

MINUTES**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING****WEDNESDAY, JUNE 13, 2012
9:00 a.m.****The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806**

**** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.**

NOTE: *A separate Audit Committee meeting was held at 8:00 a.m.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, June 13, 2012, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Vincent St. Blanc, III, called the meeting to order at 8:07 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor St. Blanc led the assembly in reciting the Pledge of Allegiance.

**C. SWEARING IN OF NEW STUDENT BOARD MEMBERS: ADRIANNA GARCIA AND
JIMMY DOUGLAS**

Mr. Leo Hamilton, General Counsel for the Board of Supervisors, conducted the swearing in of the newly appointed student board members, Adrianna Garcia and Jimmy Douglas. Ms. Garcia will serve as the technical college student representative on the Board and is a student at South Central Louisiana Technical College. Mr. Douglas will serve as the community college student representative on the Board and is a student at Baton Rouge Community College.

Supervisor Garcia and Supervisor Douglas both commented that they were very happy for the opportunity to serve on the Board and look forward to working with the Board.

D. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
 Robert Brown
 Helen Bridges Carter
 Jimmy Douglas
 Adriana Garcia
 Deni Grissette
 Timothy W. Hardy
 Brett Mellington
 Michael Murphy, *1st Vice Chair*
 Woody Ogé, *2nd Vice Chair*
 Paul Price
 Stephen Smith
 Vincent St. Blanc, III, *Chair*
 Mike Stone
 Scott Terrill
 Stephen Toups

Members Absent

Keith Gamble

Staff Present

Dr. Joe May
 Bonni Blouin
 John Paul Domiano
 Leah Goss
 Cynthia Illick
 Jan Jackson
 Lura Kamiya
 Jean Ann Kozlowski
 Dr. Derrick Manns
 Joe Marin
 Bill Obier
 Dr. Jerry Ryan
 Jimmy Sawtelle
 Shannon Sedberry
 Dr. Kristine Strickland
 Dr. Monty Sullivan
 Joel Watkins

E. APPROVAL OF JUNE 13, 2012 AGENDA

On motion of Supervisor Carter, seconded by Supervisor Mellington, the Board voted to approve the June 13, 2012 agenda as presented.

F. APPROVAL OF MINUTES OF MAY 9, 2012 REGULAR BOARD MEETING AND MAY 21, 2012 SPECIAL BOARD MEETING

On motion of Supervisor Brown, seconded by Supervisor Price, the Board voted to approve the minutes of the May 9, 2012 Regular Board meeting and the May 21, 2012 Special Board meeting as presented. The motion carried.

G. REPORTS**1. Chair of the Board Report**

Chair St. Blanc presented the Chair of the Board Report. The following topics were discussed:

- LCTCS commencements. Chair St. Blanc commended the chancellors and regional directors on the number of graduates passing through the community and technical colleges. He noted that it is inspiring to see the increase in the number of graduates compared to what it was when the LCTC System was created. He commented also on the quality of the student graduates. He recommended that board members attend the commencement ceremonies whenever possible.
- Chair St. Blanc commented on the advocacy group and the work they have conducted with the Louisiana legislature. He stated that the work has been very successful again this year.

- Supervisor Stevie Smith reported on his participation in the Salzburg Global Seminar held in Austria. He stated that he was allowed to participate in the program this year along with students from several LCTCS colleges. The LCTCS sends approximately 15 students to the seminar each summer which consists of seven (7) days of lecture to emphasize to students what it means to be a global citizen. He commended the program and stated that the LCTCS should be proud of the program.
- Chair St. Blanc introduced Mr. David Barren who was present for the meeting. Mr. Barren is a former employee of Bell South with Tommy Williams. He added that Mr. Barren works with government affairs with Adams and Reese in Washington, DC.
- Chair St. Blanc stated that today is his last meeting to serve as Chair of the Board. He expressed his thanks to the chancellors and regional directors and LCTCS staff and stated, *"...thank you for teaching me what community and technical colleges are all about. In the last two years I have worked with every one of ya'll and every one of ya'll I have met ... have helped me learn in this position ... I respect you, I admire you and I know what ya'll do..."* He thanked Mr. Leo Hamilton, General Counsel to the Board, for his friendship that will never be forgotten. He thanked the members of the Board for the opportunity and stated, *"...thanks for giving me this opportunity. I enjoyed it. Thank you from a person that started teaching and I always said that if I had a position that I would look out for students, I would look out for teachers and administrators and here I sit today and in two years I have done everything that I could to help them and I appreciate that ya'll gave me the opportunity."* He expressed his thanks to Tommy Williams for his friendship and for all the conversations held during the legislative session and Bonni Blouin for her assistance. He thanked Dr. May and stated, *"...every time I opened my mouth this man would get nervous. He has taught me so much..."* He stated that he only has one regret as Board chair and that is he could not do more for Dr. May financially. He concluded by stating that, *"...for every person in this room, and being from a business and running two businesses, every one that sits on this Board and everyone in this room comes to work not to earn a paycheck but to better Louisiana. I can honestly say it's for the students. It's not too many times that a person has the ability to sit as a board chair and can actually say that everyone that he is associated with right now comes to work for the student and a better Louisiana. And that's what makes this job easy and very proud of. So thank ya'll for everything ya'll have done for me and I appreciate it."*

2. President's Report

Dr. Joe May, President, LCTCS, presented the President's Report. The following topics were discussed:

- Dr. May stated that it has been a pleasure working with Chair St. Blanc and commented that while he may not know what he is going to say, he does know that it is from his heart and with sincerity.
- Dr. May introduced the new chancellor selected to serve at SOWELA Technical Community College (SOWELA), Dr. Neil Aspinwall.
- Dr. May acknowledged Dr. Monty Sullivan in his new role as chancellor at Delgado Community College (Delgado).
- Dr. May thanked Debbie Lea for her service in her role as Acting Chancellor at Delgado.

- Dr. May recognized Dr. Luke Robins who has served as chancellor at Louisiana Delta Community College (LDCC) for the past six (6) years. Dr. May acknowledged two major accomplishments that occurred during Dr. Robins service at LDCC - the college obtained initial SACS accreditation and the new campus was completed. Dr. May presented a Resolution and a Plaque of Recognition to Dr. Robins. Dr. Robins has accepted a position at the Peninsula College in Port Angeles, Washington.

Dr. Robins addressed the Board and thanked them for the opportunity and for their support. He stated, *"... It has been more exciting, frustrating, and rewarding to be a part of building a new campus than I ever could have dreamed when I took the job. I will be forever grateful for the years I was able to work with all of you. I wish you and the students who will walk through your doors nothing but the best. Thank you very much for the opportunity. It has been a great ride."*

Supervisor Barham commented on Dr. Robin's service at LDCC and stated, *"... as we grow older we realize that we are standing on a lot of people's shoulders. There will be people for a lot of years that will be standing on your shoulders at Delta Community College, never know your name, but that is about as good a legacy as a person leave..."*

- Dr. May recognized Mr. Greg Garrett, Regional Director of South Central Louisiana Technical College who will be retiring from the LCTCS effective June 30, 2012. Dr. May stated that Mr. Garrett has dedicated his life to technical education and serves as a leader not only in Louisiana but throughout the United States. He presented Mr. Garrett with a Resolution and stated that he will be invited to attend the LCTCS annual conference next year to receive additional recognition. Mr. Garrett was awarded the title of Director Emeritus, upon his retirement, for his service to the LCTCS.

Mr. Garrett addressed the Board and stated, *"I'm a lucky man. After 32 ½ years, I am retiring from a career that I love. Any success that I may have had can be directly attributed to many individuals that have helped me along the way. These individuals supported me in good times and bad, compensated for my weaknesses, corrected my mistakes and their successes became my successes. I will always be grateful to them"*. He thanked Dr. May, the Board of Supervisors, regional directors, chancellors and System staff for their support and help over the years and specifically thanked many of the faculty, staff and administrators of South Central Louisiana Technical College.

Supervisor Smith congratulated Mr. Garrett on a wonderful career and expressed his appreciation for all Mr. Garrett's hard work and the work of his team. He stated that teamwork and responding to industry needs has always been a prime focus for Mr. Garrett and as a result of responding to those needs the SCLTC has received significant contributions from industry over the years. He added that Mr. Garrett's ability to manage any situation is the reason why he has been so successful in his position and why he will be greatly missed. He congratulated him on a wonderful career.

Supervisor Murphy congratulated Mr. Garrett on his retirement and the world of accomplishments that he has brought to the folks in his area. He added that Mr. Garrett has been in the accreditation process for many years and has pioneered a number of movements and initiatives in the old system and also the modern progressive system enjoyed today. He noted that Mr. Garrett has served as a good will ambassador for all of post-secondary technical education in the State of Louisiana and

he knew of no other person that has traveled around the country that brings more credibility to the things that we all live and serve for. He thanked Mr. Garrett for all of his services and wished him the best for the future.

- Dr. May presented a brief update on the legislative session. He stated that four pieces of legislation were supported this legislative session and all four passed with overwhelming support. He added that the positive impact resulting from this legislation will be felt for years to come. He discussed the following pieces of legislation:
 - SB 247 by Senator Gerald Long – created Central Louisiana Technical Community College serving nine parishes throughout Central Louisiana. This bill is awaiting Governor Jindal’s signature.
 - SB 287 by Senator Page Cortex – merges South Louisiana Community College and Acadiana Technical College creating the second largest institution within the LCTCS. This bill is awaiting Governor Jindal’s signature.
 - SB 645 by Senator Francis Thompson – merges Northeast Louisiana Technical College with Louisiana Delta Community College. This bill has been signed into law by Governor Jindal. Dr. May noted that the process has begun to make this a reality by December 1, 2012.
 - SCR 17 by Senator Yvonne Dorsey Cologne – study resolution that requests the Board of Regents and the LCTCS Board of Supervisors to look at the feasibility of merging Capital Area Technical College and the Baton Rouge Community College in order to better serve the people of the capitol region of the state.

Dr. May thanked Tommy Williams for the outstanding work that he performs each year during the legislative session. He thanked the advocates, chancellors and technical college directors and stated that the accomplishments at the legislature could not have been realized without them.

- Dr. May commented on the budget and stated that action will be taken during today’s meeting. He noted that reductions will be made but they are much less than what was originally proposed.
- Jan Jackson and Bill Obier provided an update on the Act 391 projects. Dr. May noted that he would be working with the Governor’s Office to schedule/coordinate ribbon cuttings after the conclusion of the legislative session.

H. GENERAL ACTION ITEMS**

Committee of the Whole

Supervisor St. Blanc presented the Academic Actions agenda items for consideration by the Board.

1. Approval of the Merger of Acadiana Technical College and South Louisiana Community College

Chair St. Blanc asked for a privilege as Board Chair to allow Supervisor Mellington and Supervisor Grissette to make the motion and second for this agenda item to acknowledge their efforts in this accomplishment.

On motion of Supervisor Mellington, seconded by Supervisor Grissette, the Board voted to approve the merger of Acadiana Technical College and South Louisiana Community College, effective July 1, 2012. Additionally, the Board accepted the merger plan, which outlines the steps necessary for full merger and provides a tool for monitoring the

progress of the merger over the months ahead as the college seeks to accomplish approval of the merger by the Southern Association of Colleges and Schools (SACS). (South Louisiana Community College will provide a monthly report to the Board as to the progress toward accomplishing the full merger.) The motion carried.

Dr. May noted that this action is pending the governor's signature/approval of Senate Bill 284 and it will not go into effect until that point.

2. Approval of the Merger of Northeast Louisiana Technical College and Louisiana Delta Community College

Chair St. Blanc asked for a privilege as Board Chair to allow Supervisor Barham and Supervisor Price to make the motion and second for this agenda item to acknowledge their efforts in this accomplishment.

On motion of Supervisor Barham, seconded by Supervisor Price, the Board voted to approve the merger of Northeast Louisiana Technical College and Louisiana Delta Community College, effective July 1, 2012. Additionally, the Board accepted the merger plan which outlines the steps necessary for full merger and provides a tool for monitoring the progress of the merger over the months ahead as the college seeks to accomplish approval of the merger by the Southern Association of Colleges and Schools (SACS). (Louisiana Delta Community College will provide a monthly report to the Board as to the progress toward accomplishing the full merger.) The motion carried.

3. Request for Approval of the Plan for an Improved Higher Education Delivery System for the New Orleans Region

Dr. Monty Sullivan and Debbie Lea addressed the Board. Dr. Sullivan noted that this action is in follow up to the Act 419 requirements. He stated that a system level plan was approved by the Board in February 2012 that required the institutional leaders to come together to create a plan with specific goals and objectives and that is the plan that is being presented to the Board today. He added that the University of Louisiana Board and the Southern University Board will act on this exact same plan.

Ms. Lea stated that the plan outlines a plan of action that is consistent with the LCTCS mission and indicates what colleges and universities should be doing in times of fiscal crisis, showing collaboration when possible and sharing resources, ultimately for the students.

Supervisor Brown commented that it was encouraging to read through the plan and to hear the comments of Ms. Lea and Dr. Sullivan. He noted that while the plan is a sound one the execution is going to require some extraordinary heavy lifting over time. He added that the plan indicates that there is no fiscal impact and while that may be true theoretically, the work cannot be done without cost in some way. He stated that he wanted the Board to be aware of that fact. He encouraged fellow board members from the New Orleans area, Supervisors Ogé and Stone, to be ready to fully support the work that will be required in order to get this done.

Supervisor Ogé encouraged everyone to read the objectives stated in the plan.

On motion of Supervisor Ogé, seconded by Supervisor Hardy, the Board voted to approve the proposed plan in fulfillment of the requirements of Act 419 of the 2011 Regular Legislative Session. The motion carried.

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

4. Preliminary Capital Outlay Request for FY 2013-14

Dr. May presented the Staff Recommendation that the Board accept, for review and advisement, the FY 2013-14 Capital Outlay Preliminary Projects. He noted that each year the plan is submitted to the Board for review. He asked that the Board review the list of projects provided which includes five new projects that were not included in last year's request. He noted that funding was received for three capital outlay projects in this year's request.

FOR REVIEW AND ADVISEMENT ONLY. NO BOARD ACTION WAS TAKEN.

5. Naming of the L. E. Fletcher Technical Community College "BP Integrated Production Technologies Facility"

On motion of Supervisor Smith, seconded by Supervisor Brown, the Board voted to authorize L. E. Fletcher Technical Community College to name the proposed Integrated Production Technologies building, the BP Integrated Production Technologies Facility. The motion carried.

6. Servitude Grant and Title Transfer for L. E. Fletcher Technical Community College

On motion of Supervisor Smith, seconded by Supervisor Price, the Board voted to authorize the System President to execute the "Form of Agreement of Title Transfer" and "Servitude Grant," between the Consolidated Water District Number 1 of Terrebonne Parish and the Louisiana Community and Technical College System for construction of the L. E. Fletcher Technical Community College Campus. The motion carried.

7. Cooperative Endeavor Agreement between LCTCS and Department of Transportation and Development for the Northshore Technical Community College, Florida Parishes Campus

On motion of Supervisor Carter, seconded by Supervisor Smith, the Board voted to authorize the System President to enter into an agreement authorizing the Louisiana Department of Transportation Development (DOTD) to construct a road connecting Louisiana Highway 10 with the Northshore Technical Community College, Florida Parishes Campus parking lot at the new campus. The motion carried.

8. Baton Rouge Community College Land Lease from Baton Rouge Airport Authority

On motion of Supervisor Brown, seconded by Supervisor Stone, the Board voted to authorize the System President and the Chancellor of Baton Rouge Community College to negotiate and execute all documents necessary to lease 4.7 acres of land, at a cost not to exceed \$20,000, from the Baton Rouge Airport Authority. The motion carried.

Finance Actions

Supervisor Stone presented the Finance Actions agenda items for consideration by the Board.

9. Amendment of Contract between L. E. Fletcher Technical Community College and On-Site Training & Instruction

On motion of Supervisor Ogé, seconded by Supervisor Toups, the Board voted to approve an amendment to a professional services contract between On-Site Training & Instruction and L. E. Fletcher Technical Community College, effective May 9, 2012 through July 12, 2012. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

10. Professional Services Contract between Bossier Parish Community College and The Betty and Leonard Phillips Deaf Action Center of Louisiana

On motion of Supervisor Ogé, seconded by Supervisor Toups, the Board voted to approve a professional services contract between Bossier Parish Community College and the Betty and Leonard Phillips Deaf Action Center of Louisiana, effective July 1, 2012 through June 30, 2013. This contract is subject to the approval of the Office of Contractual Review.

11. FY 12-13 Adult Basic Education and Strategies To Empower People (STEP) Allocations

On motion of Supervisor Barham, seconded by Supervisor Hardy, the Board voted to approve allocations of state and federal adult education funds and allocations of Strategies to Empower People (STEP) funds. The motion carried.

12. Tuition Increases Effective Fall 2012

On motion of Supervisor Mellington, seconded by Supervisor Carter, the Board voted to authorize LCTCS colleges to increase tuition rates by up to ten percent as allowed by statute through the GRAD Act effective for the fall 2012 semester. The motion carried.

13. LCTCS FY 13 Budget Allocations

Dr. May reviewed the preliminary budget allocations with the Board.

On motion of Supervisor Barham, seconded by Supervisor Ogé, the Board voted to approve preliminary LCTCS budget allocations for FY 13 as presented and authorized the President to make adjustments accordingly. The motion carried.

14. Late Registration Fee Increase for South Louisiana Community College

On motion of Supervisor Mellington, seconded by Supervisor Toups, the Board voted to authorize an increase in the late registration fee for South Louisiana Community College from \$15 to \$25, effective for the fall 2012 semester. The motion carried.

Personnel Actions

Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.

Supervisor Murphy stated the need to enter into Executive Session for the purpose of discussing agenda item H.15. – Appointment of Interim Chancellor for Central Louisiana Technical Community College, H.16. – Appointment of Regional Director for South Central Louisiana Technical College and H.17 – Appointment of Acting Chancellor for Louisiana Delta Community College and Acting Regional Director for Northeast Louisiana Technical College. He requested a motion to enter into Executive Session.

On motion of Supervisor Smith, seconded by Supervisor Grissette, the Board entered into Executive Session for the purpose of discussing Personnel Actions agenda items H. 15 – H.17.

The full Board reconvened at 11:31 a.m. Chair St. Blanc stated that no votes were taken and no consensus was reached during the Executive Session.

Bonni Blouin called roll and a quorum was re-established.

15. Appointment of Interim Chancellor for Central Louisiana Technical Community College

Dr. May stated that the newly created Central Louisiana Technical Community College is pending Governor Jindal's signature and will serve Central Louisiana.

On motion of Supervisor Mellington, seconded by Supervisor Grissette, the Board voted to authorize the System President to appoint Dr. Michael Anthony Elam as Interim Chancellor of Central Louisiana Technical Community College, effective May 30, 2012, at an annualized salary of \$139,390, a housing allowance of \$20,000, a car allowance of \$5,000, or optional use of a state car, and a civic allowance of \$2,500. The motion passed.

Dr. May noted that Dr. Elam previously served as Acting Chancellor at SOWELA Technical Community College.

Dr. Elam addressed the Board stated that it has been his pleasure to serve and thanked God for the opportunity and for how He has used Dr. May and planted him in his mind to give him the opportunity to serve in this capacity. He expressed his gratitude for the opportunity and stated he is looking forward to the challenges before him at Central Louisiana Technical Community College.

16. Appointment of Regional Director for South Central Louisiana Technical College

On motion of Supervisor Smith, seconded by Supervisor Ogé, the Board voted to approve the appointment of James Sawtelle as Acting Regional Director of South Central Louisiana Technical College, effective May 30, 2012 through June 30, 2012 and Regional Director of South Central Louisiana Technical College thereafter. Mr. Sawtelle will retain his current responsibilities as state Director of the Carl Perkins Program. Effective May 30, 2012 and thereafter, Mr. Sawtelle's annualized salary is recommended to be \$106,000 for the Regional Director position, plus a \$5,000 car allowance, or use of a state car, and a \$2,500 office and civic organization allowance. In addition, Mr. Sawtelle will receive an annualized compensation amount of \$30,000 as state Director of Carl Perkins Program.

The Board also voted to approve the recommendation that Mr. Sawtelle be paid an additional amount of \$1,875 for four bi-weekly pay periods (a total amount of \$7,500), for the period beginning June 1, 2012 through July 31, 2012 to compensate for his role as liaison of the planning, technical infrastructure and architecture with the Louisiana Department of Education for hosting outsourcing of "eGrants", a web based electronics Grants Management System, to include the Carl Perkins and Adult Education grants. The motion carried.

Dr. May stated that Mr. Sawtelle has done an outstanding job at the Central Louisiana Technical College serving in the interim role as chancellor.

Mr. Sawtelle addressed the Board and expressed his thanks to Jim Henderson, Dr. Monty Sullivan, the LTC regional directors and the System's Office. He thanked everyone from South Central Louisiana Technical College who were in attendance at the meeting to support Mr. Garrett and to support his appointment. He thanked Mr. Garrett for his time and promised to, "...take the ship that you have steered so well for the last 30 years and not put a scratch on it and bring it back for you."

17. Appointment of Acting Chancellor for Louisiana Delta Community College and Acting Regional Director for Northeast Louisiana Technical College

On motion of Supervisor Barham, seconded by Supervisor Grissette, the Board voted to approve the appointment of Dr. G. Jeremiah "Jerry" Ryan as Acting Chancellor of Louisiana Delta Community College and Acting Regional Director of Northeast Louisiana Technical College, effective June 14, 2012 through June 30, 2012, and Interim Chancellor of Louisiana Delta Community College and Interim Director of Northeast Louisiana Technical College thereafter. Effective June 14, 2012 and thereafter, Dr. Ryan's annualized salary will be \$156,000. With the beginning of the Interim appointment, a \$20,000 housing allowance, a \$5,000 car allowance or use of a state car, and a \$2,500 office and civic organization allowance become effective. The motion carried.

Dr. Ryan addressed the Board and thanked them for the opportunity to serve the LCTCS in this capacity. He stated that this appointment provides an opportunity for him to return to the level of service that he is most comfortable with. He shared a saying from his father, "*Life is divided into three segments. In the first segment you will learn, in the second segment you earn and in the third segment you return.*" He noted that what the Board has given him today is an opportunity to return and he thanked them for the opportunity.

I. CONSENT AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Price, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.7. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. Approval of LCTCS Policy #1.046 – Delegated Authority Relating to the GRAD Act

Approved the proposed LCTCS Policy #1.046: Delegated Authority Relating to the GRAD Act as presented.

2. Approval of LCTCS Policy #2.012 – Home School Policy

Approved LCTCS Policy #2.012 - Home School Policy.

3. New Programs

- a. Capital Area Technical College (Baton Rouge, Folkes, Jumonville)
 - 1) New CTS in Structural Welder (48.0508)

Approved a new Certificate of Technical Studies in Structural Welder as submitted by Capital Area Technical College (Baton Rouge, Folkes, Jumonville campuses).

- b. Delgado Community College
1) New Associate of Applied Science in Polysomnographic Technology (CIP: 51.0999)

Approved a new Associate of Applied Science in Polysomnographic Technology as submitted by Delgado Community College.

- c. Louisiana Delta Community College
1) New Associate of Applied Science in Crime Scene Investigation (43:0111)

Approved a new Associate of Applied Science in Crime Investigation as submitted by Louisiana Delta Community College.

- d. South Central Louisiana Technical College
1) New Technical Competency Area in GO SAFE (490309)

Approved a new Technical Competency Area in GO SAFE as submitted by South Central Louisiana Technical College.

- e. Baton Rouge Community College
1) Add a new Certificate of Technical Studies in Customer Service (15 hours)
2) Add a New Technical Competency Area in Emergency Medical Technician Basic

Approved a new Certificate of Technical Studies in Customer Service and a TCA in EMT-Basic as submitted by Baton Rouge Community College.

4. Program Revisions

- a. Capital Area Technical College (Baton Rouge, Folkes, Jumonville)
1) Curricular revision of the Technical Diploma in Welding (CIP: 48.0508)
2) Name changes and curricular revision in Certificate of Technical Studies Programs listed (CIP: 48.0508):
i. From Production Line Welder II to Production Line Welder
ii. From Welding: ARC Welder-GTAW to GRAW Pipe Welder
iii. From Welding: ARC Welder-GMAW to GMAW Plate Welder
iv. From Welding: ARC Welder-FCAW to FCAW Plate Welder
v. From Welding: ARC Welder-SMAW to SMAW Pipe Welder

Approved program revisions in Welding Technical Diploma and Certificate of Technical Studies exit points as submitted by Capital Area Technical College (Baton Rouge, Folkes and Jumonville campuses).

- b. Northwest Louisiana Technical College
1) Revision to the Technical Diploma in Machine Tool Technology to reduce credit hours from 58 credit hours and 1740 clock hours to 45 credit hours and 1695 clock hours (CIP: 480501)

Approved program revisions in the Machine Tool Technology Technical Diploma program as submitted by Northwest Louisiana Technical College.

c. Baton Rouge Community College

- 1) Revise the AAS in Business Technology to allow for two separate concentrations within the degree, Entrepreneurship/Management
- 2) Change the AAS in Accounting Technology (60 hours) to a Certificate of Technical Studies in Accounting (24 hours)
- 3) Revise the CIP codes for Customer Service TCA from (520101) to new CIP code of (520411)
- 4) Revise the CIP code for Recording Technology TCA from (240101) to new CIP code of (100203)

Approved the program revisions in Business Technology and Accounting Technology as submitted by Baton Rouge Community College.

Finance Actions

5. Foundation Reimbursement to or on behalf of Employees

Approved the following Foundation reimbursement:

Date	Foundation	Recipient	Position	Amount	Purpose
July 28, 2012	Delgado Community College Foundation	Nita Hutter	Executive Director, Institutional Advancement, Delgado Community College	\$1,087.13	50 percent of travel costs (\$2,174.26 total) to attend Community College Alumni Development Workshop in Portland, OR, July 29-31, 2012

6. Board Calendar for FY 13

Approved the following Board Schedule for FY 13:

June 13, 2012
September 12, 2012
November 14, 2012
December 12, 2012
February 13, 2013
March 13, 2013
April 10, 2013
May 8, 2013
June 12, 2013

7. Incumbent Worker Training Program Contracts

- Corporate Green, LLC and River Parishes Community College
- Lakeview Medical Center and Delgado Community College
- LWC, Rock Tenn Services Inc. and Northeast Louisiana Technical College
- NELA Eye Consortium and Northeast Louisiana Technical College

Ratified four (4) new Incumbent Worker Training Program Contracts as submitted:

- **Corporate Green, LLC and River Parishes Community College – Contract Amount: \$40,323.86**
- **Lakeview Medical Center and Delgado Community College – Contract Amount: \$179,097.84**
- **LWC, Rock Tenn Services Inc. and Northeast Louisiana Technical College – Contract Amount: \$731,901.50**
- **NELA Eye Consortium and Northeast Louisiana Technical College – Contract Amount: \$86,130.00**

J. UPDATES

Chair St. Blanc urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Status Report on Progress of Northshore Technical Community College, Slidell Campus

K. OTHER BUSINESS

- Board Supervisor Mickey Murphy and Dr. May presented Chair St. Blanc with a Plaque of Recognition for his service and leadership in his role as Chair of the Board to the LCTCS Board of Supervisors. Supervisor Murphy stated, *"...on behalf of this Board, System leadership, campus leadership, those hundreds of faculty and thousands of students, we want to say thank you. It has been a great ride working with you the last two years as our chair. You have demonstrated for us outstanding enthusiasm, passion and commitment for this System and those that are dependent upon us. Our hats go off to you and we want you to hold your head high for the many successes we have enjoyed under your leadership for the past two years and we look forward to working with you to continue the great work that each of us look forward to. Thank you."*

Chair St. Blanc thanked the Board for the recognition.

L. ANNOUNCEMENTS

- Chair St. Blanc urged Board members to attend the commencement ceremonies in their area.

M. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Mellington, seconded by Supervisor Carter, the meeting adjourned at 11:48 a.m.