

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, OCTOBER 11, 2006
9:00 a.m.**

**River Parishes Community College
7384 John LeBlanc, Sorrento, LA 70778-3007**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *No separate committee meetings were held.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, October 11, 2006, at River Parishes Community College, 7384 John LeBlanc, Sorrento, Louisiana. Board Chair Brett Mellington called the meeting to order at 9:02 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Helen Bridges Carter
Ava Dejoie
John DeLaney
Kathy Sellers Johnson
Ann Knapp
Joan McHenry
Brett Mellington, *Chair*
Cleo Norris
Sean Reilly, *2nd Vice Chair*
Stevie Smith, *1st Vice Chair*
Vincent St. Blanc, III
Mike Stone

Members Absent

Carl Franklin
Dan Packer

Staff Present

Dr. Walter G. Bumphus
Bonni Blouin
Allen Brown
Jennifer Daly
Pat Eddy
Jim Henderson
Jan Jackson
Ken Jenkins
Lura Kamiya
Howard Karlton
Kizzy Payton
Dr. Jerry Pinsel
Dr. Angel Royal
Jimmy Sawtelle
Greg Speyrer
Dr. Toya Barnes Teamer

D. APPROVAL OF AUGUST 9, 2006 AGENDA

On motion of Supervisor Knapp, seconded by Supervisor Smith, the Board voted to approve the October 11, 2006 agenda as presented. The motion passed.

E. APPROVAL OF MINUTES OF SEPTEMBER 13, 2006 ACADEMIC, INSTRUCTION, WORKFORCE TRAINING AND STUDENT AFFAIRS COMMITTEE AND FULL BOARD MEETINGS

On motion of Supervisor Knapp, seconded by Supervisor Johnson, the Board voted to approve the minutes of the Academic, Instruction, Workforce Training and Student Affairs Committee and Full Board meetings as presented. The motion passed.

F. REPORTS

1. Welcome by Chancellor Joe Ben Welch

Dr. Joe Ben Welch, Chancellor, River Parishes Community College (RPCC) welcomed the members of the Board and guests. He introduced RPCC foundation members Mr. Paul Aucoin, past president of the foundation board, and Mr. Bill McCord, Vice-chairman. Mr. Aucoin welcomed the guests to the campus and thanked the board for all the support they have shown RPCC.

Dr. Welch provided remarks and shared information on student enrollment, faculty and general information regarding the campus. He noted that the freshmen students currently enrolled at RPCC make an average ACT score that is among the top of any institutions in the System with an average of 18. He also provided a brief profile on the students enrolled in RPCC.

Chair Mellington thanked Chancellor Welch for hosting the October 2006 board meeting and commended his staff for their hard work.

2. Chair of the Board Report

Chair Mellington presented the Chair of the Board Report. He discussed the following topics:

- Acknowledged and thanked Presidential Search Advisory Committee members who attended a meeting on October 2, 2006, to review applications received for the System President's position: Dr. Tommy Warner, Chancellor, Nunez Community College; Ms. Norene Smith, Regional CEO; Dennis Kelly, SOWELA Technical Community College; Laurie Fontenot, LTC-T.H. Harris Campus; Mike Metternight, Chair, Louisiana Association of Business and Industry; Dr. John Warner Smith, Department of Labor; Pat Strong, Board of Regents; Louis Reine, AFL-CIO; Senator Willie Mount; Luther Davis, LTC; Jan Jackson, LCTCS; and, Lura Kamiya, LCTCS (ex-officio).

Thanked members of the President's Search Committee members for their service: Kathy Sellers Johnson, Chair; Brett Mellington; Ann Knapp; Sean Reilly; Carl Franklin and Stevie Smith.

- Supervisors Mellington, Knapp, Johnson, Franklin and President Bumphus will be attending the Association of Community College Trustees (ACCT) annual congress in Orlando, FL, October 11-14. He noted that Ms. Johnson is running for a national position on the ACCT board.

- Thanked Chancellor Stanley Leger for his service to the LCTC System and apologized for not being able to attend his retirement celebration held at Baton Rouge Community College on Tuesday evening.

Dr. Bumphus thanked Dr. Myrtle Dorsey for hosting the event for Chancellor Leger.

3. President's Report

- February, 2007 Board meeting will be held at the Louisiana Technical College – Young Memorial Campus.
- Shared an article in “Change” magazine that was done by Chancellor Johnson and members of the Delgado Community College staff. The article featured the recovery of New Orleans from the effects of Hurricane Katrina.
- Reported that the search for a new chancellor of SOWELA Technical Community College has begun. Board Supervisor Ann Knapp is serving as chair to the search committee.

Supervisor Knapp reported that an excellent set of applications were received and reviewed by the search committee on Friday, October 6th. She stated that interviews will be held on October 25th. She thanked everyone who has served on the committee.

- Supervisor Knapp reported on the Foundation gala held at SOWELA Technical Community College. She stated that Chancellor Leger was honored at the gala and members of his family were in attendance. She added that the foundation received a \$25,000 donation from L'auberge duLac Hotel and Casino for the culinary program. She complimented Chancellor Leger and his team, and the foundation board for the huge success of the gala.
- Supervisor Knapp reported that the Process Technology Committee of the Lake Area Industry Alliance won the national award for successful process technology committees from around the country. The Lake Area Industry Alliance is a group of refining plants and others in the Lake Charles area. The committee was honored with an obelisk at the national convention.
- Governor Blanco held a press conference at Baton Rouge Community College – Frazier Campus, to announce the \$38 million CBDG funds that will be released. Dr. Bumphus commended Jim Henderson for the significant role he has played, at a statewide level, with the Louisiana Recovery Authority (LRA), and Workforce Commission and other entities to help craft and shape things that are happening with workforce development statewide and crafting ways in which the \$38 million CBDG funds will be utilized.

Mr. Henderson addressed the Board and provided information on the Workforce Recovery Training Program. He stated that it is a \$38 million program funded with Community Development Block Grant (CDBG) monies. He stated that the plan is crafted around the Centers of Excellence document that was prepared shortly after the storms that identified key sectors that are critical to the physical and/or economic recovery of the state. The sectors include corporate or construction industry, health care industry, oil and gas, advanced manufacturing and transportation. He added that a sixth sector had been added to include a cultural economy which includes culinary, hospitality, etc. He stated that the program will be operated through the

Louisiana Workforce Commission and noted that the LCTCS colleges are in the best position to take a lead role in this endeavor.

Dr. Bumphus acknowledged Louis Reine and thanked him for his support on efforts with the Workforce Commission.

- Referenced a Finance Actions agenda item regarding the approval to spend \$300,000 on a Financial Literacy Program that will include all the community colleges and regional districts in the state, LSU Eunice and LSU Southern-Shreveport. The LCTCS started a pilot program, funded by Perkins funds, a couple of years ago at Baton Rouge Community College (BRCC).

Dr. Myrtle Dorsey, Chancellor, BRCC and Joanie Chavis, Dean, Learning Resources Center (BRCC), addressed the Board and discussed the pilot program entitled, *makingCHANGE*. The program focuses on teaching students the value of financial literacy. Dr. Dorsey stated that the program was part of the “survival course/orientation course” offered at BRCC. Joanie Chavis and her staff at Learning Resources oversaw the project and collected the data for the project.

Ms. Chavis reviewed the program with the Board and noted that the program is offered in the Success Skills class which is offered to returning students, and students who have had issues with college, and it provides a solid footing for being successful.

Dr. Bumphus noted that Representative Yvonne Welch introduced a resolution for all higher education to incorporate some type of financial literacy into their instructional programs. He thanked Dr. Dorsey for taking this on as a pilot and noted that this funding will allow BRCC to license all the campuses in the state to offer this program.

Supervisor Knapp asked that board members be given access to the site that would allow them to view this information. Discussion among board members followed.

- Supervisor Johnson, Chancellor Jan Brobst, Jim Henderson and Dr. Bumphus met with Avoyelles Parish representatives. Supervisor Johnson thanked Dr. Brobst for joining the group in Avoyelles Parish. She stated that 17-20 representatives from the parish attended the meeting. She stated that plans are underway to provide access to community college courses in the spring.

Dr. Bumphus reminded the Board that Avoyelles Parish is very interested in establishing an Avoyelles Community College. He stated that Dr. Brobst will work with the leadership of the Avoyelles community to offer courses in the spring. He further reminded the board that guests are invited to attend the Academic Affairs Committee meeting in November, 2006, where this issue will be discussed further.

Supervisor Knapp reported that the Academic Affairs Committee will meet in November, 2006, and it will be devoted to the conversation with Dr. Dennis Jones, NCHEMS, to discuss the appropriate preparations and metrics for a campus to consider prior to becoming a technical community or community college. Discussions will include financial considerations, support system, faculty issues, accreditation issues, etc. The outcome of the meeting is to begin the exploration process and create guidelines for creating a new campus.

- Senior Vice President Jan Jackson provided an update on Capital Outlay funding. Ms. Jackson reported that the Board of Regents met last week and submitted their preliminary capital outlay

recommendation. The recommendations from the Board of Regents included 75 recommendations totaling \$110 million. She reported on several items included in the recommendation that will effect the LCTCS: 1) new campus for SOWELA Technical Community College; 2) increase in funding for L.E. Fletcher campus to \$17 million and combined two marine program requests to over \$4 million; 3) request of \$700,000 for a chiller for Delgado Community College was increased to \$1.2 million to take care of cost increases; 4) \$12 million classroom building for Delgado Community College; 5) 7 of the 10 recommendations for the Louisiana Technical College are now included in the recommendation; 6) \$2.75 million for Health Sciences facility at SOWELA Technical Community College.

- Community College Times articles to review: “*Higher ed associations outline key challenges*”; “*More Fla. Students opt for two-year colleges*”; and, “*Many take community college route to bachelor’s degree*”. Dr. Bumphus noted that nationally 50% of students who graduate with baccalaureate degrees enter through a community or technical college.

Supervisor Dejoie mentioned the Community College Times article, “Gulf colleges receive new round of grants”, that speaks to the \$50 million awarded to 42 higher education institutions for hurricane relief and clean-up efforts. She stated that she attended the press conference held at Delgado Community College where President Bill Clinton made the announcement of the grants. She commented on the event and stated that it was a wonderful event and it was very well attended by local elected officials.

G. GENERAL ACTION ITEMS**

Academic, Instruction, Workforce Training and Student Affairs Actions

Supervisor Knapp submitted the Academic, Instruction, Workforce Training and Student Affairs Actions agenda items for consideration by the Board.

1. A Report on the Board of Regents Statewide Review of Practical Nursing Programs – Drs. Toya Barnes Teamer and Jerry Pinsel

ORAL REPORT. Dr. Toya Barnes Teamer, Senior Vice President, Academic and Student Affairs, and Dr. Jerry Pinsel, Vice President of Academic Affairs, addressed the Board and provided an update on the Board of Regents statewide review of the Practical Nursing programs.

Dr. Barnes Teamer reminded members of the Board that she and Dr. Pinsel had provided a report to the Board in March, 2006 providing them with the status of the Board of Regents’ statewide assessment of practical nursing programs and the directives that the LCTCS was given to provide a response to the Board of Regents regarding the recommendations from the committee. She stated that she and Dr. Pinsel worked very closely with the nursing and allied health work group, which is made up of representatives from each LCTCS college, to provide the Board of Regents with the responses to the recommendations from the System. She stated that the responses were provided to Regents on March 15th. She continued that the Board of Regents’ staff stated that a more comprehensive action step document was needed regarding what would be done to work on quality of programs and professional development for nursing faculty and staff.

Dr. Pinsel distributed a copy of the LCTCS Draft Response to Regents Practical Nursing Report. She reviewed sections of the document with the Board.

Discussions related to the LCTCS draft response to Regents, and nursing programs in general, followed.

Dr. Bumphus thanked Dr. Barnes Teamer and Dr. Pinsel for their work on this report.

2. Update on the Gulf Coast Workforce Development Initiative – Jim Henderson and Kizzy Payton

ORAL REPORT. Jim Henderson, Senior Vice President of Workforce and Development and Kizzy Payton, Director, Public Relations, provided an update on the \$5 million grant secured from the U.S. Department of Labor. Mr. Henderson and Ms. Payton presented a PowerPoint presentation entitled, Pathways to Construction Employment Initiative – Centers of Excellence Training Programs. The presentation provided detailed information on the current LCTCS training programs including training metrics, mission of the Craft Workforce Development Board, outreach and recruitment, and advertising campaigns.

A question and answer session followed.

3. New Associate Degree Approval: Baton Rouge Community College
 - Associate of Science: Nursing

Dr. Myrtle Dorsey, Chancellor, Baton Rouge Community College; Dr. Brad Ebersole and Dr. Vallette, Dean of Nursing and Allied Health, addressed the Board to provide background information and curriculum details on the proposed Associate of Science degree program at Baton Rouge Community College (BRCC). A question and answer session followed.

On motion of Supervisor Reilly, seconded by Supervisor Dejoie, the Board voted to approve the request to offer the Associate of Science Degree in Nursing as submitted from Baton Rouge Community College. The motion carried.

4. Approval of Rank, Promotion & Tenure Policy

Pulled from agenda.

5. Conferring of Honorary Associate of Arts in Humane Letters: Delgado Community College

On motion of Supervisor Dejoie, seconded by Supervisor Carter, the Board voted to approve the request, from Delgado Community College's chancellor, for permission to confer the Associate of Arts in Humane Letters to Mr. Richard Colton, Jr., founder of The Howell Company. The motion carried.

Facilities Actions

Supervisor Reilly submitted the Facilities Actions agenda items for consideration by the Board.

6. Bossier Parish Community College Land Acquisition

On motion of Supervisor Knapp, seconded by Supervisor Barham, the Board voted to authorize the System President, the Chancellor of Bossier Parish Community College and Board Counsel to execute all documents necessary for the purchase of a 4.74 acre plot of land fronting US Hwy 80 for future expansion of the Bossier Parish Community College campus

for a price not to exceed the appraised value of the property. If acquired, this property must be recorded with the State Land Office. The motion carried.

7. Update on Potential New Campus Projects for SOWELA Technical Community College, LE Fletcher Technical Community College and River Parishes Community College

ORAL REPORT. Jan Jackson provided a brief update on potential new campus projects for SOWELA Technical Community College, L.E. Fletcher Technical Community College and River Parishes Community College. She stated that legislation was passed last year that will require the LCTCS to create a policy to address additional oversight by the Division of Administration and the budget.

Dr. Bumphus added that the LCTCS already has a policy that addresses the process of dealing with 5013C facility corps, but added that he felt it is appropriate that this policy be reviewed again to address how board members are appointed, how the committees are developed and the general relationship that exists with the LCTCS.

Finance Actions

Supervisor Smith presented the Finance Actions agenda items for consideration by the Board.

8. Board of Regents Growth Pool Funds

On motion of Supervisor Knapp, seconded by Supervisor DeLaney, the Board voted to approve the second distribution of the Community and Technical College and Academic Learning Center Development Pool to LCTCS colleges as presented at the Board meeting. The distribution of funds must also be approved by the Board of Regents. The motion carried.

Personnel Actions

Supervisor DeLaney presented the Personnel Actions agenda items for consideration by the Board.

Supervisor DeLaney indicated the need to enter into Executive Session for the purpose of discussing agenda item G.9. General Personnel Actions for LCTCS Colleges and the System Office.

On motion of Supervisor Knapp, seconded by Supervisor Johnson, the Board voted to enter into Executive Session at 11:02 a.m., for the purpose of discussing agenda item G.9.

The full Board reconvened at 12:10 p.m. Chair Mellington reported that no consensus was reached and no votes were taken by the Board while in Executive Session.

Bonni Blouin called roll and a quorum was re-established.

9. General Personnel Actions for LCTCS Colleges and the System Office

On motion of Supervisor Knapp, seconded by Supervisor Johnson, the Board voted to approve and ratify the personnel actions presented for the LCTCS colleges and System Office to include six (6) retirements; eighteen (18) resignations; two (2) other cessations of

2. Program Transfers: Technical Division
 - a. Region 8: from Bastrop Campus to Delta-Ouachita Campus
 - Technical Diploma: Industrial Instrumentation Technology (CIP 150404)
 - Certificate of Technical Studies: Industrial Electronic Repair
 - Technical Competency Area: Basic Electronic Repair

Approved the requests, from the Technical Division, for the following programmatic transfers:

- a. **Region 8: from Bastrop Campus to Delta-Ouachita Campus**
 - **Technical Diploma: Industrial Instrumentation Technology (CIP 150404)**
 - Certificate of Technical Studies: Industrial Electronic Repair**
 - Technical Competency Area: Basic Electronic Repair**

Finance Actions

3. Incumbent Worker Training Program Contracts
Ratified four (4) new Incumbent Worker Training Program contracts for \$416,028 and one modification to six existing contracts for \$2,461,942 as listed:
 - **Bisso Marine 3/Delgado Community College - Contract Amount: \$100,394**
 - **Explo Systems/Bossier Parish Community College - Contract Amount: \$64,639**
 - **Franco Athletic Club/Bossier Parish Community College - Contract Amount: \$101,725**
 - **Legal Services of North LA/Bossier Parish Community College - Contract Amount: \$46,570**
 - **Multi-Faith Retirement 2/Bossier Parish Community College - Contract Amount: \$91,204**
 - **Sea Horse Marine 2/LTC-Young Memorial - Contract Amount: \$11,677**
 - **Medical Management Consortium/Bossier Parish Community College – Revised Contract Amount: \$192,639. Extend contract end date from 7/14/07 to 1/31/08; reduce number of employees to be trained from 102 to 70.**
 - **Red Ball Medical Supply/Bossier Parish Community College – Revised Contract Amount: \$82,067. Reduce number of employees to be trained from 23 to 19.**
 - **Shell Chemical/LTC-River Parishes – Revised Contract Amount: \$1,642,213. Extend contract end date from 11/7/06 to 1/7/07**
 - **P & S Surgery Center/LA Delta Community College/Delgado Community College/Louisiana Tech University – Extend contract end date from 1/31/07 to 5/31/07**

4. Contract between Delgado Community College and the LSU Health Sciences Center

Approved an agreement between Delgado Community College and Louisiana State University Health Sciences Center for Information Technology support services, effective July 1, 2006.

5. Incumbent Worker Training Program Contract between Louisiana Technical College Region 2 and Universal Technologies.

Approved an Incumbent Worker Training Program contract between Louisiana Technical College – Region 2 and Universal Technologies effective, August 25, 2006.

6. Incumbent Worker Training Program Contract between Louisiana Technical College Region 7 and Louisiana State University in Shreveport

Approved an Incumbent Worker Training Program training contract between Louisiana Technical College – Region 7 and Louisiana State University, Shreveport, effective November 1, 2006.

Management Information Systems/Information Technology Actions

7. Approval of LCTCS Policy #7.002 – Use of Information Resources Policy Statement

Approved revisions to LCTCS Policy for Use of Information Technology, #7.002.

8. Approval of LCTCS Policy #7.006 – Information Management Steering Committee

Approved the LCTCS Policy for the LCTCS Information Management Steering Committee, #7.006.

I. UPDATES

Chair Mellington urged Board members to review the updates/reports provided.

1. Business and Industrial Visit Report
2. Status Report on Capital Projects
3. Alternative Financing Projects
4. Facilities Assessment Update

J. OTHER BUSINESS

1. Board of Regents' Committee Meetings – Special Finance Committee Meeting – October 20, 2006 – 8:00 a.m. – Regular Committee Meetings - October 25, 2006

Supervisor DeLaney volunteered to represent the Board at the Board of Regents' meetings on October 25, 2006.

K. ANNOUNCEMENTS

- Chancellor Brobst will be hosting a Southern Association of Colleges and Schools (SACS) visit at South Louisiana Community College on Sunday, October 15, 2006, for full accreditation. Louisiana Delta Community College, L.E. Fletcher Community College and SOWELA Technical Community College are also moving forward with securing SACS accreditation. The SACS meeting will be held in December, 2006 in Orlando, FL.
- Dr. Bumphus thanked River Parishes Community College for hosting October Board meeting. He asked that any RPCC staff present who contributed to the meeting to please stand and be recognized.
- Stakeholder meetings with the LCTCS presidential finalists will be held on October 23, 2006 in Baton Rouge. Interviews with the Board will be held on October 24th.

- Supervisor Johnson thanked Kizzy Payton for the excellent job she and her staff did in creating the materials for her potential candidacy to the ACCT Board. The flyers will be distributed at the ACCT conference this week in Orlando, FL.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Knapp, seconded by Supervisor Johnson, the meeting adjourned at 12:17 p.m.