

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, FEBRUARY 1, 2006
10:00 a.m.**

**South Louisiana Community College
320 Devalcourt Street, Lafayette, LA 70506**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *No separate committee meetings were held.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, February 1, 2006, at South Louisiana Community College, 320 Devalcourt Street, Lafayette, LA 70506. Board Chair Kathy Sellers Johnson called the meeting to order at 10:00 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Mike Chandler
John DeLaney
Carl Franklin
Kathy Sellers Johnson, Chair
Alvin Kimble
Ann Knapp
Brett Mellington, 1st Vice Chair
Dan Packer
Stevie Smith, 2nd Vice Chair
Vincent St. Blanc, III
Mike Stone
Karondellet Womack-Williams

Members Absent

Gibson Chigbu
Ava Dejoie
Sean Reilly

Staff Present

Dr. Walter G. Bumphus
Bonni Blouin
Allen Brown
Jennifer Daly
Pat Eddy
Jan Jackson
Lura Kamiya
Howard Karlton
Angel Royal
Reba Poulson
Greg Speyrer

D. APPROVAL OF FEBRUARY 1, 2006 AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Womack-Williams, the Board voted to approve the February 1, 2006 agenda as presented.

E. APPROVAL OF MINUTES OF DECEMBER 14, 2005 AUDIT COMMITTEE, FULL BOARD MEETING AND LTC AD HOC COMMITTEE MEETINGS and JANUARY 11, 2006 BOARD MEETING/RETREAT

On motion of Supervisor Knapp, seconded by Supervisor Franklin, the Board voted to approve the minutes of the December 14, Audit Committee, the Full Board meeting, the LTC Ad Hoc Committee meeting and the revised minutes of the January 11, 2006 Board meeting/retreat as presented.

F. REPORTS

1. Chair of the Board Report

Chair Johnson presented the Chair of the Board Report. She discussed the following topics:

- Search Committee for the chancellor position at Louisiana Delta Community College (LDCC) has been selected. The following individuals will serve on the search committee: Kathy Sellers Johnson, Chair; Board Supervisors Carl Franklin and Edwards Barham; John Schween, Member, Board of Directors of the Quachita Economic Development Corporation; Billy Duncan, Vice President and Director of Manufacturing for Angus Chemical Company; Joe Lane, LDCC Academic Coordinator for Business Technology; Carey Stickney, LDCC, Dean of Enrollment Services; Mary Holmes, member, LDCC Student Government Association; Noreen Smith, Vice Chancellor, Louisiana Technical College, District 8; Jim Henderson, LCTCS Senior Vice President for Workforce Training; Dr. Angel Royal, LCTCS Vice President for External Affairs and Executive Assistant to the President; Dwight Delbert Vines, retired from Louisiana State University System; and, Dr. Laverne Gunn-Ford, former principal K-12 for Monroe public schools. The advertisement for the position has been posted. The first meeting of the search committee is scheduled for March 4, 2006. An official recommendation should be presented to the Board in May, 2006.
- Several members of the LCTCS Board participated in a tour of the greater New Orleans area to view the LCTCS campuses affected by Hurricane Katrina.
- Commended Dr. Mrytle Dorsey, Chancellor, Baton Rouge Community College, and her staff for the wonderful fundraising event held at the Baton Rouge Community College (BRCC), featuring Ms. Yolanda King, daughter of Martin Luther King. The event was held in commemoration of the late Dr. Martin Luther King's birthdat. She also commended Board Supervisor Karondellet Womack-Williams for the role she played in her position of Student Government President, in coordinating the event.
- Thanked Dr. Brobst, Chancellor, South Louisiana Community College (SLCC), and Board Chair Mellington for the outstanding job done at the SLCC campus and for the wonderful reception and dinner. Commended Dr. Brobst on the beautiful campus and the wonderful job that they have done with the development of SLCC.

2. President's Report

Dr. Walter Bumphus provided the following report:

- Asked Dr. Brobst to provide an official welcome to the Board. Commended Chancellor Brobst and her staff for the outstanding facilities provided for the Board meeting. He thanked Chancellor Brobst for hosting the February Board meeting and commented on the beautiful campus.

Chancellor Brobst addressed the Board and welcomed them to the SLCC campus. She indicated that tours of the campus are available for those who are interested.

- Acknowledged and congratulated Chancellor Tom Carleton on being recognized as the Outstanding Business Person of the Year by the Bossier Chamber of Commerce. Chancellor Carleton stood to be recognized.
- Jennifer Daly, Director of Institutional Research, provided an update on Spring 2006 Preliminary Credit Enrollment figures for LCTCS institutions as of Tuesday, January 31, 2006. She reviewed the figures with the Board and also provided enrollment figures by program, top 5 programs for Spring 2006 for the LCTCS, community colleges, technical community colleges and the technical college. A handout was provided. A discussion session followed.
- Ford Foundation Learning Tour is being developed for a visit to Hines Community College in Jackson, Mississippi. Details will follow.
- A detailed report on funding that has been received by the LCTCS will be provided at the March board meeting.
- LCTCS flag football team defeated the Department of Labor team.
- Recognized Senator Joe McPherson and thanked him for attending the meeting.

G. GENERAL ACTION ITEMS**

Academic Actions

Supervisor Knapp presented the Academic Actions agenda items for consideration by the Board.

1. Update on Career Pathways for LCTCS (Oral Report)

Dr. Toya Barnes-Teamer, Senior Vice President for Academic & Student Affairs, and Mr. Jim Henderson, Senior Vice President for Workforce Training, addressed the Board and provided an update on workforce development and training programs being offered by the LCTCS. Dr. Teamer acknowledged Drs. Royal and Pinsel for their efforts during the first Ford Foundation benchmarking trips. The update focused on Promising Practices for Skilled Workforce: Background – Phase One Bridges to Opportunity Initiative, Phase One Results, Reflections on Phase One Initiative, Transitioning to Phase Two Initiative; The Career Pathways Model; Framework for Career Pathways; Existing Models of Career Pathways; Career Pathways at

Community & Technical Colleges; Building Strategic Partnerships for Career Pathways in the Community and Region; State Involvement for Long Term Success; Benefits of Career Pathways; Goals & Objectives of Career Pathways; and, Next Steps. A handout was provided to members of the Board.

2. Acceptance of Board of Regents Report on ACT 506 (HB 505)

Dr. E. Joseph Savoie, Commission of Higher Education, addressed the Board and reviewed the report submitted to the Board in response to Act 506 of the 2005 Legislative Session. A lengthy question and answer session followed. (**Verbatim minutes of the BoR's report is attached**).

On motion of Supervisor Smith, seconded by Supervisor Barham, the Board voted to accept the report presented by the Board of Regents and requested that staff prepare a formal recommendation/plan for the implementation of the recommendations presented in the Board of Regents report, in concert with the findings of the LTC Ad Hoc Committee, to be considered by the Board. The motion carried.

3. Update on U.S. Department of Labor Grant to Establish LCTCS Center of Excellence (Oral Report)

Mr. Jim Henderson addressed the Board and provided an update on the progress of the "construction centers of excellence" being formed as a result of the \$5 million Department of Labor grant that was awarded in November, 2005. He stated that no funds have been received to date. He noted that the thrust of the program is to develop construction centers of excellence. Districts 1, 2 and 5 are the planned sites for the "centers". The "centers" will allow the total integration of the workforce delivery system in each region. He indicated that the biggest challenge is finding individuals that are interested in training in the construction fields. He shared several plans that are being considered to recruit individuals to participate in the training. He concluded that approximately \$3.9 million has been committed by the Department of Labor and 75% of that amount has been awarded to LCTCS institutions.

A question and answer session followed.

Facilities Actions

Supervisor Mellington presented the Facilities Actions agenda items for consideration by the Board.

4. Update on Louisiana Delta Community College Facility (Oral Report)

Dr. Bumphus provided an update to the Board on the ongoing project to obtain a facility to house the Louisiana Delta Community College (LDCC). He stated that he and Board Supervisor Edwards Barham had the opportunity to meet with members of the Ouachita Economic Development Council and he is encouraged by their continued cooperation and support for LDCC. He asked Supervisor Barham to provide additional information.

Supervisor Barham stated that the administration has indicated that they need additional time to get a better handle on their financial circumstance before they are willing to commit to moving forward with this project. He added that a funding proposal has been developed and stated that transitional funds are needed. He stated that he is optimistic that the administration will allow the project to move forward.

Chair Johnson reported to the Board that she had received an internal audit report from Mr. Allen Brown, LCTCS Director of Internal Audit, on the General DeGaulle facility leased for Delgado Community College. She requested a status report on the issue.

Dr. Bumphus asked Dr. Alex Johnson, Chancellor, Delgado Community College and Mr. Jimmy Eagan, Vice Chancellor, Delgado Community College, to come forward to provide an update on this issue.

Chancellor Johnson addressed the Board and stated that the college has experienced some difficulty affecting the lease of the temporary classroom/administrative facility at the General DeGaulle location. He stated that the issues deal with the nature and amount of the lease. He reported that he has been working with the landlord and with Facilities Planning and Control to try to address the issue. He indicated that the landlord is challenging the amount of money that is required from the institution for the lease of the building. He concluded that they are continuing to work with the landlord and with Facilities Planning and Control to resolve this issue.

Vice Chancellor Eagan provided additional comments on this issue.

A question and answer session followed.

Supervisor Mellington asked for an update on the SLCC New Iberia Campus.

Dr. Brobst stated that the roof has been replaced and the air conditioner units are all in place. She added that the painting on the outside of the building is weather sensitive but all repairs are moving forward.

Finance Actions

Supervisor Packer presented the Finance Actions agenda items for consideration by the Board.

5. Approval of Revisions to Distribution of Board of Regents' Pool Funds for 2005-2006

On motion of Supervisor Franklin, seconded by Supervisor Womack-Williams, the Board voted to approve the revised plan for distribution of Board of Regents' Pool funds for FY 06 as presented. The motion passed.

Supervisor Smith voiced his concern on the distribution of the funds and asked for clarification on the formula used and what it is based on.

Dr. Bumphus responded that growth from the preceding year is used. He asked Mr. Donnie Vandal with the Board of Regents to provide additional clarification on the process.

Mr. Vandal provided further clarification on the funding formula that is used by the Board of Regents.

A lengthy discussion followed regarding allocation of funds, budget and tuition.

6. Approval of Foundation for L.E. Fletcher Technical Community College

On motion of Supervisor Smith, seconded by Supervisor Stone, the Board voted to authorize the proposed Articles of Incorporation, Bylaws and Joint Operating Agreement for establishing a Foundation for L.E. Fletcher Technical Community College, referred to as the Fletcher Technical Community College Foundation, Inc., in the format drafted by Board Counsel and System staff. The motion passed.

7. Approval of Foundation for the Louisiana Technical College

On motion of Supervisor Smith, seconded by Supervisor Franklin, the Board voted to authorize the proposed Articles of Incorporation, Bylaws and Joint Operating Agreement for establishing a Foundation for the Louisiana Technical College, referred to as the Louisiana Technical College Foundation, Inc., in the format drafted by Board Counsel and System Staff. The motion passed.

Supervisor Womack-Williams questioned the necessity of moving forward with the establishment of a foundation for the Louisiana Technical College (LTC) at this time, given the uncertainty of the structure of the LTC.

Dr. Bumphus responded to the question and stated that he believed that the interest of the LTC chancellor was to have a vehicle that would allow charitable donations to the LTC. He further stated that if needed, changes can be made to the language at a later date.

Further discussion related to this issue followed.

8. Carryover Funds from FY 04-05 Carl Perkins Funds

On motion of Supervisor Chandler, seconded by Supervisor Womack-Williams, the Board voted to approve the supplemental allocation of the Carl Perkins Carryover funds for use during the remainder of FY 05-06. The motion passed.

Personnel Actions

Supervisor Franklin presented the Personnel Actions agenda items for consideration by the Board.

9. General Personnel Actions for LCTCS Colleges and the System Office

On motion of Supervisor Kimble, seconded by Supervisor DeLaney, the Board voted to approve and ratify the personnel actions for the LCTCS colleges and System Office to include seven (7) retirements; twenty-one (21) resignations; one (1) termination; six (6) new positions; seven (7) promotions/changes/salary increases, and twenty-six (26) replacements. The motion passed.

10. Appointment of Interim Vice Chancellor of Academic and Student Affairs for Louisiana Delta Community College

On motion of Supervisor Barham, seconded by Supervisor Knapp, the Board voted to ratify the appointment of Dr. Barbara Jones as Interim Vice Chancellor of Academic and Student Affairs for the Louisiana Delta Community College, at a base annual

salary of \$78,970. This interim appointment will be effective January 1, 2006 through June 30, 2006. The motion passed.

Dr. Bumphus congratulated Dr. Jones and asked that she stand to be recognized.

11. Medicare Referendum Resolution

On motion of Supervisor Knapp, seconded by Supervisor Chandler, the Board voted to approve the Resolution for Hospital Insurance – Medicare Only Coverage for eligible employees of the Louisiana Community & Technical College System. The motion passed.

Supervisor Franklin indicated that a personnel issue needed to be addressed in Executive Session by the Board.

On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board entered into Executive Session for the purpose of addressing comments related to the professional character on an LCTCS employee. The motion passed.

The Board entered into Executive Session at 12:40 p.m.

The Full Board reconvened at 1:05 p.m. Bonni Blouin called roll and a quorum was established.

Chair Johnson reported that during the Executive Session, no votes were taken and no consensus was reached.

H. CONSENT AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Knapp, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.5. The motion passed.

Finance Actions

1. Approval of BA-7 Budget Revisions for Colleges

Approved a technical budget adjustment (BA-7) for Bossier Parish Community College, River Parishes Community College and South Louisiana Community College. Final approval is contingent upon the Board of Regents, the Division of Administration and the Joint Legislative Budget Committee.

2. Incumbent Worker Training Program Contracts

Ratified three modifications to existing Incumbent Worker Training Program contracts for \$1,549,254 as listed:

- **Greater Acadiana Auto Collision Consortium/LTC-Evangeline Campus – Contract Amount: \$389,925; Revised Ending Date: 9/14/06**
- **1 – 4 Consortium/SOWELA Technical Community College/LCT-Natchitoches Campus – Contract Amount: \$1,041,867; Revised Ending Date: 11/25/06**
- **Shaw Global Energy Services/Baton Rouge Community College – Contract Amount: \$117,462; Revised Ending Date: 9/30/06**

3. Incumbent Worker Training Program Contract between the Louisiana Technical College and John H. Carter, Authorized Agent for Emerson Process Management

Approved an Incumbent Worker Training Program subcontract between Louisiana Technical College and John H. Carter, authorized agent for Emerson Process Management, to provide three custom designed courses focusing on diagnosing systems faults and restoring controller configurations to the employees of Louisiana Mill of International paper, effective December 4, 2005.

4. Incumbent Worker Training Program Contract between the Louisiana Technical College and Hanes/Learn Maintenance, Inc.

Approved an Incumbent Worker Training Program subcontract between Louisiana Technical College and Hanes/Learn Maintenance, Inc., to provide networking, maintenance and troubleshooting and electrical safety classes to the employees of Proctor and Gamble, effective August 8, 2005.

5. Incumbent Worker Training Program Contract between the Louisiana Technical College and Flowserve Corporation

Approved an Incumbent Worker Training Program subcontract between Louisiana Technical College and Flowserve Corporation to provide two courses in pump dynamics to the employees of Motiva Enterprises, effective September 12, 2005.

I. UPDATES

Chair Johnson urged Board members to review the updates provided.

1. Business and Industrial Visit Report
2. Status Report on Capital Projects
3. Alternative Financing Projects
4. Facilities Assessment Update
5. Report of Breazeale, Sachse and Wilson – Charges for the Quarter Ended December 31, 2005

J. OTHER BUSINESS

1. Board of Regents' Committee Meetings – February 22-23, 2006

Supervisor DeLaney volunteered to serve as the LCTCS representative at the Board of Regents Committee meeting on February 22, 2006.

K. ANNOUNCEMENTS

- Dr. Bumphus reported that he had received and approved all Force Majeure plans for each institution that was affected and these will be presented to the Board for ratification in March, 2006.
- Thanked Dr. Brobst and her staff for the wonderful accommodations.

- Lunch will be provided at the conclusion of this meeting.
- Vice Chancellor Williams provided information on the tour of the LTC-Lafayette Campus that is available for Board members and staff who are interested. He added that the Culinary Institute of the LTC-Lafayette Campus has provided lunch for the Board.
- Supervisor Mellington thanked Dr. Brobst and all her staff at SLCC for everything that they have done in preparation of today's meeting. He thanked Vice Chancellor Chris Williams and all the staff of the LTC-Lafayette Campus for all of their hard work as well. He encouraged everyone to take the opportunity to tour the campus to see what they are doing at that campus.
- Supervisor Mellington thanked the members of the LTC Ad Hoc Committee for their time: Edwards Barham, Mike Chandler, Ava Dejoie, Alvin Kimble, Ann Knapp, Stevie Smith, Kathy Sellers Johnson, Ex Officio Member, and Vincent St. Blanc who volunteered to serve. He expressed his appreciation to all for their efforts.
- Chair Johnson thanked Supervisor Mellington for his leadership on the LTC Ad Hoc Committee.
- Supervisor Stone expressed his thanks to Bonni Blouin for her assistance in providing information and keeping him informed during his time of "displacement".
- Supervisor Barham commented on the acceptance of the Board of Regents report and pointed out that a great deal of flexibility exists and added that he felt there would be adequate opportunity for everyone in the various areas of the state to provide assistance in crafting an implementation plan that will take into account all of the different needs and circumstances that exist, and will lead to an administration of the LTC that will increase effectiveness.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Barham, seconded by Supervisor Kimble, the meeting adjourned at 1:13 p.m.