

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, SEPTEMBER 8, 2004
9:00 a.m.**

**The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *A separate Audit Committee meeting is scheduled for 9/8/04 at 2:30 p.m.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, August 11, 2004, in the Louisiana Building at Baton Rouge Community College, 5310 Florida Blvd., Baton Rouge, Louisiana. Board Chair Kathy Sellers Johnson called the meeting to order at 9:20 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Tonya Chissell
Gibson Chigbu
Ava Dejoie
Carl Franklin
Kathy Sellers Johnson, Chair
Ann H. Knapp
Angela Nealy
Dan Packer
Sean Reilly
Stephen Smith, Second Vice Chair
Mike Stone
Nick Trist

Members Absent

John DeLaney
Kevin McCotter
Brett Mellington

Staff Present

Walter Bumphus
Bonni Blouin
Anthony Brown
Pat Eddy
Jan Jackson
Lura Kamiya
Kim Kirkpatrick
Karin Pettit
Jerry Pinsel
Angel Royal

D. APPROVAL OF SEPTEMBER 8, 2004 AGENDA

Chair Sellers Johnson presented a motion to amend the agenda to present the Facilities Action items, (Agenda Items G.6. through G.9.), immediately after the approval of the minutes and prior to agenda item F. Reports.

On motion of Supervisor Knapp, seconded by Supervisor Chigbu, the Board voted to approve the September 8, 2004 agenda as amended.

E. APPROVAL OF MINUTES OF AUGUST 11, 2004 MEETING

On motion of Supervisor Knapp, seconded by Supervisor Trist, the Board voted to approve the minutes of the August 11, 2004 Full Board meeting as presented.

*Agenda items G.6. - G.9. were taken out of order to accommodate visitors present for discussion of these items.

Supervisor Chigbu presented the Facilities Actions agenda items for consideration by the Board. Supervisor Reilly assumed the duties of Chair, Facilities Committee, upon his arrival.

G.6. Feasibility Study for L.E. Fletcher Technical Community College Property Acquisition

Chancellor Travis Lavigne addressed the Board to provide information on the possible acquisition of the State Farm facility request.

On motion of Supervisor Knapp, seconded by Supervisor Chigbu, the Board voted to authorize President Bumphus and Chancellor Lavigne to determine the feasibility of acquiring the State Farm Claims Office Building and surrounding property in Houma, and to pursue the acquisition of this facility if it is practicable. The acquisition of this facility requires approval of the Board of Regents and Facility Planning and Control. The motion carried.

G.7. Status of Acquisition of Property for Louisiana Delta Community College - ORAL REPORT.

Chancellor Lynn Kreider provided an update on the status of the acquisition of property for Louisiana Delta Community College. He provided information on each of the facilities available for purchase and stated the advantages and disadvantages for each.

Supervisor Barham provided additional comments on his observations regarding the proposed purchase of the property.

Dr. Bumphus added that he had met with Dr. Joe Savoie on this issue and Dr. Savoie is waiting to hear from the LCTCS on what the spatial needs are at the facility on Highway 165. He indicated that he would keep the Board informed as plans progress.

Mr. Barham emphasized the need to move forward with this project as quickly as possible.

No action was required on this agenda item.

G.8. Update on Facility Project for SOWELA Technical Community College - ORAL REPORT.

Chancellor Stanley Leger; George Heard, Executive Director, Chennault International Airport; Jack Divo, Marketing Director, Chennault International Airport; and, Vice Chancellor Richard Smith addressed the Board to provide a concept briefing on the proposal that has been developed between SOWELA Technical Community College and Chennault International Airport Authority.

Mr. George Heard addressed the Board and provided a history of the past endeavors between SOWELA and Chennault and the resulting successes experienced for both entities. A Powerpoint presentation and handouts were provided.

Supervisor Knapp thanked Mr. Heard and the Chennault Airport Authority for the incredible offer of partnership with SOWELA Technical Community College and moved for the approval of this conceptual model for the expansion at SOWELA Technical Community College.

On motion of Supervisor Knapp, seconded by Supervisor Trist, the Board voted to approve the concept of the proposed project at SOWELA Technical Community College. The motion carried.

G.9. Update on River Parishes Community College Facility Project - ORAL REPORT.

Chancellor Joe Ben Welch and Mr. Gary Miller, External Affairs Manager, Motiva Enterprises, addressed the Board to provide an update on the ongoing project at River Parishes Community College (RPCC), and the proposed adjustments to the proposal that was previously approved by the Board. Chancellor Welch provided the advantages of moving the proposed building site.

Mr. Miller addressed the Board and stated Motiva Enterprises' intention to donate a parcel of 40 acres to River Parishes Community College which will result in \$960,000 savings in state funds.

Dr. Bumphus concluded that Dr. Welch will continue to work with System staff and the Board of Regents and Facility Planning and Control on this project. He thanked Mr. Miller for his generous donation.

No action was required on the agenda item.

F. REPORTS

1. Chair of the Board Report

Chair Sellers Johnson presented the Chair of the Board Report. She discussed the following topics:

- ? LCTCS Conference and Development Day. Chair Sellers Johnson expressed her thanks to Dr. Angel Royal and Ms. Maxine Rogers for the outstanding job provided on conference day which was evident by the wonderful success experienced and the registration of over 1200 LCTCS faculty and staff.
- ? Mr. Alvin Kimball has been appointed by Governor Kathleen Blanco as a new Board member. He will be sworn in at the October Board meeting.
- ? *Trustee Quarterly* article regarding interview with Governor Kathleen Blanco. Also included is a picture of Dr. Bumphus and Chair Sellers Johnson on page 4.

- ? ACCT Congress update. The Leadership Development Breakfast held this morning focused on the upcoming ACCT Congress. Each Board member received a document identifying the special activities that Board members are encouraged to attend. Notify Bonni Blouin if you are able to attend.
- ? Radio announcement broadcast on Q93 from the LTC - Sidney Collier campus. Included interview with Northrop Grumman. Chair Sellers Johnson recognized Chancellor Montgomery-Richard and Vice Chancellor Barnes Teamer for their work on this significant accomplishment and asked if they would provide a brief update. Dr. Barnes Teamer stated that this project was the product of a strong Student Government Association and faculty, staff and student involvement. She stated the activity was created by the students as a back to school initiative and included a voter registration drive and incorporated business and industry for the graduating seniors and those that are interested in part-time positions while they are in school. She concluded that it was a very successful day for the campus.

Dr. Montgomery-Richard thanked Chair Sellers Johnson for recognizing this initiative and added that this activity represents an example of what is to come for the Louisiana Technical College.

Chair Sellers Johnson congratulated Chancellor Montgomery-Richard for this very effective approach to spreading the word about the Louisiana Technical College and encouraged all the colleges to look at “out of the box” approaches to spread the word about the wonderful opportunities available for students.

2. President’s Report

Dr. Walter Bumphus provided the following report:

- ? Update on Fall semester enrollment. Ms. Kim Kirkpatrick provided a report on preliminary fall enrollment figures. Dr. Bumphus informed the Board that Ms. Kirkpatrick will be leaving the System to take a position at the Board of Regents. Dr. Bumphus thanked Ms. Kirkpatrick for her fine performance while serving the System Office.
- ? *Louisiana Outlook* magazine. Dr. Bumphus mentioned the *Louisiana Outlook* magazine and noted that it contained well written articles and reflects very positively on the entire System.
- ? Acknowledged Lisa Smith-Vosper and Helen Johnson, Board of Regents staff who were present for the meeting.
- ? Ribbon cutting ceremony for the new Student Services Center at Baton Rouge Community College. Dr. Bumphus commended Dr. Dorsey and Buddy Ragland for their outstanding work on this project. Chair Johnson encouraged Board members to take a tour of the new building.
- ? Voter registration drive will be taking place throughout the System during the month of September.
- ? LCTCS Conference Day. Commended Dr. Angel Royal, Maxine Rogers and all staff and volunteers for their support of the LCTCS Conference Day.

- ? Acknowledged and commended Dr. Toya Barnes Teamer for her acceptance to the Executive Leadership Institute.
- ? Acknowledged and congratulated Dr. Alex Johnson for being recognized as “One of 28 people to watch in New Orleans”.
- ? Two colleges received Title III grants: Delgado Community College for \$1.7 million and Louisiana Technical College for \$1.1 million, over a five year period. Dr. Bumphus congratulated these two campuses for this achievement.
- ? Announced that Chancellor Tom Carlton introduced Judge Joe Brown, the television personality, during a recent event held in Bossier City.
- ? LCTCS has received two grants: Lumina Foundation and Ford Foundation.
- ? Acknowledged major donors/sponsors of the upcoming ACCT Congress: Coleman Architects, Lemoine Construction, Entergy, Noel Levitz, System Securities, Breazeale Sachse, Xerox, and Plato. Each company donated \$5,000 – \$10,000.
- ? Provided two reports in response to Board inquiries. Indicated that, in deference to the time, the Board comparison report will be provided at the October Board meeting.

Dr. Karin Pettit provided an update on the status of the Corporate College concept. A PowerPoint presentation entitled “Highlights of Deliverables” was shown and handouts were provided to Board members.

Ms. Kathleen Mix, Chancellor Tommy Warner, Vice Chancellor Toya Barnes Teamer, Chancellor Alex Johnson and Chancellor Margaret Montgomery-Richard addressed the Board to provide a report on Corporate College initiatives taking place in Region 1. Chancellor Warner provided a brief summary on initiatives taking place in Region 1. Ms. Mix provided a Powerpoint presentation and two short films depicting the activities that have taken place in Region 1. Lengthy discussion related to the Corporate College concept ensued.

- ? LTC District Model. Dr. Bumphus requested that, due to the possible discussion of personnel related issues within the Louisiana Technical College, the Board go in Executive Session to discuss the LTC District Model.

On motion of Supervisor Knapp, seconded by Supervisor Stone, the Board voted to enter into Executive Session for the purpose of discussing the Louisiana Technical College District Model and Personnel Actions agenda item G.2. The motion carried.

The Board entered into Executive Session at 11:12 a.m.

The Full Board meeting reconvened at 2:02 p.m. Chair Johnson stated that no motions were made and no votes taken. Roll was called and a quorum was established.

G. GENERAL ACTION ITEMS****Personnel Actions**

Supervisor Franklin presented the Personnel Actions agenda items for consideration by the Board.

1. General Personnel Actions for LCTCS Colleges and the System Office

On motion of Supervisor Knapp, seconded by Supervisor Trist, the Board voted to ratify the personnel actions presented for the LCTCS colleges and System Office to include six (6) retirements; twenty-three (23) resignations; one (1) termination; one (1) leave of absence; twenty-seven (27) new positions; one thousand fifty-three (1,053) promotions/changes/salary increases, and thirty-two (32) replacements. The motion carried.

2. LCTCS Chancellors' Evaluations and Salary Improvements

On motion of Supervisor Knapp, seconded by Supervisor Smith, the Board voted to award salary treatments in the following amounts: Chancellor Tom Carlton, Bossier Parish Community College - \$120,254 per year; Chancellor Myrtle Dorsey, Baton Rouge Community College - \$146,165 per year; Chancellor Alex Johnson, Delgado Community College - \$154,500 per year; Chancellor Travis Lavigne (L.E. Fletcher Technical Community College - \$99,750 per year; Chancellor Lynn Kreider, Louisiana Delta Community College - \$108,602 per year; Chancellor Margaret Montgomery-Richard, Louisiana Technical College - \$141,750 per year; Chancellor Tommy Warner, Nunez Community College - \$111,797 per year; Chancellor Joe Ben Welch, River Parishes Community College - \$113,264 per year; Chancellor Janet Brobst, South Louisiana Community College - \$122,430 per year; and Chancellor Stanley Leger, SOWELA Technical Community College - \$99,750 per year. Each chancellor will also receive a housing allowance of \$20,000 per year and a car allowance of \$5,000 per year, or a car. The salary adjustments will be effective July 1, 2004. Continued contracts for Chancellors Dorsey, Johnson, Montgomery-Richard and Brobst were approved.

3. For Review and Advisement: System Search Committee Policy

The Board accepted the System Search Committee Policy for review and advisement. No action was required at this time.

Chair Johnson recommended that the policy indicate the length of time a bulletin board notice is required to be posted.

Finance Actions

Supervisor Packer presented the Finance Actions agenda items for consideration by the Board.

4. FY 2004-2005 LCTCS Operating Budget

On motion of Supervisor Dejoie, seconded by Supervisor Franklin, the Board voted to ratify the FY 04-05 operating budgets for the LCTCS Board office and colleges. The motion carried.

5. Agreement between Baton Rouge Community College and Coca Cola Bottling Company for Exclusive Pouring Rights

On motion of Supervisor Knapp, seconded by Supervisor Chissell, the Board voted to approve an agreement between Baton Rouge Community College and Coca Cola Bottling Company for exclusive pouring rights effective August 3, 2004. The motion carried.

Facilities Actions

The Facilities Actions agenda items, G.6. – G.9., were discussed earlier in the agenda.

H. CONSENT AGENDA

On motion of Supervisor Knapp, seconded by Supervisor Trist, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.6. The motion carried.

Finance Actions

1. Incumbent Worker Training Program Contracts

Ratified two new Incumbent Worker Training Program contract for \$1,951,619 and modifications to six existing contracts as listed:

- ✍ **Farmers-Merchants Bank & Trust Co/LTC-Evangeline – Contract Amount: \$200,043**
- ✍ **Shell Exploration & Production/LTC-Hammond, Delgado Community College, University of Louisiana-Lafayette – Contract Amount: \$1,751,576**
- ✍ **Associated Travel/South Louisiana Community College – Revised Ending Date: 4/12/05**
- ✍ **Cargill NAGOC/LTC-River Parishes – Revised Ending Date: 11/30/04**
- ✍ **Collision Auto Repair Service (CARS)/LTC-Hammond – Revised Ending Date: 12/2/04**
- ✍ **Sabine Medical Center/LTC-Sabine Valley – Revised Ending Date: 1/20/05**
- ✍ **Lake Charles Medical & Surgical Clinic/SOWELA Technical Community College – Revised Contract Amount: \$357,987**
- ✍ **W.R. Grace and Co./SOWELA Technical Community College – Revised Contract Amount: \$186,245**

2. Incumbent Worker Subcontract between Bossier Parish Community College and Westgate Software

Ratified an Incumbent Worker Training Program subcontract between Bossier Parish Community College and Westgate Software to provide employee development training to the staff of Porter's Cleaners, effective April 19, 2004.

3. Incumbent Worker Subcontract between Bossier Parish Community College and SSA Consultants

Ratified an Incumbent Worker Training Program subcontract between Bossier Parish Community College and SSA Consultants to provide employee development training to the staff of Voith Fabrics, effective September 1, 2004.

4. Incumbent Worker Subcontract between L.E. Fletcher Technical and Community College and PEC/Premier Safety Management

Ratified an Incumbent Worker Training Program subcontract between L.E. Fletcher Community College and PEC/Premier Safety Management to provide employee development training to the staff of Tetra Technologies Consortium, effective July 1, 2004.

Academic Actions

5. Delgado Community College:
Technical Competency Area (TCA): Real Estate Sales Agent (CIP 52.1501)

Approved the request from Delgado Community College for the following new program: Technical Competency Area (TCA) in Real Estate Sales Agent [CIP 52.1501].

6. Louisiana Technical College: District 1 - Program Expansions
Technical Diplomas:
Hospitality and Tourism (Guest Services) [CIP 52.0904]
Hospitality and Tourism (Travel Clerk) [CIP 52.0903]

Approved the following program expansion requests from the Louisiana Technical College – District One – Sidney Collier Campus: Technical Diplomas: Hospitality and Tourism (Guest Services) [CIP 52.0904], and Hospitality and Tourism (Travel Clerk) [CIP 52.0903].

I. UPDATES

Chair Johnson urged Board members to review the updates provided.

1. Business and Industrial Visit Report
2. Fourth Quarter Report of Contracts
3. Fourth Quarter Financial Reports
4. Status Report on Capital Projects
5. Alternative Financing Projects
6. Facilities Assessment Update

Supervisor Franklin presented a request on behalf of Supervisor Chigbu, in his absence, to develop a policy regarding minority businesses and women participation in the contracts that are awarded by the Corporative Endeavor Agreement.

Dr. Bumphus questioned whether the Board wanted to consider drafting something in regards to Supervisor Chigbu's request.

Supervisor Knapp indicated that there were questions raised regarding data presented to the Board by Breazeale Sachse. She requested that clarification be provided on this data before the Board moves forward with direction to Dr. Bumphus regarding this matter.

Dr. Bumphus stated that he will take this request under advisement and will return to the Board next month, after he has had the opportunity to review the data with legal counsel and the internal auditors, with clarity on the data that was provided.

Supervisor Knapp indicated that the Friday morning conference calls may serve as a venue to discuss this information with members of the Board.

J. OTHER BUSINESS

1. Board of Regents' Committee Meetings – September 22, 2004

Chair Sellers Johnson asked Ms. Blouin to contact Supervisor DeLaney to determine if he would be available to serve as the LCTCS representative at the Board of Regents' Committee meetings on September 22, 2004.

K. ANNOUNCEMENTS

- ? Dr. Bumphus reminded the Board and staff that the Audit Committee will meet today at 2:30 p.m. in the System Office, 2nd floor conference room.
- ? Dr. Bumphus recognized Womack Construction Company for their contributions to the ACCT Congress and the LCTCS Conference Day.
- ? Chair Johnson reminded Board members of the upcoming ACCT Congress in New Orleans, October 6-9, 2004.
- ? Dr. Bumphus thanked the Board for their patience in reviewing all the Personnel items at today's meeting.
- ? Chair Johnson reminded Board members to take the time to tour the new Student Services Building at Baton Rouge Community College.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Knapp, seconded by Supervisor Packer, the meeting adjourned at 2:22 p.m.