

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, JUNE 14, 2006
9:00 a.m.**

**The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *No separate committee meetings are scheduled.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, June 14, 2006, in the Louisiana Building at Baton Rouge Community College, 5310 Florida Blvd., Baton Rouge, Louisiana. Board Chair Kathy Sellers Johnson called the meeting to order at 9:07 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Mellington asked everyone to keep in mind that today is Flag Day and we are to honor our flag and all those who have defended it. The assembly rose for recitation of the Pledge of Allegiance.

C. SWEARING IN OR NEW STUDENT BOARD MEMBERS: CLEO NORRIS AND JOAN McHENRY

Mr. Leo Hamilton, General Counsel, LCTCS, conducted the swearing in of new student Board members, Joan McHenry and Cleo Norris.

Board Chair Johnson welcomed the new Board members and asked them to introduce themselves to the Board.

Mrs. McHenry introduced herself and stated that she is a student at the Louisiana Technical College – Huey P. Long Campus.

Mr. Norris also introduced himself and stated that he is a student at Louisiana Delta Community College.

D. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Ava Dejoie
John DeLaney
Carl Franklin
Kathy Sellers Johnson, Chair
Alvin Kimble
Ann Knapp
Joan McHenry
Brett Mellington, 1st Vice Chair
Cleo Norris
Stevie Smith, 2nd Vice Chair
Vincent St. Blanc, III

Members Absent

Dan Packer
Sean Reilly
Mike Stone

Staff Present

Dr. Walter G. Bumphus
Allen Brown
Pat Eddy
Jim Henderson
Tonia Williams-Horton
Jan Jackson
Ken Jenkins
Lura Kamiya
Howard Karlton
Dr. Jerry Pinsel
Dr. Angel Royal
Greg Speyrer
Dr. Toya Barnes Teamer

E. APPROVAL OF JUNE 14, 2006 AGENDA

On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board voted to approve the June 14, 2006 agenda as presented.

F. APPROVAL OF MINUTES OF MAY 10, 2006 ACADEMIC COMMITTEE AND FULL BOARD MEETING

On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board voted to approve the minutes of the May 10, 2006 Academic Committee and Full Board meetings as presented.

G. REPORTS

1. Chair of the Board Report

Chair Johnson presented the Chair of the Board Report. She discussed the following topics:

- Recognized Kizzy Payton, Director of Public Relations, LCTCS, for the LCTCS publication, *Education and Industry Today* that she and her staff created. She commented on the “excellent job” done on the publication.
- Participated in commencement activities at Bossier Parish Community College, along with Board Supervisors St. Blanc and Franklin. She reported that she also attended the commencement activities at Louisiana Technical College – Oakdale Campus.
- Stated that she has been working in Lake Charles and had the opportunity to visit the SOWELA Technical Community College campus. She commented on the condition of the administration building at SOWELA and expressed her concerns that campuses are still trying to recover from the two hurricanes experienced in Louisiana this past year. She commended Chancellor Leger for his efforts and assured him that the System would continue to work in securing funds for campuses that were affected by the hurricanes.
- Received notice from the Association of Community College Trustees (ACCT) that a proposal submitted by the LCTCS has been approved to be presented at the national conference in Orlando, Florida in October, 2006.

2. President's Report

Dr. Walter Bumphus provided the following report:

- Dr. Savoie and Donnie Vandal from the Board of Regents have been invited to attend the July Board meeting to give an official in-depth report on funding available for higher education. Funding in the Governor's budget for faculty salaries exist for 5-6% raises; \$5 million dollars is included for a community and technical college development pool; additional funding exists for uncertain enrollment; \$15 million for construction trades technology training that is a compliment to the U.S Department of Labor grant that the LCTCS received; \$2 million for dual enrollment that the LCTCS can participate in, along with other institutions of higher education; \$77,000 for LTC Act 194 Reallocation; \$150,000 for Fletcher Technical Community College renovations to the Allied Health facility; and, \$325,000 for SOWELA Technical Community College (facility match).
- Received report from Chancellor Warner, Nunez Community College, that Board Supervisor Ava Dejoie provided a very moving commencement address at the Nunez graduation.
- Dr. Angel Royal, Vice President of External Affairs, presented the preliminary enrollment figures for summer 2006. Dr. Bumphus reviewed the figures for each campus. He reminded the Board that registration is ongoing at all colleges.
- Recognized outgoing Board Chair Kathy Sellers Johnson. Dr. Bumphus shared some of Ms. Johnson's accomplishments as Board Chair and stated that *"the most important and maybe the most significant thing that Kathy has done in her two year tenure . . . is the number of trips that she has actually made to all of our campuses. We have about fifty locations around the state and I don't want to start to count how many she has made. I don't think she has missed many. I know that she has made at least a visit to every college. . ."* He added that *"something that I think has meant a lot to our leadership, our staff, has been the time and the personal calls, the time she stopped in personally to visit with our chancellors and certainly the visits with me."* He stated his appreciation to Ms. Johnson and asked former Board Chair, Ann Knapp, 1st Vice Chair Brett Mellington and 2nd Vice Chair Stevie Smith to join him in presenting Ms. Johnson with a token of appreciation from the Board. A crystal vase was presented to Ms. Johnson on behalf of the System, for *". . . the dignity, the professionalism and class that you have exemplified as our Board Chair. We appreciate the wonderful job that you have done."*

Chancellor Jan Brobst presented Chair Johnson a beautiful bouquet of fresh flowers on behalf of the LCTCS Chancellors and Dr. Bumphus. She explained that she worked with the florist on the choice of flowers and stated that the pink rose is the strongest symbol of friendship and Ms. Johnson has been a great friend to the chancellors. She added that the Stargazer Lilies *". . . are not only fragrant but they also remind us of the vision that you have brought to this Board and have shared with many of us as we have looked to you for guidance. . ."*

Chair Johnson reflected upon her years of Board Chair. She stated that, *"It has been my joy to serve you, and I'm not going far, but know that my commitment to the LCTCS is as strong as it has ever been. Thank you so much for allowing me the opportunity to serve you. It has been my pleasure"*.

H. OPENING DOORS IN LOUISIANA – Presentation by Thomas Brock, Director, Young Adults and Postsecondary Education

Dr. Bumphus introduced Mr. Thomas Brock, Director, Young Adults and Postsecondary Education.

Mr. Brock addressed the Board and began his presentation by stating that the MDRC is a non-profit, non-partisan social policy research organization with offices in New York and California. He provided a brief background on the Opening Doors project which he directed and which was conducted in Louisiana. He stated that the project was part of a national demonstration effort consisting of states interested in examining the effectiveness of programs that might help their students achieve more academically and help them persist in school. The idea of the project was to provide a cash supplement that would be in addition to Pell grants and other financial aid a student would receive, and would serve as an incentive to earn credits, earn good grades and make satisfactory progress towards degrees. Mr. Brock explained how the project worked, qualifications of students, eligibility of parents, and the monetary incentives for students. Each student received \$1,000 per semester for participating in the project. He stated the results of the project were very positive for students who participated in the study. Students completed more courses and scored higher than other students.

Chair Johnson deviated from the agenda to recognize former Board Supervisor Gibson Chigbu for his service on the Board. She noted that Mr. Chigbu was a founding member of the LCTCS Board of Supervisors and his contributions to the Board are greatly appreciated. Dr. Bumphus added that Mr. Chigbu also served as head of campus facilities in the New Orleans area. Mr. Chigbu was presented with an inscribed plaque as a token of appreciation for his service to the Board.

Mr. Chigbu thanked the Board for the recognition. He stated that, *"it was a pleasure to serve with you guys. I believe that it is a great feeling to be a part of the major revolution of what I call one of the most successful projects by Governor Foster, to support the new system, LCTCS. . . I think this is a good experiment that worked – finally something worked in Louisiana – finally we had an excellent Board – people who did not care about anything but the System. We have a great President, who was a pleasure to serve.*

I. BOSSIER PARISH COMMUNITY COLLEGE TLMCM PRESENTATION – Larry Powell, Cliff Cardin and Paula Kaszuba

Dr. Bumphus asked Chancellor Carlton to come forward to introduce the group from Bossier Parish Community College (BPCC).

Chancellor Carlton addressed the Board and introduced Mr. Larry Powell, Director of the Telecommunications Program at BPCC. He stated that the program provides training to individuals in the Shreveport/Bossier area to work in the movie industry.

Mr. Powell addressed the Board and began his presentation by stating that BPCC is currently producing their fourth (4th) full-length feature film, Ray of Sunshine. He introduced Mr. Cliff Cardin, Production Coordinator, Telecommunications Division and also screenwriter of Ray of Sunshine and Brothers Two, and Associate Professor/Associate Producer, Paula Kaszuba. He spoke on the degree program offered at BPCC. He stated the goal of the program is to have individuals trained locally. He showed a public service announcement on voting entitled, "Freedom is Not Free", that was produced at BPCC and two film trailers on full-length movie productions entitled, Jeremiah's Secret and Brother's Two.

Mr. Powell noted that Dr. Bumphus is recognized in the credits of Brother's Two for his support and stated that each Board member has been presented with a copy of Jeremiah's Secret and Brother's Two. He added that the BPCC Graphic's Department produced all the graphics for the DVD covers, the

Production Department produced the actual DVDs, the Photography Department did all the photographs, and the Sound/Music Department did the soundtrack.

Dr. Bumphus commended Chancellor Carlton and the Bossier Parish Community College staff for their excellent work.

J. UPDATE ON LOUISIANA DEPARTMENT OF LABOR REPORT – Jim Henderson, Senior Vice President, Workforce Development and Training

Jim Henderson, Senior Vice President of Workforce Training and Development, presented an update on the Department of Labor report which provides a cumulative summary on the Incumbent Worker Training Program (IWTP) Quarterly Report Statistics. (A copy of the report was distributed to members of the Board.) The report contains information regarding the Incumbent Worker Training Program and was conducted in response to a legislative request requesting performance numbers on the program and how the LCTCS was responding, i.e., how many people were trained, core satisfaction, performance indicators, etc. He reported that since the inception of the program, the LCTCS has trained 75,000+ through the Incumbent Worker Training program. He reviewed the findings with the Board. He stated this is a good news report for the LCTCS.

A question and answer session followed.

K. GENERAL ACTION ITEMS**

Academic Actions

Supervisor Knapp presented the Academic Actions for consideration by the Board.

1. Teacher Preparation Update
 - Delgado Community College
 - Elaine P. Nunez Community College: Approval of the Institutional Framework for the Associate of Science in Teaching (A.S.T.) for Grades 1-5

On motion of Supervisor Mellington, seconded by Supervisor Franklin, the Board voted to support the requests from Delgado Community College and Elaine P. Nunez Community College, to approve their proposed institutional frameworks for the common Associate of Science in Teaching (A.S.T.). The motion passed.

2. Revision to LCTCS Board of Supervisors' Bylaws

On motion of Supervisor Mellington, seconded by Supervisor Barham, the Board voted to approve revisions to the LCTCS Board of Supervisors' Bylaws to address updates for student members of the Board, to include inserting the "technical community colleges" and modifying the term of service. The motion passed.

Facilities Actions

Supervisor Mellington presented the Facilities Actions for consideration by the Board.

3. Approval of Amendment to Louisiana Delta Community College Lease Agreement

On motion of Supervisor Franklin, seconded by Supervisor Knapp, the Board voted to approve the option of a two-year option and amendment to the lease between Louisiana Delta Community College and the University of Louisiana at Monroe for space located at 1201 Bayou

Drive, Monroe, Louisiana, effective August 25, 2006. This agreement is subject to approval by the Division of Administration. The motion passed.

Finance Actions

Supervisor Smith presented the Finance Actions for consideration by the Board.

4. Proposed Plan for Formula for Workforce Training Funds from Governor's Budget

On motion of Supervisor Knapp, seconded by Supervisor St. Blanc, the Board voted to approve the Proposed Plan for Formula for Workforce Training Funds from Governor's Budget. The motion passed.

Supervisor Smith asked how the formula was determined.

Mr. Henderson responded to the question and a handout which provided a map showing the eight Regional Labor Market Areas was distributed to the Board. He stated a "demand driven" formula was developed by taking half the funds and allocating them to regional labor market areas based upon pre-Katrina annual demand. (Annual demand is growth in a construction industry + replacement of existing workers in industry, but does not take into account vacancies.) An estimate of post-Katrina demand was determined and allocated an additional amount of money based on that figure. \$2.5 million is reserved in the System Office for projects that may emerge.

Supervisor Mellington requested a monthly report on the disbursement of the Workforce Training Funds.

5. Memorandum of Understanding between BESE/DOE and LCTCS

On motion of Supervisor Mellington, seconded by Supervisor Franklin, the Board voted to approve the Memorandum of Understanding (MOU) between the LCTCS Board of Supervisors and Board of Elementary and Secondary Education (BESE) for administration of the secondary career-technical portion of the Carl D. Perkins funds. The Board of Elementary and Secondary Education has approved and signed the MOU. The motion passed.

6. Ratification of LCTCS Foundations Formed Prior to Board Policy

On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board voted to ratify foundations associated with LCTCS campuses with formation dates that predate the Board Foundation Policy #5.017 or predate transfer of management of the College to the LCTCS Board of Supervisors including: Baton Rouge Community College Foundation, Cavalier Athletic Foundation (BPCC), Delgado Community College Foundation, Elaine P. Nunez Community College Foundation, Northeast Louisiana Technical Institute Foundation (LTC Northeast Campus), Louisiana Technical College Tallulah Foundation, The Sullivan Vocational Foundation, and SOWELA Technical Community College Foundation and to authorize staff and Board Counsel to work with college leadership to insure that all operating agreements are in compliance with Board policy and State laws. The motion passed.

7. Approval of Foundation for Louisiana Technical College – Sabine Valley Campus

On motion of Supervisor Franklin, seconded by Supervisor St. Blanc, the Board voted to authorize the proposed Articles of Incorporation, Bylaws and Joint Operating Agreement for

establishing a Foundation for Louisiana Technical College – Sabine Valley Campus, referred to as the LTC-Sabine Valley Foundation in the format drafted by Board Counsel and System Staff. The motion passed.

Personnel Actions

Supervisor Franklin submitted the Personnel Actions for consideration by the Board.

8. General Personnel Actions for LCTCS Colleges and the System Office

On motion of Supervisor Knapp, seconded by Supervisor DeLaney, the Board voted to approve and ratify the personnel actions presented for the LCTCS Colleges and System Office to include seventeen (17) retirements; twenty (20) resignations; one (1) termination; seven (7) other cessations of employment; one (1) leave of absence; seven (7) new positions; thirty-four (34) promotions/changes/salary increases; nineteen (19) replacements; and twenty (20) summer faculty appointments. The motion passed.

Supervisor Franklin stated the need to enter into Executive Session for the purpose of discussing personnel issues related to the proposed transition plan for the Louisiana Technical College administration as establishes in the LTC Ad Hoc Committee Report (Agenda item K.9.).

On motion of Supervisor Knapp, seconded by Supervisor Smith, the Board voted to enter into Executive Session to discuss personnel items included in the LTC Ad Hoc Committee Report. The motion passed. The Full Board entered into Executive Session at 10:42 a.m.

The Full Board reconvened the Regular Monthly Board meeting at 11:49 a.m. Bonni Blouin called roll and a quorum was established. Chair Johnson reported that no votes were taken and no consensus reached during the Executive Session.

9. Request for Approval of Transition Plan for LTC Administration as Established in the LTC Ad Hoc Committee Report

On motion of Supervisor Knapp, seconded by Supervisor Kimble, the Board voted to take the following actions relative to the Central (i.e., LTC Chancellor's Office) and District Administration of the Louisiana Technical College, to include:

- **Elimination of twenty-six (26) positions in the Central office effective immediately.**
- **Elimination of one (1) position in the Central Office effective June 30, 2006.**
- **Elimination of six (6) positions in the Central Office effective August 1, 2006.**
- **Elimination of two (2) positions in the Central Office effective September 30, 2006.**
- **Elimination of one (1) position in the Central Office effective December 1, 2006.**
- **Review of the status of one (1) position (within the Central office) no later than December 30, 2006, to determine whether that position should be eliminated or reassigned to a regional or local level.**
- **Transition seven (7) positions from the LTC Central Office to the LCTCS to continue performing essential functions, effective July 1, 2006.**
- **Elimination of all LTC District Vice Chancellors/Provost positions with the exception of the Vice Chancellors/Provosts appointed as Regional Directors, effective June 30, 2006.**

- **Termination of services effective September 1, 2006, for individuals currently in District Vice Chancellor positions, which were not appointed as Regional Directors and have not indicated that they will be retiring.**
- **All District Deans positions along with all district stand-alone positions will be eliminated effective September 1, 2006, unless extenuating circumstances require an extension of service for a specific region. Justification must be provided.**

A detail of the specific positions impacted are included in the LTC Transition Plan Document. The motion passed.

10. Review and Advisement: Policy on Rank, Promotion and Tenure for LCTCS Faculty Members

On motion of Supervisor Knapp, seconded by Supervisor Norris, the Board voted to accept for Review and Advisement the System Policy on Rank, Promotion and Tenure for LCTCS Faculty Members. Final approval is contingent upon approval by the Board of Regents. The motion passed.

Dr. Bumphus stated that the policy will be presented for final approval by the Board at the September, 2006 Board meeting.

L. CONSENT AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Knapp, the Board voted to approve the Consent Agenda which includes agenda items L.1. through L.6. The motion passed.

Academic Actions

1. Delgado Community College
 - Approval to Establish New Concentrations within the Associate of Applied Science Degree in Culinary Arts (CIP 120503)

Approved the request from Delgado Community College to establish two new concentrations within the Associate of Applied Science degree in Culinary Arts: Chef Apprenticeship and Catering.

2. Louisiana Technical College (college-wide)
 - Approval to Modify Current Programs (Network Specialist-CIP 110901, Computer Specialist (Support)-CIP 110501, Computer Network Administration-CIP 111001, Computer Programmer-CIP 110202) in Order to Establish an Associate of Applied Science in Information and Communication Technology (Umbrella Program) in Computer Programmer-CIP 110201, Computer Network Specialist-CIP 110901, Computer/Networking Support-CIP 111001
 - Approval to Establish Three New Technical Competency Areas (TCAs) (college-wide):
 - Welding: Arc Welder Skills Upgrade (CIP 480508)
 - Diesel Powered Equipment Technology: Air Condition Technician (CIP 470605)
 - Diesel Powered Equipment Technology: Steering and Suspension Technician (CIP 470605)
 - District IV – LTC Lafayette Campus – Associate of Applied Science in Automotive Technology

Approved the requests from the Louisiana Technical College to:

- (1) Modify Current Programs (college-wide) to include: Network Specialist (CIP 110901), Computer Specialist (Support) [CIP 110501], Computer Network Administration (CIP 111001), and Computer Programmer (CIP 110202) in order to establish a new program: Associate of Science in Information and Communication and Technology (Umbrella Program) in Computer Programmer (CIP 110201), Computer Network Specialist (CIP 10901) and Computer/Networking Support (CIP 111001);**
 - (2) Establish three new Technical Competency Areas (college-wide): Welding: Arc Welder Skills Upgrade (CIP 480508); Diesel Powered Equipment Technology: air Conditioner Technician (CIP 470605); and Diesel Powered Equipment Technology: Steering and Suspension Technician (CIP 470605); and**
 - (3) District IV – LTC Lafayette Campus: Expand the Automotive Technology program to approve an Associate of Applied Science degree program for the campus.**
3. **SOWELA Technical Community College Request for Awarding a Credential Posthumously**

Approved the emergency request, from the Chancellor of SOWELA Technical Community College, to award, posthumously, a Technical Diploma in Practical Nursing to a student who was a recent, fatal victim of an automotive accident.

Finance Actions

4. **Incumbent Worker Training Program Contracts**

Ratified four modifications to existing Incumbent Worker Training program contracts in the amount of \$3,008,937 as listed:

- Farmers-Merchants Bank & Trust Co./LTC-Evangeline Campus – Contract Amount: \$177,742; Revised Ending Date: 1/31/07**
- Performance Energy Services, LLC/LTC-Lafourche Campus – Contract Amount: \$226,738; Revised Ending Date: 10/31/06**
- Shaw Services/Baton Rouge Community College – Contract Amount: \$1,999,081; Revised Ending Date: 6/27/07**
- Springhill Medical Services/LTC-Northwest Campus & Shreveport/Bossier Campus/SOWELA Technical Community College/Bossier Parish Community College/LSU-Medical Center/LSU-Shreveport/NSU – Contract Amount: \$605,376; Revised Ending Date: 7/13/07**

5. **Incumbent Worker Training Program Contract between the Louisiana Technical College and General Physics Corporation**

Approved an Incumbent Worker Training Program subcontract between Louisiana Technical College and General Physics Corporation to provide Department Process Overview, SM Process Op Job Task Specific, SM Floor Op Job Task Specific, Soft Handling Op Job Specific, Electrical Maintenance Job Specific, Mechanical Maintenance Job Specific, Wonderware Man-Mach Interface Op, Electrical Equipment Maintenance/Finished Product and Mechanical Equipment Maintenance/Finished Product courses to the employees of Procter and Gamble Manufacturing Co., effective March 31, 2006.

6. Incumbent Worker Training Program Contract between the Louisiana Technical College and Rexal, Inc.

Approved an Incumbent Worker Training Program subcontract between Louisiana Technical College and Rexal, Inc., to provide Custom PLC 5 Fundamentals + Maintenance and Troubleshooting with additional focus on SLC systems, Custom Drive Class – combining elements from 1336 PLUS Maintenance and Troubleshooting, 1336 IMPACT Startup and 1336 IMPACT Troubleshooting classes to the employees of International Paper, Louisiana Mill, effective March 1, 2006.

M. UPDATES

Chair Johnson urged Board members to review the updates/reports provided.

1. Business and Industrial Visit Report
2. Status Report on Capital Projects
3. Alternative Financing Projects
4. Facilities Assessment Update

N. OTHER BUSINESS

1. Board of Regents' Committee Meetings – June 21-22, 2006

Supervisor DeLaney volunteered to serve as the LCTCS representative to the Board of Regents Committee meetings on June 21, 2006.

2. Report from Nominating Committee for 2006-2007 Board Officers

Supervisor Knapp, Chair, Nominating Committee, presented the recommendation of the Nominating Committee for the 2006-2007 Board Officers: Brett Mellington, Chair; Stevie Smith, 1st Vice Chair; and Sean Reilly, 2nd Vice Chair.

On motion of Supervisor Knapp, seconded by Supervisor Franklin the Board voted to accept the recommendation of the Nominating Committee and approve the slate of officers presented for 2006-2007 fiscal year: Brett Mellington, Chair; Stevie Smith, 1st Vice Chair; and, Sean Reilly, 2nd Vice Chair. The motion passed.

Supervisor Mellington thanked the Nominating Committee for having confidence in him to serve as the Board Chair and to continue to lead the System Board in the manner in which it has been lead in the past. He thanked the Board for their support.

O. ANNOUNCEMENTS

- Supervisor Dejoie recognized Chancellor Warner and his staff for the phenomenal job they have done on restoring the Nunez Community College and on the wonderful commencement activities that she recently attended. She stated that it was “. . . *incredibly inspirational to be down there and it is coming back and it is a testament to the staff and the people of that parish that they are up and running.*”

- Dr. Bumphus announced that Chancellor Travis Lavigne underwent surgery yesterday. Pam Diez stated that Mr. Lavigne is at home and is doing well. Dr. Bumphus asked that everyone keep Mr. Lavigne in their prayers.
- Chair Johnson announced that Supervisor Stone also underwent surgery. Ms. Blouin added that Supervisor Stone had gallbladder surgery and the surgery went well but there were some complications from the surgery and he is undergoing further testing today.
- Chair Johnson provided an update on Mr. Charles Alexander's progress. She stated that his condition is still serious and asked that he be kept in everyone's prayers.

Chair Johnson passed the gavel on the new Board Chair Mellington and thanked everyone for all their support.

P. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Knapp, seconded by Supervisor Mellington, the meeting adjourned at 12:05 p.m.