

MINUTES**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING****WEDNESDAY, JUNE 9, 2010****9:00 a.m.****The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *A separate Audit Committee meeting was held at 8:00 a.m.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, June 9, 2010, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Stephen Smith called the meeting to order at 9:08 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Stephen Toups led the assembly in reciting the Pledge of Allegiance.

C. SWEARING IN OF NEW STUDENT BOARD MEMBERS: VALERIE GASPARD & IVY POREÉ-MARCO

Mr. Bob Bowsher, General Counsel for the LCTCS Board of Supervisors, conducted the swearing in of newly appointed student board members, Valerie Gaspard and Ivy Poreé-Marco.

Ms. Gaspard and Ms. Poreé-Marco shared a few remarks regarding their appointment to the Board.

Ms. Poreé-Marco will serve as the community college student representative to the Board. She is a student at Delgado Community College – Westbank Campus, and serves as the President of the Student Government Association at that campus. She is a former Vice President and Louisiana regional representative of Phi Theta Kappa. Ms. Poreé-Marco is majoring in Criminal Justice and plans to complete her studies at Delgado Community College and then transfer to a 4-year university where she hopes to pursue a law degree. Ms. Poreé-Marco introduced her mother, who was in attendance for the meeting, and thanked her for all her support.

Ms. Gaspard will serve as the technical college student representative to the Board. She is a student at the South Central Louisiana Technical College, River Parishes Campus, and serves as the President of the Student Government Association at that campus. She is majoring in Office Systems Technology and Accounting, and plans to transfer to a 4-year college to pursue a Bachelor's degree in Accounting and possibly a CPA license. Ms. Gaspard recognized her regional director, Mr. Greg Garrett, and her campus administrator, Ms. Cynthia Poskey and thanked them for their support.

D. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
 Helen Bridges Carter
 Valerie Gaspard
 Deni Grissette
 Timothy W. Hardy
 Michael Murphy, *2nd Vice Chair*
 Woody Ogé
 Ivy Poreé-Marco
 Paul Price
 Stephen Smith, *Chair*
 Vincent St. Blanc, III, *1st Vice Chair*
 Stephen Toups

Members Absent

Robert Brown
 Keith Gamble
 Brett Mellington
 Mike Stone
 Scott Terrill

Staff Present

Dr. Joe May
 Bonni Blouin
 Allen Brown
 Jennifer Daly
 Leah Goss
 Jan Jackson
 Bob Johnson
 Lura Kamiya
 Joe Marin
 Bill Obier
 Kizzy Payton
 Dr. Jerry Pinsel
 Jimmy Sawtelle
 Shannon Sedberry
 Greg Speyrer
 Dr. Monty Sullivan
 Angél Tetrick
 Joel Watkins

E. APPROVAL OF JUNE 9, 2010 AGENDA

On motion of Supervisor Carter, seconded by Supervisor Ogé, the Board voted to approve the June 9, 2010 revised agenda as presented.

F. APPROVAL OF MINUTES OF MAY 12, 2010 BOARD MEETING

On motion of Supervisor Grissette, seconded by Supervisor Price, the Board voted to approve the minutes of the May 12, 2010 Full Board meeting as presented. The motion carried.

G. REPORTS

1. Chair of the Board Report

Supervisor Stephen Smith, Board Chair, presented the Chair of the Board Report. The following topics were discussed:

- Chair Smith reported that he had attended six LCTCS campus graduation ceremonies, (Delgado Community College, Louisiana Technical College – Lafourche, Ascension and River Parishes campuses, Nunez Community College, Fletcher Technical Community College), and he thanked each campus administrator for their hospitality. He commented on the speaker for the Delgado Community College commencement, Dr. Calvin Mackey, and voiced his appreciation for Dr. Mackey's speech.

2. President's Report

Dr. Joe May, President, LCTC System, presented the President's Report. The following topics were discussed:

- Dr. May expressed his appreciation to Chair Smith for leading by example and participating in the commencement ceremonies.
- Dr. Monty Sullivan introduced Debbie Faucette and Dr. Derrick Manns. Dr. Sullivan explained that a transition is currently underway with Adult Education from the Department of Education to the LCTCS. Debbie Faucet will serve as the Director of Work Ready U.

Ms. Faucette addressed the Board and stated that she looks forward to working with the LCTCS.

Dr. Derrick Manns will serve as Director of Educational Programs, and will replace Dr. Jerry Pinsel who will be retiring June 30th. Dr. Manns will be responsible for reviewing academic programs and the development of course work.

Dr. Mann expressed his appreciation to the Board for the appointment and stated that he looks forward to working with the LCTCS.

- Dr. May acknowledged Dr. Myrtle Dorsey, Chancellor, Baton Rouge Community College, for being elected to serve as chair-elect of the American Association of Community Colleges' board of directors, beginning July 1, 2010.
- Senate Concurrent Resolution 60 – Dr. May stated that this legislation, sponsored by Senator Ben Nevers, was passed by the legislature during this session. The legislation requests the Board of Regents to conduct a study to determine the feasibility of offering community college services on the north shore of Lake Pontchartrain and determine how the state can best meet the educational needs of students and economic workforce needs of that region of the state. Dr. May stated that he and Will Wainwright, Regional Director, Northshore Technical College, will be working with the Board of Regents in carrying out the study. He added that he would report back to the Board with recommendations/results on how to proceed with this study.
- Dr. May reported on the oil spill response efforts of the LCTCS. He stated that Jimmy Sawtelle is heading the effort and approximately 3,000 students have been trained to engage in the clean-up effort, and a number of trainers have been trained to provide the training to the students. Dr. Ron Wright, Chancellor, Delgado Community College (Delgado) and Greg Garrett, Regional Director, South Central Louisiana Technical College, provided an update on the training.

Dr. Wright reported that, as of 6/9/10, Delgado had trained approximately 1200 people. He added that they are involved with agencies involved with the oil spill and they have taught HAZMAT, OSHA and basic oil spill response classes. They are currently working with Job 1 and offering 40-hour OSHA courses in the New Orleans region.

Mr. Garrett reported that the Louisiana Technical College-Young Memorial Campus has a marine operations training program and an oil and gas training program. He stated that immediately after the explosion, the campus began getting calls from companies who would be responding to the oil spill, not only on the beaches and the marshes, but offshore also. He noted that they are also

providing training in Safe Gulf training that is required for individuals to be able to work offshore. He added that fire fighter training was provided to members of the U.S. Coast Guard. He stated that approximately 600-700 individuals have been trained.

Dr. May noted that there were approximately 40 individuals who were trained/certified at Young Memorial who were actually on the platform when it exploded.

Mr. Garrett reported that it was his understanding that all 40 individuals evacuated safely.

Chair Smith commented on the seriousness of the deep water moratorium and predicted it would raise the unemployment rate in Lafourche and Terrebonne parishes from 4% to 10% by August.

Supervisor St. Blanc suggested that everyone say a prayer that this moratorium is lifted quickly.

Supervisor Ogé questioned the option of beginning a partnership between the community colleges, LA Works and One Stops for retraining, job placement, etc., in order to take a more active role now.

- Preliminary Enrollment Figures. Dr. May provided a handout containing preliminary enrollment figures for summer 2010. He noted that enrollment has increased 13.5% from summer 2009. Figures were provided by individual college.
- Legislative Update Presentation. Dr. May provided an update on bills that are currently being considered by the legislature. A PowerPoint presentation was shown.
- Preliminary Budget Allocation to Colleges. Dr. May reviewed the preliminary budget allocations to the LCTCS colleges. He noted that the figures are based on the governor's budget and the assumption that end of year budget reversion will be restored to the budget and no more reductions occur. Dr. May noted that a line item has been created for LCTCS OnLine. He stated that these are dollars that are being held that will be distributed to colleges based on enrollment.
- Adult Education. Dr. May noted that several items are on the agenda today regarding adult education. He acknowledged that the bill transferring Adult Ed to the LCTCS has not yet been signed by the governor, but because of the budget cycle of the operation, it is necessary to take action related to that. He stated that the initial transition goal is to have no interruption of any services being provided to the students. He added that next year the RFP process will be reviewed.
- Chair Smith requested a status update on the work of the Articulation Council. Dr. Monty Sullivan provided the update. He stated that the next formal step for the Articulation Council is the recommendation of the Associate of Arts Louisiana Transfer degree and the Associate of Science Louisiana Transfer Degree. He noted that this is a culmination of the work of the council since August. He stated that the degree has been recommended and approved by the Board of Regents to be offered by all SACS COC accredited institutions within the LCTCS, Southern Shreveport and LSU Eunice. Dr. Sullivan further reported that sixty (60) transfer advisors from across the LCTCS, along with enrollment management officers from the 4-year institutions, attended a training session to determine how the degree programs will be rolled out.

Chair Smith encouraged campus administrators to reach out to the 4-year institutions in their area and bring them in on their campuses to make it easier for their students to transfer.

H. GENERAL ACTION ITEMS**

Academic, Instruction, Workforce Training and Student Affairs Actions

Supervisor Carter presented the Academic, Instruction, Workforce Training and Student Affairs Actions agenda items for consideration by the Board.

1. For Approval: Deletion of LCTCS Academic Policy #1.019

On motion of Supervisor Smith, seconded by Supervisor Toups, the Board voted to approve the request to delete LCTCS Policy #1.019 – Academic Policy. The motion carried.

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

2. For Board Action: Revised Policy #4.006, Capital Outlay Requests

On motion of Supervisor Price, seconded by Supervisor Toups, the Board voted to approve the revisions for LCTCS Policy #4.006, Capital Outlay Requests. The motion carried.

3. LCTCS FY 2011-2012 Preliminary Capital Outlay Request

FOR REVIEW AND ADVISEMENT. NO ACTION WAS TAKEN.

4. Granting of Easement to Entergy Gulf States Louisiana, LLC-SOWELA Technical Community College

On motion of Supervisor Price, seconded by Supervisor Murphy, the Board voted to approve an easement for Entergy Gulf States Louisiana, LLC, in the campus of the SOWELA Technical Community College. The motion carried.

5. Acceptance of Land Donation for the Northwest Louisiana Technical College, Northwest Campus in Minden

On motion of Supervisor Murphy, seconded by Supervisor Hardy, the Board voted to authorize the System President to accept, on behalf of the State of Louisiana for the use and benefit of the Louisiana Community and Technical College System, the donation of a 10 acre parcel of land from the Webster Land Corporation, which is adjacent to the new location of the Northwest Technical College in Minden, Louisiana. This acquisition will be recorded with the State Land Office. The motion carried.

Finance Actions

Supervisor Ogé presented the Finance Actions agenda items for consideration by the Board.

6. Professional Services Contract between Northshore Technical College and Gerhardt & Associates

On motion of Supervisor Murphy, seconded by Supervisor Carter, the Board voted to approve a professional services contract between Northshore Technical College and Gerhardt and Associates, effective April 30, 2010 through April 29, 2011. This

contract is subject to the approval of the Office of Contractual Review. The motion carried.

7. Professional Services Contract between Northshore Technical College and Petrofac Training International, Inc.

On motion of Supervisor Murphy, seconded by Supervisor Carter, the Board voted to approve a professional services contract between Northshore Technical College and Petrofac Training International, Inc., effective April 30, 2010 through April 29, 2011. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

8. Professional Services Contract between the Louisiana Community and Technical College System and LiteracyPro Systems, Inc.

On motion of Supervisor Toups, seconded by Supervisor Price, the Board voted to approve a professional services contract between the Louisiana Community and Technical College System and LiteracyPro Systems Inc., effective July 1, 2010 to June 30, 2013. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

9. Cooperative Endeavor Agreement between South Louisiana Community College and Acadian Ambulance Service, Inc.

On motion of Supervisor Grissette, seconded by Supervisor St. Blanc, the Board voted to ratify a Cooperative Endeavor agreement between South Louisiana Community College (SLCC) and Acadian Ambulance Services, Inc., effective July 1, 2010 through June 30, 2015. The motion carried.

10. Incumbent Worker Training Program Contracts

- Entergy Consortium and SOWELA Technical Community College

On motion of Supervisor Toups, seconded by Supervisor Grissette, the Board voted to ratify one (1) new Incumbent Worker Training Program contract as presented:

- **Entergy Consortium/SOWELA Technical Community College – Contract Amount: \$572,358.**

11. Conditional Approval of Adult Basic Education Allocations

Dr. May stated that the allocations are based on a RFP process.

Debbie Faucet addressed the board and shared information on the Adult Education allocations. The topic was discussed at length.

On motion of Supervisor Smith, seconded by Supervisor Toups, the Board voted to provide conditional approval for the allocation of adult education funding as specified:

Adult Education-Federal E/ L Civics Education Funds	\$ 234,136
Adult Education-One Stop Centers	\$ 72,461
Adult Education-Federal Supplemental Funds	\$ 226,000
Adult Education-Basic Grant Program State Funds	\$2,400,650 *
Adult Education-Basic Grant Program Federal Funds	\$3,461,840 *
Adult Education-Adult & Family Literacy Federal Funds	<u>\$ 250,000</u>
TOTAL	\$6,645,087

*Represents initial allocation

The conditional approval is contingent upon the signature of Governor Jindal enacting the transfer of adult education from the Board of Elementary and Secondary Education (BESE) to the Board of Supervisors for the Louisiana Community and Technical College System and contingent upon the appropriation of the related funds in House Bill 1. The motion carried.

12. Revision to Board Policy #5.021 – Waivers of Tuition Authorized Pursuant to House Bill 10

FOR REVIEW AND ADVISEMENT. NO ACTION WAS TAKEN.

Supervisor Ogé asked Board members to review the policy revisions and to submit, in writing, any questions or concerns they may have to Jan Jackson.

13. Approval to Exercise Hardship Tuition Waivers at Colleges in Accordance with Board Policy #5.021

THIS AGENDA ITEM WAS DEFERRED UNTIL THE AUGUST 2010 BOARD MEETING.

Personnel Actions

Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.

14. For Board Action: Revised Policy #6.013, System Policy on Chancellor Evaluation and Salary Increases

On motion of Supervisor Barham, seconded by Supervisor Toups, the Board voted to approve the revisions for LCTCS Policy #6.013, System Policy on Chancellor Evaluation and Salary Increases. The motion carried.

15. For Review and Discussion: LCTC System President and Chancellor's Contracts

Supervisor Murphy stated the need to enter into Executive Session for the purpose of discussing agenda item H.15. LCTC System President and Chancellor's Contracts.

On motion of Supervisor St. Blanc, seconded by Supervisor Smith, the Board entered into Executive Session for the purpose of discussing agenda item H.15. LCTC System President and Chancellor's contracts. The Board entered into Executive Session at 10:43 a.m.

The Full Board reconvened at 11:15 a.m. Bonni Blouin called roll and a quorum was re-established.

Chair Smith stated that no votes were taken and no consensus was reached during the Executive Session.

No action was taken on this agenda item.

I. CONSENT AGENDA

On motion of Supervisor Grissette, seconded by Supervisor Carter, the Board voted to approve the Consent Agenda which consists of agenda items I.1. through I.5. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. Acadiana Technical College
 - a. Teche Area Branch Campus: C.T.S. in Heavy Equipment Operator (CIP 49.0202)

Approved the request from Acadiana Technical College's Teche Area Branch Campus to offer a Certificate of Technical Studies (C.T.S.) in Heavy Equipment Operator (CIP 49.0202).

2. North Shore Technical College
 - a. Florida Parishes Branch Campus:
 - 1) T.D.: Electrical Lineman Technician (CIP 46.0301)

Approved the request from Florida Parishes Branch Campus of Northshore Technical College to offer a Technical Diploma in Electric Line Technician (CIP 46.0301).

- 2) T.C.A.: MSHA-Mining Technology/Technician (CIP 15.0901)

Approved the request from the Florida Parishes Branch of Northshore Technical College to begin offering their current MSHA-Mining Technology/Technician instruction for credit within a Technical Competency Area.

- 3) Offering Criminal Justice courses within the A.A.S. via Distance

Approved the request from Florida Parishes Branch Campus of Northshore Technical College to offer the courses associated with the approved A.A.S. in Criminal Justice fully at a distance (CIP 43.0104).

- b. Hammond Area Branch Campus:
 - 1) T.D.: Care and Development of Young Children (CIP 19.0709)

Approved the request from the Hammond Area Branch Campus of Northshore Technical College to offer a Technical Diploma in the Care and Development of Young Children (CIP 19.0709).

3. South Central Louisiana Technical College
 - a. Young Memorial Campus: T.D. in Industrial Marine Electronics
 - b. Young Memorial Campus: CRIN Deletions: CIP 46.0201
 - C.T.S. Carpentry; Carpentry Tech II
 - T.D. Carpentry

Approved two requests, from the South Central Technical College, Young Memorial Campus to: (a) offer a Technical Diploma in Industrial Marine Electronics (CIP 48.0300), and (b) delete the T.D. and C.T.S. in Carpentry (CIP 46.0201) from the Board of Regents' Curriculum Inventory (CRIN).

4. South Louisiana Community College – Request for New Program: A.A.S. in Midwifery (CIP 51.3401)

Approved the request from the South Louisiana Community College to offer a 3-year A.A.S. in Midwifery (CIP 51.3401).

5. SOWELA Technical Community College
 - a. Curriculum Revisions: T.D. in Culinary Arts and Occupations (CIP 12.0503)
 - b. Curriculum Revisions: A.A.S. in Criminal Justice (CIP 43.0104)
 - c. Offering Criminal Justice Courses within the A.A.S. via Distance
 - d. Program Name Change and Classification Change – From Electrician (CIP 46.0301) to Industrial Electricity (CIP 47.0199)

Approved the requests from SOWELA Technical Community College for a number of curricula modifications to include:

- a. **Curriculum Revisions: T.D. in Culinary Arts and Occupations (CIP 12.0503)**
- b. **Curriculum Revisions: A.A.S. in Criminal Justice (CIP 43.0104)**
- c. **Offering Criminal Justice Courses within the A.A.S. via Distance**
- d. **Program Name Change and Classification Change – From Electrician (CIP 46.0301) to Industrial Electricity (CIP 47.0199)**

J. UPDATES

Chair Smith urged board members to review the updates/reports provided.

1. Alternative Financing Projects
2. Incumbent Worker Training Program Contracts
3. Report on General Personnel Actions
4. Status Report on Capital Projects
5. Workforce Development Report

K. OTHER BUSINESS

1. Appointment of Board Officers for 2010-2011

Supervisor Barham presented the unanimous recommendation of the Nominating Committee for the Board officers for 2010-2011:

Vincent St. Blanc, III – Board Chair
Michael J. Murphy – 1st Vice Chair
Norwood (Woody) Ogé, 2nd Vice Chair

On motion of Supervisor Barham, seconded by Supervisor Carter, the Board voted to approve the appointment of Vincent St. Blanc, III, Board Chair; Michael J. Murphy, 1st Vice Chair; and, Norwood (Woody) Ogé, 2nd Vice Chair. The motion carried.

Supervisor Barham commented on Chair Smith's service to the Board as Board Chair. He stated that, *"I think it's the universal feeling of the Board, Stevie, that you have done an outstanding job, and we appreciate the amount of time that you devoted. You represented us very, very well. And, let me say this for our incoming officers, . . . Stevie is just the latest in outstanding service by our chairs. We have had some folks that have really put their heart and soul into this . . . and you certainly have been an outstanding example of that"*.

Supervisors St. Blanc, Murphy and Ogé expressed their thanks for their appointment.

Supervisor Murphy commented on the service provided by Chair Stevie Smith. He stated that Chair Smith would be a tough act to follow and everyone of the Board appreciates all the time and energy and numerous sacrifices that were made to serve the Board and he thanked him for his service.

Dr. May presented Chair Smith with a plaque of recognition for his service as Board Chair.

Chair Smith thanked everyone for their comments and stated he that he looked as his position on the board as one of service and it is a team effort and they success of the LCTCS is the result of a team effort.

L. ANNOUNCEMENTS

- Leadership Development Institute Class. Chair Smith acknowledged the completion of the 2009-2010 Leadership Development Institute class. A brochure was provided to each board member containing the names, photos and personal information of each participant.
- Supervisor Barham provided an update on the new campus facility of the Louisiana Delta Community College. He reported that they will begin moving into their new campus on July 1st. The official ribbon cutting will take place on August 3rd and he invited everyone to attend.
- Dr. May announced that the October 2010 Board meeting will be held at the new Louisiana Delta Community College campus.
- Ivy Poreé-Marco acknowledged Dr. Ron Wright, Chancellor, Delgado Community College, and thanked him for his support.

M. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Grissette, seconded by Supervisor Carter, the June 9, 2010 board meeting adjourned at 11:32 a.m.