

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

WEDNESDAY, AUGUST 10, 2005

9:00 a.m.

**The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *No separate committee meetings are scheduled.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, August 10, 2005, in the Louisiana Building at Baton Rouge Community College, 5310 Florida Blvd., Baton Rouge, Louisiana. Board Chair Kathy Sellers Johnson called the meeting to order at 9:06 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Mike Chandler
Gibson Chigbu
John DeLaney
Carl Franklin
Kathy Sellers Johnson, Chair
Alvin Kimble
Ann Knapp
Brett Mellington, 1st Vice Chair
Stevie Smith, 2nd Vice Chair
Mike Stone
Nick Trist
Karondellet Womack-Williams

Members Absent

Ava Dejoie
Kevin McCotter
Dan Packer
Sean Reilly

Staff Present

Dr. Walter G. Bumphus
Bonni Blouin
Allen Brown
Anthony Brown
Jennifer Daly
Pat Eddy
Jan Jackson
Lura Kamiya
Howard Karlton
Jerry Pinsel
Reba Poulson
Angel Royal
Greg Speyrer

D. APPROVAL OF AUGUST 10, 2005 AGENDA

On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board voted to approve the August 10, 2005 agenda as presented. The motion carried.

E. APPROVAL OF MINUTES OF JULY 13, 2005 FACILITIES & PROPERTY COMMITTEE AND FULL BOARD MEETINGS

On motion of Supervisor Mellington, seconded by Supervisor Knapp, the Board voted to approve the minutes of the July 13, 2005 Facilities & Property Committee and Full Board meetings as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Johnson presented the Chair of the Board Report. She discussed the following topics:

- Chair Johnson reported that members of the Board had dinner with Dr. Bumphus and LCTCS Chancellors. She stated that it was a wonderful opportunity for Board members to visit with the System chancellors and express their appreciation for the good work that they do.
- Chair Johnson attended the Louisiana Technical College (LTC) Student Government Association (SGA) retreat. She commended Chancellor Montgomery-Richard and her staff for an exceptional job. She noted that Supervisor Womack-Williams and Supervisor Chandler also attended the retreat.
- A meeting was held last week with Governor Blanco and members of the Board. Governor Blanco reaffirmed her commitment to the LCTCS.
- The 2005 Association of Community College Trustees annual congress will be held in Seattle, WA, in September, 2005. Chair Johnson announced that Dr. Bumphus has been chosen to receive the Chief Executive Officer award and will be presented with the award at the conference.

Dr. Bumphus expressed his appreciation to the Board for nominating him for this prestigious award and stated that he is delighted to accept the award on behalf of the LCTCS.

Chair Johnson added that today is Dr. Bumphus' 4-year anniversary with the LCTCS. She thanked Dr. Bumphus for his service to the System.

- Chair Johnson expressed her appreciation to the Board members who have attended the commencement ceremonies held at the various LCTCS campuses across the state.
- Each Board member was presented with the new issue of Louisiana Outlook magazine, which boasts a picture of Dr. Bumphus and the LCTCS chancellors on the cover. She commended Kizzy Payton on the exceptional job done on the magazine.

- Chair Johnson shared the comments of a thank you card sent to Board members from Mrs. Aileen Bumphus. The card was sent in thanks for the flowers that were sent to Mrs. Bumphus, on behalf of the LCTCS Board, on the recent passing of her brother.

2. President's Report

Dr. Walter Bumphus provided the following report:

- Thanked Chair Johnson and LCTCS Chancellors for attending the media training that was held on Tuesday, August 9th, at the System Office. The training was provided by Jennifer Hahn and Michael Murray of Douglas Gould & Associates.
- System Conference and Leadership Day will be held in New Orleans, August 14-15, 2005, at the Riverside Hilton Hotel. Dr. Bumphus encouraged everyone to attend.
- Jennifer Daly presented a report on Fall 2005 Preliminary Enrollment figures. She noted that the figures are preliminary and more definite figures will be provided after the 14th class day. A question and answer session followed. Dr. Bumphus commended South Louisiana Community College on their significant increase in enrollment.
- Dr. Bumphus noted that the LCTCS was recognized in a publication of the Community College Week. The article referenced the System joining the National Transfer Articulation Network. He stated that a meeting had been held at the System Office with Louisiana State University-Eunice, Southern University, and all the chancellors of the LCTCS attended.

G. GENERAL ACTION ITEMS**

Personnel Actions

Supervisor Franklin presented the Personnel Actions agenda items for consideration by the Board.

1. General Personnel Actions for LCTCS Colleges and the System Office

On motion of Supervisor Barham, seconded by Supervisor Knapp, the Board voted to approve the personnel actions presented for the LCTCS Colleges and System Office to include one (1) retirement; nineteen (19) resignations; two (2) terminations; five (5) other cessations of employment; one (1) leave of absence; eighteen (18) new positions, seventy-eight (78) promotions/changes/salary increases; and, forty-eight (48) replacements. The motion carried.

2. Annual Evaluation of System President

Supervisor Franklin stated the need to enter into Executive Session to discuss agenda item G.2. Annual Evaluation of System President.

On motion of Supervisor Smith, seconded by Supervisor Kimble, the Board voted to enter into Executive Session to discuss agenda item G.2. The Full Board entered into Executive Session at 9:23 a.m.

The Full Board reconvened at 11:08 a.m. Bonni Blouin called roll and a quorum was established.

Chair Johnson reported that no votes were taken and no consensus was reached during Executive Session.

Chair Johnson reported that the Board conducted a yearly evaluation of the LCTC System President, Dr. Walter Bumphus, and his performance has exceeded expectations.

Supervisor Kimble reported that evaluations were submitted by members of the LCTCS Board of Supervisors, as well as outside sources, and Dr. Bumphus received excellent ratings in every category.

On motion of Supervisor Kimble, seconded by Supervisor Franklin, the Board voted to present a four (4) year contract renewal to Dr. Walter G. Bumphus to include: a base pay of \$220,500; Leadership Development Institute funding in the amount of \$22,000 a year; housing allowance of \$36,000 per year; and, an automobile allowance of \$12,278 per year. The effective date of the new contract is July 1, 2005. The motion carried.

Dr. Bumphus thanked the Board for their support and stated, *“I am humbled by your comments, privately and publicly, in regards to my leadership and again I say to you how honored and how privileged I feel to be able to lead this System, and I commit to you with every fiber of my being that we will continue to make this System better.”*

Finance Actions

Supervisor Trist presented the Finance Actions agenda items for consideration by the Board.

3. For Review and Advisement: Distribution of Board of Regents Pool Money

Dr. Bumphus asked Jan Jackson to come forward to explain a spreadsheet that was distributed to Board members. He stated that the legislature approved \$10 million dollars of pool money for distribution to the institutions in post-secondary education. Of the \$10 million, \$2 million was kept for state priorities with the Commission of Higher having the opportunity to distribute those dollars. \$4 million will be received by the LCTCS, and \$4 million will go to the 4-year systems. He reviewed the handout with Board members.

Jan Jackson and Joe Marin addressed the Board and presented the figures for funding within the LCTCS. A question and answer session followed.

Dr. Bumphus stated that the \$700,000 allotted to LCTCS initiatives will be distributed based on performance and a proposal will be presented to the Board no later than October, 2005.

FOR REVIEW AND ADVISEMENT ONLY. NO BOARD ACTION WAS TAKEN ON THIS AGENDA ITEM.

4. Louisiana Technical College General Fund Budget Allocation FY 05-06

On motion of Supervisor Barham, seconded by Supervisor Smith, the Board voted to approve the 2005-2006 State General Fund allocation model distribution as provided by the Louisiana Technical College Chancellor. The motion carried.

Dr. Bumphus asked Chancellor Montgomery-Richard to come forward to provide information in response to a question posed by Supervisor Barham regarding the decrease in FTEs within the Louisiana Technical College (LTC).

Dr. Montgomery-Richard and Beth Sigler, Louisiana Technical College, addressed the Board. A lengthy discussion followed regarding why some students enrolled in the institution are counted and others are not.

5. For Review and Advisement: LCTCS Policy on Tuition Discounts and Waivers

FOR REVIEW AND ADVISEMENT ONLY. NO BOARD ACTION WAS TAKEN ON THIS AGENDA ITEM.

Jan Jackson provided comments on the proposed policy.

Facilities Actions

Supervisor Chigbu presented the Facilities Actions agenda items for consideration by the Board.

Supervisor Chigbu stated that Board members had been provided with a replacement package for agenda item G.6.

Dr. Bumphus acknowledged the revision and stated that a change also needs to be made to the revised information.

6. Approval of 2006-07 Capital Outlay Request

Anthony Brown submitted a revision to the 2006-2007 Capital Outlay request that was originally submitted to the Board (page 3 of 5). He reviewed the report with Board members

On motion of Supervisor Knapp, seconded by Supervisor Smith, the Board voted to approve the revised LCTCS Capital Outlay Request for fiscal year 2006-2007. The motion carried.

7. Status Report on Pending Facilities and Property Issues

STATUS REPORT ONLY. NO BOARD ACTION WAS TAKEN ON THIS AGENDA ITEM.

Dr. Bumphus reported that he, Chair Johnson and Supervisor Mellington will be visiting the LTC-New Iberia Campus tomorrow to tour the campus.

Supervisor Mellington asked for a status report on the repairs to the LTC-New Iberia Campus, and on the contract with the New Iberia School Board.

Mr. Leo Hamilton responded to the question. Mr. Brown provided a timeline on the events to take place at the campus.

Information Technology Actions

Supervisor Barham presented the Information Technology Actions agenda items for consideration by the Board.

8. Approval of LCTCS Policy on Remote Access

On motion of Supervisor Knapp, seconded by Supervisor Stone, the Board voted to approve of the LCTCS Policy for Remote Access, as presented. The motion carried.

Senior Vice President, Jan Jackson, addressed the Board and explained the purpose of the policy.

Supervisor Mellington expressed the need to ensure that websites of all System institutions are updated and are user friendly to potential, and existing, students. He stated that he had recently reviewed some of the websites and noted items that need to be updated.

Dr. Bumphus stated that he would discuss this issue with the System chancellors during the Leadership Team meeting to follow the Board meeting. He also asked Kizzy Payton, Director of Public Relations, to take this issue under advisement with the next Public Relations Council.

Academic Actions

Supervisor Knapp presented the Academic Actions agenda items for consideration by the Board.

9. Bossier Parish Community College – Request for Change in Program Title
 From: Technical Diploma in Pharmacy Technician (42 hours)
 To: Certificate of Technical Studies (36 hours)

On motion of Supervisor Mellington, seconded by Supervisor Kimble, the Board voted to approve of the request, from Bossier Parish Community College, to change the designation of the current Technical Diploma in Pharmacy Technician to a Certificate of Technical Studies in Pharmacy Technician. The motion carried.

10. Louisiana Technical College – Request for Expanded Locations for Programs:

District I –

Sullivan Campus:

Certificate of Technical Studies:

Patient Care Technician (CIP 51.2601)

Slidell Campus:

Certificate of Technical Studies:

Medical Assistant (CIP 51.0801)

District II-

Folkes Campus:

Certificate of Technical Studies:

Masonry (CIP 46.0101)

Carpentry (CIP 46.0201)

District IV-

T.H. Harris Campus:

Applied Associate of Science:

Early Childhood Education (CIP 19.0709)

District VII-

Shreveport-Bossier Campus:

Applied Associate of Science:

Drafting and Design (CIP 15.1301)

Culinary Arts and Occupations (CIP 12.0503)

Mansfield Campus:

Technical Diploma:

Accounting Technology (CIP 52.0302)

On motion of Supervisor Mellington, seconded by Supervisor Womack-Williams, the Board voted to approve the request, from the Louisiana Technical College, for the newly expanded programs listed at the indicated locations. The motion carried.

H. CONSENT AGENDA

On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board voted to approve the Consent Agenda which includes agenda items H.1. through H.5. The motion carried.

Finance Actions

1. Incumbent Worker Training Program Contracts (pg. 1)

Ratified four (4) new Incumbent Worker Training Program contracts for \$1,279,214.96 and modifications to one (1) existing contract for \$1,168,759.50, as listed:

- **CLB Investments, LL/Delgado Community College – Contract Amount: \$154,181.50**
- **Kim Susan LLC/Louisiana Technical College-Lafourche Campus – Contract Amount: \$66,822.80**
- **Northshore School for Veterinary Technicians Consortium/Louisiana Technical College-Florida Parishes Campus – Contract Amount: \$513,188.50**
- **P & S Surgery Center/Louisiana Delta Community College/Delgado Community College/Louisiana Tech University – Contract Amount: \$545,022.16**
- **Hollywood Casino/Bossier Parish Community College – Revised Contract Amount: \$1,168,759.50.**

2. Banking Services Contract for SOWELA Technical Community College (pg. 12)

Approved a banking services contract with Hibernia Bank for the SOWELA Technical Community College, effective August 30, 2005.

3. Incumbent Worker Training Program Contract between Bossier Parish Community College and SSA Consultants, LLC (pg. 13)

Approved an Incumbent Worker Training program subcontract between Bossier Parish Community College and SSA Consultants, LLC to provide business writing, organization,

management and employee relations courses to the employees of ARC of Caddo/Bossier, effective July 5, 2005.

4. Incumbent Worker Training Program Contract between Bossier Parish Community College and Dealership Consulting Services, Inc. (pg. 14)

Approved an Incumbent Worker Training program subcontract between Bossier Parish Community College and Dealership Consulting Services, Inc., to provide a parts training improvement program and services training improvement program to the employees of Harvey of Bossier City, Inc., effective July 19, 2005.

Academic Actions

5. For Board Approval: Memorandum of Understanding between LCTCS and Regis University (pg. 15)

Approved the Memorandum of Understanding between Regis University's Associate's to Bachelor's TM Program and the Louisiana Community and Technical College System.

I. UPDATES

Chair Johnson urged Board members to review the updates/reports provided.

1. Business and Industrial Visit Report (pg. 1)
2. Status Report on Capital Projects (pg. 10)
3. Alternative Financing Projects (pg. 14)
4. Facilities Assessment Update (pg. 20)
5. Fourth Quarter Report of Contracts (pg. 21)
6. Fourth Quarter Financial Reports (pg. 25)
7. Report of Board Counsel – Charges for Quarter Ended June 30, 2005 (pg. 37)

J. OTHER BUSINESS

1. Board of Regents' Committee Meetings – August 24-25, 2005

Supervisor Chandler volunteered to serve as the LCTCS representative at the Board of Regents Committee meetings on August 24, 2005.

K. ANNOUNCEMENTS

- Dr. Bumphus shared a copy of the LCTCS Conference Day agenda with Board members. He again encouraged Board members to attend the conference if their schedule permits.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Knapp, seconded by Supervisor Mellington, the meeting adjourned at 11:57 a.m.