

MINUTES**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**Wednesday, February 10, 2010  
9:00 a.m.**

**The Louisiana Building  
Baton Rouge Community College  
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

**NOTE:** *No separate committee meetings were held.*

**A. CALL TO ORDER**

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, February 10, 2010, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Stephen Smith called the meeting to order at 9:05 a.m.

**B. PLEDGE OF ALLEGIANCE**

Supervisor Tommy Clark led the assembly in recitation of the Pledge of Allegiance.

**C. SWEARING IN OF NEW STUDENT BOARD MEMBER – ANNA HERNANDEZ**

Mr. Leo Hamilton, General Counsel for LCTCS, conducted the swearing in of new student board member, Anna Hernandez.

Ms. Hernandez is a Culinary Arts student at SOWELA Technical Community College and will serve as the community college student board member. Ms. Hernandez is replacing Jared Hauge.

Ms. Hernandez stated that she serves as Student Government Association (SGA) President and Skills USA Secretary, and she plans to graduate in May 2010. She added that loves to cook and she has two children.

**D. ROLL CALL**

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

**Members Present**

Edwards Barham  
 Helen Bridges Carter  
 Thomas Clark  
 Brock Dubois  
 Keith Gamble  
 Deni Grissette  
 Anna Hernandez  
 Brett Mellington  
 Michael Murphy, *2<sup>nd</sup> Vice Chair*  
 Woody Ogé  
 Paul Price  
 Stephen Smith, *Chair*  
 Vincent St. Blanc, III, *1<sup>st</sup> Vice Chair*  
 Mike Stone  
 Scott Terrill

**Members Absent**

Stephen Toups

**Staff Present**

Dr. Joe May  
 Bonni Blouin  
 Allen Brown  
 Jennifer Daly  
 John Paul Domiano  
 Stephanie Gant  
 Leah Goss  
 Jan Jackson  
 Lura Kamiya  
 Joe Marin  
 Kizzy Payton  
 Dr. Jerry Pinsel  
 Jimmy Sawtelle  
 Shannon Sedberry  
 Greg Speyrer  
 Patti Sollie  
 Dr. Monty Sullivan

**E. APPROVAL OF FEBRUARY 10, 2010 AGENDA**

**On motion of Supervisor Mellington, seconded by Supervisor Clark, the Board voted to approve the February 10, 2010 agenda as presented.**

**F. APPROVAL OF MINUTES OF DECEMBER 9, 2009 FULL BOARD MEETING AND THE JANUARY 8, 2010 EXECUTIVE COMMITTEE MEETING**

**On motion of Supervisor Carter, seconded by Supervisor Price, the Board voted to approve the minutes of the December 9, 2009 Full Board and January 8, 2010 Executive Committee meeting as presented. The motion carried.**

**G. REPORTS**

1. Chair of the Board Report

- Post Secondary Education Review Commission (PERC) Update. Chair Smith reported that PERC met in January and February and the final report (Executive Summary), had been distributed (electronically and hard copy), to members of the Board. He noted that the motions contained in the final report are motions that were passed by the Commission. He commented that many items that were discussed are consistent with the LCTCS mission and role in higher education. He further commented that he felt it was a positive process for the LCTCS. He noted that some recommendations may be able to be implemented administratively, but many will require legislative action.

Dr. May stated that the Commission conducted an in-depth analysis in order to achieve an understanding of the total landscape of higher education. He noted that he felt the Commission did a good job in keeping the focus on students, communities, workforce and the economy of the state and not on institutions. He added that the focus was on improving learning and programs and

technical/community colleges were front and center. He concluded that this puts in place a good foundation for some of the much needed changes in higher education.

- Act 391 program update. Chair Smith provided an update on Act 391 projects. He mentioned that two (2) pieces of property were purchased – one for Florida Parishes Campus and one for Fletcher Technical Community College.

Regional Director Will Wainwright provided details on the project at the Florida Parishes Campus. He stated that 53 acres had been purchased for the new campus, along with an Act of Donation for a tract of land that will provide frontage on two main highways. He thanked Chair Smith for the time he spent with Dean Sharon Hornsby. He commented that Dean Hornsby began at the campus in 2002 with approximately 130 students and this past spring enrollment exceeded 1,000. Mr. Wainwright stated that the increase in enrollment is attributed to expanded relationships with business and industry and secondary partners. He commended Dean Hornsby on the tremendous job that she does for St. Helena, Livingston, Tangipahoa, East Feliciana and southern parts of Mississippi.

Supervisor Carter commented that she is very excited about the project and the Act of Donation that will provide access to the main highway.

Supervisor Carter thanked Chair Stevie Smith for all the hard work and time that he spends in his position as Chair to the Board of Supervisors.

Chancellor Lavigne reported that 32 acres of a 70 acre tract located on Highway 311 in Houma was purchased and closed on December 17<sup>th</sup>. He noted that the property is central to the Terrebonne and Lafourche areas in the northern part of the parishes and is in an excellent location because of the close proximity to their business partner, British Petroleum (BP) and Weatherford. He noted that the remainder of the 70 acre tract will be purchased with \$2.7 million dollars made available by the Governor through Community Development Block Grant funds.

Chair Smith noted that no actual construction can take place on either property until the second round of bond sales occur. He stated that the LCTCS Facilities Corp will continue to work on these projects.

Chair Smith stated that CSRS (program management group) has been working with several campuses to generate a programming document to support the design/build process. He noted that the programming document for Fletcher, Florida Parishes and Northwest is nearly complete and they will receive a briefing on these projects later today. He added that, assuming the finance packages are in shape, these design and build packages should be submitted in the spring/summer of 2010.

Chair Smith noted that the Act 391 project at Nunez Community College (Nunez) is progressing, but there is a coordinating issue between Nunez, FEMA and the state Office of Facility, Planning and Control. He noted that progress is being made.

Chair Smith reported on the project at the Westside Campus in the city of Plaquemine. He stated that the school board is attempting to assist the System by purchasing the property for the Westside Campus.

Supervisor Mellington commented that he and Dr. Jan Brobst, Chancellor, South Louisiana Community College, conducted a ground breaking for a new road that will go through the SLCC campus and will connect the campus to a major thoroughfare. He stated that this is a \$1.5 million dollar project that the City of Lafayette has agreed to do.

- Facilities Corporation Update. Chair Smith reported that the LCTCS Facilities Corporation has selected architects for improvements at Young Memorial, Gulf Area and Shelby Jackson campuses. He noted that these projects are following the classic design and build program and do not rely on bond sales.
- H.B. Young Foundation donation. Regional Director Greg Garrett reported that the H.B. Young Foundation, based in Morgan City, has again provided resources to the Young Memorial Campus through a donation of \$250,000 for this year. He stated that the donation will be used for an instructor's salary, who would have otherwise been laid off due to budget cuts. He noted that prior to this donation, funds were donated for a pool and a building, and this year additional funds were donated to complete the building. He added that the Foundation also donated funds to the Practical Nursing Program.
- Louisiana Technical College – Capital Area - Baton Rouge Campus. Dr. Kay McDaniel, Regional Director, Capital Area Technical College, reported that the Baton Rouge Campus received a \$300,000 grant from the City of Baton Rouge in partnership with the Black Chamber of Commerce to train HeadStart parents and clients of the Office of Social Services to train them in work readiness and job placement.
- Houma/Terrebonne Chamber of Commerce awarded the Most Useful Citizen Award to Chancellor Travis Lavigne. Chair Smith recognized and congratulated Chancellor Travis Lavigne for being awarded the Most Useful Citizen Award for Terrebonne Parish for 2009, from the Houma/Terrebonne Chamber of Commerce. Chair Smith noted that Chancellor Lavigne was honored for his service to education, both in the state and locally, and for his service to the community.
- British Petroleum (BP) donation to SOWELA, Fletcher, Delgado. Chair Smith reported that he and Dr. May were joined in Houma by Chancellor Lavigne, Regional Director Garrett, Chancellor Miller and a representative from Delgado Community College, and several individuals from higher education institutions to receive a significant contribution from British Petroleum. He stated that British Petroleum has made many significant contributions to offshore and on-shore facilities and have recently decided to contribute to community service type organizations and to encourage higher education to produce the type of graduates that will help their organization to build a stronger Louisiana. He noted that the contribution made was to SOWELA Technical Community College, Fletcher Technical Community College, Delgado Community College, Southern University, Xavier University and Dillard University.

Chancellor Lavigne provided an overview of the contribution. He reported that the overall contribution was for \$2.25 million dollars, and the majority of funding for LCTCS colleges will go towards Integrated Production Technology programs. He noted that British Petroleum, along with Shell, Conoco Phillips and other local contractors, created an advisory committee that developed a curriculum that requires an Associate of Applied Science degree in Integrated Production Technology. He stated that the program has been approved by the LCTCS Board and by the Board of Regents. He reported that \$825,000 is dedicated to Fletcher Technical Community College and

will support the program. He added that BP has also agreed to provide a Subject Matter Expert (SME) to continue to work with the program, as well as a full time person from BP to assist in the technology and coordination. He further stated that BP will share a \$1 million dollar production hands-on trainer that they just acquired at their facility located next door to the new campus.

## 2. President's Report

- Dr. May recognized and congratulated Dr. Jerry Pinsel, Vice President for Academic and Student Affairs, on being elected as President of the National Association of Community College Teacher Education Programs (NACCTEP).
- Jill Biden visit to Delgado Community College. Debbie Lea, Vice Chancellor, Delgado Community College (DCC), provided a presentation with photos of Second Lady Jill Biden's visit to DCC, City Park Campus. She noted that Dr. Biden is currently adjunct professor of English at Northern Virginia Community College. She noted that Dr. Biden spent most of her time visiting with faculty and students. She commented on Dr. Biden's passion for community colleges and the opportunities that exist for students. She noted that Dr. Biden sent a thank you note to every student that spoke with her during the visit.
- Sunset Hearing. Dr. May stated that the LCTCS was included in the Sunset hearings this week. He reflected on the history of the LCTCS and the progress that has been realized since its inception. He acknowledged and thanked Mark Drennan, who was present in the audience, for his efforts in creating the System, in particular the Baton Rouge Community College campus, and for his support. Mr. Drennan currently works for Cornerstone Governmental Affairs and was formerly the Commissioner of Administration under Governor Mike Foster.
- Senate Finance Committee Hearings. (Handout). Dr. May stated that one of the agenda items on the February agenda is the approval of the budget reduction, or revised budget. He reviewed the presentation that was made to the Senate Finance Committee earlier in the week. He commented on enrollment figures and noted that enrollment has increased by 10,537 students from last fall to this fall. He noted that one fall's growth exceeds all of higher education's growth over the last 25 years. He added that in one year, the System grew the equivalent of adding a new Baton Rouge Community College and a River Parishes Community College while at the same time taking one of the largest budget reductions in the System's history. He explained that because the LCTCS was the only system growing in enrollment, enrollment was not taken into account in the budget reductions. As a result, for some institutions, a big part of reduction was actually a growth in enrollment. He stated that when enrollment is added, with the reduction in the budget, in per FTE funding, the System dropped from \$4,625 per FTE student to \$3,319 – a 28% reduction in one year. He commented that he is proud of the way the campuses have dealt with the budget reductions. He stated that 692 individuals employed through the System have been impacted by layoffs, retirements, terminations, resignations that were not filled, and reduction of hours.
- Enrollment Update. Dr. May stated that Spring 2010 enrollment has increased by 16.1% from last spring. He provided enrollment figures for each campus.
- Enterprise Resource Planning (ERP) Update – Dr. Monty Sullivan provided an update on the Enterprise Resource Planning (ERP) project. He reported that SunGuard Higher Education has been selected as the vendor. He noted that meetings have taken place with SunGuard to discuss deliverables and expectations to ensure that their best and final offer aligns with the original vision

document and the deliverables expected by the LCTCS from the RFP. He noted that SunGuard was true to the RFP. He acknowledged the work of Greg Speyrer, Director of IT. He added that negotiations now begin on determining the cost of the program. He noted that beyond negotiation, it will take some time to implement the project. He concluded that he anticipates presenting a proposed contract in March for Board review and will also be considering a revenue source to help defray/address the cost of the system on an ongoing manner.

Chair Smith questioned the funding and asked for clarification.

Dr. May responded that a one-time appropriation of \$15 million dollars received during the 2007 legislative session exists and will be used for the additional implementation and then for on-going costs, a statewide fee for every student will be considered. He added that a small amount of money was built into Act 391 to address needs on the campuses.

- Louisiana Workforce Rapid Response Fund. Dr. Sullivan commented on the importance of relevance of programs. He stated that System institutions have to be relevant – relevant to students, employers and regions of the State. Dr. Sullivan noted that Rapid Response funds have allowed System colleges to hone in on relevant programs that have not been developed because of resource issues. He added that programs are being developed and students are responding. He noted that last month \$10 million dollars was rolled out in the second round of Rapid Response funding to System colleges. He noted one example – development of a nursing program at Bossier Parish Community College.

Supervisor Mellington questioned whether the Rapid Response Funds would be available in years to come in light of budget cuts.

Dr. May commented that the original budget reduction did not include the \$10 million dollar Rapid Response Fund; however, in the second round of cuts, all dedicated funds were used in the calculation of the budget reduction. But, instructions were given not to reduce the actual amount of Rapid Response Fund – reductions had to be made elsewhere in the organization.

Dr. Sullivan stated that the alignment that has occurred between Louisiana Workforce Commission, the Louisiana Department of Economic Development, and the Board of Regents has created a sense of alignment across these organizations that will result in strength in the discussion when it comes time to look at budgets.

- Statewide Articulation Council. Dr. Sullivan reported that a meeting is planned for February 18<sup>th</sup> and will focus on reaching agreement on the General Education portion of the transferable 60-hour Associate degree. He stated that he anticipates presenting a recommendation to the Council within the next few days. Discussion among board members followed.
- Middle College – presentation by Jim Henderson, Chancellor, Bossier Parish Community College (BPCC). Mr. Henderson provided a report on the Middle College program at BPCC. He reported that BPCC's enrollment has increased by 900 students (18% increase), from last spring. He noted that 10 of those students are enrolled in the Middle College. He stated that the Middle College program's focus is to reach students that have failed in other systems. He noted that the Middle College consists of three (3) phases: 1) real community college courses; (2) GED prep component, and (3) leadership development component. He stated that the program targets drop-outs, ages 17-22, and currently has ten (10) students enrolled and hope to have over 50 by next fall. He noted

that most of the students have barriers – addiction to drugs, homelessness, single parents, etc. He noted that students will come in as a co-hort and will be enrolled in regular college classes with regular students. He reported that there are two tracks to the program: (1) the Ed 99 course introduces the students to skills that they will need to succeed in college and provides career assessment and developmental courses; Intro to Psychology; and, (2) GED prep classes (12 hours) will take place in the afternoon. Once a student completes GED prep they will start in Developmental Math courses. When a student completes the Middle College, they will be ready to take Math 102, which is College Algebra. The third component is the Leadership Component. Chancellor Henderson stated that they are partnering with the Housing Authority of Bossier City and the Bossier Office of Family Support, Volunteers for Youth Justice, area high school counselors and the local workforce and investment boards and the Department of Labor. All students are WIA eligible, which is how the program is funded. Mr. Henderson shared some quotes from the students participating in the Middle College.

- All Louisiana Academic Team Luncheon sponsored by Pearson Publishing. Dr. May reminded Board members of the All Louisiana Academic Team Luncheon that will be held today to recognize twenty (20) LCTCS top students from across the state. He stated that Pearson Publishing is sponsoring the luncheon.

**H. GENERAL ACTION ITEMS\*\***

**Facilities Actions**

**Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.**

1. Lease of Additional Land for Elaine P. Nunez Community College

**On motion of Supervisor Stone, seconded by Supervisor Murphy, the Board voted to authorize Nunez Community College to execute a seven year lease with J & A Meraux, Inc., for lots A-2, A-3 and A-4 Versailles Subdivision, St. Bernard Parish, including approximately .46 acres, effective February 1, 2010. This lease must be recorded with the State Land Office. The motion carried.**

**Finance Actions**

**Supervisor Mellington presented the Finance Actions agenda items for consideration by the Board.**

2. FY 09-10 Mid-Year Budget Reduction

**On motion of Supervisor Murphy, seconded by Supervisor Barham, the Board voted to ratify the proposed FY 2010 Mid-Year Budget reduction for LCTCS, in the amount of \$8,224,315, issued on December 22, 2009 under the Governor’s Executive Order 09-21 as detailed below. The motion carried.**

<u>COLLEGE/REGION</u>	<u>Mid-Year Reduction Amount</u>	<u>FY 09 FTE Funding</u>	<u>FY 10 FTE</u>		<u>Decrease in % FTE Funding</u>
			<u>Funding with mid year cut</u>	<u>Difference</u>	
Bossier Parish CC	(996,470)	\$3,934	\$2,788	(\$1,146)	-29%
Baton Rouge CC	(1,757,579)	\$3,370	\$2,495	(\$875)	-26%

Delgado CC	(1,658,423)	\$3,989	\$2,958	(\$1,031)	-26%
Fletcher Technical CC	(264,940)	\$4,288	\$3,007	(\$1,282)	-30%
Louisiana Delta CC	(93,429)	\$3,447	\$2,927	(\$521)	-15%
Nunez CC	(234,710)	\$4,845	\$3,700	(\$1,145)	-24%
River Parishes CC	(46,321)	\$3,568	\$2,525	(\$1,044)	-29%
South Louisiana CC	(135,396)	\$3,051	\$2,489	(\$562)	-18%
SOWELA Technical CC	(302,113)	\$4,977	\$3,413	(\$1,564)	-31%
Capitol TC	(494,494)	\$5,195	\$4,475	(\$720)	-14%
South Central TC	(314,899)	\$6,054	\$4,369	(\$1,685)	-28%
Acadiana TC	(603,892)	\$5,629	\$4,169	(\$1,459)	-26%
Central TC	(296,068)	\$5,917	\$4,355	(\$1,562)	-26%
Northwest TC	(408,519)	\$6,082	\$4,602	(\$1,480)	-24%
Northeast TC	(314,383)	\$7,001	\$4,933	(\$2,068)	-30%
Northshore TC	(139,601)	\$5,149	\$3,666	(\$1,483)	-29%
Technical Division	(47,174)				
System Operations	(115,904)				
<b>Total</b>	<b>(8,224,315)</b>				

Note: The funding reductions above were not applied to mandated costs.

### 3. Incumbent Worker Training Program Contracts

**On motion of Supervisor Barham, seconded by Supervisor Price, the Board voted to ratify three new Incumbent Worker Training Program contracts and modifications to two existing contracts as shown:**

- **Acadian Ambulance Service/South Louisiana Community College, Delgado Community College & Northwestern State University – Modification to Contract – Contract Amount: \$226,105. Reason for Modification: Extend contract end date from 4/14/10 to 5/31/10 to allow student to complete academic semester.**
- **Bollinger Consortium/LTC-Lafourche – Contract Amount: \$994,284. Type of Training: Welding**
- **Clement Industries/Bossier Parish Community College – Modification to Contract – Contract Amount: \$48,961. Reason for Modification: Reduce funding from \$76,647 to \$48,961 and reduce number to be trained from 64 to 32 due to reduced number of employees.**
- **DuPont Denemours/LTC-River Parishes – Contract Amount: \$51,093. Type of Training: Industrial process monitoring and system control, etc.**
- **Gardner Denver Thomas/LTC-Delta Ouachita – Contract Amount: \$592,959. Type of Training: Manufacturing assembly of compressors, blowers, pumps, and fluid transfer equipment; etc.**

**The motion carried.**

### 4. Professional Services Contract between South Central Technical College and John H. Carter Company, Inc.

**On motion of Supervisor Clark, seconded by Supervisor Barham, the Board voted to approve a professional services contract between South Central Technical College and John**



**H. Carter, Co., Inc., effective October 17, 2009 through October 16, 2010. The motion carried.**

5. Professional Services Contract between Central Technical College Alexandria Campus and Summers Group, Inc.

**On motion of Supervisor Clark, seconded by Supervisor Barham, the Board voted to approve a professional services contract between Central Technical College Alexandria Campus and Summers Group Inc., effective October 12, 2009 through October 4, 2010. The motion carried.**

### **Personnel Actions**

**Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.**

6. Ratification of Reduction in Force Layoff Avoidance and Layoff Plans for LCTCS System Operations and Colleges

Dr. May commented that in August 2009 the Board approved a Reduction in Force/Layoff Plan for all LCTCS colleges. He stated that the information presented today contain modifications to the August 2009 plan to reflect the latest round of budget reductions.

**On motion of Supervisor Carter, seconded by Supervisor Clark, the Board voted to ratify the President's approval of layoff avoidance plan addenda and RIF/layoff plans presented for the following:**

- **Bossier Parish Community College – Layoff avoidance plan addendum**
- **La. Delta Community College – Layoff avoidance plan addendum**
- **Nunez Community College – Layoff avoidance plan addendum and RIF plan**
- **SOWELA Technical Community College – Layoff avoidance plan addendum**
- **Capitol Technical College – Layoff avoidance plan addendum and RIF/Layoff plan**
- **South Central Technical College – Layoff avoidance plan addendum and RIF/Layoff plan**
- **Acadiana Technical College – Layoff avoidance plan addendum and RIF/Layoff plan**
- **Northwest Technical College – Layoff avoidance plan addendum and RIF/Layoff plan**
- **Northeast Technical College – RIF/Layoff plan**
- **Northshore Technical College – Layoff avoidance**
- **LCTC System Operations – Layoff avoidance plan addendum and RIF/Layoff plan**

**These measures are proposed for approval as a result of mid-year budget cuts system-wide for the portion of the fiscal year January 1, 2010 through June 30, 2010. The motion carried.**

## **I. CONSENT AGENDA**

**On motion of Supervisor Mellington, seconded by Supervisor Gamble, the Board voted to approve the Consent Agenda which consists of agenda items I.1. through I.5. The motion carried.**

**Academic, Instruction, Workforce Training and Student Affairs Actions**

1. Baton Rouge Community College  
Certificate of Applied Science: Diagnostic Medical Sonography (CIP 51.0910)

**Approved the proposed Certificate of Applied Science from Baton Rouge Community College.**

2. Fletcher Technical Community College  
Program Transfer: Associate of Science: Criminal Justice (CIP 43.0107)

**Approved the proposed Associate of Science degree from Fletcher Technical Community College.**

3. Fletcher Technical Community College  
BoR CRIN Deletions: Electronics Technology
  - A.A.S. in Electronics Technology (CIP 47.0105)
  - C.T.S. in Basic Electronics Technician
  - C.T.S. in (Industrial) Electronics Technician

**Approved the proposed deletions to the Board of Regents' Curriculum Inventory from Fletcher Technical Community College:**

- **A.A.S. in Electronics Technology (CIP 47.0105)**
- **C.T.S. in Basic Electronics Technician**
- **C.T.S. in (Industrial) Electronics Technician**

4. Louisiana Technical College  
Program Expansions:
  - LTC Capitol Area (Region 2)
    - Baton Rouge Campus: C.T.S. in Pharmacy Technician (CIP 51.0805) [to include the related exit points in the common curriculum]
  - LTC Acadian Area (Region 4)
    - Acadian Campus: T.C.A. in Phlebotomy (CIP 51.1009)
    - Evangeline Campus: T.C.A. in Phlebotomy (CIP 51.1009)
  - LTC South Central Area (Region 3)
    - Lafourche Campus: A.A.S. in Process Production Technology (CIP 15.0903) [to include the related exit points in the common curriculum]

**Approved the proposed curriculum expansions at the following technical regions:**

- **LTC Capitol Area (Region 2)**
  - **Baton Rouge Campus: C.T.S. in Pharmacy Technician (CIP 51.0805) [to include the related exit points in the common curriculum]**
- **LTC Acadian Area (Region 4)**
  - **Acadian Campus: T.C.A. in Phlebotomy (CIP 51.1009)**
  - **Evangeline Campus: T.C.A. in Phlebotomy (CIP 51.1009)**
- **LTC South Central Area (Region 3)**

- **Lafourche Campus: A.A.S. in Process Production Technology (CIP 15.0903) [to include the related exit points in the common curriculum]**

**Finance Actions**

5. Approval of Foundation Reimbursement to or on behalf of Employees

Approved the following Foundation reimbursement:

Date	Foundation	Recipient	Amount	Purpose
1/19/2010	LCTCS Foundation	Institute of International Education	\$5,500	Airfare within India, hotel accommodations, local transportation, meal and event costs for the Presidents Delegation to India on behalf of Dr. Joe May

**J. UPDATES**

Chair Smith urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Incumbent Worker Training Program Contracts
3. Report of Breazeale, Sachse & Wilson for the Quarter ended December 31, 2009
4. Report on General Personnel Actions for LCTCS Colleges and System Office
5. Second Quarter Financial Report
6. Second Quarter Contracts Report
7. Status Report on Capital Projects
8. Workforce Development Report

Supervisor Mellington questioned the need to continue providing the Alternative Financing Projects report.

Dr. May responded that several projects are ongoing, but would defer to the Board's preference on whether or not to continue the inclusion of this report.

The Board decided to continue receiving this report until all alternative financing projects were complete.

**K. OTHER BUSINESS**

None.

**L. ANNOUNCEMENTS**

- LCTCS Annual Conference will be held March 24-26, 2010 in New Orleans. Everyone is encouraged to attend.
- Chair Smith announced Supervisor Dan Packer's resignation from the Board. Mr. Packer has accepted a position on the New Orleans Port Authority Board.

**M. ADJOURNMENT**

**There being no further business to come before the Board, on motion of Supervisor Clark, seconded by Supervisor Stone, the meeting adjourned at 11:04 a.m.**