

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, MAY 14, 2008
9:00 a.m.**

**The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *No separate committee meetings were held.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, February 13, 2008 at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Brett Mellington called the meeting to order at 9:12 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Kayla Adams
Edwards Barham
Helen Bridges Carter
Thomas Clark
Keith Gamble
Leon Giorgio, Jr.
Cedric Hampton, Jr.
Kathy Sellers Johnson
Brett Mellington, *Chair*
Michael Murphy
Stephen Smith, *1st Vice Chair*
Vincent St. Blanc, III
Mike Stone
Stephen Toups

Members Absent

Carl Franklin, *2nd Vice Chair*
Dan Packer
Geraldine Taylor

Staff Present

Dr. Robert Bell
Bonni Blouin
Allen Brown
Jennifer Daly
Pat Eddy
Leah Goss
Jim Henderson
John Hough
Jan Jackson
Lura Kamiya
Dr. Joe May
Kizzy Payton
Reba Poulson
Jimmy Sawtelle
Shannon Sedberry
Tiffany Snell

Greg Speyrer

D. APPROVAL OF MAY 14, 2008 AGENDA

On motion of Supervisor Smith, seconded by Supervisor Clark, the Board voted to approve the May 14, 2008 agenda as presented.

E. APPROVAL OF MINUTES OF APRIL 9, 2008 FULL BOARD MEETINGS

On motion of Supervisor Johnson, seconded by Supervisor Smith, the Board voted to approve the minutes of the April 9, 2008 Full Board meeting as presented. The motion carried.

F. RECOGNITION OF FORMER BOARD MEMBER AVA DEJOIE

Board Chair Mellington and LCTC System President, Dr. Joe May, recognized Ms. Ava Dejoie, former board member from New Orleans. Chair Mellington presented Ms. Dejoie with a plaque of recognition for her service to the Board. He noted that Ms. Dejoie was a founding board member, appointed in 1999 by Governor Mike Foster and served until January, 2008, and has been passionate about the LCTCS from day one.

Ms. Dejoie thanked the Board for the recognition and stated that, “. . . it has been my true honor to serve on this Board and I will miss everyone. . .” Ms. Dejoie is currently employed with the Department of Education.

Several Board members shared their remarks and well wishes with Ms. Dejoie.

G. REPORTS

1. Chair of the Board Report

Chair Mellington presented the Chair of the Board Report. The following topics were discussed:

- Chair Mellington thanked Dr. May and LCTCS staff, on behalf of the Board, for their efforts and support at the legislature.
- All Louisiana Academic Team. Chair Mellington commented that the All Louisiana Academic Team was recognized at a luncheon following the April 2008 Board meeting. He noted that Cleo Norris, a former student Board member, was one of the award recipients honored at the event.
- Chair Mellington recognized student Board members Kayla Adams and Cedric Hampton, Jr. for their service to the Board. Ms. Adams and Mr. Hampton were presented with a plaque to recognize and thank them for their year’s service to the Board. Their service to the Board ends on May 31st.

Ms. Adams thanked the Board for the opportunity and stated that she had enjoyed her time on the Board.

Mr. Hampton thanked everyone for their support over the past year and stated that serving on the Board has been a tremendous learning experience. Chair Mellington announced that Mr. Hampton was recently appointed president of the State Council of Student Body Presidents.

Chair Mellington reported that two new student board members have been appointed and will begin their service term with the Board at the June 2008 Board meeting. Julio Castillo, Region 1-West Jefferson Campus, has been appointed as the technical college representative and Taminika Walker, Delgado Community College has been appointed as the community college representative.

2. President's Report

- LCTCS Commencements. Dr. May thanked Board members for participating in commencement ceremonies held at LCTCS campuses. He asked Board members to notify Bonni Blouin of the commencements they have attended, or if they plan to attend any of the upcoming graduations.
- Day One Guarantee Policy. Dr. May noted that the proposed Day One Guarantee Policy is part of Governor Jindal's campaign initiative and looking at a way to ensure the quality of community and technical education across the state. He reported that a press conference will be held today in the Magnolia Building, Magnolia Conference Room, at 11:30 a.m. and the governor will discuss how the Day One Guarantee Policy ties into his overall workforce initiative.
- Legislative Update. Dr. May provided an update on events taking place at the Louisiana Legislature. He discussed the following items: House Bill (HB) 1104 [LABI initiative]; HB 1018, (a bill which creates the \$10 million dollar workforce training); House Concurrent Resolution 65 (funding formula for the community and technical colleges); legislation on tuition increase; ethic laws related to the level of reporting for higher education boards; HB 199 (concealed weapons); and cooperative endeavor agreements for LCTCS.
- Phyllis Dupuis, Regional Director, Region 4, provided an update on the status of campus facilities in Region 4. She provided information on the Evangeline Campus in St. Martinville, (currently drafting information with the legal department to receive property donated by the St. Martin Parish school for the location of a new campus and also conducting an appraisal of a building on the site that may be purchased after the acquisition process); Gulf Area Campus in Abbeville continues to deteriorate – waiting on assessment from architect to determine if renovation or reconstruction of a building is feasible. She noted that all projects hinge on the approval and completion of a cooperative endeavor agreement.

Supervisor Barham questioned whether or not the LCTCS is included on the agenda for consideration of the cooperative endeavor agreements. Jan Jackson addressed the Board and explained the current situation with the Joint Legislative Committee. She stated that the LCTCS was originally on the agenda for consideration on Friday, but letters were received today stating that the items had been removed. Dr. May stated that he would continue to push this item forward and will keep the Board informed on any actions taken. Board members discussed this issue at length.

Dr. May requested that agenda item H.1. Approval of LCTCS Day One Guarantee Policy, be addressed at this time, to accommodate the scheduled press conference with Governor Jindal.

H. GENERAL ACTION ITEMS**

Academic, Instruction, Workforce Training and Student Affairs Actions

Supervisor Murphy presented the Academic, Instruction, Workforce Training and Student Affairs Actions for consideration by the Board.

1. Approval of LCTCS Day One Guarantee Policy

Dr. May stated that the Board members were provided with a printed brochure containing the Day One Guarantee Policy. He thanked Kizzy Payton for providing the brochure and read, for the record, the LCTCS Guarantee Policy:

“If one of our graduates educated under a standard program, or his/her employer, finds that the graduate is deficient in one or more competencies as defined in the standards, the community or technical college will retrain the employee at no cost to the graduate or the employer.”

On motion of Supervisor Johnson, seconded by Supervisor Carter, the Board voted to approve the draft of the LCTCS System Guarantee Policy. The motion carried.

Dan Juneau, President/CEO of the Louisiana Association of Business & Industry (LABI), addressed the Board and commended the approval of the Day One Guarantee Policy. He added that he felt it will be very well received by the employers in Louisiana, as well as the students attending LCTCS institutions. Mr. Juneau spoke to the need to increase the workforce in Louisiana and stated that the LCTCS is a key component to resolve this need. He discussed the need for more industry certified training in the LCTCS and pledged his commitment to work with the employer community of business and industry to join with the LCTCS to develop this training.

Dr. May concluded the President’s Report at this time.

- Every Day is Community College Day at the Legislature. Dr. May stated the LCTCS began the “Every Day is Community College Day at the Legislature” this year. Every college was asked to schedule a day to bring a group of students to the capitol during the legislative session. He stated that this program has been a powerful educational tool and asked Phyllis Dupuis to provide a report on Region 4’s visit to the legislature.

Ms. Dupuis stated that Region 4 visited the legislature on April 3rd and April 24th. She noted that 25 students attended on April 3rd and 30 students attended on April 24th. She stated that the students were extremely excited by the experience and the legislators seemed excited to see the students. The legislators spoke to the students individually and individual thank you letters were sent to the legislators by the students. She concluded that the experience was very well received by students and legislators and the entire event was very positive.

Dr. Robins reported that the Louisiana Delta Community College (LDCC) delegation visited the legislature and was led by former student board member, Cleo Norris. He stated that Mr. Norris was very articulate in terms of advocating for some of the issues that students are very focused on including text books, etc. He added that the experience was a very positive one and noted that most students did not know their legislators and did not understand the legislative process and they had a chance to meet with the legislators one-on-one. He concluded that the opportunity provided a great opportunity for student and legislators alike and very positive feedback was received from legislators.

Dr. May invited Board members to participate in the visits to the legislature and noted that the dates are listed on the LCTCS website.

- Council on Occupational Education (COE) Visit to Region 4. Phyllis Dupuis reported on the recent COE visit at Region 4, April 14-18th. She reported that eight COE members from seven states visited the main campus, six branch campuses, two extension campuses and one instructional service center. She reported that the team had one recommendation dealing with the quorum in one program advisory committee meeting. The team also had four (4) commendations for, 1) rapport with local/state business, industry, education and political leaders through its *Taste of Success Greater Acadiana Region 4 Foundation Banquet*; 2) LTC-Region 4 Acadian Campus for its effort in acquiring a truck

driving simulator in response to the needs of the truck driving industry; 3) LTC-Region 4 for its effort and progress in setting up a foundation for its distance education program; and, 4) Teche Area campus for exemplary efforts in the care and maintenance of the facility. Ms. Dupuis acknowledged the LTC-Region 4 Steering Committee and Technical Council for their hard work in preparation for this visit.

- Delgado Community College Chancellor Search. Dr. May thanked Carmen Walters and Lura Kamiya for their efforts and great work in orchestrating the chancellor search.

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

2. Renaming of the LTC Region 6 Avoyelles Campus as the LTC Region 6 Ward Nash Avoyelles Campus

Mr. Jimmy Sawtelle, Vice President of Career and Technical Education, LCTCS, addressed the Board on behalf of Mervin Birdwell, Regional Director, Region 6. He shared information on Mr. Ward Nash and stated that Mr. Nash served in education for 38 years, 27 of those years were served at the Avoyelles Campus as a campus administrator.

On motion of Supervisor Johnson, seconded by Supervisor Murphy, the Board voted to approve the renaming of the LTC Region 6 Avoyelles Campus to the LTC Region 6 Ward H. Nash Avoyelles Campus. (This action is subject to approval by the Board of Regents). The motion carried.

At this time, Dr. May asked that Jim Henderson come forward. Mr. Henderson offered information on the Community Development Block Grants (CDBG) that were awarded to the State - \$38 million invested in workforce training. He stated that one of the principles of that program was to develop secular based workforce development programs – a model that was driven by what the LCTCS had done as a system and modeled after the Pathways to Construction initiative and taking a sector and identifying the specific needs of that sector and addressing them holistically. He noted that a model example of that initiative has occurred in Region 4 under the leadership of Ms. Annette Faulk, Dean, Teche Area Campus and Phyllis Dupuis.

Ms. Faulk provided a presentation to the Board on the CDBG program in recovery workforce training in Region 4. Ms. Faulk reported that Region 4 is participating in four separate initiatives and serves as fiscal agent for three of the initiatives and are partnered with two other fiscal agents for health care. She provided a breakdown on dollars received and the number of individuals trained in various fields and reported on equipment, etc., that was purchased as a result of the grant. A PowerPoint presentation was shown. Ms. Faulk introduced Mike Tarentino, Iberia Economic Development. He shared information on the outreach campaign with Dr. John Grimm, University of New Orleans, as a consultant to identify markets outside the State of Louisiana to reach areas of high unemployment rates, higher availability of skilled workers, etc. He noted that a key part of the initiative was to identify areas of displaced workers that came from storm ravaged areas. As a result of this process, the La. Department of Economic Development matched the grant and helped to increase the media and create a website, JobsinSouthLouisiana.com. The website was created as a one-stop shop to provide information on job opportunities, free training, and additional information on schools, accommodations, etc. (A video clip was shown and copies were presented to members of the Board).

Finance Actions

Supervisor Smith submitted the Finance Actions agenda items for consideration by the Board.

3. Approval to Distribute the FY 09 Perkins Allocation

Ms. Reba Poulson, Director, Perkins Program, stated that this is an annual request that is made when the allocation from the Federal government is received. She reviewed the proposed budget and the breakdown of dollars to be distributed. She noted that LCTCS institutions will receive \$7.8 million dollars for career and technical education activities for post-secondary and secondary will receive \$9.9 million dollars slated for CTE activities. Further discussion regarding Perkins funds followed.

Dr. Jim Owens, Department of Education, added comments related to the funding of Perkins funds.

On motion of Supervisor Carter, seconded by Supervisor St. Blanc, the Board voted to approve the distribution of Perkins funds to the statewide eligible recipients including the Louisiana Department of Education upon receipt of the award letter from the U.S. Department of Education, Office of Vocational and Adult Education. The motion carried.

Supervisor Barham commented on the positive actions that have resulted in the LCTCS from the Perkins funds.

4. Cooperative Endeavor Agreement and Joint Operating Agreement between the LCTCS and the LCTCS Foundation

Dr. May asked Ms. Leah Goss, Executive Director of System Advancement, to address the Board to discuss the proposed cooperative endeavor agreement. He stated that this is a fundamental change in how the System has been able to work with the colleges and foundations. He noted that this is step 1 of a new way of looking at fundraising in the state and a new way of increasing dollars. He reminded the Board that he had secured \$300,000 funding from the Board of Regents to establish an office that would create a position at the System level specifically designed to work with LCTCS college foundations, overcome the barriers and increase the fund raising capacity of the state.

Ms. Goss addressed the Board to provide a context of the proposed agreement. She stated that this is a model agreement for LCTCS college foundations and the colleges will be submitting individual agreements over the next few months. (A PowerPoint presentation was shown). Ms. Goss discussed the benefits of strong college foundations. She noted that there has been a perceived constitutional barrier that has prohibited colleges from providing administrative support to the foundations, unless the foundation repaid the college dollar-for-dollar for any services rendered. As a result, most foundations lack leadership and administrative support. She clarified that the constitution never really prohibited this – it was the interpretation of the constitution. She noted that an Attorney General's Opinion, based on a Supreme Court case, along with the interpretation of the state's Auditor Office, were clear on this issue. She added that a new court case has resulted in a new Attorney General's Opinion and a new state Auditor's interpretation.

Mr. Allen Brown, Director, Internal Audit, reported that the constitutional prohibition that was in effect was Article 7:14, which says you cannot lend, pledge or give away the State's assets. He explained the 3-prong test that determined whether an expenditure violated that provision of the constitution and further explained how the new interpretation differs.

Ms. Goss concluded that the mechanism for implementing this new interpretation is the proposed cooperative endeavor agreement. She stated that this document will provide the legal framework necessary to meet the test and accelerate the System's efforts to obtain private support for LCTCS

colleges. She added that the agreement will replace the joint operating agreements and will eliminate the need for special agreements. She further stated that this new agreement interpretation allows the support of foundations with staff that are on college payroll to support foundation activities, provide leadership, and provide administrative support. She noted that this is a standard way of operating around the country. Ms. Goss emphasized that the agreement was developed in close coordination with the State Auditor's Office, with Leo Hamilton, LCTCS legal counsel, and with Allen Brown.

Dr. Joe Ben Welch, Chancellor, River Parishes Community College (RPCC), and Dr. Luke Robins, Chancellor, Louisiana Delta Community College (LDCC), provided comments to the Board in support of the proposed agreement.

Supervisor Barham emphasized the need to be very apparent in disclosing costs for administrative costs, travel, expenses, etc. He suggested a provision to the agreement that would prohibit the foundation from paying salaries to the employees of the LCTCS.

Chancellor Welch concurred that it is better not to include salaries of CEOs through the foundation.

Supervisor Johnson questioned the affect that this agreement may have on established foundations, such as Delgado Community College Foundation.

Dr. May stated that individual agreements from LCTCS colleges will be considered individually. He further stated that this process will be a 2-step process and this agreement would only serve as a master agreement that the colleges would model in drafting their individual agreements.

Supervisor Barham offered a motion to approve the agreement with an amendment to specifically prohibit payment of salaries/bonuses between the foundation and LCTCS employees.

Dr. May offered to conduct further review of the proposed agreement to determine the implications of the proposed amendment.

This issue was discussed at length by members of the Board.

The motion, with the amendment, did not receive a second and therefore failed.

On motion of Supervisor Barham, seconded by Supervisor Clark, the Board voted to approve a Cooperative Endeavor Agreement and Joint Operating Agreement between the Louisiana Community and Technical College System (LCTCS) and the LCTCS Foundation, effective immediately. (This agreement is subject to approval by the Division of Administration, Office of Contractual Review). The motion carried unanimously.

On motion of Supervisor St. Blanc, seconded by Supervisor Hampton, the Board voted to recess the Board meeting for the purpose of attending Governor Jindal's press conference. The meeting will reconvene at the completion of the press conference. The meeting recessed at 11:17 a.m.

The full Board meeting reconvened at 12:20 p.m. Bonni Blouin called roll and a quorum was re-established.

Chair Mellington reported that no decisions were made and no votes taken during the recess.

5. Settlement Authority in Dannea Moss v. LCTCS

Chair Mellington indicated the need to enter into Executive Session for the purpose of discussing agenda items H.5. Settlement Authority in Dannea Moss v. LCTCS, and agenda item H.6. Appointment of Chancellor for Delgado Community College.

On motion of Supervisor Giorgio, seconded by Supervisor St. Blanc, the Board entered Executive Session for the purpose of discussing agenda items H.5. and H.6. The Board entered Executive Session at 12:20 p.m.

The Full Board reconvened at 12:55 p.m. Chair Mellington reported that no votes were taken and no consensus was reached during Executive Session.

Bonni Blouin called roll and a quorum was re-established.

On motion of Supervisor Toups, seconded by Supervisor Stone, the Board voted to authorize the System President and Board Counsel to negotiate a settlement in the case of Dannea Moss v. LCTCS, Docket No. 535,405, Sec. 22, 19th Judicial District Court. The motion carried.

Personnel Actions

Supervisor Murphy submitted the Personnel Actions agenda items for consideration by the Board.

6. Appointment of Chancellor for Delgado Community College

Supervisor Murphy reported on the search process for the Delgado Community College chancellor. He thanked everyone who served on the search committee including Board Supervisors Giorgio, Packer and Stone.

On motion of Supervisor Giorgio, seconded by Supervisor Clark, the Board voted to approve the appointment of Dr. Ron D. Wright for the position of Chancellor of Delgado Community College, effective July 1, 2008, at an annualized base salary of \$185,000; annual housing allowance of \$20,000, an office function and civic organization allowance of \$2,500 annually, and a car allowance of \$5,000 per year or the use of a state vehicle. The motion carried.

Dr. May noted that the appointment includes a 3-year rolling contract, which is the practice for all LCTCS chancellors.

Dr. May introduced Dr. Wright to the Board and welcomed him to Louisiana.

Dr. Wright thanked the Board and stated that he is, “. . . very pleased and very honored to become a part of the System, especially at Delgado. I have known of the college and its reputation for years and I am honored to have an opportunity to come and work with that college and the folks that are a part of Delgado to move forward and to try to develop strong as possible programs for the college and the community. . .”

Chair Mellington expressed the Board's deep gratitude to Ms. Deborah Lea for stepping in and acting as Interim Chancellor and thanked her for all of her hard work.

I. CONSENT AGENDA

On motion of Supervisor Hampton, seconded by Supervisor St. Blanc, the Board voted to approve the Consent Agenda which consists of agenda items I.1. through I.8. The motion carried.

Finance Actions

1. Review and Advisement: Policy on System Office Rewards and Recognition Program

NO BOARD ACTION TAKEN. FOR REVIEW AND ADVISEMENT ONLY.

2. Cooperative Endeavor Agreement between Delgado Community College and Delgado Community College Foundation

Approved a cooperative endeavor agreement between the Board of Supervisors for the Louisiana Community and Technical College System, on behalf of Delgado Community College, and the Delgado Community College Foundation, to define activities of both parties in relation to *The Roast of the Town* fundraising event. The effective date of the agreement is April 22, 2008, and it is subject to approval of the Office of Contractual Review.

3. Professional Services Contract between Baton Rouge Community College and SunGard Higher Education, Inc.

Approved a professional services contract between Baton Rouge Community College and SunGard Higher Education, Inc., effective April 1, 2008. This contract is subject to approval by the Division of Administration.

4. Professional Services Contract between Bossier Parish Community College and J & E Compliance Solutions, LLC

Approved a professional services contract between Bossier Parish Community College and J & E Compliance Solutions LLC, effective April 1, 2008 through September 1, 2009. This contract is subject to approval by the Office of Contractual Review.

5. Professional Services Contract between LTC Region 4 Lafayette Campus and McMillan Offshore Survival Training, Inc.

Approved a professional services contract between the LTC Region 4 Lafayette Campus and McMillan Offshore Survival Training, Inc., effective March 31, 2008 through March 30, 2009. This contract is subject to approval by the Office of Contractual Review.

6. Professional Services Contract between LTC Region 4 Lafayette Campus and John H. Carter Co.

Approved a professional services contract between the LTC Region 4 Lafayette Campus and John H. Carter Company, Inc., effective March 31, 2008 through March 30, 2009. This contract is subject to approval by the Office of Contractual Review.

7. Professional Services Contract between LTC Region 4 Lafayette Campus and The Reynolds Co.

Approved a professional services contract between the LTC Region 4 Lafayette Campus and The Reynolds Company, effective March 31, 2008 through March 30, 2009. This contract is subject to approval by the Office of Contractual Review.

8. Incumbent Worker Training Program Contracts

Ratified three new Incumbent Worker Training Program contracts for \$1,611,876 as listed:

- **Dupont Performance Elastomers/LTC-River Parishes – Contract Amount: \$285,713**
- **Kids Academy Preschool Consortium/LTC-Baton Rouge – Contract Amount: \$42,008**
- **PBC Management/Delgado Community College – Contract Amount: \$1,284,155**

J. UPDATES

Chair Mellington urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Facilities Assessment Update
3. Report on General Personnel Actions
4. Report of Breazeale, Sachse & Wilson for the quarter ended March 31, 2008
5. Status Report on Capital Projects
6. Third Quarter Financial Report
7. Third Quarter Contracts Report
8. Workforce Development Report

K. OTHER BUSINESS

1. Appointment of Nominating Committee for Selection of New Board Officers

Chair Mellington reported that the Nominating Committee for the selection of new Board officers for 2008-2009 had been determined. The following Board members will serve on the Nominating Committee: Kathy Sellers Johnson, Chair; Edwards Barham and Dan Packer.

L. ANNOUNCEMENTS

M. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Giorgio, seconded by Supervisor Gamble, the meeting adjourned at 12:57 p.m.