

**MINUTES**

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, MARCH 9, 2005  
9:00 a.m.**

**The Louisiana Building  
Baton Rouge Community College  
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

**NOTE:** *A separate Audit Committee meeting was held on 3/9/05 at 8:00 a.m.*

**A. CALL TO ORDER**

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, March 9, 2005, in the Louisiana Building at Baton Rouge Community College, 5310 Florida Blvd., Baton Rouge, Louisiana. Board Chair Kathy Sellers Johnson called the meeting to order at 9:04 a.m.

**B. PLEDGE OF ALLEGIANCE**

The assembly rose for recitation of the Pledge of Allegiance.

**C. ROLL CALL**

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

**Members Present**

Edwards Barham  
Tonya Chissell  
Gibson Chigbu  
Ava Dejoie  
John DeLaney  
Carl Franklin  
Kathy Sellers Johnson, Chair  
Ann H. Knapp  
Kevin McCotter  
Brett Mellington, First Vice Chair  
Angela Nealy  
Dan Packer  
Sean Reilly  
Stephen Smith, Second Vice Chair  
Mike Stone  
Nick Trist

**Members Absent**

Alvin Kimble

**Staff Present**

Walter Bumphus  
Bonni Blouin  
Jennifer Daly  
Pat Eddy  
Jan Jackson  
Lura Kamiya  
Ginger LeBlanc  
Karin Pettit  
Jerry Pinsel  
Greg Speyrer

**D. APPROVAL OF MARCH 9, 2005 AGENDA**

**On motion of Supervisor Mellington, seconded by Supervisor Knapp, the Board voted to approve the March 9, 2005 agenda.**

**E. APPROVAL OF MINUTES OF FEBRUARY 2, 2005 MEETING**

**On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board voted to approved the minutes of the February 2, 2005 Full Board meeting as submitted.**

**F. RECOGNITION OF REPRESENTATIVE ERNIE ALEXANDER**

Dr. Walter Bumphus recognized Representative Ernie Alexander and presented him with a framed copy of the cover page for the *Baton Rouge Business Report* and the article that Representative Alexander authored regarding the LCTCS. Dr. Bumphus thanked Representative Alexander for the great support that he has shown for LCTCS.

Representative Alexander thanked the Board and Dr. Bumphus for the gift and recognition. He provided brief remarks on the current economic and educational situation in Louisiana and how the LCTCS will be a powerful source in correcting the problem.

**G. REPORT ON COUNCIL FOR A BETTER LOUISIANA'S (CABL) WORKFORCE STUDY –  
Stephanie Desselle, Vice President for Pubic Policy, CABL**

Ms. Stephanie Deselle addressed the Board and provided a report on the key findings of a survey conducted with 400 in-state and 500 out-of-state businesses that posed questions with regards to business needs and various related questions. She distributed a handout, Louisiana Factbook, 2005 Edition, and a document entitled, “2005 Louisiana Report Card on Major Education Indicators”. Ms. Deselle presented a PowerPoint presentation and referred to data referenced in the Factbook.

Supervisor Mellington requested additional information and clarification on the type of positions that are being referred to in the information provided when referencing “hard to find adequate employees”.

Ms. Deselle indicated that she would follow up with the Louisiana State University Research Lab to see if this information is available.

Ms. Deselle noted that all the information discussed today, along with the survey questions, can be found on their website.

A brief discussion followed.

**H. LONI UPDATE – Dr. Kenneth Maloney, Baton Rouge Community College and Mr. Mike Abbiatti, Board of Regents**

Dr. Bumphus introduced Dr. Kenneth Maloney and congratulated him on recently having been recognized as a Case Professor of the Year. Dr. Maloney provided an update on the Louisiana Optical National Initiative (LONI) project.

Mr. Mike Abbiatti was scheduled to provide a report via telephone conference call, but was not able to connect.

Dr. Maloney indicated that the national LONI System is up and running and via the Lambda Rail, Baton Rouge Community College will be able to start accessing the System by May, 2005.

## I. REPORTS

### 1. Chair of the Board Report

Chair Johnson presented the Chair of the Board Report. She discussed the following topics:

- Notification has been received from the Association of Community College Trustees (ACCT) indicating that nominations are being accepted for regional and national recognition awards. The deadline for submitting applications is March 31<sup>st</sup>. Information regarding these awards can be found on the ACCT website.
- Report on Kentucky Community & Technical College System (KCTCS) benchmarking trip. Chair Johnson noted that the challenges faced in the development of KCTCS and LCTCS were very similar. She shared a few nuggets of interest regarding the KCTCS: 1) The KCTCS includes 16 colleges and consists of nearly 82,000 students; 2) the KCTCS operates as one institution and with uniform operating procedures throughout and one data system; 3) important to maintain accurate data; 4) KCTCS Office consists of 200+ employees providing support for the System; 5) KCTCS recently completed a capital campaign of over \$33 million. Chair Johnson encouraged other Board members who participated in the trip to provide their comments.

Supervisor Barham added a few comments and noted that everything is done for credit. He also noted that KCTCS is delighted with PeopleSoft.

Chair Johnson thanked Dr. Royal and Dr. Pinsel for coordinating the trip.

### 2. President's Report

Dr. Walter Bumphus provided the following report:

- KCTCS Benchmarking trip. Dr. Bumphus noted that Dr. Michael McCall, President, KCTCS, and Dr. Keith Byrd were in Baton Rouge on Tuesday, 3/8/05, visiting with the LCTCS Leadership Team. Dr. Bumphus expressed his thanks to Dr. Lisa Smith-Vosper, from the Board of Regents, and Mr. Harrison, Southern University, who participated in the benchmarking trip to Kentucky. He reminded the Board that the KCTCS consists of 200+ employees (12 people working with facilities/40+ people working with IT), and the LCTCS has 38.
- Article in the *Daily Advertiser* – Dr. Bumphus noted that there were some wonderful articles in the *Daily Advertiser* regarding South Louisiana Community College's (SLCC) new home, including

articles on Dr. Brobst and Supervisor Brett Mellington. He informed the Board that the October 2005 Board meeting is scheduled to be held at the SLCC campus.

- Introduction of Mr. Greg Speyrer, newly appointed Director of Information Technology. Jan Jackson introduced Mr. Greg Speyrer and provided a brief synopsis of his experience.

Dr. Bumphus indicated that ½ million in funding has been recommended for Information Technology at the LCTCS. He will keep the Board informed regarding this issue.

- Invitation from Dr. Clausen – Dr. Bumphus indicated that Board members should receive an invitation from Dr. Sally Clausen, President, University of Louisiana System, to attend an institutional review to be held at Northwestern. The focus will be continuing services at community colleges to 2-year education services in the Natchitoches areas. Another meeting will be held on March 23<sup>rd</sup> where Dr. Clausen will speak to transitions for the U of L System as it relates to the implementation of the Board of Regents Master Plan. He encouraged Board members to attend if their schedule permits.
- Budget Cuts – Dr. Bumphus reported that the LCTCS is exploring budget cuts – 1.75% for this year, and a potential 3.5% for next year. He noted that the cuts come at a very difficult time due to the expected increase in enrollment. All colleges are currently exploring ways to meet the possible budget cuts.
- Division Chair/Dean Workshop – The LCTCS is planning a Division Chair and Division Dean workshop for those individuals in a leadership position who manage faculty. Lucy McGregor is leading this workshop scheduled for March 18<sup>th</sup>.
- Public Relations search is ongoing. Hope to present a recommendation for this position at the April Board meeting.
- Recognized Gayle Nolan and Cynthia Siegrist from Delgado Community for the article that was published in *Leadership Abstracts* by the League of Innovations.
- Recognized Marie Ecklund from Nunez Community College who was recognized as the 2005 Century Scholar. Ms. Ecklund will be recognized at the American Association of Community Colleges (AACC) convention.
- Recognized representatives from the LTC Leadership Development Academy (LDA). Dr. Bumphus recognized Mr. LaMoyne Williams, Director of Financial Aid – Baton Rouge Campus and Mr. Clayton Chenevert, Development Studies Instructor – Jumonville Campus, and interning under Dean William Wainwright, Dean of Workforce Development and LDA Chairman.
- Acknowledged guests attending the meeting – Susie Morgan and John Mayeaux.
- Acknowledged Liz Mangum, Southern Strategies and George Woods – two groups that are working with the LCTCS this year as educational advocates.

- Congratulated Chancellor Tom Carlton for being recognized by the *Times* newspaper, as one of the top leaders in the Bossier City area.
- Recognized Supervisor Dan Packer for being selected by *Black Enterprises* magazine as one of the 75 most powerful blacks in corporate America. Dr. Bumphus presented Supervisor Packer with a framed copy of the magazine.
- Report from State Inspector General – Dr. Bumphus introduced a report that was submitted by the State Inspector General’s Office focusing on the Louisiana Technical College and Diesel Driving Academy Cooperative Agreement. He referenced the recommendations stated on page eight (8) of the report. He indicated that he would spend time with legal counsel and Director of Internal Audit in regards to next steps.

**J. GENERAL ACTION ITEMS\*\***

**Personnel Actions**

**Supervisor Franklin presented the Personnel Actions agenda items for consideration by the Board.**

1. General Personnel Actions for LCTCS Colleges and the System Office

**On motion of Supervisor Knapp, seconded by Supervisor Smith, the Board voted to approve the personnel actions presented for the LCTCS Colleges and System Office to include five (5) retirements, fourteen (14) resignations, one (1) other cessation of employment; seven (7) new positions, twenty-nine (29) promotions/changes/salary increases, and seven (7) replacements. The motion passed.**

Supervisor Johnson commended the LCTCS chancellors and their staff for providing much better explanations on the personnel actions submitted.

Dr. Bumphus also commended Lura Kamiya, Director of Human Resources, for her work on the personnel actions.

2. Approval of Tenure Hearing Subcommittee Determination for Mr. Tommy Wright

Supervisor Franklin provided a report on the Tenure Hearing Subcommittee meeting for Tommy Wright that was held in Alexandria on March 3, 2005. Transcripts of the meeting will be disseminated to subcommittee members. He reported that the Subcommittee has not completed its review and will be making a recommendation to the Board at the April Board meeting.

3. Appointment of Vice Chancellor for Administration and Finance for South Louisiana Community College

**On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board voted to approve the appointment of Mr. Brian Glatter as Vice Chancellor for Administration and Finance for the South Louisiana Community College, at an annualized salary of \$78,000, effective March 14, 2005. The motion passed.**

4. Review and Advise ment: Revision of Policy on Outside Employment of LCTCS Employees

**FOR REVIEW AND ADVISEMENT ONLY. NO BOARD ACTION WAS TAKEN ON THIS AGENDA ITEM.**

**Finance Actions**

**Supervisor Packer presented the Finance Actions agenda items for consideration by the Board.**

5. Review and Advise ment: LCTCS Policy on Scholarships for the Louisiana Technical College Young Memorial Campus

**FOR REVIEW AND ADVISEMENT ONLY. NO BOARD ACTION WAS TAKEN ON THIS AGENDA ITEM.**

6. Memorandum of Understanding between SOWELA Technical Community College and Foundation for Technical Education

**On motion of Supervisor Trist, seconded by Supervisor Knapp, the Board voted to approve the Memorandum of Understanding between SOWELA Technical Community College and the Foundation for Technical Education, effective June 1, 2004. The motion passed.**

**Facilities Actions**

**Supervisor Riley presented the Facilities Actions agenda items for consideration by the Board.**

7. River Parishes Community College Lease Purchase

**On motion of Supervisor Knapp, seconded by Supervisor Smith, the Board voted to authorize the LCTCS President, the Chancellor of the River Parishes Community College and Board Counsel to negotiate the terms and execute documents for a lease purchase of the current site of the college if it is practicable. This lease purchase requires the approval of the Board of Regents, the Division of Administration and the Bond Commission. The motion passed.**

8. Acquisition of a Facility for Louisiana Delta Community College and Louisiana Technical College, Delta Ouachita Campus

**On motion of Supervisor McCotter, seconded by Supervisor Barham, the Board voted to approve the concept of using alternative financing to acquire both land and a facility for the Louisiana Delta Community College and the Louisiana Technical College, Delta Ouachita campus if an available funding stream is available from the state. This action is contingent upon approval by the Board of Regents, the Division of Administration and the Bond Commission. The motion passed.**

Dr. Bumphus provided a document that provided the steps for alternative financing for the Louisiana Delta Community College and the Louisiana Technical College Delta Ouachita for Board review.

9. Naming the Student Services Building at Bossier Parish Community College

**On motion of Supervisor McCotter, seconded by Supervisor Knapp, the Board voted to authorize Bossier Parish Community College to name Building F, the Student Services Building at the new campus, the “Emmett E. Cope Student Services Building”, in accordance with the attached resolution by the North Louisiana Retired Superintendents Association. This action is contingent upon final action by the Board of Regents. The motion passed.**

**K. CONSENT AGENDA**

**On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board voted to approve the consent Agenda which consists of agenda items K.1. through K.18. The motion passed.**

**Finance Actions**

1. Contract between Baton Rouge Community College and Capitol Area Transit System

**Approved the contract between Baton Rouge Community College and Capitol Area Transit System (CATS) to provide buses for students between the main campus and the Frazier Building effective August 22, 2005.**

2. Approval of Revision of the LCTCS Policy on Contract Submission and Approval

**Approved the revisions of LCTCS Policy #II.2.003, Contract Submission and Approval.**

3. Incumbent Worker Training Program Contracts

**Ratified six (6) new Incumbent Worker Training Program contract for \$1,571,212 and modifications to two (2) existing contracts for \$1,865,990 as listed:**

- **Cox Communications LA/Delgado Community College - Contract Amount: \$528,752**
- **E.N. Bisso and Son 2/Delgado Community College & L.E. Fletcher Technical Community College – Contract Amount: \$138,941**
- **Guidry Brothers Towing 2/L.E. Fletcher Technical Community College, LTC-Lafourche & Young Memorial, Delgado Community College – Contract Amount: \$364,714**
- **Liberty Bank and Trust Co./Delgado Community College – Contract Amount: \$270,215**
- **Red Ball Medical Supply/Bossier Parish Community College – Contract Amount: \$98,719**
- **Tarver Motor Company/SOWELA Technical Community College – Contract Amount: \$169,871**
- **Acadian Ambulance/South Louisiana Community College – Reduce Average Wage Increase from 45% to 11%**

- **Blessey Marine Services/Delgado Community College – Revised Ending Date: 10/14/05**

4. Incumbent Worker Subcontract between Bossier Parish Community College & PCG CSI, Inc.

**Approved Incumbent Worker Training program subcontract between Bossier Parish Community College and PCG CSI, Inc., a wholly owned subsidiary of First Consulting Group, to provide Facets Ancillary, Facets Membership and Billing, and Facets Claims training to the employees of the Blue Cross Blue Shield of Louisiana, effective January 15, 2005.**

5. Incumbent Worker Subcontract between Bossier Parish Community College & Blue Cross Learning Institute

**Approved Incumbent Worker Training program subcontract between Bossier Parish Community College and Blue Cross Learning Institute to provide Facets Ancillary, Facets provider, Facets Claims, Facets Edits Facets Membership and Billing, Facets Customer Service and True Leader V: Managing Change training to the employees of the Blue Cross Blue Shield of Louisiana, effective January 15, 2005.**

6. Incumbent Worker Subcontract between Bossier Parish Community College & Momentum

**Approved Incumbent Worker Training program subcontract between Bossier Parish Community College and momentum to provide customized computer training to the employees of the Blue Cross Blue Shield of Louisiana, effective January 15, 2005.**

7. Incumbent Worker Subcontract between Bossier Parish Community College & New Horizons

**Approved Incumbent Worker Training program subcontract between Bossier Parish Community College and New Horizons to provide customized computer and technical training to the employees of the Blue Cross Blue Shield of Louisiana, effective January 15, 2005.**

8. Incumbent Worker Subcontract between L. E. Fletcher Technical Community College & Consulting and Safety Specialists Inc.

**Approved an Incumbent Worker Training program subcontract between L.E. Fletcher Technical Community College and Consulting and Safety Specialists, Inc., to provide training in General Housekeeping, General Galley, Night cook/Baker Module, and Steward Development to the employees of the Sontheimer Offshore Catering Company, effective February 1, 2005.**

9. Incumbent Worker Subcontract between Louisiana Technical College & Gerhardt & Associates

**Approved an Incumbent Worker Training program subcontract between Louisiana Technical College and Gerhardt & Associates to provide training in PLC I-IV, Electronic Safety Shutdown Systems, PID ControlLoop Tuning, Portable PLC Workshop;**



**Production Optimization with Electronic Controls and Allen Bradley RSLogix Software to the employees of Shell Exploration and Production Company, effective August 9, 2004.**

10. Incumbent Worker Subcontract between Louisiana Technical College & F. A. Donadieu

**Approved an Incumbent Worker Training program subcontract between Louisiana Technical College and F.A. Donadieu to provide training in Clycol Dehydration, Production Concepts, Production Operations, Gas Measurement, and Liquid Measurement to the employees of shell Exploration and Production Company, effective August 9, 2004.**

11. Incumbent Worker Subcontract between Louisiana Technical College & Martin International

**Approved Incumbent Worker Training program subcontract between Louisiana Technical College and Martin International to provide Surface Unit Stability, Active Unit Stability, OIM License Training, CPR and First Aid, Ballast Control Operation, Barge Supervisor, and Able Seaman/Lifeboat man training to the employees of Shell Exploration and Production Company, effective August 9, 2004.**

12. Incumbent Worker Subcontract between Louisiana Technical College & James Mouton

**Approved Incumbent Worker Training program subcontract between Louisiana Technical College and James Mouton to provide training in Basic Production Safety, Gas Measurement, Liquid Measurement, and Basic and Advanced Instrumentation to the employees of Shell Exploration and Production Company, effective August 9, 2004.**

13. Incumbent Worker Subcontract between Louisiana Technical College & TRAINCO

**Approved Incumbent Worker Training program subcontract between Louisiana Technical College and TRAINCO to provide training in Electrical Courses to the employees of Shell Exploration and Production Company, effective August 9, 2004.**

14. Incumbent Worker Subcontract between Louisiana Technical College & RGIT Montrose

**Approved Incumbent Worker Training program subcontract between Louisiana Technical College and RGIT Montrose to provide training in Major Emergency Management to the employees of Shell Exploration and Production Company, effective August 9, 2004.**

15. Approval of Foundation Reimbursements to or on Behalf of Employees

**Approved Baton Rouge Community College Foundation reimbursement request for Dr. Walter Bumphus in the amount of \$8,549 for reimbursement of the cost for meals for LCTC System events.**

**Facilities Actions**

16. Lease of 212 Alonzo Street, New Orleans for Delgado Community College

**Authorized Delgado Community College to lease space at 212 Alonzo Street in New Orleans to serve as a Physical Plant/Central Receiving Facility. This lease requires the approved of the Board of Regents and the Division of Administration.**

**Academic Actions**

17. Request to Offer New Programs:

Louisiana Technical College-District 1 – West Jefferson Campus

- TCA: Painter Apprentice (46.0408)
- TCA: Pipewelder Apprentice (48.0801)
- CTS: Sheetmetal Apprentice (48.0506)
- TCA: Sheetmetal Skills (48.0506)
- CTS: Maintenance Electrician Apprentice (47.0199)
- TCA: Maintenance Electrician Basic Skills (47.0199)
- TCA: Shipfitter Apprentice (48.0599)
- CTS: Outside Machinist Apprentice (48.0507)
- TCA: Outside Machinist Basic Skills (48.0507)
- TCA: Inside Machinist Apprentice (48.0503)
- CTS: Pipefitter Apprentice (46.0502)
- TCA: Pipefitter Technician (46.0502)
- TCA: Welder Apprentice (48.0599)

**Approved the request from Louisiana Technical College, District I, West Jefferson Campus to offer the following new apprenticeship programs:**

- TCA: Painter Apprentice (46.0408)**
- TCA: Pipewelder Apprentice (48.0801)**
- CTS: Sheetmetal Apprentice (48.0506)**
- TCA: Sheetmetal Skills (48.0506)**
- CTS: Maintenance Electrician Apprentice (47.0199)**
- TCA: Maintenance Electrician Basic Skills (47.0199)**
- TCA: Shipfitter Apprentice (48.0599)**
- CTS: Outside Machinist Apprentice (48.0507)**
- TCA: Outside Machinist Basic Skills (48.0507)**
- TCA: Inside Machinist Apprentice (48.0503)**
- CTS: Pipefitter Apprentice (46.0502)**
- TCA: Pipefitter Technician (46.0502)**
- TCA: Welder Apprentice (48.0599)**

18. Request to Offer New Programs:  
Louisiana Technical College – District 7 – Sabine Valley Campus  
CTS: Medical Office Assistant (51.0716)

**Approved the request from Louisiana Technical College, District 7, Sabine Valley Campus, to offer the following program expansion: Certificate of Technical Studies: Medical Office Assistant (CIP 51.0716).**

## **L. UPDATES**

Chair Johnson urged Board members to review the updates/reports provided.

1. Business and Industrial Visit Report
2. Status Report on Capital Projects
3. Alternative Financing Projects
4. Facilities Assessment Update

## **M. OTHER BUSINESS**

1. Request from State Senators and State Representatives to Appear before the LCTCS Board

The individuals to address the Board on this agenda item had not yet arrived. Dr. Bumphus suggested moving forward with the remaining agenda items.

2. Board of Regents' Committee Meetings – March 23-24, 2005

Supervisor Barham volunteered to serve as the LCTCS representative at the Board of Regents Committee meetings on March 23, 2005.

### **M.1. Request from State Senators and State Representatives to Appear before the LCTCS Board**

Dr. Bumphus explained that the LCTCS Board had received a letter from several state senators and representatives with the request to be placed on the agenda to address the Board. He invited Senator Craig Romero to come forward to address the Board.

Chair Johnson welcomed Senator Romero and the group to the meeting. She expressed her concern as to the purpose of the request to address the Board, as it was not noted in the letter received. She stated that if the matter is related to the System or an institution of the System, the matter may be discussed in open session. She added that if, however, the matter relates to a personnel issue or performance issue, then the Board is required by law to enter into Executive Session to discuss the matter, as well as provide advance notice to the person or persons involved.

Senator Romero addressed the Board and provided a brief past history on the development of the South Louisiana Community College (SLCC). He expressed his concerns on the management of the SLCC in the last couple of years and referred specifically to the former Iberia Special Education building that was originally donated as the original site of the SLCC campus. He indicated that he had been invited to

attend a meeting held by legislators from the Lafayette community to discuss issues related to the campus. He shared with the Board several issues that were discussed at the meeting.

Chair Johnson recommended that the Board enter into Executive Session for further discussion of this issue.

**On motion of Supervisor Knapp, seconded by Supervisor Franklin, the Board entered into Executive Session at 10:56 a.m. to discuss agenda item M.1.**

Dr. Bumphus stated that due to the limited size of the conference room used for Executive Session, he would recommend that the Board, and guests present to speak to this issue, remain in the main boardroom and asked everyone else to leave, with the exception of Lura Kamiya, Director of Human Resources; Anthony Brown, Director of Facilities, Planning, Management and Administrative Services; Allen Brown, Director of Internal Audit; Mr. Leo Hamilton, Legal Counsel for the LCTCS; and, Dr. Jan Brobst, Chancellor, South Louisiana Community College.

The Board reconvened the full Board meeting at 1:09 p.m. Chair Johnson reported that no votes were taken and no consensus was reached during Executive Session.

Bonni Blouin called roll and a quorum was established.

#### **N. ANNOUNCEMENTS**

- ACCT Legislative Summit – Chair Johnson thanked Dr. Bumphus and Mrs. Knapp for representing the LCTCS at the recent ACCT Legislative Summit in Washington, D.C.

#### **O. ADJOURNMENT**

**There being no further business to come before the Board, on motion of Supervisor Knapp, seconded by Supervisor Mellington, the meeting adjourned at 1:11 p.m.**