

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, AUGUST 9, 2006
9:00 a.m.**

**The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: **No separate committee meetings are scheduled.**

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, August 9, 2006, in the Louisiana Building at Baton Rouge Community College, 5310 Florida Blvd., Baton Rouge, Louisiana. Board Chair Brett Mellington called the meeting to order at 9:06 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

C. SWEARING IN OF NEW BOARD MEMBER: HELEN BRIDGES CARTER

Representative Robert J. "Robby" Carter, conducted the swearing in of newly appointed Board member, Mrs. Helen Bridges Carter. Representative Carter is the son of Mrs. Carter. Mrs. Carter's husband, Chief Judge Burrell J. Carter, held the Bible used for the swearing in ceremony. Mrs. Carter was appointed by Governor Blanco as the replacement of former Board member, Mr. Alvin Kimble, who resigned from the Board, effective July 11, 2006.

Representative Carter recognized several members of the audience who were in attendance to recognize Mrs. Carter: Bob Odom, Commissioner of Agriculture; Leonard Kleinpeter, Governor's Office; Representative Tom McVea; St. Helena Parish Juror Thomas Wicker, 2nd District; Juror Utah Wascom, 1st District; Ms. Beverly Gordon; Judge Bob Downing; and, Judge Jeff Hughes.

Chair Mellington welcomed the group and asked Supervisor Carter for any comments that she would like to make.

Supervisor Carter expressed her appreciation to her family and friends who were present to witness her appointment to the board and stated that she is looking forward to serving on the Board.

Dr. Bumphus asked the members of the Carter family to stand and be recognized.

D. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Helen Bridges Carter
Ava Dejoie
John DeLaney
Kathy Sellers Johnson
Ann Knapp
Joan McHenry
Brett Mellington, *Chair*
Cleo Norris
Sean Reilly, *2nd Vice Chair*
Stevie Smith, *1st Vice Chair*
Vincent St. Blanc, III
Mike Stone

Members Absent

Carl Franklin
Dan Packer

Staff Present

Dr. Walter G. Bumphus
Allen Brown
Jennifer Daly
Pat Eddy
Jim Henderson
Jan Jackson
Ken Jenkins
Lura Kamiya
Howard Karlton
Dr. Jerry Pinsel
Reba Poulson
Dr. Angel Royal
Greg Speyrer
Dr. Toya Barnes Teamer
Tonia Williams-Horton

E. APPROVAL OF AUGUST 9, 2006 AGENDA

Chair Mellington stated the need to make a revision to the agenda. He requested approval to add agenda item H.10., Resignation of LCTCS System President, to the Personnel Actions under the General Action Items.

On motion of Supervisor Knapp, seconded by Supervisor Johnson, the Board voted to approve the Revised August 9, 2006 agenda with the noted revision.

F. APPROVAL OF MINUTES OF JULY 12, 2006 AUDIT COMMITTEE AND FULL BOARD MEETINGS

On motion of Supervisor Knapp, seconded by Supervisor Barham, the Board voted to approve the minutes of the July 12, 2006 Audit Committee and Full Board meetings as presented.

G. REPORTS

1. Chair of the Board Report

Chair Mellington presented the Chair of the Board Report. He discussed the following topics:

- Attended graduations in July for Louisiana Technical College Lafayette Campus and Acadian Campus. Will attend T.H. Harris graduation ceremony in Opelousas. He thanked the staff at each campus for their graciousness and for allowing him the opportunity to speak to the students.
- Thanked Dr. Jan Brobst, Chancellor, South Louisiana Community College, and Board Supervisor Kathy Sellers Johnson, for hosting Ford Foundation representatives, Dr. Cyrus Driver, Madelyn Ennis and Ms. Monica Hilliard. He also thanked Board Supervisor Ann Knapp for being the host for the group in the Lake Charles area.

Supervisor Knapp added that the group was “stunned” by the destruction at SOWELA Technical Community College, but very complimentary of the PTECH program at the campus.

Chair Mellington noted that Supervisor Johnson has asked the Ford Foundation group to come back and visit North Louisiana.

- Thanked Dr. Bumphus, Jimmy Sawtelle, Chris Williams, Phyllis Dupree and Debbie Burkheiser for attending the announcement at the Lafayette Economic Development Council on Monday, August 7th. The Council announced the landing of 1000 new jobs to be created with a new call center with New Com International that will be established in Lafayette.
- Welcomed Helen Bridges Carter to the Board and thanked her for agreeing to serve.
- Recognized former Board member, Alvin Kimble, for his contributions and service to the Board. Mr. Mellington and Dr. Bumphus presented Mr. Kimble with a plaque as a token of appreciation from the Board for his service. Mr. Kimble resigned from the Board in July 2006 upon his appointment to the LSU Board of Supervisors.

Mr. Kimble thanked Board members for the recognition and stated his appreciation for the time he served on the Board. He read his resignation letter submitted to Governor Kathleen Blanco.

2. President’s Report

Dr. Walter Bumphus provided the following report:

- Jennifer Daly, Director of Institutional Research, provided a Preliminary Enrollment Report for the LCTCS campuses. She stated that the figures were preliminary and final figures for Fall enrollment will be available in a couple of weeks.
- Budgets for the technical college regions have been completed. All campuses, except Region 1, had increases.
- A completed draft of the Standards of Accountability for Regional Directors will be distributed by Mr. Jim Henderson, Senior Vice President of Workforce Training and Development. The Standards of Accountability contain items that Mr. Henderson will working on with the Regional Directors from a standpoint of accountability and evaluation at the end of the year.
- Introduced Interim Vice President of the Technical College Division, Mr. Jimmy Sawtelle. Mr. Sawtelle addressed the Board and stated his enthusiasm on the opportunity to serve within the System. He commented that, *“I don’t think the world is prepared to see what we are prepared to do.”*

H. GENERAL ACTION ITEMS**

Academic, Instruction, Workforce Training and Student Affairs

Supervisor Knapp presented the Academic, Instruction, Workforce Training and Student Affairs agenda items for consideration by the Board.

1. LA ePortal Presentation – Dr. Lisa Smith-Vosper, Board of Regents

Dr. Lisa Smith-Vosper, Board of Regents, provided a presentation on the LA ePortal. She stated that the LA ePortal has been in development for the last 2 ½ years and training of counselors and enrollment of students will begin with this academic year. She stated her purpose for visiting the System Board as being to receive endorsement of the LA ePortal effort and to alert the System that LCTCS campuses will be featured through this opportunity to market their institutions. She reviewed the website/portal with members of the Board. She stated that this first version of the portal has been designed to provide a management innovation for students in K-12, but added that a portal for college students, out of school youth and adult learners will be added in the future.

A question and answer session followed.

On motion of Supervisor Barham, seconded by Supervisor Reilly, the Board voted to endorse and strongly encourage campus participation and prompt response to the LA ePortal effort. The motion carried.

2. Reclassification of LTC Campuses Proposed to the Council of Occupational Education

On motion of Supervisor Johnson, seconded by Supervisor Reilly, the Board voted to approve the reclassification of the LTC campuses as proposed to the Council on Occupational Education (COE). The motion carried.

3. SkillsUSA Resolution Approval

On motion of Supervisor Johnson, seconded by Supervisor Smith, the Board voted to reaffirm its support for the SkillsUSA Program and encourage LCTCS colleges to make participation in this organization available to their students. The motion carried.

Facilities Actions

Supervisor Reilly presented the Facilities Actions agenda items for consideration by the Board.

4. Approval of 2007-2008 Capital Outlay Request

On motion of Supervisor Barham, seconded by Supervisor McHenry, the Board voted to approve the LCTCS Capital Outlay Request for fiscal year 2007-2008 as presented. The motion carried.

Finance Actions

Supervisor Smith presented the Finance Actions agenda items for consideration by the Board.

5. Biology Lab Fee for L.E. Fletcher Technical Community College

On motion of Supervisor DeLaney, seconded by Supervisor Johnson, the Board voted to approve a biology lab fee for L.E. Fletcher Technical Community College of \$25, effective fall 2006. The motion carried.

6. Special or Temporary Residency Status for Special Purpose at South Louisiana Community College

On motion of Supervisor St. Blanc, seconded by Supervisor Norris, the Board voted to exempt a discreet category of individuals from payment of non-resident fees and define up to

20 enrollees per year as special or temporary residents for the Emergency Medical Technician (EMT) program with Acadian Ambulance, under the authority of LCTCS Board Policy #2.008. The motion carried.

Personnel Actions

Supervisor DeLaney presented the Personnel Actions agenda items for consideration by the Board.

7. General Personnel Actions for LCTCS Colleges and the System Office

On motion of Supervisor Knapp, seconded by Supervisor Johnson, the Board voted to approve the personnel actions presented for the LCTCS Colleges and System Office to include five (5) retirements; twenty-two (22) resignations; one (1) termination; three (3) other cessations of employment; one (1) leave of absence; seven (7) new positions; one thousand nine hundred and eleven (1911) promotions/changes/salary increases, and thirty (30) replacements. The motion carried.

Supervisor DeLaney stated the need to enter into Executive Session for the purpose of discussing agenda items H.8. Annual Evaluation of the System President, and H.9. Chancellors' Evaluations.

On motion of Supervisor Knapp, seconded by Supervisor Johnson, the Board entered into Executive Session at 10:10 a.m. for the purpose of discussing Personnel Actions agenda items H.8. and H.9.

The Full Board reconvened at 12:05 p.m. Chair Mellington reported that no votes were taken and no consensus reached during Executive Session. Bonni Blouin called roll and a quorum was re-established.

With the approved addition to the agenda for item H.10. Resignation of System President, Chair Mellington opted to address agenda item H.9. Chancellors' Evaluations, prior to agenda item H.8. Annual Evaluation of the System President.

9. Chancellors' Evaluations

On motion of Supervisor Smith, seconded by Supervisor Norris, the Board voted to approve the following salary improvements for LCTC System Chancellors: Dr. Myrtle Dorsey, Chancellor, Baton Rouge Community College - \$162,681; Dr. Alex Johnson, Chancellor, Delgado Community College - \$170,336; Mr. Tom Carlton, Chancellor, Bossier Parish Community College - \$133,843; Dr. Joe Ben Welch, Chancellor, River Parishes Community College - \$126,063; Dr. Jan Brobst, Chancellor, South Louisiana Community College - \$134,967; Dr. Tommy Warner, Chancellor, Nunez Community College - \$124,430; Dr. Luke Robins, Chancellor, Louisiana Delta Community College - salary will remain the same at \$119,000; Mr. Stanley Leger, Chancellor, SOWELA Technical Community College - \$114,633; Mr. Travis Lavigne, Chancellor, L.E. Fletcher Technical Community College - \$114,688. Each chancellor will be given a \$20,000 housing allowance and their option of a \$5,000 car allowance or a car. Chancellors who currently have a three (3) year contract will continue with that contract. The motion carried.

Dr. Bumphus presented a recommendation that, in consideration for those duties that are being assumed by System Staff, a one time, non-recurring equity adjustment for those individuals, and this will be reviewed in the next year by June 30, 2007. **(NOTE: The cited individuals are included in the total**

number [1911] promotions/changes/salary increases cited in agenda item G.7. General Personnel Actions for LCTCS Colleges and System Staff).

On motion of Supervisor Barham, seconded by Supervisor Knapp, the Board voted to approve a one-time, non-recurring equity adjustment for System Staff who have assumed additional duties. This equity adjustment will be reviewed during the next fiscal year prior to June 30, 2007. The motion carried.

8. Annual Evaluation of the System President

Supervisor Johnson, Immediate Past Chair of the Board, stated that it has been the history of the Board for the immediate past chair to preside over the annual evaluation process for the System President. She presented the findings of the evaluation for Dr. Walter Bumphus, LCTC System President, and stated that nine (9) stakeholders and members of the Board contributed to the evaluation. She reported that Dr. Bumphus received Outstanding and Exceeds Expectations ratings in every aspect of the evaluation. She presented a recommendation to improve the System President's salary by \$13,230 and the remaining portions of compensation, housing and car allowance and Leadership Development Institute (LDI) stipend, will remain the same.

On motion of Supervisor Johnson, seconded by Supervisor Knapp, the Board voted to increase the System President's salary to \$233,730; housing to remain the same at \$36,000; auto allowance to remain at \$12,278; and, other at \$22,000, effective July 1, 2006. The motion carried.

10. Resignation of System President

Dr. Walter Bumphus submitted his letter of resignation to the Board. He stated that, ". . . *it is with a great deal of regret that I submit my letter of resignation, because I, as I stated to the Board a little earlier, I have never had a job that I enjoyed as much as this job. I feel like the thirty plus (30 +) years of my career that I had before I got here all prepared me to be here. There has never been a bad day in almost six (6) years I've been here. I've had a couple of bad hours, but never a bad day. There was never a day when I got up in the morning and got pumped up, fired up to come to my office and so please know that were it not for what I consider to be a unique opportunity at this point in my life, but also this point in our System, that I have considered making this decision.*"

Dr. Bumphus read his letter of resignation submitted to Board Chair Brett Mellington (copy attached). The resignation will be effective January 15, 2007.

Supervisor Knapp presented the following motion to accept the resignation of System President Dr. Walter Bumphus:

"A change is occurring. We are not good at change – people as we are. But, let me tell you what's not going to change. What's not going to change is that this Board is committed to being world class System. What's not going to change is that this Board is committed to unquestioned integrity in our leaders. What's not going to change is that this Board is committed to laser focused, high quality delivery in technical and community college services. What's not going to change is that we are committed to improving the lives of our students and the quality of life in our state. That will not change as we transition to this new leadership. So, let the message go out from this room, the leadership change will occur, the vision, the mission and the culture of

this System remains on the track to being the best that we can be – a world class System. Tell your friends and neighbors.”

On motion of Supervisor Knapp, seconded by Supervisor Stone, the Board voted to accept the resignation of Dr. Walter Bumphus, President, LCTCS. The motion carried.

Board members provided their personal comments to Dr. Bumphus on his resignation.

Chair Mellington reported that the following Board members will serve on the System President Search Committee: Kathy Sellers Johnson, Chair; Sean Reilly, Stevie Smith, Ann Knapp, Carl Franklin and Brett Mellington. The following timeline will be implemented to coordinate the search process:

1. Chairman names search committee at conclusion of August Board meeting
2. Board announces a search consultant at August Board Meeting – Narcisa Polonio & David Pierce
3. Board develops job description for new president by August 11, 2006.
4. Search Consultant meets with System stakeholders by August 21, 2006 to get input on desired characteristics for next System President.
5. Ads for the position placed in trade publications by August 25, 2006.
6. Consultant reviews applications starting on October 3, 2006.
7. Search committee interviews first round of candidates by October 10.
8. Search committee interviews semi-finalists by October 17.
9. Finalist candidates are interviewed by November 10, 2006 by the stakeholder groups identified by the LCTCS Board. The groups will include, but are not limited to, full LCTCS Board, LCTCS Chancellors, other LCTCS faculty and staff, representatives from business and industry, the Legislature, administration and community representatives.
10. Board approves successful candidate at November 14th Board meeting.
11. New System President starts January 3, 2007.

I. CONSENT AGENDA

On motion of Supervisor Reilly, seconded by Supervisor Knapp, the Board voted to approve the Consent Agenda which consists of agenda items I.1. through I.6. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs

1. Program Expansions: CORRECTION
Previously Approved: Technical Competency Area: Entry Level Prep Cook III for District 9 – Slidell Campus.
Amend to: Technical Competency Area: Entry Level Prep Cook III for District 9 – Sullivan Campus

Approved the request to expend the Technical Competency Area (TCA) in Entry Level Prep Cook III for the LTC-Sullivan Campus and to void the previous request, submitted June 26, 2006, that this TCA be approved for the LTC-Slidell Campus.

2. LCTCS Technical Division: CRIN Removal Request

Approved the request to remove the following programs from the Board of Regents CRIN for the following Regions of the Technical Division:

Region 1

**Sullivan Campus: 512401 Marketing and Management-all levels
470103 Communication Electronics-all levels**

Region 2

Hammond Campus: 510904 EMT/Paramedic, Paramedic-all levels

Region 4

C.B. Coreil Campus:470201 A/C and Refrigeration-all levels

**Evangeline Campus: 470101 Consumer Electronics Tech-all levels
470201 A/C and Refrigeration-all levels**

**Gulf Area Campus: 480599 Fitter/Fabricator-CTS (old CIP Code)
470199 Basic Electronics-CTS (old CIP Code)
470101 Consumer Electronics Tech-all levels
470103 Communication Electronics-all levels**

**Lafayette Campus: 470603 Collision Repair Technology-all levels
Teche Area Campus:470103 Communications Electronics-all levels**

Region 6

Avoyelles Campus: 510904 EMT/Paramedic, Paramedic-Technical Diploma

Finance Actions

3. Incumbent Worker Training Program Contracts

Ratified two modifications to existing Incumbent Worker Training Program contracts in the amount of \$1,173,176 as listed:

- **Global Industries/LTC-Young Memorial, SOWELA Technical Community College & University of Lafayette – Revised Contract Amount: \$294,184; and, extend contract end date to 2/7/07.**
- **Hotel Intercontinental New Orleans/Delgado Community College – Revised Contract Amount: \$200,780; and, extend contract end date to 12/5/06.**

4. Agreement between Bossier Parish Community College and LSU Health Science Center – Shreveport for Clinical Services and Educational Opportunities

Approved a contract between Bossier Parish Community College and the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College, acting on behalf of the Louisiana State University Health Sciences Center, School of Allied Health Professions, Department of Cardiopulmonary Science, to provide training/clinical management services for respiratory therapy students, effective July 1, 2006.

5. Contract between Louisiana Technical College Region 8 and Opportunities Industrialization Center

Approved a contract between the Louisiana Technical College Region 8 and the Opportunities Industrialization Center, effective July 1, 2006.

6. Contract between Louisiana Technical College Region 2 and Home Grown Workforce Initiative, LLC

Approved a contract between the Louisiana Technical College Region 2 and Home Grown Workforce Initiative, LLC to provide specialized professional instruction in film and video production, effective July 1, 2006.

J. UPDATES

Chair Mellington urged Board members to review the updates/reports provided.

1. Business and Industrial Visit Report
2. Status Report on Capital Projects
3. Alternative Financing Projects
4. Facilities Assessment Update
5. 4th Quarter Report of Contracts
6. 4th Quarter Financial Reports
7. Report of Breazeale, Sachse and Wilson – Charges for the Quarter Ended June 30, 2006

K. OTHER BUSINESS

1. Board of Regents' Committee Meetings – August 23-24, 2006

Chair Mellington asked Board members to notify Bonni Blouin if they are available to attend the Board of Regents Committee meetings on August 23, 2006.

L. ANNOUNCEMENTS

- LCTCS Conference Day will be held August 13-14, 2006 at the New Orleans Marriott & Convention Center.

M. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Knapp, seconded by Supervisor Johnson, the meeting adjourned at 12:26 p.m.