

## AGENDA

### LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM BOARD OF SUPERVISORS REGULAR MONTHLY MEETING

WEDNESDAY, MARCH 13, 2013  
9:00 a.m.

The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16.

**NOTE:** *A separate Audit Committee meeting is scheduled for 8:00 a.m.*

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. APPROVAL OF MARCH 13, 2013 AGENDA**

**V. APPROVAL OF MINUTES OF FEBRUARY 6, 2013 BOARD MEETING**

**VI. REPORTS**

1. Chair of the Board Report
2. President's Report

**VII. GENERAL ACTION ITEMS\*\***

**A. Facilities Actions**

1. Interim Emergency Board Request for Northshore Technical Community College
2. Surface Usage Rights Grant from Baton Rouge Community College

**B. Finance Actions**

1. Contracts:
  - a. Consulting Contract for Bossier Parish Community College with Ellucian Company, L.P.
  - b. Professional Services Contract for Baton Rouge Community College with Kronos, Inc.
  - c. Amendment to Contract between LCTCS Board of Supervisors and Ellucian Company, L.P.
2. Review and Advisement: Revision to LCTCS Policy #5.024, Recoupment of Overpayments

### **C. Personnel Actions**

1. Review and Advisement: New Policy on Background Checks for All New Employees

## **VIII. CONSENT AGENDA**

### **A. Academic, Instruction, Workforce Training and Student Affairs Actions**

#### **1. New Programs**

- a. Central Louisiana Technical Community College
  - 1) **Alexandria Campus:** Nurse Assistant, TCA, 5 credit hours/155 clock hours (CIP: 51.1614), replication
  - 2) **Huey P. Long Campus:** Pharmacy Technician, CTS, 30 credit hours/920 clock hours (CIP: 51.0805), replication
- b. Northshore Technical Community College
  - 1) Certificate of Technical Studies in Paralegal Studies, 27 credit hours/405 clock hours (CIP: 220302) include 3 TCS's (General Paralegal Studies, Civil Law Studies, Criminal Law Studies 9 credit hours/135 clock hours each).
- c. South Central Louisiana Technical Community College
  - 1) Technical Diploma in Electrical Technology (CIP: 460302)
  - 2) Technical Diploma in Information Technology (CIP: 110901)
  - 3) Technical Diploma in Air Conditioning and Refrigeration Technology (CIP: 470201)

#### **2. Program Revisions**

- a. South Central Louisiana Technical College
  - 1) Program revisions in the Industrial Electrician Program (CIP: 512601) Revision in the CTS: Residential Electrician Program, reduce the number of credit hours from 29 to 26.
  - 2) Program revisions in the Commercial Diving Program (CIP: 490304). Revision in the CTS, reduce the number of credit hours from 25 to 20 and clock hours to 751.
  - 3) Program revisions in the Drafting and Design Technology Program (CIP: 151301). Includes TCA – Engineering Aide I (4 credit, 150 clock hours), CTS-Engineering Aide II (16 credit, 630 clock), CTS Engineering Aide III (32 credit, 1260 clock), TD-Drafting and Design Technician (46 credit, 1770 clock)
  - 4) Change name of Electrician Program to Electrical Technology (CIP: 460302)
  - 5) Change name of ICT: Computer Network Specialist to Information Technology (CIP: 110901)
  - 6) Change CIP for the TCA in Computer Technician from (111001) to (110901)
  - 7) Change CIP for the TCA in Wide Area Network Technician from (111001) to (110901)
  - 8) Change name of TCA from Helper I to HVAC Helper I (CIP: 470201)
  - 9) Change name of CTS Helper II to HVAC helper II (CIP: 470201)

#### **3. Program Terminations/Inactivation**

- a. South Central Louisiana Technical College
  - 1) Place the Patient Care Technician – CTS at the Lafourche Branch and the Young Memorial Campuses only (CIP: 512601) on Inactive Status.
  - 2) Terminate the Accounting Technology Program (AAS, TD) at the Galliano Instructional Service Center location only (CIP: 520302)

- 3) Terminate the Office Systems Technology Program (AAS, TD) at the Galliano Instructional Service Center location only (CIP: 520401)
  - 4) Terminate the Nurse Assistant Program (TCA) at the Galliano Instructional Service Center and Young Memorial main campus locations (CIP: 511614)
  - 5) Terminate the Patient Care Technician Program (CTS) at the Galliano Instructional Service Center location only (CIP: 512601)
  - 6) Terminate the Carpentry Program (TD) at the Lafourche Branch campus location only (CIP: 460201)
  - 7) Terminate the Drafting and Design Technology AAS at the River Parishes Branch campus only.
  - 8) Terminate TD in Industrial Electrician (CIP: 460302)
  - 9) Terminate TD in Marine Electrician (CIP: 460302)
  - 10) Terminate TD in Commercial Wiring I (CIP: 460302)
  - 11) Terminate TD in Commercial Wiring II (CII: 460302)
  - 12) Terminate TCA Computer Operator (CIP: 111001)
  - 13) Terminate TCA Software Application Specialist (CIP: 111001)
  - 14) Terminate TCA System Administrator (CI: 110901)
  - 15) Terminate CTS Computer System Technician (CIP: 111001)
  - 16) Terminate CTS LAN Administrator (CIP: 11101)
  - 17) Terminate TD ICT Computer Network Specialist (CIP: 111001)
  - 18) Terminate TD in Residential A/C & Refrigeration (CIP: 470201)
  - 19) Terminate TD in Refrigeration Technician (CIP: 470201)
- b. Capital Area Technical College
- 1) Terminate the Business Office Technology Program – CTS and all exit points at the Folkes Branch Campus only (CIP: 520401)
  - 2) Terminate the Horticulture/Landscape: Horticulture Technician TD Program at the Louisiana Correctional Institute for Women location only (CIP: 010601)
- c. Central Louisiana Technical Community College
- 1) Terminate the Automotive Technology Program – TD and all related exit points at the Alexandria Campus only (CIP: 470604)
  - 2) Terminate the A/C Refrigeration: Residential AC & Refrigeration, TD and all related exit points at the Ferriday Campus only (CIP: 470201)
  - 3) Terminate the A/C Refrigeration: Commercial Refrigeration, TD and all related exit points at the Ferriday Campus only (IP: 470201)
  - 4) Terminate the A/C Refrigeration: Commercial A/C, TD and all related exit points at the Ferriday Campus only (CIP: 470201)
  - 5) Terminate the ICT: Computer Networking Support AAS only at the Ferriday Campus only (11.1001)
  - 6) Terminate the Computer Electronics TD and all related exit points at the Lamar Salter Campus only (CIP: 470104)

## **IX. UPDATES**

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Status Report on Progress of Northshore Technical Community College, Slidell Campus

**X. OTHER BUSINESS**

**XI. ANNOUNCEMENTS**

**XII. ADJOURNMENT**