College
  - A. Technical Diploma in Graphics (CIP: 10.0303)
  - B. Certificate of Technical Studies in Graphics: Prepress Technician (CIP: 10.0303)

### **I. UPDATES**

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Third Quarter Contracts Report
5. Third Quarter Financial Report
6. Report of Breazeale, Sachse, & Wilson Charges for the Quarter Ended March 31, 2014

**J. OTHER BUSINESS**

**K. ANNOUNCEMENTS**

**L. ADJOURNMENT**