

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, DECEMBER 12, 2012
9:00 a.m.**

**The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *No separate committee meetings are scheduled.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, December 12, 2012, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Michael J. Murphy, called the meeting to order at 9:04 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Hardy led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Robert Brown
Helen Bridges Carter
Jimmy Douglas
Keith Gamble
Deni Grissette
Timothy W. Hardy, *2nd Vice Chair*
Brett Mellington
Michael Murphy, *Chair*
Woody Ogé, *1st Vice Chair*
Paul Price
Vincent St. Blanc, III
Mike Stone

Members Absent

Adrianna Garcia
Stephen Smith
Scott Terrill
Stephen Toups

Staff Present

Dr. Joe May
Bonni Blouin
Leah Goss
Jan Jackson
Lura Kamiya
Jean Ann Kozlowski
Dr. Derrick Manns
Joe Marin
Bill Obier
Michael Redmond
Shannon Sedberry
Eric Setz
Joel Watkins

D. APPROVAL OF DECEMBER 12, 2012 AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Grissette, the Board voted to approve the December 12, 2012 agenda as presented.

E. APPROVAL OF MINUTES OF NOVEMBER 14, 2012

On motion of Supervisor Mellington, seconded by Supervisor Hardy, the Board voted to approve the minutes of the November 14, 2012 meeting as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Murphy presented the Chair of the Board Report. The following topics were discussed.

- Chair Murphy thanked Dr. and Mrs. May for their hospitality in hosting the annual Appreciation Dinner held at White Oak Plantation.

2. President's Report

Dr. May presented the President's Report. The following topics were discussed:

- Dr. May acknowledged Lura Kamiya, Director of Human Resources. Mrs. Kamiya has served with the LCTCS since 2001. She will be retiring at the end of the year and will be moving to New Jersey to be with her family. Dr. May thanked Ms. Kamiya for her service to the LCTCS.
- Dr. May referenced a spiral bound document, Community & Technical Colleges Strategic Campus Investments, that was distributed to the Board. He noted that a discussion was held during the planning workshop last month regarding the construction projects that are being considered for investment in the future. The document contains the finalized list of projects being considered.

Quintin Taylor, Director of Public Relations, presented a video highlighting ribbon cuttings that have recently taken place at various LCTCS facilities.

- Louisiana Workforce Commission presentation. Curt Eysink, Executive Director, Louisiana Workforce Commission; Charles Moniotte, Chairman of the Louisiana Workforce Investment Council; and, Raj Jindal, Director of Information Technology, addressed the Board to discuss an addition to the Workforce Commission website, www.laworks.net/Stars/default.aspx, – Louisiana Star Jobs – that showcases jobs and workforce needs in Louisiana. A handout was provided and a brief video was shown.
- South African Oil Company, SASOL, plans to invest up to \$16-21 billion at its West Lake facility in Louisiana. The State of Louisiana has committed to funding a \$20 million training facility on the SOWELA Technical Community College campus. Dr. Neil Aspinwall, Chancellor, SOWELA Technical Community College, addressed the Board and provided information on the project. He stated that the expansion will bring 1200 permanent jobs, 7000 construction related jobs, and thousands of indirect jobs in the Southwest Louisiana area.

SASOL will need machinists, lab analysts, process technicians, instrumentation technicians, millwrights and many other related jobs. The facility will be designed in such a fashion that will allow other industries in the area to utilize the center for their training needs.

- Leah Goss, Vice President of System Advancement, addressed the Board and introduced Dr. Derrick Manns, Vice President of Academic Affairs and Institutional Research, and two students from South Louisiana Community College, Emily Burchardt and Samantha Yantis who participated in the 2012 Salzburg Global Seminar. Dr. Manns is the staff person responsible for overseeing the program and accompanying the students to Salzburg each year.

Ms. Goss stated that seven (7) colleges participated in the 2012 Salzburg Global Seminar including 17 students and 14 faculty and administrators, including 2 chancellors and 1 board member, Stevie Smith. She noted that the initiative began in 2008 with a \$98,000 grant from the AT&T Foundation and fundraising continues around the state to support this initiative for all LCTCS colleges to participate each year. She acknowledged Jan Waguespack with AT&T and expressed her appreciation to AT&T for their continued support of this program. She noted that Dow Chemical supported South Louisiana Community College this year and Shell supported Northshore Technical Community College.

Dr. Manns introduced the two students present who attended the seminar. Each student shared their experiences gained from the program and how the opportunity had changed their lives.

Board Supervisor Douglas questioned the application process for being chosen to participate in the program and the students provided that information, noting that it was a lengthy, detailed process that included in person interviews and written essays.

Dr. Harder, Chancellor, South Louisiana Community College, and Dr. Will Wainwright, Chancellor, Northshore Technical Community College, addressed the Board to present information on a new initiative that they are attempting to institute with previous Salzburg fellows and faculty. Dr. Wainwright and Dr. Harder both attended the Salzburg Institute this past summer. The initiative involves the creation of a mini-Salzburg event prior to the annual conference in the spring.

Dr. Wainwright stated a meeting was held in October 22-23, 2012 with all past Salzburg fellows who have participated in the program over the years. He noted that Yokum Freid was skyped into the meeting and was able to speak to the group regarding carrying this opportunity forward. Dr. Wainwright stated another piece of the initiative is to determine how to advance global citizenship and how to sustain the efforts. He noted that several participants have returned from the seminar and worked with students to implement global initiatives at their campuses and provide their experiences.

Dr. Harder commented that the sustainability of the excitement and enthusiasm and the ripple effect from faculty, staff and students attending Salzburg Global Seminar is the focus of the program and this initiative was created to ensure that the conversations/experiences of the students attending the seminar become part of the culture and infrastructure at each institution. She noted that she felt the 2-year system in Louisiana is on the precipice of moving forward in terms of internationalization. She added that a mini-Salzburg will be offered March 12th, the day prior to the LCTCS annual conference, to bring all the Salzburg fellows back and invite

faculty and staff who are interested in the Salzburg experience, or globalization/internationalization on their campuses to participate.

- Dr. May noted that he had planned to have Dr. Sullivan, Chancellor, Delgado Community College, to provide a presentation related to a partnership in New Orleans. He asked that this presentation be delayed due to the fact that Dr. Sullivan had to leave the meeting to attend a meeting at the Board of Regents. He added that this report will be provided at a future meeting.
- Dr. May reported that the search for the Director of Internal Audit has begun. Jan Jackson will chair the search committee members of Internal Audit will be engaged in the search.

G. GENERAL ACTION ITEMS**

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

1. Center for Excellence in Transportation at Baton Rouge Community College

Dr. May stated that this agenda item was not ready to be presented to the Board and asked that the item be postponed for consideration until a later date.

Finance Actions

Supervisor Price presented the Finance Actions agenda items for consideration by the Board.

2. Renewal of Legal Services Contract for LCTCS

On motion of Supervisor St. Blanc, seconded by Supervisor Brown, the Board voted to renew a legal services contract with Breazeale, Sachse & Wilson, LLP (BSW), effective July 1, 2013 through June 30, 2016 at an amount not to exceed \$300,000 per year. This contract is subject to the approval of the Division of Administration, Office of Contractual Review and the Office of the Attorney General. The motion carried.

3. Acquisition and Implementation of the Virginia Education Wizard Software by LCTCS Board of Supervisors

Dr. May noted that several Board members traveled to Virginia Community College System in Richmond, Virginia several years ago to observe the Virginia Education Wizard Software. He noted that the system is an interface with both potential students and current students and added that it would serve as the front door for LCTCS students to online services. He stated that a \$2.4 million dollar grant was received from the U.S. Department of Labor for the initial acquisition and implementation of the program.

On motion of Supervisor St. Blanc, seconded by Supervisor Carter, the Board voted to approve the acquisition of the Virginia Education Wizard software license by the LCTCS Board of Supervisors from the Virginia Foundation for Community College Education for \$250,000, and a consulting services contract for the implementation of the software with Chmura Economic and Analytics, not to exceed \$320,000, effective

January 2, 2013 through January 2, 2016, subject to the approval of the Louisiana Office of State Purchasing and the Office of Contractual Review. The motion carried.

4. Cooperative Endeavor Agreement between Baton Rouge Community College and Guidance Academy

On motion of Supervisor Barham, seconded by Supervisor Carter, the Board voted to approve a cooperative endeavor agreement between Baton Rouge Community College and Guidance Academy LLC (a.k.a. "Guidance Aviation"), effective November 16, 2012 through December 31, 2018. This contract is subject to the approval of the State Office of Contractual Review. The motion carried.

Personnel Actions

Supervisor Stone presented the Personnel Actions agenda items for consideration by the Board.

Supervisor Stone stated the need to enter into executive session for the purpose of discussing agenda items G.6. Appointment of Chancellor for Louisiana Delta Community College, and G.7. Appointment of Chancellor for Central Louisiana Technical Community College.

On motion of Supervisor Carter, seconded by Supervisor Price, the Board entered into Executive Session for the purpose of discussing agenda items G.6. Appointment of Chancellor for Louisiana Delta Community College, and G.7. Appointment of Chancellor for Central Louisiana Technical Community College.

The Full Board reconvened at 11:35 a.m. Chair Murphy called the meeting to order and stated that no votes were taken and no consensus was reached during the executive session.

Bonni Blouin called the roll to re-establish a quorum.

Supervisor Barham stated that it was his impression that the Board was not prepared to make a decision on agenda items G.5. and G.6. He submitted a motion to defer action on agenda items G.5. and G.6. and asked that the System President reconvene the Board at a later date to consider these two items.

On motion of Supervisor Barham, seconded by Supervisor Price, the Board voted to defer action on agenda items G.5. and G.6. requested the System President reconvene the Board at a later date to consider the two items. The motion carried.

5. Appointment of Chancellor for Louisiana Delta Community College

BOARD ACTION WAS DEFERRED.

6. Appointment of Chancellor for Central Louisiana Technical Community College

BOARD ACTION WAS DEFERRED.

H. CONSENT AGENDA

On motion of Supervisor St. Blanc, seconded by Supervisor Mellington, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.5. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. New Programs

- a. Northshore Technical Community College
1) CTS and TCA in Electrical Line Technician Program (CIP: 460301)

Approved the new program exit points in the Electrical Line Technician program at Northshore Technical Community College.

2. Program Revisions

- a. Northshore Technical Community College
1) Program Revisions in the AAS Journeyman Industrial Program (CIP: 460000)
2) Program Revision in the TD Electrical Line Technician Program (CIP: 460301)
- b. Sowela Technical Community College
1) Program Revisions in the Collision Repair Technology Program (CIP: 470603)

Approved the program revisions for Northshore Technical Community College and Sowela Technical Community College.

3. Approval of LCTCS Policy #2.013 – Centers of Excellence

Approved LCTCS Policy #2.013 – Centers of Excellence.

Finance Actions

4. Incumbent Worker Training Program Contracts

- LeBeouf Towing, LLC and Delgado Community College
- MCC Group Consortium and Northshore Technical Community College
- Rock-Tenn Services Inc. and Northeast Louisiana Technical College (Louisiana Delta Community College)

Ratified two (2) new and one (1) non-financially modified Incumbent Worker Training Program Contracts as listed:

- **LeBeouf Towing, LLC and Delgado Community College - Contract Amount: \$297,902.00**
- **MCC Group Consortium and Northshore Technical Community College – Contract Amount: \$145,281.95**
- **Northeast Louisiana Technical College (Louisiana Delta Community College) and RockTenn CP, LLC – Contract Amount: 731,901.50**

Personnel Actions

5. Approval of Policy #6.035 – Incentivized Retirement of Tenured Faculty

Approved LCTCS Policy #6.035 – Incentivized Retirement of Tenured Faculty.

I. UPDATES

Chair Murphy reviewed the Updates/Reports provided.

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Status Report on Progress of Northshore Technical Community College, Slidell Campus

J. OTHER BUSINESS

None presented.

K. ANNOUNCEMENTS

- Dr. May announced that Travis Lavigne, Chancellor, Fletcher Technical Community College, is undergoing knee replacement surgery today and asked that everyone keep him in their prayers.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Carter, seconded by Supervisor Gamble, the meeting adjourned at 11:50 a.m.