

MINUTES**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING****WEDNESDAY, APRIL 11, 2012
9:00 a.m.****The Marriott Hotel – 4th Floor – Balcony M & N
555 Canal Street, New Orleans, LA**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: **No separate committee meetings are scheduled.**

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, April 11, 2012, at the Marriott Hotel, 555 Canal Street, New Orleans, LA. Board Chair Vincent St. Blanc, III, called the meeting to order at 9:03 a.m.

B. PLEDGE OF ALLEGIANCE

Chair St. Blanc asked Board Supervisor Smith to lead the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Robert Brown
Helen Bridges Carter
Marco Dorsey
Keith Gamble
Timothy W. Hardy
Michael Murphy, *1st Vice Chair*
Woody Ogé, *2nd Vice Chair*
Dennis Raether
Stephen Smith
Vincent St. Blanc, III, *Chair*
Mike Stone
Stephen Touns

Members Absent

Deni Grissette
Brett Mellington
Paul Price
Scott Terrill

Staff Present

Dr. Joe May
Bonni Blouin
John Paul Domiano
Leah Goss
Cynthia Illick
Jan Jackson
Lura Kamiya
Dr. Derrick Manns
Joe Marin
Bill Obier
Jimmy Sawtelle
Dr. Kristine Strickland
Dr. Monty Sullivan

D. APPROVAL OF APRIL 11, 2012 AGENDA

On motion of Supervisor Ogé, seconded by Supervisor Brown, the Board voted to approve the April 11, 2012 agenda as presented.

E. APPROVAL OF MINUTES OF MARCH 7, 2012 BOARD MEETING

On motion of Supervisor Ogé, seconded by Supervisor Carter, the Board voted to approve the minutes of the March 7, 2012 meeting as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Vincent St. Blanc, III, Board Chair, presented the Chair of the Board report. The following topics were discussed:

- Chair St. Blanc commented that it was nice to be in New Orleans and noted that he is originally from the West Bank. He thanked Leah Goss for arranging the accommodations at the New Orleans Marriott and commented on the great hospitality that members of the hotel staff had provided.
- Board members from the New Orleans area presented a welcome to the group. Board Supervisors Brown, Ogé and Stone provided comments.
- Chair St. Blanc stated that several important bills will be addressed by the Legislature on Thursday and stressed the need to remain diligent in obtaining support for these bills.
- Chair St. Blanc referenced the document provided to Board members that contained the commencement information for the LCTCS colleges. He encouraged all Board members to attend the commencement ceremony in their respective areas.

2. President's Report

Dr. Joe May, System President, presented the President's Report. The following topics were discussed:

- Leah Goss, Vice President of System Advancement, provided an update on the LCTCS Annual Conference. She thanked members of the Board for their attendance and participation in the conference and noted that the conference received record participation this year. She attributed attendance to having a day designated as a system-wide conference day. She stated that the attendance on "Conference Day" exceeded 1000 participants. She thanked Jim Henderson, Chancellor, Bossier Parish Community College (BPCC) and his staff and students for the wonderful opening ceremony that was presented. She thanked Regional Director Charles Strong and all the volunteers from BPCC and Northwest Louisiana Technical College (NWLTC), for their

support. She noted that next year's conference will be held March 13-15, 2013 in Baton Rouge and Thursday, March 14th will be designated as Conference Day for the LCTCS colleges.

Ms. Goss provided information on the LCTCS Executive Institute for Foundations, Fundraising and Business and Industry Partnerships that will be held April 11-12 following the Board meeting. She stated that the event is an initiative by System Advancement and the LCTCS Foundation to provide training and support for the development of LCTCS Foundations. She noted that the Institute provides 15 hours of training for board members from all LCTCS colleges and 21 hours of training for college staff. She stated that the training is supported with a Leadership Grant from Carl Perkins funding and from the LCTCS Foundation.

A copy of the new *Moves* magazine was distributed to members of the Board. Ms. Goss stated that the magazine provides articles and features about things that the LCTCS is doing to advance philanthropy to community and technical colleges around the state. She noted that the magazine will be mailed out later this week. She added that also included in the magazine are articles submitted by LCTCS colleges highlighting the support that they have received for their colleges in order to honor and recognize their donors and their contributions. She stated that the cover picture highlights the \$1 million dollar contribution from Dow Chemical for the Westside Campus in Plaquemine Parish.

- Dr. May provided a legislative update and reviewed five (5) bills that will be addressed by the legislature on Thursday by the Senate Education Committee. He noted that the bills are part of the legislative agenda that the LCTCS is supporting this year and the legislation resulted from the annual LCTCS planning workshop that was held in August/September 2011. He encouraged Board members to attend the hearing if they were available. (A handout was provided).

Dr. May mentioned that the Education Reform Package passed and he will be sharing elements of the package that he feels are very important to the LCTCS and the ability to serve students at the next Board meeting. He stated that, beginning in 2014, the legislation allows the dollars to follow the student whether they enroll in a dual enrollment class or a college. He noted that the dollars will not be going to the institution but will act as a voucher that can be used at charter schools, colleges, universities, dual enrollment programs and others. He added that the LCTCS is in the process of putting together a comprehensive plan on how to be more aggressive at meeting the needs of all the state.

Dr. May stated that tracking of the legislation regarding the state retirement system will also be taking place. He noted that there are three bills (HB 53, 55 and 56), related to this issue and he reviewed them with the board.

Dr. May referenced the upcoming Revenue Estimating Conference. He stated that he expects to hear of a current year revenue shortfall, (possibly as high as \$300 million), which could impact current year budgets. He indicated that work is being conducted on possible scenarios but numbers will not be reliable until the Revenue Estimating Conference convenes.

- Supervisor Smith provided an update on Act 391 projects. He noted that some of the spring commencements will be held in newly constructed buildings with at least 3-4 more buildings to be

complete by the end of summer. He added that he estimates 5-6 ribbon cuttings will be conducted by the end of the year.

- Dr. May congratulated Dr. Tommy Warner on a \$50,000 donation received from Chalmette Refinery.

G. GENERAL ACTION ITEMS**

Academic, Instruction, Workforce Training and Student Affairs Actions

Supervisor Carter presented the Academic Actions agenda items for consideration by the Board.

1. Approval of Carl Perkins State Plan Technical Addendum between LCTCS and the Board of Elementary and Secondary Education (BESE) for the Administration of Perkins Secondary Career & Technical Education Programs

Dr. Jerry Ryan and Jimmy Sawtelle provided information on the proposed Carl Perkins State Plan. Dr. Ryan noted that this is the second technical amendment to the plan that was originally approved by the Board in 2008. He noted that a summary of the technical amendments has been provided to the Board (a handout was provided). He stated that the plan allocates \$21 million dollars and LCTCS institutions receive approximately ½ of that amount. He noted that the funds are used for College to Career transition programs and also allocates \$78 million dollars each year to new program development to meet regional workforce development needs. He stated that the LCTCS is the administrator of the plan for all of higher education, including several 4-year institutions.

Mr. Sawtelle briefed the Board on the proposed changes to the plan.

On motion of Supervisor Barham, seconded by Supervisor Ogé, the Board voted to approve the Louisiana Carl Perkins State Plan Technical Addendum for Postsecondary & Secondary Education (Fiscal Year 2012-13). The motion carried.

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

2. Memorandum of Understanding between the Capital Area Technical College, Westside Campus, LCTCS Facilities Corporation and Iberville Parish Council

On motion of Supervisor Smith, seconded by Supervisor Brown, the Board voted to authorize the System President to negotiate two Memoranda of Understanding between Capital Area Technical College, Westside Campus, LCTCS Facilities Corporation and Iberville Parish Council.

- **The first Memorandum grants access to Iberville Parish for the purpose of maintaining its canal adjacent to the Westside Campus property.**
- **The second Memorandum provides that Iberville Parish Council will generously provide and install a sewer treatment package plant on the Westside property and that the LCTCS Facilities Corporation and the LCTCS will operate and maintain the sewer plant following installation.**

The motion carried.

3. Servitudes for L.E. Fletcher Technical Community College

On motion of Supervisor Smith, seconded by Supervisor Ogé, the Board voted to authorize the System President to enter into two servitude agreements with Rebecca Plantation, L.L.C. for the L.E. Fletcher Technical Community College new campus project, as follows: (1) a Temporary Construction and Drainage Servitude to install two drainage culverts which will provide drainage for the new campus; and, (2) a Temporary Construction and Sewer Line Servitude which will connect the new campus facilities with the treatment plant. The motion carried.

4. Cooperative Endeavor Agreement between Northeast Louisiana Technical College, North Central Campus and Union Parish School Board

On motion of Supervisor Hardy, seconded by Supervisor Ogé, the Board voted to authorize the System President to negotiate a Cooperative Endeavor Agreement between the Northeast Louisiana Technical College, North Central Campus in Farmerville and the Union Parish School Board, for use of the 10,459 square foot Administration Building in exchange for renovation of the 14,865 square foot Shop Building. The motion carried.

5. Temporary Servitude for South Louisiana Community College

On motion of Supervisor Smith, seconded by Supervisor Ogé, the Board voted to authorize the System President to grant a Temporary Servitude to the Lafayette City-Parish Consolidated Government at the South Louisiana Community College, Lafayette Campus, effective through September 2012. The motion carried.

Finance Actions

Supervisor Stone presented the Finance Actions agenda items for consideration by the Board.

6. Bossier Parish Community College Undergraduate Scholarship Program for First Generation College Students

Chancellor Henderson provided additional information on the scholarship program. He stated that the scholarship program is a first generation scholarship program for 30/20 match by the Board of Regents - \$30,000 is the minimum that can come from a private donor to which there is a \$20,000 match. He noted that the program has been in operation for several years and that there is an application process that is administered by the BPCC Foundation Board.

On motion of Supervisor Hardy, seconded by Supervisor Carter, the Board voted to approve the establishment of a First Generation Scholarship Program for Bossier Parish Community College, which is made possible by a very generous matching private donation of \$30,000 from Capital One Bank of Shreveport, matched by a \$20,000 Challenge Grant from the Board of Regents. This endowed program is contingent upon approval by the Board of Regents. The motion carried.

7. Review and Advisement: Revised Policy #5.018, LCTCS Policy for Procurement Card

FOR REVIEW AND ADVISEMENT. NO BOARD ACTION WAS TAKEN.

8. Approval of Revised Policy #5.029, LCTCS Foundation Support of Annual Conference Events

Dr. May noted that with approval of this policy the actual name of the policy would change. He stated that the policy is designed to include all LCTCS colleges.

Supervisor Carter presented a motion to approve the revisions to Board Policy #5.029, LCTCS Foundation Support of Annual Conference Events.

Board Supervisor Stevie Toups abstained from voting on the agenda item.

Bonni Blouin conducted a roll call vote. The roll call vote resulted in the following:

YEAS – 11

(Supervisors Barham, Brown, Carter, Dorsey, Gamble, Hardy, Murphy, Ogé, Raether, Smith, St. Blanc and Stone.

ABSTAINED – 1

(Supervisor Toups)

The motion carried.

9. Student Referendum for Nunez Community College

Dr. May stated that a policy was changed several years ago to require student referendums to be approved by the Board.

Dr. Tommy Warner, Chancellor, Nunez Community College addressed the Board. He introduced Ms. Adriana Lainez, Vice President of the Student Government Association for Nunez Community College. Ms. Lainez presented the case for increasing the Student Government Association fee by \$5.00 per student, per semester. She noted that the fee had not been increased since 1992.

Board Supervisor Raether expressed his support for the increase. He noted that the SGA follows strict guidelines for receiving donations and this fee increase would allow additional finances to support their school activities.

On motion of Supervisor Murphy, seconded by Supervisor Raether, the Board voted to approve a student referendum at Nunez Community College that proposes an increase of \$5.00 per student, per semester and summer session, to the Student Government Association fee, effective fall 2012. The motion carried.

10. Baton Rouge Community College Settlement for Department of Labor Claim (*will require executive session*)

Supervisor Stone stated the need to enter into Executive Session for the purpose of discussing agenda item G. 10. Baton Rouge Community College Settlement for Department of Labor Claim; G.11. Appointment of Chancellor for Delgado Community College; and G.12. Appointment of Chancellor for SOWELA Technical Community College.

On motion of Supervisor Murphy, seconded by Supervisor Ogé, the Board entered into Executive Session to discuss agenda item G. 10. Baton Rouge Community College Settlement for Department of Labor Claim; G.11. Appointment of Chancellor for Delgado Community College; G.12. Appointment of Chancellor for SOWELA Technical Community College, at 10:12 a.m.

The full Board reconvened at 12:15 p.m. Chair St. Blanc stated that no votes were taken and no consensus was reached during the Executive Session.

Bonni Blouin called roll and a quorum was re-established.

On motion of Supervisor Ogé, seconded by Supervisor Brown, the Board voted to authorize the System President and Board Counsel to negotiate a settlement with the Department of Labor for a claim filed by a former employee of Baton Rouge Community College. The motion carried.

Personnel Actions

Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.

Supervisor Murphy deferred to Supervisor Ogé to present agenda item G.11. Appointment of Chancellor for Delgado Community College.

11. Appointment of Chancellor for Delgado Community College

On motion of Supervisor Ogé, seconded by Supervisor Brown, the Board voted to authorize the System President to appoint Dr. Monty Sullivan as Chancellor of Delgado Community College, effective on or before July 1, 2012, at an annualized compensation of \$185,000, a housing allowance of \$20,000, a car allowance of \$5,000, or optional use of a state car and a civic allowance of \$2,500 in a three year contractual arrangement. In addition, he will receive an annual salary increase of \$12,000 upon the reopening of the Sidney Collier Campus of Delgado Community College. Within the first year of employment, the Chancellor is required to attend the Council for Resource Development's President's Fundraising Academy, or an equivalent, in-depth, fundraising leadership training for college CEO's that is approved by the System President. Also required, within two years of hire date is attendance at the Harvard Graduate School of Education Program entitled Institute for Educational Management. The cost of both the fundraising and Harvard programs will be supported by the institution. The motion carried.

Dr. Sullivan addressed the Board and stated his gratitude for the opportunity and for the confidence the Board has shown in him to lead Delgado Community College. He stated that he looked forward to the opportunity to make Delgado a better place.

12. Appointment of Chancellor for SOWELA Technical Community College

On motion of Supervisor Smith, seconded by Supervisor Carter, the Board voted to authorize the System President to appoint Dr. Stacy Neil Aspinwall as Chancellor of SOWELA Technical

Community College, on or before June 1, 2012, at an annualized compensation of \$139,390, a housing allowance of \$20,000, a car allowance of \$5,000 or optional use of a state car and a civic allowance of \$2,500 in a two-year contractual arrangement. Within the first year of employment, the Chancellor is required to attend the Council for Resource Development's President's Fundraising Academy, or an equivalent, in-depth, fundraising leadership training for college CEO's that is approved by the System President. Also required, within two years of hire date is attendance at the Harvard Graduate School of Education Program entitled Institute for Educational Management. The cost of both the fundraising and Harvard programs will be supported by the institution. The motion carried.

Dr. Aspinwall could not be present for the Board meeting. He will attend the June 2012 Board meeting.

H. CONSENT AGENDA

On motion of Supervisor Ogé, seconded by Supervisor Smith, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H. 6. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. New Programs
 - a. South Louisiana Community College
 - New ASN in Nursing (CIP: 513801)
2. Program Revisions
 - a. Northshore Technical Community College
 - Program Revision in Electrical Line Change in Level from TD to CTS (CIP: 460301)
 - b. Capital Area Technical College
 - Program Revision in Machine Tool Technology, (reduce credit hours to 45 and clock hours to 1695)
3. Program Termination
 - a. Capital Area Technical College (Hunt Correctional Center)
 - Program Termination of the TD and Related Exit Point in Outdoor Power Equipment (CIP: 470606)

Finance Actions

4. Approval of Revisions to Policy #5.003, Contract Submission and Approval
5. Foundation Reimbursements to or on behalf of Employees
6. Incumbent Worker Training Program Contracts
 - The Procter & Gamble Manufacturing Company and Central Louisiana Technical College
 - RockTenn CP, LLC and Northeast Louisiana Technical College
 - Weeks Marine Consortium and South Central Louisiana Technical College
 - Gulf South Scaffolding Inc. and South Central Louisiana Technical College

I. UPDATES

Chair St. Blanc urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Status Report on Progress of Northshore Technical Community College, Slidell Campus Renovation

J. OTHER BUSINESS

1. Appointment of Nominating Committee for Selection of Board Officers for 2012-2013

Chair St. Blanc appointed the Nominating Committee for the selection of Board officers for 2012-2013. The members of the Nominating Committee include: Stevie Smith, Chair; Brett Mellington and Edwards Barham.

K. ANNOUNCEMENTS

- Lunch for members of the Board, Chancellor, Regional Directors and LCTCS Executive Staff will be served in the adjoining meeting room directly after the meeting.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Ogé, seconded by Supervisor Gamble, the meeting adjourned at 12:26 p.m.