

**MINUTES****LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING****WEDNESDAY, NOVEMBER 11, 2009  
9:00 a.m.****The Louisiana Building  
Baton Rouge Community College  
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

**NOTE:** **No separate committee meetings are scheduled.**

**A. CALL TO ORDER**

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, November 11, 2009, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Stephen Smith called the meeting to order at 9:00 a.m.

**B. PLEDGE OF ALLEGIANCE**

In recognition of Veteran's Day, Chair Smith asked all veterans in attendance to please stand to be recognized for their service to our nation.

Supervisor Mickey Murphy led the assembly in reciting the Pledge of Allegiance.

**C. ROLL CALL**

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

**Members Present**

Edwards Barham  
Helen Bridges Carter  
Thomas Clark  
Brock Dubois  
Keith Gamble  
Jared Hauge  
Michael Murphy, *2<sup>nd</sup> Vice Chair*  
Woody Ogé  
Paul Price  
Stephen Smith, *Chair*  
Vincent St. Blanc, III, *1<sup>st</sup> Vice Chair*  
Mike Stone

**Members Absent**

Brett Mellington  
Dan Packer  
Stevie Toups

**Staff Present**

Dr. Joe May  
Bonni Blouin  
Allen Brown  
John Hough  
Jan Jackson  
Bob Johnson  
Lura Kamiya  
Joe Marin  
Bill Obier  
Kizzy Payton  
Reba Poulson  
Jimmy Sawtelle

Deni Taylor  
Scott Terrill

Shannon Sedberry  
Greg Speyrer  
Patti Sollie  
Dr. Monty Sullivan

#### **D. APPROVAL OF NOVEMBER 11, 2009 AGENDA**

**On motion of Supervisor Carter, seconded by Supervisor Gamble, the Board voted to approve the November 11, 2009 agenda as presented.**

#### **E. APPROVAL OF MINUTES OF OCTOBER 14, 2009 MIS/IT COMMITTEE AND FULL BOARD MEETINGS**

**On motion of Supervisor Price, seconded by Supervisor Taylor, the Board voted to approve the minutes of the October 14, 2009 MIS/IT Committee and Full Board meetings as presented. The motion carried.**

#### **F. REPORTS**

##### **1. Chair of the Board Report**

Board Chair Stevie Smith presented the Chair of the Board Report. The following topics were discussed:

- Act 391 Update. Chair Smith stated he participated in Act 391 programming meetings at Fletcher Technical Community College and Louisiana Technical College-Young Memorial Campus (Region 3). He noted the purpose of the meetings is to allow staff the opportunity to advise consultants of the type of facilities that are needed on their campuses. He commented that the consultant teams include CSRS and PVK (well known national educational facilities experts), and they are doing a great job.

Chair Smith added that a Facilities Corporation/Act 391 meeting was held October 14, 2009. He noted that issues were discussed including buying property in Houma and Greensburg, doing due diligence, and the schedule for Fletcher architects and contractors.

Supervisor Helen Carter stated that she attended the Act 391 programming meeting held in Greensburg and commented that the meeting was held in the same room as the one she taught in for 15 years. She said that, “. . .this is a dream come true. . .”, for Greensburg.

Supervisor Brock Dubois participated in the meeting at the LTC-Gulf Area Campus and he commented on the boost to student morale evidenced on campus in anticipation of the new campus.

Dr. May mentioned several real estate land acquisitions that have recently occurred and provided an update on each: Florida Parishes campus in Greensburg – 58.13 acres; L.E. Fletcher Technical Community College – total of 74 acres; Westside Campus, Plaquemine – working with Iberville Parish School Board who has offered to donate land (5-10 acres) adjacent to Plaquemine High; River Parish Community College in Ascension Parish – 70-80 acres for new campus.

- Postsecondary Education Review Committee (PERC). Chair Smith reported on the PERC meetings. He stated that PERC has met twice and the next meeting will be held next week. He

stated the first meeting included briefings by System heads – LSU, Southern, University of Louisiana and the LCTCS, and faculty input from all systems. In addition, Commission deliberation occurred on student data information, financial data information, and comparisons of operating procedures from other systems were discussed. He noted that a motion had been proposed to raise academic standards and admission and graduation requirements.

Chair Smith added that a recommendation had been submitted relative to the LCTCS that would cause the LCTCS to be the primary provider of Developmental Education.

Supervisor Barham questioned the proposal of a single management board.

Dr. May responded that he was not seeing a real interest in the proposal.

- Chair Smith stated that he visited with Paul Danos. Mr. Danos is from Lafourche Parish and is affiliated with Danos & Curole Marine Contractors. Mr. Danos has agreed to serve on the LCTCS Foundation Board of Supervisors.

## 2. President's Report

Dr. Joe May, System President, presented the President's Report. The following topics were discussed:

- Dr. May congratulated Dr. Joe Ben Welch, Chancellor, River Parishes Community College, on receiving a recognition honor from LAMAR.
- Dr. May recognized and congratulated Kizzy Payton, Director of Public Relations, for receiving a gold medallion for the LCTCS advocacy campaign and a bronze medallion for the annual conference promotional campaign from the National Council for Marketing and Public Relations.
- Bossier Parish Community College Theater will participate in the Louisiana State Festival as part of the Kennedy Center American College Theatre Festival from November 18-22, 2009.
- PERC Data Requests. Dr. May commented on the large number of data requests received from PERC. He expressed his appreciation to Dr. Monty Sullivan, Executive Vice President of LCTCS, Jan Jackson, Senior Vice President of Finance and Administrative Services, and all LCTCS campuses for submitting the requested information.
- Statewide Articulation and Transfer Council (Act 356). Dr. Monty Sullivan provided an update on work being done with the Statewide Articulation and Transfer Council. He stated that the mission and the role of the Council is continuing to expand, i.e. dual enrollment efforts. He noted that 39 core credit general education hours for the 60 hour transferrable associate degree, have been approved. The next step will be the approval of the 21 credits needed to complete the 60 required hours. He stated that the Council recommended that degree programs that would be difficult to transfer into all baccalaureate areas be pulled – i.e., Engineering, Architecture, and Teacher Education at the secondary level. He noted that the “pulled” programs will be reviewed by March 2010 and the Transfer Associate degree will be completed by January 2010.
- Career Diploma Initiative. Dr. Monty Sullivan reported that the guidelines and the policy framework for the Career Diploma initiative are nearly complete and the next step is to take the final set of guidelines and policies to the Board of Elementary and Secondary Education (BESE).

Once the guidelines are in place, the work becomes a further build-out of the course offerings to provide a better understanding of the career and technical education courses at the secondary and post-secondary level. He stated that the discussion will now turn toward implementation of the program and determining how to get parents, counselors and campus officials, to understand the new rules and implementation of the program. He mentioned a key issue that was discussed at the High School Redesign Committee meeting regarding the student assessment requirements of Career Diploma students and other students. He stated that unanimous approval was given to a policy requiring all students (Career Diploma students and other), to take the exact same course assessment.

- Academic Program Viability Review – Dr. Sullivan stated that the LCTCS periodically conducts a program viability study to review enrollments and completions for LCTCS programs to determine if those programs need to continue or if they should be deleted. Program viability will be one of the topics at the next PERC meeting and discussion on how programs will be reviewed to ensure that programs are current to meet the needs of students and industry. He noted that the November agenda reflects the results of the Viability Review with the revisions/deletions submitted on the Consent Agenda.

Further discussion occurred regarding program revisions/deletions.

- Budget Presentation. Dr. May made a presentation to the Board providing enrollment figures for 2009 and budget cut percentages. He reported that the LCTCS had a 10,530 (approx.) enrollment increase for a total enrollment of 69,967 students. Dr. May discussed enrollment figures for each campus and the impact of budget reductions for each campus and how the campuses made adjustments to manage the budget reductions while experiencing record enrollment.

Dr. May commended and gave credit to the System chancellors and regional directors for the way in which they handled the budget reductions.

## G. GENERAL ACTION ITEMS\*\*

### Facilities Actions

**Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.**

1. Acquisition and Transfer of Rebecca Plantation Property for L. E. Fletcher Technical Community College Project

**On motion of Supervisor Smith, seconded by Supervisor Price, the Board voted to approve the Transfer Agreement between the LCTCS Facilities Corporation and the State of Louisiana, LCTCS, to transfer 32.2 acres acquired by the Corporation to the State of Louisiana, LCTCS, in accordance with the ACT 391 Cooperative Endeavor Agreement and associated documents and the requirements contained in the Act 391 bond document. The motion carried.**

Chair Smith commented that the facility improvements provide an opportunity for LCTCS to leverage greater investments in the System. He encouraged everyone to look for other ways for individuals to invest in the System.

2. Demolition of the Stewart Administration Building on the Elaine P. Nunez Community College Campus

**On motion of Supervisor Clark, seconded by Supervisor Ogé, the Board voted to authorize Facility Planning and Control to initiate procedures for the demolition of the Stewart Administration Building on the Nunez Community College main campus, in accordance with R.S. 38:2212.1. The motion carried.**

Supervisor Murphy asked for an update on the status of the LTC-Slidell Campus.

Dr. May stated that a bill was submitted during the last legislative session to sell the Slidell facility to the St. Tammany School District, but it has run into a glitch.

Jan Jackson stated that there is a Reversionary Clause in the original donation of the property and they are working to resolve the issue. She noted that St. Tammany is interested in doing something with the LCTCS, possibly helping with the purchase or providing an alternate site. She added that it may require a re-donation of the property.

### **Finance Actions**

**Supervisor Smith presented the Finance Actions agenda items for consideration by the Board.**

3. Professional Services Contract between Delgado Community College and Maritime Service Group of Louisiana, LLC

**On motion of Supervisor Taylor, seconded by Supervisor Price, the Board voted to approve a professional services contract between Delgado Community College and Maritime Services Group of Louisiana, LLC, effective September 8, 2009 through September 7, 2010. This contract is subject to approval of the Office of Contractual Review. The motion carried.**

4. Incumbent Worker Training Program Contracts
  - a. Union Carbide Corp
  - b. Danos & Curole Marine Contractors

**On motion of Supervisor Clark, seconded by Supervisor Carter, the Board voted to ratify two new Incumbent Worker Training Program contracts as listed:**

- **Danos and Curole Marine Contractors/LTC-Young Memorial – Contract Amount: \$283,698**
- **Union Carbide Corp./LTC-River Parishes – Contract Amount: \$139,482**

### **Personnel Actions**

**Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.**

5. Title Change for Vice Chancellor at Nunez Community College

**On motion of Supervisor Clark, seconded by Supervisor Carter, the Board voted to approve the change in title for Dr. Steve Berrien, effective November 16, 2009, from Vice Chancellor for Academic Affairs to Vice Chancellor for Academic and Student Affairs. As a result of the additional duties, Dr. Berrien's base salary will increase from \$90,000 to \$100,000. The motion carried.**

Dr. May questioned whether the Board may want to amend the policy related to Personnel actions. A proposal will be presented at the December 2009 board meeting.

## H. CONSENT AGENDA

**On motion of Supervisor Murphy, seconded by Supervisor Carter, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.5. The motion carried.**

### **Academic, Instruction, Workforce Training and Student Affairs Actions**

1. Bossier Parish Community College
  - C.T.S. in Music (CIP 50.0901)

**Approved the proposed Certificate of Technical Studies in Music as requested by Bossier Parish Community College.**

2. Fletcher Technical Community College
  - Board of Regents Curriculum Inventory (CRIN) Deletions:
    - T.D. in Industrial Electronics Technology (CIP 47.0105)
    - C.T.S. in Procedural Medical Coding (CIP 51.0713)
    - T.D. in Accounting Technology (CIP 52.0302)
    - T.D. in Office Systems Technology (CIP 52.0401)

**Approved the request from Fletcher Technical Community College to terminate (delete) the listed credentials from the Board of Regents' Curriculum Inventory:**

- **T.D. in Industrial Electronics Technology (CIP 47.0105)**
- **C.T.S. in Procedural Medical Coding (CIP 51.0713)**
- **T.D. in Accounting Technology (CIP 52.0302)**
- **T.D. in Office Systems Technology (CIP 52.0401)**

3. SOWELA Technical Community College

#### A. CRIN Deletions:

- A.A.S. in Computer Technology: Applications Development Specialist (CIP 11.0501)
- A.A.S. in Construction Equipment Technology (CIP 47.0302)
- A.A.S. in Computer Specialist: Operations (CIP 52.0407)
- T.D. in Collision Repair Technology at Phelps Correctional Center (CIP 47.0603)
- T.D. in Diesel Powered Equipment Technology (CIP 47.0605)
- T.D. in Machine Tool Technology (CIP 48.0501)
- C.T.S. in Heating, Ventilation and Air Conditioning (CIP 47.0201)

**Approved request from SOWELA Technical Community College to terminate (delete) the following credentials from the Board of Regents Curriculum Inventory:**

- **A.A.S. in Computer Technology: Applications Development Specialist (CIP 11.0501)**
- **A.A.S. in Construction Equipment Technology (CIP 47.0302)**
- **A.A.S. in Computer Specialist: Operations (CIP 52.0407)**
- **T.D. in Collision Repair Technology at Phelps Correctional Center (CIP 47.0603)**
- **T.D. in Diesel Powered Equipment Technology (CIP 47.0605)**

- **T.D. in Machine Tool Technology (CIP 48.0501)**
- **C.T.S. in Heating, Ventilation and Air Conditioning (CIP 47.0201)**

B. Exit Point Deletions by Board: LCTCS I.R. Curriculum Deletions:

- T.C.A. in Dietary Management (CIP 51.3104)

**Approved the request from SOWELA Technical Community College to remove the Technical Competency Exit Point in Dietary Management (CIP 51.3104) for one as maintained by the LCTCS Institutional Research data-collection inventory.**

C. Curricula Revisions:

- A.A.S. in Accounting Technology (CIP 52.0302)
- A.A.S. in Computer Technology: Networking Specialist (CIP 11.0901)
- A.A.S. in Computer Science Technology: Programming Specialist (CIP 11.0202)
- A.A.S. in Office Systems Technology (CIP 51.0401)

**Approved the request from SOWELA Technical Community College to revise the following curricula:**

- **A.A.S. in Accounting Technology (CIP 52.0302)**
- **A.A.S. in Computer Technology: Networking Specialist (CIP 11.0901)**
- **A.A.S. in Computer Science Technology: Programming Specialist (CIP 11.0202)**
- **A.A.S. in Office Systems Technology (CIP 51.0401)**

4. Technical Division

A. Region 3 – Lafourche Campus – Approval of New Program: T.D. in Process Production Technology – Gulf of Mexico (CIP 48.0300) – including all related exit points

**Approved the request from Region 3: LTC-Lafourche Campus, to offer a new Technical Diploma program in Process Production Technology – Gulf of Mexico.**

B. Expanded Programs – Region 6

- Huey P. Long Campus – T.C.A. in Phlebotomy (CIP 51.1009)
- Ward H. Nash Avoyelles Campus – T.C.A. in Phlebotomy (CIP 51.1009)

**Approved the request from Region 6: LTC-Huey P. Long and Ward H. Nash Avoyelles Campuses to offer a Technical Competency Area (T.C.A.) Program Expansion in Phlebotomy.**

C. Board of Regents CRIN Deletions:

- Region 1 – Jefferson Campus:
  - T.D. in Electrician: Marine (CIP 46.0302)
  - T.D. in Electrician: Commercial Wiring I (CIP 46.0302)
  - T.D. in Electrician: Commercial Wiring II (CIP 46.0302)
  - T.D. in Air Conditioning and Refrigeration: Commercial Refrigeration (CIP 47.0201)
  - T.D. in Air Conditioning and Refrigeration: Commercial Air Conditioning (CIP 47.0201)
  - T.D. in Film and Production Technician (CIP 50.0502)
  - C.T.S. in Graphics and Editing Assistant (CIP 50.0502)

- Region 2 – Baton Rouge Campus:
  - A.A.S. in ICT: Computer Network Specialist (CIP 11.0901) – NOTE: Retain T.D. and C.T.S. Exit Points
  - C.T.S. in Welding: ARC Welded – GTAW (CIP 48.0508)
  - C.T.S. in Welding: ARC Welder – GMAW (CIP 48.0508)
  - C.T.S. in Welding: ARC Welder – FCAW (CIP 48.0508)
  - C.T.S. in Production Line Welder Shipbuilding (CIP 48.0508)
- Region 2 – Folkes Campus:
  - T.D. – Masonry: Two-year Apprentice (CIP 46.0101)
  - T.D. in Building Technology Specialist (CIP 46.0401)
  - T.D. in Consumer Electrician Technician: Consumer Electric (CIP 47.0101)
  - T.D. in Computer Electrical Technician: Computer Electronics (CIP 47.0104)
  - T.D. in Air Conditioning and Refrigeration: Commercial Refrigeration (CIP 47.0201)
  - T.D. in Air Conditioning and Refrigeration: Commercial Air Conditioning (CIP 47.0201) – NOTE: Retain Air Conditioning and Refrigeration: Residential Air Conditioning and Refrigeration
  - C.T.S. in ICT: LAN Administrator (CIP 11.1001)
  - C.T.S. in Masonry: Apprentice (CIP 46.0101)
  - C.T.S. in Building Tech Specialist: Elect/AC Spec (CIP 46.0401)
  - C.T.S. in Consumer Elect Tech: Basic Electrical (CIP 47.0101)
  - C.T.S. in Comp Electrical Tech: Basic Electronics (CIP 47.0104)
  - C.T.S. in Comp Electrical Tech: Computer Support (CIP 47.0104)
  - C.T.S. in Welding: ARC Welder – GTAW (CIP 48.0508)
  - C.T.S. in Welding: ARC Welder – GMAW (CIP 48.0508)
  - C.T.S. in Production Line Welder Shipbuilding (CIP 48.0508)
- Region 2 – Jumonville Campus:
  - T.D. in Welding (CIP 48.0508)
  - C.T.S. in Esthetics (CIP 12.0409)
  - C.T.S. in Manicure/Nail Technology (CIP 12.0410)
  - C.T.S. in Welding: ARC Welder – GTAW (CIP 48.0508)
  - C.T.S. in Welding: ARC Welder – GMAW (CIP 48.0508)
  - C.T.S. in Welding: ARC Welder – FCAW (CIP 48.0508)
  - C.T.S. in Welding: ARC Welder – SMAW (CIP 48.0508)
  - C.T.S. in Production Line Welder II (CIP 48.0508)
  - C.T.S. in Production Line Welder Shipbuilding (CIP 48.0508)
- Region 2 – Westside Campus:
  - A.A.S. in ICT: Computer Network Specialist (CIP 11.0901)
  - T.D. in ICT: Computer Network Specialist (CIP 11.0901)
  - C.T.S. in ICT: Computer System Technician (CIP 11.1001)
  - C.T.S. in ICT: LAN Administrator (CIP 11.1001)
  - C.T.S. in Medical Office Assistant (CIP 51.0716)
- Region 4 – Charles B. Coreil Campus:
  - C.T.S. in Automotive Technology: Electrical Technician, Engine Performance Technician and Power Train Technician (CIP 47.0604)
- Region 4 – Gulf Area Campus:
  - A.A.S. in Computer Specialist – Applications (CIP 11.0301)
  - T.D. in Air Conditioning and Refrigeration: Residential A.C. and Refrigeration (CIP 47.0201)



- T.D. in Air Conditioning and Refrigeration: Commercial Refrigeration (CIP 47.0201)
- T.D. in Air Conditioning and Refrigeration: Commercial Air Conditioning (CIP 47.0201)
- T.D. in Electrician: Commercial Wiring I (CIP 46.0302)
- T.D. in Electrician: Commercial Wiring II (CIP 46.0302)
- C.T.S. in A.S. Refrigeration: Helper II and Domestic A/C and Refrig (CIP 47.0201)
- C.T.S. in HACR Energy Systems Technician (CIP 47.0201)
- Region 4 – T.H. Harris Campus:
  - T.D. in Electrician: Commercial Wiring I (CIP 46.0302)
  - C.T.S. in Auto Technician: Electrical Technician, Engine Performance Technician and Power Train Technician (CIP 47.0604)
  - C.T.S. in CDYC: Child Care Teacher I and II (CIP 19.0709)
- Region 6 – Alexandria Campus:
  - T.D. in Electrician: Wiring I and II (CIP 46.0302)
  - C.T.S. in Major Appliance Repair Technician (CIP 47.0106)
  - T.D. and C.T.S. in Major Appliance Repair Technician (CIP 47.0106)
  - C.T.S. in Diesel Engine Technician (CIP 47.0605)
  - T.D. in Diesel Powered Equipment Technology (CIP 47.0605)
  - C.T.S. in MTT: Lathe Operator, Mill Operator, CNC Operator (CIP 48.0501)
  - T.D. in MTT: Industrial Machine Shop Technician (CIP 48.0501)
  - T.D. in EMT/Paramedic: Paramedic (CIP 51.0904)
- Region 6 – Shelby Jackson Campus:
  - C.T.S. in Comp Specialist (APPS): Office Assistant (CIP 11.0301)
  - T.D. in Comp Specialist (CPPS) [CIP 11.0301]
- Region 7 – Mansfield Campus:
  - C.T.S. in Horticulture/Landscape: Landscape Tech (CIP 01.0601)
  - T.D. in Air Conditioning and Refrigeration: Commercial Refrigeration (CIP 47.0201)
  - T.D. in Air Conditioning and Refrigeration: Commercial A.S. (CIP 47.0201)
- Region 7 – Shreveport-Bossier Campus:
  - T.D. in Electrician: Marine (CIP 46.0302)
  - C.T.S. in Production Line Welder Shipbuilding (CIP 48.0508)
- Region 7 – Northwest, Natchitoches, Mansfield and Sabine Valley Campuses:
  - C.T.S. in Production Line Welder Shipbuilding (CIP 48.0508)
- Region 8 – Bastrop Campus:
  - C.T.S. in Carpentry: Carpentry TECH II (46.0201)
  - T.D. in Carpentry (CIP 46.0201)
  - C.T.S. in Medical Office Assistant (CIP 51.0716)
  - C.T.S. in Patient Care Tech (CIP 51.2601)
- Region 8 – Ruston Campus:
  - C.T.S. in Drafting and Design TECH: Eng Aide II (CIP 15.1301)
  - T.D. in Drafting and Design TECH: Technician (CIP 15.1301)
  - C.T.S. in Carpentry: Carpentry TECH II (CIP 46.0201)
  - T.D. in Carpentry (CIP 46.0201)
- Region 8 – Tallulah/Margaret Surles:
  - C.T.S. in Industrial Maintenance TECH: Hydraulic, Millwright and Electrical (CIP 47.0303)

- T.D. in Industrial Maintenance Technology (CIP 47.0303)
- LCTCS I.R. Deletions – Jumonville Campus:
  - T.C.A. in Film and Video Production-Production Assistant (CIP 50.0502)
  - T.C.A. in Phlebotomy (CIP 51.1009)

**Approved the requests from Regions 1, 2, 4, 6, 7 and 8 to delete the listed programmatic items on the Board of Regents' current Curriculum Inventory.**

### **Finance Actions**

5. Approval of Foundation Reimbursement to or on behalf of Employees

**Approved the following Foundation reimbursements:**

Date	Foundation	Recipient	Amount	Purpose
August 26, 2009	Delgado Community College Foundation (DCCF)	Nita Hutter	\$6,000	Salary Supplement for 6 months, approved by DCCF board (functions as DCCF Director)
August 26, 2009	Delgado Community College Foundation (DCCF)	Steve Zeringue	\$2,500	Salary Supplement for 6 months, approved by DCCF board (functions as DCCF Accountant)

### **I. UPDATES**

Chair Smith urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Incumbent Worker Training Program Contracts
3. Report on General Personnel Actions for LCTCS Colleges and System Office
4. Status Report on Capital Projects
5. First Quarter Report on Contracts
6. FY 09-10 First Quarter Financial Status Report
7. Report of Breazeale, Sachse & Wilson Charges for the Quarter Ended September 30, 2009
8. Workforce Development Report

### **J. OTHER BUSINESS**

None presented.

### **K. ANNOUNCEMENTS**

- Chair Smith noted that the PERC meetings will be held on November 16<sup>th</sup> and 17<sup>th</sup> at the Capitol. He encouraged everyone to attend and noted that the meetings will be available via the web.

**L. ADJOURNMENT**

**There being no further business to come before the Board, on motion of Supervisor Gamble, seconded by Supervisor Dubois, the meeting adjourned at 10:37 a.m.**