

**MINUTES**

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, APRIL 11, 2007  
9:00 a.m.**

**The Louisiana Building  
Baton Rouge Community College  
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

**NOTE:** *No separate committee meetings were held.*

**A. CALL TO ORDER**

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, April 11, 2007 at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Brett Mellington called the meeting to order at 9:07 a.m.

**B. PLEDGE OF ALLEGIANCE**

The assembly rose for recitation of the Pledge of Allegiance.

**C. ROLL CALL**

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

**Members Present**

Edwards Barham  
Helen Bridges Carter  
Ava Dejoie  
Kathy Sellers Johnson  
Joan McHenry  
Brett Mellington, *Chair*  
Michael Murphy  
Cleo Norris  
Sean Reilly, *2<sup>nd</sup> Vice Chair*  
Vincent St. Blanc, III  
Mike Stone  
Geraldine Taylor

**Members Absent**

John DeLaney  
Carl Franklin  
Dan Packer  
Stevie Smith

**Staff Present**

Dr. Joe D. May  
Bonni Blouin  
Allen Brown  
Jennifer Daly  
Pat Eddy  
Jim Henderson  
John Hough  
Jan Jackson  
Ken Jenkins  
Lura Kamiya  
Howard Karlton  
Joe Marin  
Kizzy Payton  
Dr. Jerry Pinsel  
Reba Poulson  
Dr. Angel Royal  
Greg Speyrer

**D. APPROVAL OF APRIL 11, 2007 AGENDA**

**On motion of Supervisor Johnson, seconded by Supervisor Norris, the Board voted to approve the April 11, 2007 agenda as presented.**

**E. APPROVAL OF MINUTES OF MARCH 14, 2007 FULL BOARD MEETING**

**On motion of Supervisor Johnson, seconded by Supervisor McHenry, the Board voted to approve the minutes of the March 14, 2007 Full Board meeting as presented. The motion carried.**

**F. REPORTS**

1. Chair of the Board Report

Board Chair Mellington presented the Chair of the Board Report. The following topics were discussed:

- LCTCS Conference and Leadership Day 2007 will be held August 11-13, 2007 at the Hilton Capitol Center in Baton Rouge. The theme of this year's conference is, "Renewing and Refining Our Focus – Embracing Transition in Community and Technical College Education". He encouraged Board members to attend the conference.
- Expressed thanks to Mr. Greg Garrett for hosting the March 2007 Board meeting at the Young Memorial Campus in Morgan City.
- Presented for Board approval a Resolution in honor of the late Eddie Robinson, former coach of Grambling State University. Mr. Mellington read the proposed resolution. A signed copy of the Resolution will be presented to the family of Mr. Robinson.

**On motion of Supervisor Reilly, seconded by Supervisor Johnson, the Board voted to adopt the Resolution to honor Mr. Eddie Robinson.**

- Spring commencements are coming up. Encouraged Board members to attend ceremonies in their regions. Bonni Blouin is currently compiling commencement information from the various campuses to provide to members of the Board.
- Participated in the signing of the agreement between the Academy de Rennes in Brittany, France and the Louisiana Department of Education and the LCTCS. This agreement will provide opportunities for LCTCS students and instructors to participate in an exchange program with France.
- Recognized family members of Board Supervisors Joan McHenry and Kathy Sellers Johnson. Supervisor McHenry introduced her husband, Mr. Tom McHenry and her daughter, Savannah McHenry. Supervisor Johnson stated that her daughter, Dana, had accompanied her to the meeting but was not present at this time. She noted that her daughter will be performing with a dance troupe tomorrow evening in the Magnolia Performing Arts Theater at Baton Rouge Community College.

## 2. President's Report

Dr. Joe D. May provided the following President's Report:

- Mike Abbiatti, Board of Regents, and Dr. Jerry Pinsel, Acting Senior Vice President of Academic and Student Affairs, provided a brief report to the Board on the direction of e-Learning and distance education for the LCTCS. Mr. Abbiatti will provide leadership and assistance to the LCTCS on the e-Learning initiative. A handout was distributed to members of the Board.

Mr. Abbiatti stated that this e-Learning initiative will result in increased access for citizens of Louisiana which will result in increased enrollment. He stated that the mission of the initiative is to prepare Louisiana's citizens for improved quality of life, workforce success, and continued learning through world-class technology-mediated teaching/learning opportunities. He noted that e-Learning is an academic affairs initiative – not a technology initiative. He reviewed the goals of the initiative and stated that these goals will be realized.

- Thanked individuals at Delgado Community College, L.E. Fletcher Technical Community College, Louisiana Technical College-Lafourche Campus, Baton Rouge Community College, Louisiana Technical College-Sullivan Campus and Hammond Campus for their hospitality during his recent visits to their campuses. He stated that he will continue to visit the campuses and will be visiting South Louisiana Community College, Louisiana Technical College-Lafayette Campus and SOWELA Technical Community College in the coming weeks. He noted that the schedule for the campus visits has been added to the LCTCS website.
- Commended Will Wainwright, Regional Director – Region 9, for being the first region to go through the COE Self-Study and visit. He noted that the region received many commendations related to the great work going on in the region and also for the outstanding job done on the self-study.
- Thanked Jan Jackson for the great job done on coordinating the report on the status of hurricane impacted institutions. A meeting was scheduled between the LCTCS Facilities Committee members and Jerry Jones. Supervisors Reilly and Barham attended the meeting. He reported that he felt great progress was made toward looking at solutions to re-open facilities in order to serve the students.
- Reported on the RFP awarded for Alexandria. He stated that the Rapides Learning Center, working in conjunction with the Board of Regents, issued an RFP requesting community college services be provided at the Rapides Learning Center. A System initiative was put together. The award went to Louisiana State University-Eunice. As a result, a number of questions arose regarding the future role of community and technical college education in that area. Dr. May indicated that he asked Mr. Leo Hamilton, Board General Counsel, to review this issue and advise the Board on how this relates to the role of the LCTCS Board and the Board of Regents and whether the LCTCS can continue with the original master plan which calls for an increase of community and technical colleges in the Alexandria area.

Mr. Hamilton reported that he researched whether this action impacted the role and obligation of the LCTCS to offer community and technical colleges services throughout the state. He stated that the Board of Regents acted within their authority to plan and coordinate. He stated that constitutionally, the LCTCS is empowered with the sole authority in respect to all technical

education; however, that provision does not provide authority with respect to all community colleges – only those community colleges as provided by law. He added that when the constitution was passed, there were at least two entities that were not placed under jurisdiction of the LCTCS board – Louisiana State University-Eunice and Louisiana State University-Alexandria. He further stated that this does not mean that the LCTCS does not have the ability or obligation to present to the Board of Regents a proposal in the future to establish a community college in the Alexandria area.

This issue was discussed at length.

Dr. May recommended that the Board allow the System to pursue this issue and to consider a timeline to move forward with a technical community college to meet the needs of the citizens in the central part of the state. Dr. May acknowledged that he would begin the planning process for this initiative.

## **G. GENERAL ACTION ITEMS\*\***

### **Academic, Instruction, Workforce Training and Student Affairs Actions**

**Supervisor Stone presented the Academic, Instruction, Workforce Training and Student Affairs Actions for consideration by the Board.**

#### 1. Perkins IV Transition Plan

Mr. Jim Henderson and Ms. Reba Poulson presented an update on the Perkins IV 1-Year Transition Plan. He summarized the activities that will take place once the plan has been approved. A Power Point presentation was provided and a handout distributed to the Board.

Supervisor Barham commended Mr. Henderson and Ms. Poulson on the plan. He urged that a specific person be designated to be responsible to oversee the plan in each region. He emphasized the need for a unified chain of command and responsibility to ensure that performance standards are enforced.

**On motion of Supervisor Barham, seconded by Supervisor McHenry, the Board voted to approve the Carl D. Perkins One-Year Transition Plan. Approval will authorize staff to prepare the document for submission to the U.S. Department of Education prior to the deadline of May 7, 2007, and to proceed with implementation. The Transition Plan, when approved by the U.S. Department of Education, provides the State with funding to continue the operations of the Perkins programs statewide as we move from Perkins III to Perkins IV legislation. The Transition Plan covers the period from July 1, 2007 to June 30, 2008. The motion carried.**

#### 2. For Review and Advise ment: LCTCS Rank and Promotion Policy

**FOR REVIEW AND ADVISEMENT. NO BOARD ACTION REQUIRED.**

**Staff recommends the review of the most recent draft of the proposed policy dealing with LCTCS Faculty Rank and Promotion. The draft of the policy, guidelines and operational procedures has been reviewed by the LCTCS Faculty Senate Presidents, Chief Academic Officers and Chancellors.**

### **Facilities Actions**

**Supervisor Johnson presented the Facilities Actions agenda items for consideration by the Board.**

3. Approval of Lease Renewal between LCTCS for Louisiana Technical College Region 4, Lafayette Campus and Lafayette Airport Commission

**On motion of Supervisor St. Blanc, seconded by Supervisor Carter, the Board voted to approve the extension of an existing lease between LCTCS for Louisiana Technical College Region 4, Lafayette Campus, and Lafayette Airport Commission, effective May 1, 2007. This lease must also be approved by the Division of Administration. The motion carried.**

4. High Priority Capital Needs FY 2008

Dr. May distributed a handout to the Board which provided a list of high priority projects. He stated that this list is a sub-set of the original list that the Board reviewed and approved at the August 2006 Board meeting and forwarded to the Board of Regents. He added that during discussions with the Board of Regents related to the upcoming budget, a proposed line item exists in the supplemental budget that would provide \$150 million for workforce development. He stated that these are all capital projects designed to support the needs of the Louisiana Community and Technical College System. He commented that the Louisiana Technical College-Sidney Collier Campus has been removed from the previous list due to the damage sustained from Hurricane Katrina. He added that this site will be considered separately due to expectations of receiving FEMA dollars to pay for a new site and a study will be conducted to determine the best location for a facility. He stated that the objective is to present the list in total this session for the entire \$150 million and to advocate approval of the entire list – not individual projects. He reviewed the list with the Board.

Supervisor Dejoie asked about pending life safety issues at certain campuses and questioned why some campuses that were damaged by the hurricanes were included in the list and others were not. She voiced her concern over the fact that many campuses affected by the hurricanes are not included on the list.

A lengthy question and answer session followed related to the inclusion of some campuses that were damaged by the hurricanes and the exclusion of others. Also discussed were issues regarding FEMA.

Dr. May stated that he would be open to revisiting all the needs in the Greater New Orleans area, in particular the sites that were damaged by the storms, to determine additional costs of repairing/rebuilding the campuses once a determination has been made by FEMA as to the amount that will be provided to each campus.

Dr. Alex Johnson, Chancellor, Delgado Community College, addressed the Board and shared portions of the discussion that took place at a recent meeting with Jerry Jones. He stated that FEMA had requested a list of the top ten (10) projects for the state. Among the campuses listed in the top ten projects are University of New Orleans, Southern University New Orleans, Delgado Community College and Nunez Community College. He added that they have also been afforded the opportunity to satisfy smaller projects through a \$50 million fund that is available. He further stated that he and Dr. Tommy Warner, Chancellor, Nunez Community College, have submitted to Jerry Jones a prioritized list of approximately 8-9 projects totaling \$1.5-\$1.75 million. These funds will allow the completion of smaller projects on the campuses.

Chancellor Johnson recommended that an advocacy process be developed to oversee the progress of the projects that have been promised to the System. He further recommended that Supervisor Dejoie be included in any future conversations/meetings with Jerry Jones.

Supervisor Barham stated the need to determine a location to offer technical training in the Greater New Orleans metropolitan area.

Chancellor Johnson stated that they have been investigating ways in which they could offer technical training and looking at locations of delivery for technical programs in the Greater New Orleans and

Slidell areas on a temporary basis. He added that permission has been granted to lease a building in St. Tammany and a location is being investigated in New Orleans.

Dr. May suggested that this issue be discussed further at the May 2006 Board meeting.

**Supervisor Barham presented the motion to approve the list of LCTCS high priority capital projects for FY 2008 as presented. Supervisor Taylor seconded the motion.**

**Supervisor Dejoie voiced opposition to the motion. A roll call vote was conducted.**

**10 Yeas: Barham, Carter, Johnson, McHenry, Mellington, Murphy, Norris, Reilly, St. Blanc, Taylor.**

**2 Nays: Dejoie and Stone.**

**The motion carried.**

Chancellor Warner thanked Dr. May, Supervisors Barham and Reilly for attending the recent meeting with Jerry Jones. He asked that the Board be diligent in overseeing the recovery process and stated that he would like to have another meeting with Mr. Jones in the coming weeks.

Dr. May committed to follow up on this issue and will work with the chancellors to develop a list of projects to be discussed at the next board meeting.

Supervisor Barham requested that the leadership in the New Orleans area provide a plan, preferably by the May 2007 Board meeting, for getting technical services back on line in the New Orleans area.

### **Finance Actions**

**Supervisor Murphy presented the Finance Actions agenda items for consideration by the Board.**

5. Budget Realignment for College Self-Generated Budget Authority Needs

**On motion of Supervisor Murphy, seconded by Supervisor McHenry, the Board voted to approve the realignment of self-generated budget authority for L.E. Fletcher Technical Community College and the Bossier Parish Community College as allowed by the appropriations bill. This action is contingent upon approval by the Board of Regents and the Division of Administration. The motion carried.**

### **Legislative Actions**

**Supervisor St. Blanc presented the Legislative Actions agenda items for consideration by the Board.**

6. Approval of Bylaws Revision Regarding Board Member Liability for Personnel Actions

Dr. May stated that a recommendation was presented at the March 2007 Board meeting to approve a revision to the LCTCS Board Bylaws. He stated his support of the recommendation. He further stated with the proposed revision, the Board will be directly involved in the hiring of positions at the community and technical community colleges at the vice chancellor level and above, and would approve the regional director and campus dean level at the technical college. All other hires would be delegated to the appointing authority. He added that this revision would not change the hiring process and he would still serve as appointing authority to the Board. He further stated that the Board will still receive a monthly report of personnel actions and all processes for appeal would remain the same.

Dr. May stated that Mr. Penny Ferguson had submitted a request to address the Board on this issue. He asked Mr. Ferguson to come forward to address the Board.

Mr. Ferguson voiced his concern over the proposed policy revision because it takes the Board out of the approval of all personnel actions. He read a portion of the bylaw regulations of the Louisiana State University (LSU) Board of Supervisors. He indicated that other Louisiana Boards state that all personnel actions continue to be subject to final ratification by the board. He stated that he felt this board should retain responsibility over personnel actions. He urged the Board to continue with the process that has been in effect for the past eight (8) years.

Mr. Leo Hamilton, General Counsel for the Board, provided comments in relation to Mr. Ferguson's statement. He stated that the provision that has been submitted for Board approval today is the exact provision that is provided in the LSU Bylaws.

Supervisor Stone asked for clarification on the proposed revision. A lengthy discussion followed.

Supervisor Barham moved to act on the previous question.

**Supervisor Stone voiced opposition to the proposed staff recommendation to approve the proposed revision to the Board By-Laws to amend the duties of the System President relating to Board liability for personnel actions.**

**A roll call vote was taken.**

**10 YEAS: Barham, Carter, Johnson, McHenry, Mellington, Murphy, Norris, Reilly, St. Blanc, Taylor**

**1 NAY: Stone**

**1 ABSTAIN: Dejoie**

**The action was approved.**

#### 7. Advocacy Agenda

Dr. May distributed the proposed 2007 Advocacy Agenda for consideration by the Board. Dr. May reviewed the items on the agenda.

**On motion of Supervisor Carter, seconded by Supervisor Norris, the Board voted to adopt the 2007 Advocacy Agenda as submitted. The motion carried.**

#### Personnel Actions

**Supervisor Barham presented the Personnel Actions agenda items for consideration by the Board.**

Supervisor Johnson stated the need to enter into Executive Session to discuss the personnel agenda items.

**Supervisor Johnson presented a motion to enter into Executive Session to discuss the personnel agenda items. No objection was presented. The Board entered into Executive Session to discuss personnel agenda items.**

**The full board reconvened at 11:40 a.m. Chair Mellington reported that no votes were taken and no consensus was reached during Executive Session.**

**Bonni Blouin called roll and a quorum was re-established.**

8. General Personnel Actions for LCTCS Colleges and the System Office

**On motion of Supervisor Johnson, seconded by Supervisor Reilly, the Board voted to approve and ratify the personnel actions for the combined Louisiana Community & Technical College System to include three (3) retirements; six (6) resignations; one (1) termination; eight (8) new positions; nine (9) promotions/changes/salary increases, and eight (8) replacements. The motion carried.**

9. Title Change - Senior Vice President for Career and Technical Education for the LCTCS

**On motion of Supervisor Reilly, seconded by Supervisor Carter, the Board voted to ratify the title change for Mr. James B. Henderson from Senior Vice President of Workforce Training and Development to Senior Vice President for Career and Technical Education, effective March 5, 2007, with a base salary of \$136,300. This title change reflects the assumption of additional duties to include direction of the Carl Perkins and federal funds administration and oversight. The motion carried.**

10. Director of Region 4 Technical Education Center

**On motion of Supervisor Mellington, seconded by Supervisor Taylor, the Board voted to approve the appointment of Ms. Phyllis Dupuis as Director of Region 4 Technical Education Center for the Louisiana Technical College at a base salary of \$85,000, effective April 12, 2007. The motion carried.**

Ms. Dupuis thanked the Board for the opportunity to represent the people of Region 4. She stated that, “. . . I feel very humbled by this privilege. I would also like to pledge to you that I will do my very best and work hard to ensure that we in Region 4 will provide the most efficient and effective training for the citizens of our community.”

## **H. CONSENT AGENDA**

**On motion of Supervisor Johnson, seconded by Supervisor Barham, the Board voted to approve the Consent Agenda which consists of agenda items H. 1. through H.12. The motion carried.**

### **Academic, Instruction, Workforce Training and Student Affairs Actions**

1. Bossier Parish Community College – Request to Offer Program at a Distance: Associate of Science in Business Administration

**Approved the request from Bossier Parish Community College to begin offering the Associate of Applied Science in Business Administration via the Internet.**

2. Program Expansions:  
Region 8 – Louisiana Technical College - Bastrop Campus  
Technical Diploma: Computer Specialist (CIP 110301)



Certificate of Technical Studies: Industrial Instrumentation (CIP 160404)  
Certificate of Technical Studies: Biomedical Equipment Technology (CIP 470499)

**Approved the request from the LCTCS Technical Division, Region 8, to expand their abilities to officially offer the following programs:**

**Bastrop Campus:**

**Technical Diploma: Computer Specialist (CIP 110301)**

**Certificate of Technical Studies: Industrial Instrumentation (CIP 160404)**

**Certificate of Technical Studies: Biomedical Equipment Technology (CIP 470499)**

3. Program Deletions:

Region 4 – Louisiana Technical College – Evangeline Campus

Technical Diploma: Jewelry Manufacturing Technology (CIP 470408)

Region 4 – Louisiana Technical College – Teche Area Campus

Certificate of Technical Studies: Emergency Medical Technician-Basic (CIP 510904)

**Approved the request from the LCTCS Technical Division, Region 4, for the deletion of the following programs from the Board of Regents Curriculum Inventory:**

**Evangeline Campus:**

**Technical Diploma: Jewelry Manufacturing Technology (CIP 470408)**

**Teche Area Campus:**

**Certificate of Technical Studies: Emergency Medical Technician-Basic (CIP 510904)**

**Finance Actions**

4. Incumbent Worker Training Program Contracts

**Ratified four new Incumbent Worker Training Program contracts for \$349,481 and one modification to an existing contract for \$4,278,396 as listed:**

- **LA Corrogated Products/LTC-Delta-Ouachita – Contract Amount: \$166,086**
- **Monroe Packaging/LTC Delta Ouachita – Contract Amount: \$11,325**
- **St. Charles Gaming/Delgado Community College/L.E. Fletcher Technical Community College; University of Louisiana Lafayette – Contract Amount: \$98,779**
- **St. Tammany Parish Fire Protection District/Delgado Community College – Contract Amount: \$118,291**
- **Northrop Grumman Ship Systems 2/LTC-West Jefferson/SOWELA Technical Community College/Delgado Community College – Contract Amount: \$4,278,396; Revised Ending Date: 7/31/07**

5. Professional Services Contract between Delgado Community College and Maritime Service Group of Louisiana

**Approved an Incumbent Worker Training Grant between the Delgado Community College and the Maritime Service Group of Louisiana, effective February 18, 2007.**

6. Professional Services Contract between Delgado Community College and Alford Safety Services, Inc.

**Approved an Incumbent Worker Training Grant between the Delgado Community College and Alford Safety Services, Inc., effective January 8, 2007.**

7. Professional Services Contract between Louisiana Technical College Region 8, Delta Ouachita Campus and Training Logic, Inc.

**Approved an Incumbent Worker Training Grant between the Louisiana Technical College Region 8, Delta Ouachita Campus and Training Logic, Inc., effective March 12, 2007.**

8. Professional Services Contract between L.E. Fletcher Technical Community College and Cenac Towing, Co., Inc.

**Approved an Incumbent Worker Training Grant between the L. E. Fletcher Technical Community College and Cenac Towing Co., Inc., effective November 14, 2006.**

9. Professional Services Contract between L.E. Fletcher Technical Community College and GIS Industrial Training

**Approved an Incumbent Worker Training Grant between the L. E. Fletcher Technical Community College and GIS Industrial Training, effective April 1, 2007.**

10. Professional Services Contract between L.E. Fletcher Technical Community College and Louisiana Technical College, Region 3, Young Memorial Campus

**Approved an Incumbent Worker Training Grant between the L.E. Fletcher Technical Community College and Louisiana Technical College, Region 3, Young Memorial Campus, effective March 1, 2007.**

11. Professional Services Contract between Baton Rouge Community College/Louisiana Technical College, Region 2 and Associated Builders and Contractors (ABC)

**Approved a Pathways to Construction Grant between Baton Rouge Community College/Louisiana Technical College, Region 2, and Associated Builders and Contractors (ABC), effective July 1, 2006.**

#### **Personnel Actions**

12. For Approval: Modification to the LTC Ad Hoc Committee Report to Reflect a Change in the Reporting Relationship

**Approved a modification to the LTC Ad Hoc Committee Report to reflect a change in the reporting relationship between the regional directors and the Senior Vice President for Academic and Student Affairs to the Senior Vice President for Career and Technical Education.**

#### **I. UPDATES**

Chair Mellington urged Board members to review the updates/reports provided.

1. Workforce Development Report
2. Status Report on Capital Projects
3. Alternative Financing Projects
4. Facilities Assessment Update

**J. OTHER BUSINESS**

1. Board of Regents' Committee Meetings – Wednesday, April 25, 2007

No Board members volunteered to attend the Board of Regents' Committee meeting on April 25, 2007. Chair Mellington asked Board members to contact Bonni Blouin if they would be available to attend the meeting.

**K. ANNOUNCEMENTS**

- Supervisor Norris asked about Supervisor John DeLaney. Bonni Blouin responded that she had spoken with Mr. DeLaney prior to the Board meeting and he indicated that he was still experiencing problems resulting from his recent surgery.

**L. ADJOURNMENT**

**There being no further business to come before the Board, on motion of Supervisor Johnson, seconded by Supervisor Norris, the meeting adjourned at 11:45 a.m.**