

MINUTES**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING****WEDNESDAY, MARCH 10, 2010
10:00 a.m.****Capital Area Technical College
3250 North Acadian Thruway East
Baton Rouge, LA 70805-6631**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *A separate Audit Committee meeting was held at 8:00 a.m. A tour of the Capital Area Technical College was conducted at 9:00 a.m.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, March 10, 2010, at Capital Area Technical College, Baton Rouge, Louisiana. Board Chair Stephen Smith called the meeting to order at 10:02 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor St. Blanc led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Helen Bridges Carter
Brock Dubois
Keith Gamble
Deni Grissette
Anna Hernandez
Brett Mellington
Michael Murphy, *2nd Vice Chair*
Paul Price
Stephen Smith, *Chair*
Vincent St. Blanc, III, *1st Vice Chair*
Mike Stone

Members Absent

Tommy Clark
Woody Ogé
Scott Terrill
Stephen Toups

Staff Present

Dr. Joe May
Bonni Blouin
Allen Brown
Jennifer Daly
Jan Jackson
Lura Kamiya
Joe Marin
Kizzy Payton
Dr. Jerry Pinsel
Jimmy Sawtelle
Greg Speyrer
Patti Sollie
Dr. Monty Sullivan

D. APPROVAL OF MARCH 10, 2010 REVISED AGENDA

On motion of Supervisor Carter, seconded by Supervisor Mellington, the Board voted to approve the March 10, 2010 Revised agenda as presented.

E. APPROVAL OF MINUTES OF FEBRUARY 10, 2010 BOARD MEETING

On motion of Supervisor Mellington, seconded by Supervisor Barham, the Board voted to approve the minutes of the February 10, 2010 meeting as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Mr. Stephen Smith, Board Chair, presented the Chair of the Board Report. The following topics were discussed:

- Chair Smith thanked Dr. Kay McDaniel, Regional Director, Region 2, for hosting the March board meeting.

Dr. McDaniel welcomed everyone to the Baton Rouge Campus and provided highlights of Region 2 campuses and the program offerings of each.

Dr. McDaniel introduced Senator Yvonne Dorsey who also offered a welcome to members of the Board of Supervisors and guests.

- Chair Smith commented and complimented the staff of the Baton Rouge campus on the facility and the tour that was provided. He commented on the partnering with Baton Rouge Community College to provide General Education courses for the Associate degree offered at the campus. He congratulated Dr. McDaniel and Dr. Dorsey, Chancellor, Baton Rouge Community College, for implementing this partnership to provide services to the students of Louisiana.
- Audit Committee meeting. Chair Smith commented on the positive report regarding the disbursement of Pell grant funds that was provided by the LCTCS Internal Audit Office during the Audit Committee meeting held prior to the Board meeting. He noted that the timeliness of grant disbursements is a great improvement from past years and he expressed his appreciation to everyone involved with the Pell distributions.
- Chair Smith stated that an Act 391 program meeting will be held this afternoon. He provided an update on Act 391 projects:
 - ✓ Facilities Corporation has selected three building architects for three campuses and the architects have met with the campuses to begin the design process: Shelby Jackson in Ferriday, Gulf Area Campus in Abbeville and Young Memorial Campus in Morgan City.
 - ✓ Another three projects are design/build projects and will not require hiring an architectural team, rather a construction/architectural team will complete the project: Fletcher Technical Community College in Houma; Huey P. Long; and Northwest Campus in Minden.
 - ✓ The final three projects include improvements at Nunez Community College in Chalmette; Florida Parishes Campus in Greensburg; and Westside Campus in Plaquemine.

- Chair Smith reminded members of the Board of the Financial Disclosure report that each board member must file yearly. He stated that the deadline to submit the report is May 15th and board members should contact Allen Brown with any questions.
- Chair Smith commented and congratulated members of the Baton Rouge Community College's women's basketball team who recently won runner up in the conference.

2. President's Report

Dr. Joe May, LCTCS President, presented the President's Report. The following topics were discussed:

- Dr. May expressed his appreciation to Dr. McDaniel and the LTC Baton Rouge Campus for hosting the March meeting.
- Dr. May announced the retirement of Dr. Jerry Pinsel, effective June 30, 2010. He noted that Dr. Pinsel has been employed with the LCTC System Office since its creation and has been an education leader in Louisiana for many years. Dr. Pinsel also serves as president of the National Association of Community College Teacher Education Programs. He thanked Dr. Pinsel for her leadership to the LCTCS. Dr. Pinsel's daughter, Karoline was also present for the meeting.
- Dr. May announced that Sara Callahan, a student at Baton Rouge Community College, was selected as the New Century Scholar for 2010. She will be recognized at the American Association of Community Colleges (AACC) annual convention in Seattle.
- Dr. May thanked and acknowledged Kizzy Payton and her staff and Monty Sullivan and his staff for organizing the All Academic Awards PTK luncheon.
- Louisiana Grad Act. February 23rd, Governor Jindal held a press conference to announce the Louisiana Grad Act. Dr. May stated this would be a very important legislation for the State of Louisiana. He noted that this act looks at ways to improve access and opportunity and consist of a number of components, including an opportunity for some freedom on tuition and includes some important components of the LTCTS agenda. Dr. May noted that every priority, that was identified at the recent planning session held in Lafayette, is included in this legislation. A copy of the Governor's press release was distributed to members of the Board. Dr. May reviewed the legislation with the Board.
- Budget – Dr. May stated that Governor Jindal has announced the Governor's budget. He stated that overall, the higher education budget will be the same for 2011 as fiscal year 2010. He noted that this does not mean that changes will not occur. He added that the budget also included a 27.3% reduction in all management board budgets. He concluded that this will be followed closely and stated that the LCTCS is working closely with the Board of Regents and just recently met with Dr. Sally Clausen and other system heads to discuss the budget process.
- Dr. Monty Sullivan, Executive Vice President, LCTCS, provided updates on the Statewide Articulation and Transfer Council (Act 356). He stated that the pace of the meetings has increased to meet the end of the month deadline for identifying a 60 hour transferrable Associate degree program. He noted that the General Education portion of the degree has been identified and agreed upon and the work is now focused on forming that into policy in order to deliver a document to the Board of Regents' staff that can be built into Regents' policy. Dr. Sullivan added

that work continues on identifying the top 21 credits that deal with specific degree programs in broad and general tracks.

- Dr. Sullivan provided an update on the Career Diploma program. He stated that they continue to work with the Department of Education on programmatic requirements/offerings.
- Dr. May reported that one item included in the Governor's budget is the intent to move adult education from the Department of Education to the LCTCS. He noted that the announcement was made at Senate Finance this week that the entire amount of that budget will be going to the LCTCS and will include federal and state dollars. He added that this will require legislation and he is working to determine who the sponsors will be for this legislation. He added that he hopes to present the plan for Adult Education program at the April board meeting.

G. GENERAL ACTION ITEMS**

Academic Actions

Supervisor Murphy presented the Academic Actions agenda items for consideration by the Board.

1. Signing of Articulation Agreement: Central Louisiana Technical College and Northshore Technical College with Northwestern State University

Dr. Randall Webb, President, Northwestern State University; Mr. Mervin Birdwell, Regional Director, Region 6; Ms. Sharon Hornsby, Dean, Florida Parishes Campus; and, Dr. Joe May participated in the signing of the articulation agreement between Central Louisiana Technical College, Northshore Technical College and Northwestern State University.

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

2. Resolution Related to a Mineral Rights Lease for the Northeast Technical College, Delta Ouachita Campus

On motion of Supervisor St. Blanc, seconded by Supervisor Stone, the Board voted to approve a resolution that will authorize the Louisiana State Mineral and Energy Board to accept nominations and advertise for oil, gas and mineral leases and accept and award oil, gas and mineral leases on a tract of land on the Northeast Louisiana Technical College, Delta Ouachita Campus. The motion carried.

Chair Smith questioned where the revenues from the leases would go.

Jan Jackson responded that the revenues from the mineral lease and the royalties would be retained by the campus and a portion would go to the Mineral and Energy Board to cover any administrative costs.

Dr. May stated that more of these leases of this type will be brought before the Board for approval.

3. Demolition of Buildings at Delgado Community College, Sidney Collier Campus

On motion of Supervisor Mellington, seconded by Supervisor Murphy, the Board voted to authorize that Facility Planning and Control (FP&C) initiate procedures for the demolition of five buildings located on the Delgado Community College, Sidney

Collier Campus, in accordance with R.S. 38:2212.1. This action requires approval by FP&C and notification of appropriate legislators.

4. Emergency Roof Repairs for Baton Rouge Community College, Frazier Campus

On motion of Supervisor Mellington, seconded by Supervisor Price, the Board voted to authorize the staff to request funding for roof replacement for the Baton Rouge Community College Frazier Campus from the Interim Emergency Board. This request requires the Board of Regents and Facility Planning and Control approval.

Finance Actions

Supervisor Mellington presented the Finance Actions agenda items for consideration by the Board.

5. Tuition Increases for Fall Semester 2010

Dr. May noted that in the Act 915 of the 2008 Regular Legislative Session, colleges were given authorization to increase tuition within certain parameters at the institutions. He stated that this year a recommendation is being presented that all colleges be allowed to go to the 5%, which is the maximum level, except for Louisiana Delta Community College which will be at the 4% level. The recommendation includes the break out of tuition revenue. Dr. May stated that an estimate of \$3.6 million dollars of new revenue will be generated as a result of this increase. He added that he had previously considered a recommendation to include the uncapping the 12 hours, but decided to wait until the language of the bill has been reviewed.

On motion of Supervisor Barham, seconded by Supervisor Smith, the Board voted to approve tuition increases for LCTCS colleges for FY 2011 ranging from four to five percent, as authorized by Act 915 of the 2008 Regular Legislative Session. The increases will be implemented in accordance with Board of Regents guidelines, including a hardship waiver for low to middle income students who do not qualify for financial aid, but who would be adversely affected by the proposed increase, to include an LCTCS Board authorized waiver of the increase for apprenticeship students. This action is subject to approval by the Joint Legislative Committee on the Budget (JLCB). The motion carried.

The estimated tuition increase to be implemented for each LCTCS college, based on current data, is as follows:

<i>Estimated LCTCS Colleges Tuition Increases and Tuition Uncapping Revenues FY 2010-2011</i>				
<i>COLLEGE</i>	<i>Authorized Increase Based on Peers*</i>	<i>Semester Increase (per Student FTE)</i>	<i>Estimated Annual Additional Revenue from Tuition Increase</i>	<i>Estimated Annual Additional Revenue from Uncapping Tuition</i>
<i>BPCC</i>	<i>5%</i>	<i>49</i>	<i>\$371,898</i>	<i>\$475,000</i>
<i>BRCC</i>	<i>5%</i>	<i>49</i>	<i>\$521,815</i>	<i>\$525,000</i>
<i>Delgado</i>	<i>5%</i>	<i>53</i>	<i>\$1,175,544</i>	<i>\$800,000</i>
<i>LE</i>	<i>5%</i>	<i>41</i>	<i>\$90,700</i>	<i>\$87,500</i>

<i>Fletcher</i>				
<i>LDCC</i>	4%	43	\$99,193	\$126,500
<i>Technical Colleges</i>	5%	24	\$791,765	\$1,000,000
<i>Nunez</i>	5%	49	\$107,640	\$118,000
<i>RPCC</i>	5%	50	\$93,752	\$100,000
<i>SLCC</i>	5%	50	\$237,954	\$152,000
<i>SOWELA</i>	5%	40	\$140,192	\$180,000
Total Estimated Tuition Revenue			\$3,630,453	\$3,564,000
Grand Total Est. Tuition Revenue from Tuition Inc. and Uncapping				\$7,194,453
* Based upon the projected average tuition and mandatory fee rates for FY 2010 within each college's SREB category.				

6. Student Fee for Enterprise Resource Planning System

On motion of Supervisor Barham, seconded by Supervisor Carter, the Board voted to approve a fee of \$16 per student per term at all LCTCS colleges effective fall 2010 to support the implementation and continued operation of the Enterprise Resource Planning (ERP) system, which will improve LCTCS business practices. The motion carried.

7. Professional Services Contracts and Software Purchase between LCTCS and SunGard Higher Education

On motion of Supervisor Barham, seconded by Supervisor Carter, the Board voted to authorize the System President to execute and finalize agreements associated with the SunGard Higher Education Enterprise Resource Planning (ERP); specifically, agreements for software license and maintenance, implementation services, technology management, and hosting services effective upon approval by the Division of Administration. Although the time period for the contract is not finalized with the Division of Administration, the time period will not exceed five years, with one five year renewal option. The motion carried.

8. Professional Services Contract between Acadiana Technical College and NSL America, Inc.

On motion of Supervisor Murphy, seconded by Supervisor Price, the Board voted to approve a professional services contract between Acadiana Technical College and NSL America Inc., effective May 1, 2010 through April 30, 2011. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

9. Incumbent Worker Training Program Contracts

- a. Hendrix Manufacturing, LTD and Bossier Parish Community College
- b. Triton Diving Services and Fletcher Technical Community College

On motion of Supervisor Smith, seconded by Supervisor Barham, the Board voted to ratify one (1) new Incumbent Worker Training Program contract and modifications to one (1) existing contract as listed:

- **Hendrix Manufacturing, LTC/Bossier Parish Community College – Contract Amount: \$79,938.10.**
- **Triton Diving Services and Fletcher Technical Community College – Contract Amount: \$183,496.50.**

Committee of the Whole

Supervisor Smith presented the Committee of the Whole agenda items for consideration by the Board.

10. Complete Consolidation of Louisiana Technical College-Region 1 with Delgado Community College

On motion of Supervisor Mellington, seconded by Supervisor Stone, the Board voted to approve the request of Delgado Community College to fully consolidate Louisiana Technical College-Region 1, with Delgado Community College effective with the approval by the Board. This final action is within the purview of the Board and will allow Delgado Community College to continue its efforts to gain approval of the substantive change as a part of its accreditation through the Southern Association of Colleges and Schools (SACS). The motion carried.

11. Change of Name for Regional Technical Colleges

On motion of Supervisor Carter, seconded by Supervisor St. Blanc, the Board voted to approve the proposed name changes for the regional technical colleges as follows:

Louisiana Technical College Region 2 – TO – Capital Area Technical College

Louisiana Technical College Region 3 – TO – South Central Louisiana Technical College

Louisiana Technical College Region 4 – TO – Acadiana Technical College

Louisiana Technical College Region 6 – TO – Central Louisiana Technical College

Louisiana Technical College Region 7 – TO – Northwest Louisiana Technical College

Louisiana Technical College Region 8 – TO – Northeast Louisiana Technical College

Louisiana Technical College Region 9 – TO – Northshore Technical College

If this item is approved by the Board, staff will immediately begin working with the colleges to develop and implement a comprehensive plan to transition from the current name to the proposed name. That plan will include assistance in the development of new websites, logos, letterhead, signage, overall communication plans, etc. The motion carried.

12. Consolidation of the Tallulah and Margaret Surles (Lake Providence) Campuses of Louisiana Technical College-Region 8 with Louisiana Delta Community College

On motion of Supervisor Barham, seconded by Supervisor Mellington, the Board voted to approve the request to consolidate the Tallulah and Margaret Surles (Lake Providence) campuses of the Louisiana Technical College – Region 8, with Louisiana

Delta Community College. Staff further recommends the Board require a monthly follow-up report outlining the progress until such time as the consolidation is complete.

Supervisor Murphy abstained from voting on this agenda item.

**Ms. Blouin conducted a roll call vote, which resulted in the following:
YEAS: 10; ABSTAIN: 1**

The motion carried.

H. CONSENT AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Carter, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.7. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. Baton Rouge Community College

a. Ratification of Approval to Confer Honorary Degree

Ratified the System President's approval of the request from Baton Rouge Community College to award the Honorary Associates of Arts degree to Mr. Stedman Graham, during the May 2010 commencement.

b. Discontinuation of the Associate of General Studies Program

Approved Baton Rouge Community College request to discontinue the Associate of General Studies program.

c. Transfer to the Associate of General Studies Concentrations in Studio Arts and Global Studies to the A.A. in Liberal Arts

Approved Baton Rouge Community College request to transfer the A.G.S. Concentrations in Studio Arts and Global Studies to the A.A. in Liberal Arts.

d. Degree Name Change:

- From: A.S. in Computer Information System**
- To: A.S. in Computer Science**

Approved Baton Rouge Community College request to a degree name change from an A.S. in Computer Information Systems to an A.S. in Computer Science.

2. Fletcher Technical Community College

a. Revision of the Associate of General Studies Degree and Offer Online

Approved two requests from Fletcher Technical Community College, related to the Associate of General Studies associate degree program:

- 1) **Reduced required credit hours from 66 to 60**
- 2) **Approved request to offer the program via distance learning**

- b. Transfer of A.S. Degree in Cardiopulmonary Care Science from Nicholls State University to Fletcher Technical Community College

Approved the request from L.E. Fletcher Technical Community College to accept, in transfer, the Associate of Sciences degree in Cardiopulmonary Care Science from Nicholls State University.

3. SOWELA Technical Community College
 - a. Technical Competency Area: Certified Nurse Assistant (CIP 51.1614)
 - b. Revision of Exit Point: C.T.S. in Process Technology Support Technician

Approved the requests from SOWELA Technical Community College to approve a Technical Competency Area (TCA): Certified Nursing Assistant [CIP 51.1614]; and a C.T.S. exit point for Process Technology Support Technician in the PTEC program.

4. South Central Technical College (Region 3)
 - a. River Parishes Campus: C.T.S. in Medical Office Assistant (CIP 51.0716)

Approved the request from South Central Technical College (Region 3), to expand the C.T.S. in Medical Office Assistant program to the River Parishes Campus.

5. Acadiana Area Technical College (Region 4)
 - a. Lafayette Campus: Associate of Applied Science – Civil Survey & Mapping (CIP 15.1102) [including all related exit points in the common curriculum]

Approved request from Acadiana Technical College (Region 4) to offer the Associate of Applied Science I Civil Survey and Mapping (CIP 15.1102) at the Lafayette Campus [to include all exit points].

6. Board of Regents CRIN Revisions:
 - a. Additions:
 - Acadiana Area Technical College – Lafayette Campus: C.T.S. in AV MNT TECH: Airframe Structures Mechanic (CIP 47.0608)
 - b. Deletions:
 - Acadiana Area Technical College – T.H. Harris Campus: T.D. in Carpentry (CIP 46.0201); C.T.S. in Carpentry Technician II
 - Acadiana Area Technical College – Teche Area Campus: A.A.S. in Care and Development of Young Children (CIP 19.0709) [including exit points of C.T.S.: CDYC: Child Care Teacher I and Child Care Teacher II

Approved the requests, from the Acadiana Technical College (Region 4), for the following revisions to the Board of Regents' Curriculum Inventory:

- **Lafayette Campus: ADD the C.T.S. exit point for AV MNT TECH: Airframe Structures Mechanic (CIP 47.0608) to the approved curriculum.**
- **T.H. Harris Campus: DELETE the T.D. in Carpentry and C.T.S. in Carpentry Technician (CIP 46.0201)**

- **Teche Area Campus: DELETE the A.A.S. in Care and Development of Young Children to include the C.T.S. exit points for Child Care Teacher I and Child Care Teacher II.**

Finance Actions

7. Approval of Foundation Reimbursement to or on behalf of Employees

Approved the following Foundation reimbursement:

Date	Foundation	Recipient	Amount	Purpose
2/11/2010	LCTCS Foundation	Dr. Joe May	\$5,878.60	Airfare for Dr. Joe May for a trip to India with Dr. Martha Kanter, Undersecretary of Education, to strengthen US/India postsecondary education relationships, as well as to advance discussions with Dr. Kanter on issues of concern for Louisiana's community and technical colleges.

I. UPDATES

Chair Smith urged Board members to review the Updates/Reports provided.

J. OTHER BUSINESS

- None.

K. ANNOUNCEMENTS

- Chair Smith noted that Supervisor Toups was not present today due to a mediation meeting with his insurance company regarding his home that was destroyed during Hurricane Gustave, and Supervisor Gamble was ill.
- Dr. May reminded everyone on the LCTCS Annual Conference that will be held at the Hilton Riverside Hotel in New Orleans, March 24-26.
- Board Members will receive lunch prepared by the Culinary Arts students of LTC-Baton Rouge Campus

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Grissette, seconded by Supervisor Dubois, the meeting adjourned at 12:15 p.m.