

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

MINUTES

Wednesday, March 4, 2015

9:00 a.m.

The Louisiana Building
Baton Rouge Community College

201 Community College Drive, Baton Rouge, Louisiana 70806



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

N. J. "Woody" Ogé
Chair

Timothy W. Hardy
First Vice Chair

Deni Grissette
Second Vice Chair

Members:

- Robert Brown
- Helen Bridges Carter
- Keith Gamble
- Steve Hemperley
- Willie Mount
- Michael J. Murphy
- Joe Potts
- Paul Price, Jr.
- Stephen C. Smith
- Vincent St. Blanc, III
- Craig Spohn
- Stephen Toups

Student Members:

- Edward Banks
- Robert Fisher

Louisiana
Community
& Technical
College System

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** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

A. CALL TO ORDER

Chair Ogé called the March 4, 2015, LCTCS Board of Supervisors monthly meeting to order at 9:06 am.

B. PLEDGE OF ALLEGIANCE

Supervisor Deni Grissette led the assembly in the Pledge of Allegiance.

C. ROLL CALL

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Members Present

- Woody Ogé, Board Chair
- Timothy W. Hardy, 1st Vice Chair
- Helen Carter
- Robert Fisher
- Deni Grissette
- Steve Hemperley
- Willie Mount
- Michael J. Murphy
- Joe Potts
- Paul Price, Jr.
- Stephen Smith
- Craig Spohn
- Vincent St. Blanc, III
- Stephen Toups

Absent

- Robert Brown
- Edward Banks
- Keith Gamble

Staff Present

- Monty Sullivan
- Jean Ann Kozlowski
- Sara L Kleinpeter
- Katie Waldrop
- Joe Marin
- Quintin Taylor
- Joel Watkins
- Eric Setz
- Michael Redmond
- Suzette Meiske
- Anthony Brown
- Daniel Roberts
- Jan Jackson

D. APPROVAL OF MARCH 4, 2015 AGENDA

On motion by Supervisor Mount, seconded by Supervisor Carter, the Board voted to approve the March 4, 2015, agenda as presented. The motion carried.

E. APPROVAL OF MEETING MINUTES FROM FEBRUARY 11, 2015

On motion by Supervisor Hemperley, seconded by Supervisor Toups, the Board voted to approve the February 11, 2015, meeting minutes as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Oge provided the following report:

- ❖ Noted the outstanding agenda for the 2015 Annual Conference and encouraged all in attendance to participate in as much of the programming as possible.
- ❖ Invited the board members to the LCTCS & BRCC Automotive Training Center Groundbreaking – March 18 at 12:45 pm with a reception immediately following. The event will take place at 1969 North Lobdell Blvd.
- ❖ Advised board members and those in the audience to mark their calendars for the LA Workforce Experience on April 30 at the State Capitol.
- ❖ Thanked Supervisor Tim Hardy for chairing the February Board meeting.

2. President's Report

Dr. Sullivan gave the following report:

- ❖ Advised the board members that registration packets for the conference were included at their stations.
- ❖ Campus updates:
 - Central Louisiana Technical Community College – today, is participating in an economic development announcement of 1450 direct jobs in Pineville, LA.
 - South Louisiana Community College – Received three endowed professorships totaling around \$60,000 each from the three medical systems in Lafayette. Each contribution had a \$40,000 match, for a total of \$300,000 in donations to the SLCC Foundation.
 - South Central Louisiana Technical Community College – \$10,000 match for CDL Program
 - Fletcher Technical Community College - \$50,000 donation from Caterpillar for the Diesel Marine Mechanic Program.
 - Northshore Technical Community College – With the help of Supervisor Michael Murphy, announced that Chancellor William Wainwright was recognized by St. Tammany Economic Development Foundation with the Innovator of the Year award.

- ❖ Invited Dr. Daniel Roberts, Vice President for Academic and Student Services, to review the new format for the Consent Agenda. Dr. Roberts described the format as being a more effective way of viewing programs per college, rather than viewing by the function request. Beginning today, the new format will be by college, then by function and the agenda items will list the STAR rating score as determined by the system.
- ❖ Acknowledged Senator Bodi White (LA District 6) in the audience and invited the Senator to the table. Senator White thanked the Board for allowing him to address the Board. He voiced his support for LCTCS, noting that Louisiana's Community and Technical Colleges play a vital role for economic development in Louisiana.
- ❖ Provided a budget update, starting by thanking the Board for their support during the budget discussion. The executive branch has proposed a budget for the next fiscal year. The system office fiscal staff is working with Dr. Sullivan to discuss potential modifications to the proposed budget that will positively impact Louisiana's Community and Technical Colleges.
- ❖ Personnel Update:
 - Dr. Neil Matkin has been named the new President of Collin County Community College District in McKinney, Texas.
 - Dr. Matkin thanked the Board for their support during his time in Louisiana.
- ❖ Asked Supervisor Tim Hardy to give an update on the Bossier Parish Community College Chancellor Search. Supervisor Hardy was extremely pleased with the quality of candidates for this position. He announced the finalists below (in alphabetical order):
 - Dr. Douglas "Rick" Bateman, Interim Director of Northwest Louisiana Technical College and Interim Chancellor at Bossier Parish Community College, LA.
 - Dr. Barbara Jones, President of South Arkansas Community College, AK.
 - Dr. Larissa Littleton-Steib, Vice Chancellor for Workforce Development and Technical Education at Delgado Community College, LA.
 - Dr. Kimberly Russell, Vice President for Advancement and External Affairs and Executive Director of the Tyler Junior College Foundation at Tyler Junior College, TX.

Dr. Sullivan reiterated Supervisor Hardy's view of the outstanding pool of candidates and looks forward to the next step in the interview process. Interviews will be held at BPCC on March 17, 2015 with the interview committee and campus groups.

G. GENERAL ACTION ITEMS**

Supervisor Smith presented the Facilities Actions agenda items for consideration by the Board.

Facilities Actions

1. Naming of the Delgado Community College Learning Resource Center Annex

On motion by Supervisor Potts, seconded by Supervisor Fisher, the Board voted to approve the naming of the new Learning Resource Center Annex building on the Delgado City Park Campus in honor of H. Giles Martin. The motion carried.

2. Transfer of Property for the Baton Rouge Community College, Central Campus Act 360 Project

On motion by Supervisor St. Blanc, seconded by Supervisor Hemperley, the Board voted to authorize and accept the transfer of property and improvements included in Section 82, T6S, R1E designated as Tract B-1B containing 5.797 acres with improvements and Tract D-2-A containing 3.066 acres, from the LCTCS Facilities Corporation, for the use of Baton Rouge Community College Workforce Training Center, Central Campus, Act 360 project, upon completion of final due diligence. At that time, the current lease for Tract B-1B will also be terminated. The property is illustrated on the attached drawings and the transaction will be recorded in the State Land Office. The motion carried.

3. Lease Agreement and Cooperative Endeavor Agreement between LCTCS, on behalf of Baton Rouge Community College, and the Iberville Parish School Board

On motion by Supervisor Fisher, seconded by Supervisor Toups, the Board voted to authorize the President and the Chancellor of Baton Rouge Community College to negotiate and execute a no cost lease and a cooperative endeavor agreement between the LCTCS, on behalf of Baton Rouge Community College, and the Iberville Parish School Board. The lease must be approved by the Division of Administration, Office of Facility Planning and Control and the Cooperative Endeavor Agreement must be approved by the Office of Contractual Review. The motion carried.

4. Lease Agreement between LCTCS, on behalf of Baton Rouge Community College, and Landmark Baton Rouge, L.L.C.

On motion by Supervisor Mount, seconded by Supervisor Spohn, the Board voted to authorize the President and the Chancellor of Baton Rouge Community College to negotiate and execute a lease between the LCTCS, on behalf of Baton Rouge Community College, and Landmark Baton Rouge, L.L.C. This lease will provide up to 10,000 square feet of space at the Baton Rouge Metro Airport at a maximum cost of \$175,000 per year with an initial term of two years with three one year renewal options. This lease must be approved by the Division of Administration, Office of Facility Planning and Control. The motion carried.

Supervisor Grissette presented the Finance Actions agenda items for consideration by the Board.

Finance Actions

5. Contracts and Cooperative Endeavor Agreements:
 - a. Software Maintenance Contract between LCTCS and Ellucian

On motion by Supervisor Carter, seconded by Supervisor Hardy, the Board voted to authorize the System President to negotiate and execute a contract between the LCTCS and Ellucian for maintenance services, effective December 1, 2014 through November 30, 2015. The motion carried.

- b. Central Louisiana Technical Community College and the Federal Bureau of Prisons – USP Pollock

On motion by Supervisor Mount, seconded by Supervisor Toups, the Board voted to authorize Central Louisiana Technical Community College to execute a contract between the college and the Federal Bureau of Prisons – USP Pollock, effective April 1, 2015 through March 31, 2016, with the option of four one-year extensions. The motion carried.

- c. Bossier Parish Community College and Community Renewal International

On motion by Supervisor Price, seconded by Supervisor Hardy, the Board voted to approve the extension of a cooperative endeavor agreement (CEA) between Bossier Parish Community College and Community Renewal International, effective January 30, 2015 through January 31, 2018, pending final approval by Division of Administration, Office of Contractual Review. The motion carried.

Chair Ogé presented the Consent Agenda items for consideration by the Board.

On motion by Supervisor Mount, seconded by Supervisor Hemperley, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.4. The motion carried.

H. CONSENT AGENDA

Academic Consent Items

New Programs, Program Revisions and Program Terminations (by College)

1. Northshore Technical Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

Program Revisions

- a. Revisions to the CTS in Pharmacy Technician to increase credit hours from 33 to 35 and clock hours from 980 to 1050 (CIP: 51.0805) --- **3 STAR**
- b. Revisions to the TD in Practical Nursing to reduce credit hours from 52 to 51 and clock hours remain at 1570 (CIP: 51.3901) --- **5 STAR**

Program Terminations

- c. Terminate the CTS in Juvenile Justice (CIP: 43.0107) --- **2 STAR**
- d. Terminate the AAS in Technical Studies Concentration in Collision Repair Technology (CIP: 47.9999) --- **4 STAR**
- e. Terminate the CTS in Accounting Office Assistant (CIP: 52.0401) --- **2 STAR**
- f. Terminate the CTS in Medical Records/Billing Specialist (CIP: 52.0401) --- **4 STAR**
- g. Terminate the CTS in Business Specialist (CIP: 52.0401) --- **4 STAR**

2. River Parishes Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

Program Revisions

- a. Revisions to the AAS in Industrial Instrumentation Technician to reduce credit hours from 79 to 65 (CIP: 15.0504) --- **4 STAR**
- b. Revisions to the TD in Industrial Instrumentation Technician to reduce credit hours from 60 to 49 (CIP: 15.0504) --- **4 STAR**
- c. Revisions to the CTS in Industrial Electronic Repair to reduce credit hours from 26 to 18 (CIP: 15.0504) --- **4 STAR**

Program Terminations

- d. Terminate the TCA in Industrial Instrumentation Technician (CIP: 15.0504) --- **4 STAR**

3. South Louisiana Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

New Program

- a. Addition of new Online Louisiana Transfer Degrees (AA/LT & AS/LT) program (CIP: 24.0199) --- **TRANSFER**

Program Revisions

- b. Replication of the AAS in Emergency Medical Technician-Paramedic (CIP: 51.0904) and the CTS Emergency Medical Technician-Paramedic (CIP: 51.0904) --- **4 STAR**
 - i. Location Additions: Replication of Acadian Industries program partnership currently offered at the Lafayette Campus to Acadian Industries educational sites and associated facilities in Austin, Texas, and Beaumont, Texas (60 credit hours)

Finance Consent Items

4. Strategies for Assessing College Fiscal Health

Chair Ogé referenced the updates found in Item I, and encouraged Board members to review this information.

I. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

J. OTHER BUSINESS

There was no other business brought before the Board.

K. ANNOUNCEMENTS

There were no announcements made.

L. ADJOURNMENT

There being no further business to come before the Board, and on motion by Supervisor Carter, Chair Ogé adjourned the meeting at 10:00 am.