

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, September 13, 2006
9:00 a.m.**

**The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *A separate Academic Committee meeting was held September 13, 2006 at 8:00 a.m.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, September 13, 2006, in the Louisiana Building at Baton Rouge Community College, 5310 Florida Blvd., Baton Rouge, Louisiana. Board Chair Brett Mellington called the meeting to order at 9:12 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Bumphus
Helen Bridges Carter
Ava Dejoie
John DeLaney
Carl Franklin
Kathy Sellers Johnson
Ann Knapp
Joan McHenry
Brett Mellington, *Chair*
Cleo Norris
Sean Reilly
Vincent St. Blanc, III
Mike Stone

Members Absent

Dan Packer

Stevie Smith

Staff Present

Dr. Walter G.

Jennifer Daly
Pat Eddy
Jim Henderson
Jan Jackson
Ken Jenkins
Lura Kamiya
Howard Karlton
Dr. Jerry Pinsel
Dr. Angel Royal
Greg Speyrer
Dr. Toya Barnes Teamer

D. APPROVAL OF SEPTEMBER 13, 2006 AGENDA

Chair Mellington presented the following amendments to the September 13, 2006 agenda: Remove agenda items G.1. and G.2. (to be addressed at a later date); move agenda item G.5. Distribution of Board of Regents Growth Pool, to be addressed after agenda item E. Approval of Minutes of August 9, 2006 Full Board meeting.

On motion of Supervisor Knapp, seconded by Supervisor Johnson, the Board voted to approve the September 13, 2006 agenda as amended. The motion carried.

E. APPROVAL OF MINUTES OF AUGUST 9, 2006 FULL BOARD MEETING

On motion of Supervisor Knapp, seconded by Supervisor Johnson, the Board voted to approve the minutes of the August 9, 2006 Full Board meeting as presented. The motion carried.

As approved by the previous motion to approve the amended agenda, item G.5. Distribution of Board of Regents Growth Pool FY 2006-2007, was considered at this time.

G.5. Distribution of Board of Regents Growth Pool

Dr. Bumphus asked Mr. Donnie Vandal, Board of Regents, and Jan Jackson, Senior Vice President of Finance, LCTCS, to come forward to share information on the distribution of the Board of Regents Growth Pool.

Mr. Vandal addressed the Board and reviewed the recommended distribution of funds to the LCTCS campuses. A handout was distributed to members of the Board.

A lengthy discussion followed regarding the formula used by the Board of Regents to determine the distribution of funds and the unique considerations that exist with the LCTCS campuses.

Mr. Vandal indicated that the Board of Regents is in the process of reviewing the funding formula and offered to provide a presentation to the Board that would address some of the issues voiced by members of the Board related to the funding formula.

Supervisor Knapp stated that she would be interested in meeting with the Board of Regents for a discussion on the uniqueness of the delivery model for technical education, the standard of quality and FTE comparisons of the LTC.

On motion of Supervisor Franklin, seconded by Supervisor Dejoie, the Board voted to approve the distribution of the Community and Technical College and Academic Learning Center Development Pool to LCTCS colleges as presented. This distribution of funds must also be approved by the Board of Regents. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Mellington presented the Chair of the Board Report. He discussed the following topics:

- Attended Louisiana Technical College, T. H. Harris Campus, graduation. Thanked Dean Espree for the opportunity to address the students and commended him for a great job.
- Attended Sunday session of LCTCS Conference Day in New Orleans. Thanked Carol Gniady for hosting a tour of the New Orleans area.
- Congratulated LCTCS Conference Day award winners.
- Provided update on the System President's Search. Announced the establishment of an Advisory Committee that will assist the search committee. Currently the members of the Advisory Committee are: Chancellor Tommy Warner; Vice Chancellor Noreen Smith; Laurie Fontenot, Louisiana Technical College (LTC)-T.H. Harris Campus; John Warner Smith, Department of Labor; Pat Strong, Board of Regents; Jan Jackson, LCTCS; Louis Reine, AFL-CIO; Senator Willie Mount; and, Lura Kamiya, Ex-Officio.

Supervisor Johnson, Chair, LCTCS President's Search Committee, provided an update on the search process and timeline. She read the charge of the advisory committee and reviewed changes to the search timeline.

2. President's Report

Dr. Walter Bumphus provided the following report:

- Announced the retirement of Mr. Stanley Leger, Chancellor, SOWELA Technical Community College, effective January, 2007. Acknowledged Chancellor Leger for the outstanding job that he has done for the LCTCS. Mr. Leger received a standing ovation from the group.
- Acknowledged the members of the 6th class of the Leadership Development Institute (LDI) who were present to observe the Board meeting. Members of the class stood to be recognized.
- Ms. Norene Smith, Regional Director, Dr. Ruth Bonner-Thompson, Principal Investigator and Ellen Hill, Grant Writer for Region 8, provided a presentation on the 3-year National Science Foundation Advanced Technology Education grant for \$750,000 that Region 8 was awarded. The project will be implemented in partnership with the LTC Region 2. The project will focus on developing pathways to careers and information and communication technology for secondary and post-secondary students, as well as incumbent worker and out-of-school youth. It will also promote interaction between educators and business and community leaders and will broadly impact secondary and post-secondary program offerings for students in the state. The grant began July 1st and will end September 30, 2008.

Dr. Bumphus commented on how rare it is for a 2-year college to receive a NSF grant and commended the group for securing this grant.

- Dr. Angel Royal and Jim Henderson provided a report on the Standards of Accountability for Regional Directors. The Standards of Accountability is the matrix that will be used to measure the job performance of the newly appointed Regional Directors. A PowerPoint presentation was provided. Dr. Bumphus committed to provide quarterly reports on the Standards of Accountability for the various regions.

- Ms. Jennifer Daly provided the Fall 2006 14th Class Day Credit Enrollment report. A PowerPoint presentation was provided.
- Supervisor Johnson reported on a call from Representative Monica Walker in Avoyelles Parish concerning a movement in that parish to establish a new community college. She noted that discussions were held in March/April among influential people in Avoyelles Parish regarding the need to provide community college services in that parish. She added that the movement gained considerable support and had gotten to the point of establishing committees to move forward with the project. Representative Walker contacted Supervisor Johnson to make her aware of the project. Supervisor Johnson and Dr. Bumphus met with Representative Walker and Dr. Plauche from Avoyelles Parish to discuss this issue. Also discussed was the closing of the LTC - Hessmer campus.

Dr. Bumphus stated that a follow-up meeting of the Academic, Instruction, Workforce Training and Student Affairs Committee will be held in November or December. Representatives from the Board of Regents and Dennis Jones, will be invited to participate in this meeting. Dr. Toya Barnes-Teamer will provide leadership for this meeting to begin dialogue and discussion about the Board's vision for the creation of a new community college under the LCTCS and how we might want to advance, as well as long term initiatives.

- Supervisor Knapp updated the Board on the SOWELA Chancellor's search. The search is being handled by Dr. Narcissa Polonia.
- Dr. Bumphus reported that the LCTCS is negotiating for a Lumina Foundation grant. He commended Dr. Angel Royal for her work in securing this grant.

G. GENERAL ACTION ITEMS**

Academic, Instruction, Workforce Training and Student Affairs Actions

1. Marine/Offshore Safety Training – Gregory Garrett, Regional Director, Region 3

PULLED FROM AGENDA.

2. Update on the Gulf Coast Workforce Development Initiative – Jim Henderson and Kizzy Payton

PULLED FROM AGENDA.

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

3. Amendments to 2007-2008 Capital Outlay Request

On motion of Supervisor Knapp, seconded by Supervisor Johnson, the Board voted to approve the Amendments to the LCTCS Capital Outlay Request for fiscal year 2007-2008, as presented, including the addition of New Projects Priority 1, J and a revision to New Projects Priority 16. The motion carried.

4. Update on LCTCS Facilities Impacted by Hurricanes Katrina and Rita

ORAL REPORT.

Dr. Alex Johnson, Chancellor, Delgado Community College; Ms. Kim Rugon, Louisiana Technical College; Mr. Tommy Warner, Chancellor, Nunez Community College; and Mr. Stanley Leger, Chancellor, SOWELA Technical Community College, provided updates on the current condition of their respective campuses in relation to damages incurred by Hurricanes Katrina and Rita and discussed the problems that they are experiencing with FEMA and funding for repairs, etc.

Supervisor Reilly asked each campus representative to state their perception of where the gap is on what the campus will receive from FEMA and what their actual needs are. Each campus discussed their current status in relation to FEMA and indicated areas where additional assistance is needed.

Dr. Bumphus noted that all the colleges damaged by the hurricanes were mentioned in this month's publication of Community College Week.

Finance Actions

Supervisor St. Blanc presented the Finance Actions agenda items for consideration by the Board.

5. Distribution of Board of Regents Growth Pool

This agenda item was addressed earlier in the agenda.

6. FY 06-07 Operating Budget for LCTCS Colleges and the System Office

On motion of Supervisor Barham, seconded by Supervisor Knapp, the Board voted to approve the FY 06-07 Operating Budgets of the LCTCS Colleges and Board office. The motion carried.

Personnel Actions

Supervisor DeLaney presented the Personnel Actions agenda items for consideration by the Board.

Dr. Bumphus recognized Vice Chancellors Meaux, Garrett and Murphy on their recent retirements. He noted that Dr. Angel Royal had secured proclamations/recognition documents from the Governor's Office to be presented to the Vice Chancellors at the August Board member, but the recipients were unable to attend the meeting. Consequently, the documents were mailed to the recipients.

7. General Personnel Actions for LCTCS Colleges and the System Office

On motion of Supervisor Knapp, seconded by Supervisor Stone, the Board voted to approve and ratify the personnel actions for the LCTCS colleges and System Office to include eight (8) retirements; thirty-nine (39) resignations; three (3) terminations; one (1) other cessation of employment; nineteen (19) new positions; six hundred twenty-five (625) promotions/changes/salary increases, and seventy (70) replacements. The motion carried.

8. Resignation of Chancellor of the SOWELA Technical Community College

On motion of Supervisor Knapp, seconded by Supervisor Carter, the Board voted to accept the resignation of Mr. Stanley Leger, from his position as Chancellor of SOWELA Technical Community College, effective January 1, 2007. The motion carried.

Supervisor Knapp provided comments on Chancellor Leger's retirement. She stated, ". . .we cannot ever replace Stanley, there is no one that can come in those shoes and be the leader that he has been. The good news, however, is that he has prepared this institution to move forward, to be even better under new leadership. Although they won't be Stanley, we know that he has set the groundwork for much greater and better things, and without his foundational leadership we could not be going forward in that manner."

H. CONSENT AGENDA

On motion of Supervisor Reilly, seconded by Supervisor Knapp, the Board voted to approve the Consent Agenda which includes agenda items H.1. through H.7. The motion carried.

Finance Actions

1. Incumbent Worker Training Program Contracts

Ratified five new Incumbent Worker Training Program contracts for \$586,465 and one modification to an existing contract for \$198,929 as listed:

- **Allen Millworks/Bossier Parish Community College – Contract Amount: \$171,547**
- **Bell Oaks, Inc./Bossier Parish Community College & LSU Shreveport – Contract Amount: \$24,383**
- **Bolton Ford LLC/SOWELA Technical Community College – Contract Amount: \$11,121**
- **Danos & Curole 2/LTC Young Memorial Campus – Contract Amount: \$197,505**
- **Tifton Aluminum Company/LTC Tallulah Campus – Contract Amount: \$181,910**
- **Guidry Brothers Towing 2/L.E. Fletcher Technical Community College/LTC Lafourche & Young Memorial Campus/Delgado Community College – Revised Contract Amount: \$198,929**

2. Contract between Bossier Parish Community College and the Board of Regents

Approved contract between Bossier Parish Community College and the Board of Regents to address the shortage of nursing and allied health professionals practicing in the State of Louisiana, effective July 28, 2006. The contract is to be paid directly by the Board of Regents.

3. Contract between Delgado Community College and the Board of Regents

Approved contract between Delgado Community College and the Board of Regents to address the shortage of nursing and allied health professionals practicing in the State of Louisiana, effective July 28, 2006. The contract is to be paid directly by the Board of Regents.

4. Incumbent Worker Training Program contract between Louisiana Technical College Region 8 and Rexal, Incorporated

Approved an Incumbent Worker Training Program contract between Louisiana Technical College Region 8 and Rexal, Incorporated, effective July 1, 2006.

Management Information Systems/Information Technology Actions

5. For Review and Advisement: Revised Use of Technology Resources Policy – LCTCS Policy #7.002

FOR REVIEW AND ADVISEMENT. NO BOARD ACTION REQUIRED.

6. For Review and Advisement: Information Management Steering Committee Policy – LCTCS Policy #7.006

FOR REVIEW AND ADVISEMENT. NO BOARD ACTION REQUIRED.

Personnel Actions

7. Clarification of Automobile Allowance for President

Approved the clarification of the amount of the President's automobile allowance for Fiscal Year 2006-2007 as an annual amount of \$15,515 or \$1,293 per month, based on an increase in the state reimbursement for automobile allowance to \$0.40 per mile and an increase in the State's estimated annual automobile insurance rate to \$2,292.

I. UPDATES

Chair Mellington urged Board members to review the reports/updates provided.

1. Business and Industrial Visit Report
2. Status Report on Capital Projects
3. Alternative Financing Projects
4. Facilities Assessment Update

J. OTHER BUSINESS

1. Board of Regents' Committee Meetings – September 28, 2006 (**meeting to be held at Louisiana Tech University, Ruston, LA**)

Supervisors Barham and Norris volunteered to serve as the LCTCS representative at the Board of Regents' committee meetings on September 28, 2006 in Ruston, Louisiana.

K. ANNOUNCEMENTS

- Chair Mellington thanked the Leadership Development Institute (LDI) for attending the meeting.

- Dr. Bumphus addressed the LDI booklet that was placed at each Board member's station. The booklet recognizes last year's LDI class.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Knapp, seconded by Supervisor Franklin, the meeting adjourned at 11:55 a.m.