

**MINUTES****LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING****WEDNESDAY, APRIL 14, 2010  
9:00 a.m.****The Louisiana Building  
Baton Rouge Community College  
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

**NOTE:** **No separate committee meetings are scheduled.**

**A. CALL TO ORDER**

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, April 14, 2010, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Stephen Smith called the meeting to order at 9:06 a.m.

**B. PLEDGE OF ALLEGIANCE**

Supervisor Barham led the assembly in reciting the Pledge of Allegiance.

**C. ROLL CALL**

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

**Members Present**

Edwards Barham  
Helen Bridges Carter  
Brock Dubois  
Keith Gamble  
Deni Grissette  
Anna Hernandez  
Brett Mellington  
Michael Murphy, 2<sup>nd</sup> Vice Chair  
Woody Ogé  
Paul Price  
Stephen Smith, Chair  
Vincent St. Blanc, III, 1<sup>st</sup> Vice Chair  
Mike Stone  
Stephen Toups

**Members Absent**

Scott Terrill

**Staff Present**

Dr. Joe May  
Bonni Blouin  
Allen Brown  
Jennifer Daly  
Jan Jackson  
Lura Kamiya  
Joe Marin  
Kizzy Payton  
Dr. Jerry Pinsel  
Jimmy Sawtelle  
Greg Speyrer  
Patti Sollie  
Dr. Monty Sullivan

**D. APPROVAL OF APRIL 14, 2010 AGENDA**

**On motion of Supervisor Carter, seconded by Supervisor Mellington, the Board voted to approve the April 14, 2010 agenda as presented.**

**E. APPROVAL OF MINUTES OF MARCH 10, 2010 AUDIT COMMITTEE AND FULL BOARD MEETINGS**

**On motion of Supervisor Price, seconded by Supervisor Mellington, the Board voted to approve the minutes of the March 10, 2010 Audit Committee and Full Board meetings as presented. The motion carried.**

**F. REPORTS**

## 1. Chair of the Board Report

Chair Stevie Smith presented the Chair of the Board Report. The following topics were discussed:

- LCTCS Annual Conference Day. Chair Smith reported on the LCTCS Annual Conference Day that was held March 24-26 in New Orleans. He stated that this event is a wonderful professional development opportunity for the LCTCS team and he participated in several of the presentations that were held, along with the award ceremony that was held to honor many LCTCS employees for their service.
- Act 391 Update. 1) Greensburg community celebrated the purchase of the property for the new Florida Parishes Campus. The event was coordinated by William Wainwright, Regional Director, Northshore Technical College, and Sharon Hornsby, Dean, Florida Parishes Campus. Board Supervisors Helen Carter and Mickey Murphy attended the event. 2) Three (3) design/build projects that are part of Act 391 Phase 1 projects – improvements at the Huey P. Long campus in Winnfield; Northwest Campus in Minden and Fletcher Technical Community College in Houma. The initial round of qualification proposals is due April 15<sup>th</sup>. Architects have been selected and design is underway for the projects at Young Memorial, Gulf Area Campus in Abbeville and Shelby Jackson in Ferriday.
- Financial Disclosure Report is due May 15, 2010. Allen Brown, Director of Internal Audit, provided the paperwork to be completed to file the report and board members were instructed to contact Mr. Brown with any questions.
- Resignation of Board Supervisor Tommy Clark. Chair Smith reported that Board Supervisor Tommy Clark resigned from the Board. Mr. Clark served as a representative from the Shreveport/Bossier area. Mr. Clark submitted his resignation to prevent possible conflicts with his employer and their ability to pursue Act 391 projects. Chair Smith encouraged everyone to express their appreciation to Mr. Clark for his service on the Board.
- LCTCS Commencements. Bonni Blouin provided a document to board members containing dates and related information for LCTCS commencement activities. Board members were instructed to notify Ms. Blouin if they intend to attend any of the commencement activities.

## 2. President's Report

Dr. Joe May, President, LCTCS, presented the President's Report. The following topics were discussed:

- Acadiana Technical College was awarded an ARRA High Growth Emerging Industries (HGEI) Grant for \$4.8 million from the federal government – one of two awarded in the state. Dr. Phyllis Dupuis, Regional Director, Acadiana Technical College, and Annette Faulk, made a presentation to the Board and provided details on the grant.

Dr. Dupuis reported on the Technical High School to be located at the Lafayette campus that is slated to begin in Fall 2010 with 150 ninth grade students. She stated that initially the student will take the Introduction to Business course with the LTC, but will follow with a new program called Technical Exploration which is a course that will include modules from several of the technical college programs and will be introductory to the ninth graders. Students will progress through 10-12 grades and will be integrated into the actual technical college programs at the campus. The program is projected to educate approximately 1,000 students and address some of the overcrowding issues that currently exist in the Lafayette Parish school system.

- Dr. May provided a Legislative Update and reviewed the bills that are of interest to the LCTCS. (A handout providing a description of the bills was distributed to the Board).
- Dr. Monty Sullivan provided updates on the Statewide Articulation and Transfer Council (Act 356); Career Diploma Initiative; ERP; and, provided a presentation on the Adult Education model that will be instated at the LCTCS, provided that the legislature passes the necessary bills. A PowerPoint presentation was provided.

## G. GENERAL ACTION ITEMS\*\*

### Facility Actions

**Supervisor Barham presented the Finance Actions agenda items for consideration by the Board.**

1. Small Capital Project-Welding Shop Renovation, Acadiana Technical College, Charles B. Coreil Campus

**On motion of Supervisor Mellington, seconded by Supervisor St. Blanc, the Board voted to authorize the Acadiana Technical College, Charles B. Coreil Campus to convert a former machine shop located on the campus to a welding shop. This renovation requires the approval of the Board of Regents in accordance with its policy on Small Capital Projects. The motion carried.**

### Finance Actions

**Supervisor Stone presented the Finance Actions agenda items for consideration by the Board.**

2. Professional Services Contract between Louisiana Technical College and Allen, Green and Williamson, LLP

**On motion of Supervisor Barham, seconded by Supervisor Mellington, the Board voted to approve a professional services contract between the Louisiana Technical**

**College and Allen, Green and Williamson, LLP, effective June 1, 2010 to May 31, 2011. The motion carried.**

3. Professional Services Contract between L.E. Fletcher Technical Community College and Alford Safety Services, Inc.

**On motion of Supervisor Mellington, seconded by Supervisor Murphy, the Board voted to approve a professional services contract between L. E. Fletcher Technical Community College and Alford Safety Services, Inc., effective April 5, 2010 through April 4, 2011. The motion carried.**

4. Renewal of Legal Services Contract for LCTCS

**On motion of Supervisor Mellington, seconded by Supervisor Barham, the Board voted to renew a legal services contract with Breazeale, Sachse & Wilson, LLP (BSW), effective July 1, 2010 through June 30, 2013 at an amount not to exceed \$300,000 per year. The motion carried.**

5. Ratification of New Incumbent Worker Training Program Contracts and Modifications to Existing IWTP Contracts

**On motion of Supervisor Carter, seconded by Supervisor Toups, the Board voted to ratify two (2) new Incumbent Worker Training Program contracts and modifications to one (1) existing contract as listed:**

- **L & M BoTruc Rentals, Inc./Fletcher Technical Community College; South Central Technical College. Contract Amount: \$65,942.80. Type of Training/Reason for Modification: Marine Operations and Safety Training for U.S. Coast Guard Certification**
- **Hematology & Oncology Specialists, L.L.C., dba Cancer Care of La Contract/Bossier Parish Community College. Contract Amount: \$45,978.90. Type of Training/Reason for Modification: Certified Medical Insurance Specialist, Chart Audit for Physician Services, Collecting in a New Economy, Practice Compliance, other Health Care Management Areas**
- **Noble Drilling US Inc/Delgado Community College. Contract Amount: \$513,556.18. Type of Training/Reason for Modification: Marine offshore oil and gas exploration and production – Basic & Advanced Firefighting, Confined Space Entry, US Coast Guard and Safety Training.**

**The motion carried.**

### **Personnel Actions**

**Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.**

6. Ratification of Appointment of Vice Chancellor for Administration and Finance for South Louisiana Community College

**On motion of Supervisor Mellington, seconded by Supervisor Price, the Board voted to ratify the President's approval of the appointment of Mr. Rudy V. Gonzales as Vice Chancellor for Administration and Finance for South Louisiana Community College, effective April 5, 2010, at an annualized salary of \$105,000. The motion carried.**

7. Suspension of Unclassified Merit Increases for FY 2010-2011

**On motion of Supervisor Gamble, seconded by Supervisor Toups, the Board voted to join with Governor Jindal of the State of Louisiana in the suspension of the awarding of merit increases to unclassified state employees starting immediately and continuing through the duration of the 2010-2011 fiscal year. The motion carried.**

## H. CONSENT AGENDA

**On motion of Supervisor Mellington, seconded by Supervisor Carter, the Board voted to approve the Consent Agenda which consists of agenda items H.1.-H.6. The motion carried.**

### **Academic, Instruction, Workforce Training and Student Affairs Actions**

1. Acadiana Technical College – Correction of Program Title: Medication Attendant Certified for: Lafayette, T. H. Harris, Charles Coreil, Evangeline, Gulf Area and Acadian branches

**Approved the request from Acadiana Technical College to seek approval of a program title correction for submission to the Council on Occupational Education. The correction would apply to the title of the Medication Attendant Certified (M.A.C.) program.**

2. Baton Rouge Community College – A.A.S. in Veterinary Technology

**Approved the requests from Baton Rouge Community College to initiate an Associate of Applied Science in Veterinary Technology with two provisions:**

- **Availability of sufficient funds to hire the needed faculty leadership by Fall of 2010 is maintained and**
- **The program coordinates closely, from the outset, with the current programs at Delgado Community College and the Florida Parishes Branch of the North Shore Technical College, particularly as they all coordinate with the LSU School of Veterinary Science – the state’s only school of Veterinary Medicine.**

3. Bossier Parish Community College

- **New Exit Point – C.T.S. in Industrial Control Systems**
- **Deletion of An Exit Point – T.C.A. in Business of Make-up**

**Approved the requests from Bossier Parish Community College, for the following two actions:**

- **New Exit Point: C.T.S. in Industrial Control Systems**
- **Deletion of Existing Exit Point: T.C.A. in Business and Make-Up**

4. Capital Area Technical College – Program Requests:

- **Jumonville Campus – T.C.A. in Nurse Assistant (CIP 51.1614)**
- **CRIN Deletions:**

**Folkes Campus:**

- **T.D. in Carpentry (46.0201)**
- **C.T.S. in Carpentry Technician II (and all related TCA Exit Points)**
- **T.D. in Horticulture/Landscape (CIP 01.0601)**

- C.T.S. in Landscape Technician (and all related TCA Exit Points)
- T.D. in Automotive Technician (CIP 47.0604)
- C.T.S. in Power Train Technician
- C.T.S. in Engine Performance Technician
- C.T.S. in Electrical Technician (and all related TCA Exit Points)

**Jumonville Campus:**

- T.D. in Carpentry (46.0201)
- C.T.S. in Carpentry Technician II (and all related TCA Exit Points)

**Approved the requests from the Capital Area Technical College for the following actions:**

- **Jumonville Campus – T.C.A. in Nurse Assistant (CIP 51.1614)**
- **CRIN Deletions:**
  - Folkes Campus:**
    - **T.D. in Carpentry (46.0201)**
    - **C.T.S. in Carpentry Technician II (and all related TCA Exit Points)**
    - **T.D. in Horticulture/Landscape (CIP 01.0601)**
    - **C.T.S. in Landscape Technician (and all related TCA Exit Points)**
    - **T.D. in Automotive Technician (CIP 47.0604)**
    - **C.T.S. in Power Train Technician**
    - **C.T.S. in Engine Performance Technician**
    - **C.T.S. in Electrical Technician (and all related TCA Exit Points)**
  - Jumonville Campus:**
    - **T.D. in Carpentry (46.0201)**
    - **C.T.S. in Carpentry Technician II (and all related TCA Exit Points)**

**5. South Central Louisiana Technical College – Young Memorial Campus**

- **CRIN Deletions:**
  - T.D. in Automotive Technician (CIP 47.0604)
  - C.T.S. in Power Train Technician
  - C.T.S. in Engine Performance Technician
- **C.T.S. in Electrical Technician (and all related TCA Exit Points)**

**Approved the requests from South Central Louisiana Technical College for the following actions:**

- **CRIN Deletions:**
  - **T.D. in Automotive Technician (CIP 47.0604)**
  - **C.T.S. in Power Train Technician**
  - **C.T.S. in Engine Performance Technician**
- **C.T.S. in Electrical Technician (and all related TCA Exit Points)**

**6. Louisiana Technical Colleges (across the colleges-statewide)**

- **Program Revisions:**
  - Drafting and Design Technology (CIP 15.1301)
  - Process Technology (CIP 15.0699)
  - Business Office Technology (CIP 52.0401) including adding: C.T.S. in Medical Records/Billing Specialist

- Heavy Construction Vehicle Operator (49.0202) including adding: C.T.S. in Heavy Equipment Operator and T.C.A. in Heavy Equipment Operations

**Approved the requests from the Chief Academic Officers of the Louisiana Technical College for curricula revisions to the following statewide programs:**

- **Program Revisions:**
  - **Drafting and Design Technology (CIP 15.1301)**
  - **Process Technology (CIP 15.0699)**
  - **Business Office Technology (CIP 52.0401) including adding: C.T.S. in Medical Records/Billing Specialist**
  - **Heavy Construction Vehicle Operator (49.0202) including adding: C.T.S. in Heavy Equipment Operator and T.C.A. in Heavy Equipment Operations**

## **I. UPDATES**

Chair Smith urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Incumbent Worker Training Program Contracts
3. Report on General Personnel Actions for LCTCS Colleges and System Office
4. Status Report on Capital Projects
5. Workforce Development Report

## **J. OTHER BUSINESS**

- Chair Smith referenced the Career Planning Guide that was distributed to members of the Board. Dr. Sullivan explained that the guide is provided each year to 8<sup>th</sup> grade students to assist them with career planning. He noted that they are working to move the publication to an electronic format. He recognized the work of Melba Kennedy with the LCTCS in compiling the information.

## **K. ANNOUNCEMENTS**

- Dr. May announced that there will be a meeting of the Chancellors, Regional Directors and Chief Financial Officers at the System Office immediately after adjournment of the board meeting.
- Supervisor Carter noted that Chancellor Myrtle Dorsey was selected as one of the Best Dressed of Baton Rouge.
- Supervisor Mellington commended Dr. Dupuis for her efforts in establishing the Technical High School in Lafayette.
- Chair Smith noted that he met with the Legislative Auditor's last week and the LCTCS received an unqualified audit.
- Chair Smith stated that he will be attending the commencement activities at the Northwest Campus in Minden, LA on May 6<sup>th</sup>. He encouraged board members to attend the commencement activities in their area.

**L. ADJOURNMENT**

**There being no further business to come before the Board, on motion of Supervisor Gamble, seconded by Supervisor Toups, the meeting adjourned at 11:00 a.m.**