

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, OCTOBER 13, 2004
9:00 a.m.**

**The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *A separate Facilities Committee meeting is scheduled for October 13, 2004 at 8:00 a.m.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, October 13, 2004, in the Louisiana Building at Baton Rouge Community College, 5310 Florida Blvd., Baton Rouge, Louisiana. Board Chair Kathy Sellers Johnson called the meeting to order at 8:07 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

C. SWEARING IN OF NEWLY APPOINTED BOARD MEMBER: ALVIN E. KIMBLE

Mr. Alvin Kimble was unable to attend the Board meeting. The swearing in of the new Board member will take place at November, 2004 Board meeting.

D. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Tonya Chissell
Gibson Chigbu
John DeLaney
Kathy Sellers Johnson, Chair
Ann H. Knapp
Kevin McCotter
Brett Mellington, First Vice Chair
Angela Nealy
Sean Reilly
Stephen Smith, Second Vice Chair

Members Absent

Ava Dejoie
Carl Franklin
Dan Packer
Mike Stone
Nick Trist

Staff Present

Walter Bumphus
Bonni Blouin
Allen Brown
Anthony Brown
Pat Eddy
Jan Jackson
Lura Kamiya
Karin Pettit
Jerry Pinsel
Angel Royal

Guest Register on File in System Office**E. APPROVAL OF OCTOBER 13, 2004 AGENDA**

Chair Johnson recommended two amendments to the agenda: (1) Agenda item H.8. - Board of Regents Review of Licensed Practical Nurse Programs, will be heard immediately after the President's Report; and, (2) As a result of the Facilities and Property Committee meeting, agenda item H.7.a. - Discussion of the Louisiana Delta Community College Campus, will be added under the Facilities Actions.

On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board voted to adopt the October 13, 2004 agenda, as amended. The motion carried.

F. APPROVAL OF MINUTES OF SEPTEMBER 8, 2004 AUDIT COMMITTEE MEETING AND FULL BOARD MEETING

On motion of Supervisor Knapp, seconded by Supervisor Smith, the Board voted to approve the minutes of the September 8, 2004 Audit Committee meeting and the full Board meeting. The motion carried.

G. REPORTS

1. Chair of the Board Report

Chair Johnson presented the Chair of the Board Report. She discussed the following topics:

- ? Board Self Evaluation – The Board Self Evaluation instrument will be distributed to Board members next week. Board members are asked to complete the evaluation and return to Bonni Blouin as quickly as possible. The results of the self evaluation will be discussed during the annual Board retreat scheduled for January 12, 2005.
- ? February 2005 Board Meeting – The date of the February 2005 Board meeting conflicts with the Mardi Gras holiday. Chair Johnson recommended a change in the meeting date to February 2, 2005. Dr. Bumphus added that the Board meeting would coincide with the ribbon cutting of the new campus at Bossier Parish Community College in Bossier City.

On motion of Supervisor Barham, seconded by Supervisor Knapp, the Board approved the change of the February 2005 Board meeting date to February 2, 2005. The motion carried.

- ? Report on ACCT Congress held in New Orleans, October 6-9, 2004. Chair Johnson gave a brief report on the ACCT Congress held in New Orleans. She noted that the ACCT experienced record attendance at the conference with over 2100 trustees in attendance. She recognized the ACCT Planning Committee and volunteers that participated in the Congress: Planning Committee: Carmen Walters, Chair; Sharon Talbert; Danneal Jones, Jill Winzy-Brown, Teresa Smith, Trencece Black, and Marvenell Williams; Volunteers: Gail Every, Bonni Blouin, Toi-Matthews-Perry, Yvette Alexis, Ernest Frazier, Michael McMurray, Larissa Steib, and Carla Sikaffy. She also recognized several others who helped plan the conference: Chancellor Jan Brobst, Vice Chancellor Toya Barnes-Teamer, Pat Eddy, Ann Knapp and Dr. Bumphus. Chair Johnson distributed copies of a news article that appeared in the New Orleans *Times Picayune* which included remarks from an interview conducted with Dr. Bumphus. She concluded that the ACCT

will be holding their 2005 National Legislative Summit in Washington, DC, February 12-16 and Board members should notify Bonni Blouin if they are interested in attending.

- ? Chair Johnson reported that Supervisor Ann Knapp has been asked to serve as an Associate Member of the ACCT Finance Committee. She indicated that the Board is required to provide their support of this appointment to the ACCT.

On motion of Supervisor McCotter, seconded by Supervisor Mellington, the Board voted to support Supervisor Ann Knapp in her submission for membership to the ACCT Finance Committee. The motion carried.

2. President's Report

Dr. Walter Bumphus provided the following report:

- ? Commended Board members for their attendance at the ACCT Congress. Provided a brief report on the activities held during the conference. Noted that former mayor of San Francisco Willie Brown, provided a wonderful speech, and Lieutenant Governor Mitch Landrieu welcomed the group to the conference.
- ? Leadership Development Institute – Dr. Bumphus introduced the members of the 2004-2005 class of the Leadership Development Institute: Misty O'Connell, Sherry Gibson and JoDale Ales, Baton Rouge Community College; Patty Tymon and Nicole Shelby, Bossier Parish Community College; Larissa Littleton-Steit, Delgado Community College; Chris Aysen and Fran Moss, L.E. Fletcher Technical Community College; Lori Knight, Louisiana Technical College (LTC), District 1, Slidell Campus; Kay McDaniel, LTC, District 2, Baton Rouge Campus; Melanie Henry, LTC District 3, Young Memorial Campus; Patricia Miers, LTC District 4, Acadian Campus; Mark Henton, LTC District 7, Natchitoches Campus; Ellen Hill, LTC District 8, Delta Ouachita Campus; Laurie Fontenot, LTC, Office of the Chancellor; Wendy Johnson and Charles Cambre, River Parishes Community College; Peggy Smith and Kimberly Constantine, South Louisiana Community College; Desiree Devereaux, Sowela Technical Community College; and John Hough, LCTCS.
- ? LCTCS Enrollment Update Report – Dr. Angel Royal, Vice President of External Affairs, provided an update on the LCTCS enrollment figures for the Fall semester. Dr. Bumphus noted that the figures presented do not reflect high school students taking non-credit courses or incarcerated individuals. Supervisor Knapp clarified that the figures also do not include incumbent worker trainees or non-credit developmental courses.
- ? High School Dual Enrollment Report – Ms. Kelley Rhoe Collins, Coordinator of Tech Prep and Articulation Officer, presented a report on current high school students who are enrolled in the LCTCS. She indicated that there are two types of high school students attending the LCTCS institutions: dual enrolled students and early admission students. The figures provided reflect students that are enrolled in college credit bearing courses. She noted that many different articulation agreements exist between institutions throughout the state, in terms of what is being offered. A copy of the report was provided to each Board member.

Supervisor Mellington questioned the possibility of standardizing the basics of the articulation agreements. Ms. Collins responded by stating that she agreed with this recommendation and

indicated that she would like to see a minimum and maximum floor of what is offered through the articulation agreements. Dr. Bumphus added that it would be difficult to have the same agreement across all the colleges, but efforts are being taken now to have one agreement among the LTCs.

Supervisor Knapp asked for clarification on “options” students and whether monetary figures exist on the information provided.

Ms. Collins responded that “Option 3” students are students who have met the standards to enroll in college and they are included in the dual enrollment figures.

Dr. Bumphus stated that cost figures are not available at this time, but the figures should be available in a couple of weeks.

Ms. Collins referenced the American Careers magazine that was provided to each Board member. She indicated that this is a magazine designed for the parents of high school students and will be distributed to sophomore students to assist them, and their parents, in planning their careers. She noted that a letter from Dr. Bumphus is included in the inside cover of the magazine.

- ? Dr. Bumphus recognized guests from the Board of Elementary and Secondary Education that were present for the meeting: Ms. Linda Johnson, Chair of the High School Redesign Committee; Polly Broussard, Donna Nola-Gainey, Patricia Merrick, Debbie Faucet and Melba Kennedy.

Ms. Linda Johnson addressed the Board and provided information on the new High School Redesign Committee. She stated that there will be a new High School Redesign Commission, which Dr. Bumphus is serving on, and it will begin on Monday, October 18th. She stressed the importance of strengthening partnerships with all educational entities.

Supervisor Mellington questioned the information listed on the LCTCS Standing Committees sheet which listed Brett Mellington and Sean Reilly as members of the Secondary School Redesign Commission. He asked if this new program was a continuation of this commission.

Dr. Bumphus stated that he thought the former commission was named the Blue Ribbon Commission. He asked Donna Nola-Gainey to come forward and provide clarification on this issue.

Ms. Nola-Gainey explained the difference between the Blue Ribbon Commission and the new High School Redesign Commission. She stated that the information provided in the report was a result of the first commission and the recommendations from that commission will be forwarded to the new commission.

- ? Shared newspaper article from the *Alexandria Town Talk* which contained a picture and an interview with Chair Johnson. The article will be displayed in the Board office located in the System building.

Dr. Bumphus deferred the completion of the President’s Report until the end of the meeting, if time allows.

Chair Johnson indicated that she had failed to allow fellow participants to the ACCT Congress to provide their comments on the conference. She asked if any of the participants had comments or thoughts that they would like to share.

Supervisor Mellington expressed his pride in the LCTCS and the two “Best Practice” winners from the Southern Region, South Louisiana Community College and the Louisiana Technical College.

Supervisor Mellington shared information obtained at a forum he attended during the ACCT Congress which dealt with continuous quality improvement in an educational arena, and focused on the Academic Quality Improvement Program (AQIP). He distributed copies of a handout to Board members.

Dr. Bumphus thanked Supervisor Mellington for his comments regarding continuous quality improvement and noted that each one of the colleges are required to have a quality element as part of the accreditation process.

Supervisor Knapp commented on the theme of the ACCT Congress which was on entrepreneurship and she mentioned the Governor’s Leadership Conference that was held this week. She commended all the campuses that did participate in the Governor’s conference and encouraged everyone to continue efforts to be entrepreneurial leaders in their communities.

Supervisor Knapp noted that she attended a workshop that indicated to her that the LCTCS is practicing “best practices” with respect to the management of the Board, noting the annual Board retreat and Board self-evaluations as examples.

H. GENERAL ACTION ITEMS**

H.8. Board of Regents Review of Licensed Practical Nurse Programs – Oral Report

Supervisor Ann Knapp presented the Academic Actions agenda item for consideration by the Board.

Agenda item H.8., Board of Regents Review of Licensed Practical Nurse Programs, was taken out of order.

Mr. Gerard Killebrew, Associate Commissioner of Academic and Student Affairs, Board of Regents, provided an extensive report on the review of the licensed practical nurse programs that the Board of Regents is currently conducting. A handout was distributed.

Personnel Actions

Supervisor DeLaney presented the Personnel Actions for consideration by the Board.

1. General Personnel Actions for LCTCS Colleges and the System Office

On motion of Supervisor Smith, seconded by Supervisor Riley, the Board voted to ratify the personnel actions presented for the LCTCS colleges and System Office to include three (3) retirements; seventeen (17) resignations; four (4) other cessations of employment; two (2) leaves of absence; twenty-five (25) new positions, one hundred (100) promotions/changes/salary increases, and forty-nine (49) replacements. The motion carried.

2. Appointment of Interim Vice Chancellor for Learning and Student Development for Delgado Community College

On motion of Supervisor Riley, seconded by Supervisor Smith, the Board voted to ratify the appointment of Dr. Jeffery Smith as Interim Vice Chancellor for Learning and Student Development for Delgado Community College, at a salary of \$105,000, effective August 25, 2004. The motion carried.

3. Appointment of Associate Vice Chancellor of Administrative Services for Louisiana Delta Community College

On motion of Supervisor Riley, seconded by Supervisor Smith, the Board voted to ratify the appointment of Ms. Wendi Travis as Associate Vice Chancellor of Administrative Services for Louisiana Delta Community College, at a salary of \$63,000, effective July 1, 2004. The motion carried.

4. Approval of Title Change from Dean of Instruction to Vice Chancellor of Instruction for L.E. Fletcher Technical Community College

On motion of Supervisor Riley, seconded by Supervisor Smith, the Board voted to ratify the title change from Dean of Instruction to Vice Chancellor of Instruction for William Tulak of L.E. Fletcher Technical Community College. The motion carried.

5. Approval of System Search Committee Policy

On motion of Supervisor Mellington, seconded by Supervisor Riley, the Board voted to approve the Policy on Search Committees in Hiring. The motion carried.

Finance Actions

Supervisor Mellington presented the Finance Actions for consideration by the Board.

6. Louisiana Technical College Allocation Model

Chancellor Montgomery-Richard introduced Dr. Ken Caruthers with MGT of America, Inc. Dr. Caruthers provided a presentation on his findings and recommendations based on an external and internal review conducted on the Louisiana Technical College (LTC) allocation model. Dr. Caruthers worked with the LTC to develop the 2004-2005 budget allocation model.

A lengthy discussion followed the presentation.

On motion of Supervisor Riley, seconded by Supervisor Knapp, the Board voted to approve the 2004-2005 allocation model distribution for the Louisiana Technical College. The motion carried.

Facilities Actions

Supervisor Riley presented the Facilities Actions for consideration by the Board.

7. Distribution of Capital Outlay Funds for Major Repairs, Life Safety and Code Compliance Issues

On motion of Supervisor Knapp, seconded by Supervisor McCotter, the Board voted to approve the allocation of capital outlay funds to the LCTCS for Major Repairs, Life Safety and American Disabilities Act projects to the following colleges in the amounts listed:

- L.E. Fletcher Technical Community College – Priority 1 - \$100,000**
- Nunez Community College – Priority 1 - \$150,000**
- SOWELA Technical Community College – Priority 1 - \$100,000**
- Delgado Community College – Priority 1 - \$555,000; Priority 5 - \$150,000**

The motion carried.

*ADDED AGENDA ITEM AS A RESULT OF THE FACILITIES AND PROPERTY COMMITTEE MEETING - NOTE: No backup information was provided for this agenda item.

H.7.a. Louisiana Delta Community College Possible Acquisition of Property

Supervisor Barham shared information regarding a new development opportunity that could result in the acquisition of a facility for the Louisiana Delta Community College. He stated that this issue was discussed during the Facilities and Property Committee meeting and it was approved to be added to the Full Board agenda.

Mr. Barham stated that a development opportunity in the Monroe area exists where State Farm has donated a building, (located at the intersection of Highway 165 and I-20 in the City of Monroe), to the Ouachita Economic Development Corporation (OEDC). He explained that discussions have occurred on the possibility of exchanging the Louisiana Technical College - Delta Ouachita Campus facility as part of the purchase price.

On motion of Supervisor Barham, seconded by Supervisor Mellington, the Board voted to provide authority to the System President, Dr. Walter Bumphus, to investigate the opportunity available in regards to the State Farm Building on Highway 165 and I-20, and to include the retrofit costs of this project. The motion carried.

Academic Actions

Supervisor Knapp presented the Academic Actions items for consideration by the Board.

8. Board of Regents Review of Licensed Practical Nurse Programs – ORAL REPORT – Gerard Killebrew, Associate Commissioner of Academic and Student Affairs

Agenda item H.8. was addressed earlier in the agenda.

9. Request from L.E. Fletcher Technical Community College for New Programs:

- ✍ Associate of Applied Science in Technical Studies (CIP 24.0102)
- ✍ Associate of General Studies (CIP 24.0102)
- ✍ Associate of Applied Science in Nautical Science (CIP 49.0309)

Dr. Jerry Pinsel, Vice President of Community College Services, addressed the Board and asked Chancellor Travis Lavigne and Vice Chancellor Tulak to come forward. Dr. Pinsel provided a brief explanation of each proposed new program for L.E. Fletcher Technical Community College.

On motion of Supervisor Mellington, seconded by Supervisor Smith, the Board voted to approve the following new programs at L.E. Fletcher Technical Community College:
Associate of Applied Science in Technical Studies (CIP 24.0102)
Associate of General Studies (CIP 24.0102)
Associate of Applied Science in Nautical Science (CIP 49.0309)

The motion carried.

10. Louisiana Technical College – Transitioning of 29 Degree Programs from Associate of Applied Technology Degrees to Associate of Applied Science Degrees* (effective Spring 2005)

Dr. Pinsel and Dr. Montgomery-Richard, Chancellor of the Louisiana Technical College, addressed the Board and provided a brief background on the action being proposed regarding the transition of 29 degree programs from Associate of Applied Technology degrees to Associate of Applied Science degrees.

On motion of Supervisor Barham, seconded by Supervisor Mellington, the Board voted to approve the transition for the following degree programs from Associate of Applied Technology to the Associate of Applied Science designation, effective January, 2005:

- 1) Accounting Technology (CIP 52.0302)
- 2) Automotive Technology (CIP 47.0604)
- 3) Aviation Maintenance Technology (CIP 47.0608)
- 4) Biomedical Equipment Technology (CIP 47.0499)
- 5) Civil, Surveying and Mapping Technology (CIP 14.0899)
- 6) Clinical Laboratory Technician (CIP 51.0802)
- 7) Communications Electronics (CIP 47.0103)
- 8) Computer Specialist (Applications) (CIP 11.0301)
- 9) Computer Specialist (Support) (CIP 11.0501)
- 10) Computer Electronics Technology (CIP 47.0104)
- 11) Computer Programmer (CIP 11.0202)
- 12) Criminal Justice (CIP 43.0104)
- 13) Culinary Arts and Occupations (CIP 12.0503)
- 14) Drafting and Design Technology (CIP 15.1301)
- 15) Early Childhood Education (CIP 19.0709)
- 16) Forest Technology (CIP 03.0511)
- 17) Graphic Communications/Desktop Publishing (CIP 10.0303)
- 18) Graphic Communications (CIP 10.0307)
- 19) Hospitality-Tourism-Guest Services Agent (CIP 52.0904)
- 20) Industrial Electronics Technology (CIP 47.0105)
- 21) Industrial Instrumentation Technology (CIP 15.0404)
- 22) Marketing Management (CIP 52.1401)
- 23) Network Specialist – (MCSE, WAN, General Tracks) – (CIP 11.0901)
- 24) Occupational Education (CIP 13.1319)
- 25) Office System Technology (CIP 52.0401)
- 26) Process Technology (CIP 41.0301)
- 27) Pulp and Paper Technology (CIP 03.0509)
- 28) Respiratory Care Technician (CIP 51.0812)
- 29) Surgical Technology (CIP 51.0909)

The motion carried.

Legislative Actions

Supervisor McCotter presented the Legislative Actions for consideration by the Board.

11. Update on Resolutions Filed during 2004 Regular Session – ORAL REPORT – Dr. Angel Royal

Dr. Royal presented an update on the resolutions filed during the 2004 Regular Legislative Session that will impact the LCTCS or that the System may have to respond to directly.

I. CONSENT AGENDA

On motion of Supervisor Knapp, seconded by Supervisor DeLaney, the Board voted to approve the Consent Agenda which consists of agenda items I.1. through I.6. The motion carried.

Finance Actions

1. Incumbent Worker Training Program Contracts

Ratified four new Incumbent Worker Training Program contracts for \$1,621,303 and modifications to four existing contracts as listed:

- ✍ Global Industries/LTC-Young Memorial. SOWELA Technical Community College & University of Louisiana-Lafayette - Contract Amount: \$843,327**
- ✍ Hotel Intercontinental New Orleans/Delgado Community College – Contract Amount: \$496,158**
- ✍ St. Charles Gaming Company dba Isle of Capri Casinos/Delgado Community College – Contract Amount: \$166,036**
- ✍ Wesla Federal Credit Union/Bossier Parish Community College & Louisiana State University-Shreveport – Contract Amount: \$115,782**
- ✍ ARC of Caddo-Bossier/Bossier Parish Community College, Louisiana State University-Shreveport, Southern-Shreveport & Louisiana Tech – Revised Ending Date: 9/30/05**
- ✍ ExxonMobil/Baton Rouge Community College – Revised Ending Date: 10/31/05**
- ✍ Northrop Grumman Ship Systems/Louisiana Technical College-Jefferson Campus – Revised Ending Date: 5/16/05**
- ✍ Production Systems/L.E. Fletcher Technical Community College – Revised Ending Date: 1/31/06**

2. Approval of Contract with the Louisiana State Agricultural Center

Approved the proposed contract with the Louisiana State University Agricultural Center to provide services for Louisiana’s FFA and Agriscience programs throughout FY 2004-2005 through federal Carl D. Perkins funds.

3. Review and Advisement: Policy Placing Limitations on Solicitation of Students by Credit Card Issuers

Accepted for Review and Advisement the Policy Placing Limitations on Solicitation of Students by Credit Card Issuers.

4. Establishment of Baton Rouge Community College Athletics Foundation

Approved establishment of a separate foundation in support of athletics for the Baton Rouge Community College.

Academic Actions

5. L.E. Fletcher Technical Community College:

Program Title with Modifications:

From: Diesel Powered Equipment Technology (CIP 47.0605)

To: Marine Diesel Engine Technician (CIP 47.0605)

Technical Diploma: Marine Diesel Engine Technician

Certificate of Technical Studies: Diesel Engine Mechanic

Technical Competency Area: Diesel Engine Mechanics Apprentice

Approved the request from L.E. Fletcher Technical Community College to change the program title with modifications from Diesel Powered Equipment Technology (CIP 47.0605) to Marine Diesel Engine Technician (CIP 47.0605), with external exit points/credentials to include:

Technical Diploma: Marine Diesel Engine Technician

Certificate of Technical Studies: Diesel Engine Mechanic

Technical Competency Area: Diesel Mechanics Apprentice

6. Delgado Community College –

New Technical Competency Credentials:

Technical Competency Area: Desktop Publishing (CIP 11.0301)

Technical Competency Area: Clerical Automation (CIP 52.0401)

Approved the request from Delgado Community College for the following new Technical Competency Areas (TCAs):

Desktop Publishing (CIP 11.0301)

Clerical Automation (CIP 52.0401)

J. UPDATES

Chair Johnson urged Board members to review the updates provided.

1. Legal Cost Status Report
2. Status Report on Capital Projects
3. Alternative Financing Projects
4. Facilities Assessment Update
5. Business and Industrial Visit Report

K. OTHER BUSINESS

Chair Johnson stated that she had recently shared a very inspiring story, with fellow Board member Tonya Chissell, while attending the ACCT Congress. She asked Ms. Chissell to share her story with the Board and the audience.

Supervisor Chissell shared her experiences as a student at Delgado and as a student member of the Board. She emphasized how one person took an interest in her and how it made such a difference in her life. She added that she was the first person in her family to go to college and others in her family have noticed a significant difference in her attitude and disposition. As a result, other family members have enrolled in college. She urged administrators to take the time to reach out to students with the intention of “unlocking the potential” of students. Ms. Chissell thanked the people who have impacted her life and expressed her appreciation to all the administrators who have made a difference in her life.

1. Board of Regents’ Committee Meetings – October 27, 2004

The Board of Regents’ Committee meeting on October 27, 2004, will be held at Southeastern University in Hammond, La. No Board members were available to attend the meeting. Chair Johnson indicated that she would work with Ms. Blouin to determine a representative for the meeting.

L. ANNOUNCEMENTS

- ? Ford Foundation training will be scheduled soon to provide training to chancellors, vice chancellors and any interested faculty, in regards to public relations.
- ? Leadership Development Institute participants’ attendance at Board meeting. Members will also attend the Education Committee during the upcoming legislative session.
- ? Dr. Bumphus recognized Womack Construction, Jones Walker, Shreveland Construction and Allos Architects for their contributions and support of the ACCT Congress and LCTCS Leadership Development Day.
- ? Ms. Phyllis Mouton, Vice Chancellor, Baton Rouge Community College, was recognized as 2004 Marketer of the Year in Baton Rouge.
- ? Ms. Kathleen Mix was recognized as New Orleans City Business Woman of the Year.

Dr. Bumphus asked that the Board consider entering into Executive Session to discuss two Personnel items related to the further consideration and discussion of the Louisiana Technical College District Model.

On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board voted to enter into Executive Session at 11:53 a.m.

The Full Board reconvened at 12:30 p.m. Ms. Bonni Blouin called roll and a quorum was established.

Chair Johnson indicated that no votes were taken and no consensus was reached.

Dr. Bumphus distributed a copy of an article obtained, during a recent meeting of the Rotary Club of Baton Rouge that provides the story of a Baton Rouge Community College student who took advantage of the local adult literacy agencies.

Dr. Bumphus stated that he would like to continue with the LTC District Model to include the seven (7) districts with a focus on four (4) key areas: (1) focus of the management of the district; (2) focus of

improved communications within the district; (3) focus of the vice chancellors having the full responsibility and accountability for their budget (after the college budget has been decided); and (4) responsibility for the human resources and payroll functions within the district. He asked for Board members favorable support to continue this district model, as it is, with appropriate evaluations and assessments at the appropriate times.

Supervisor Knapp recommended that evaluations conducted on the vice chancellors be done from the "360 viewpoint" so everyone has the opportunity to participate in the evaluation of the standards.

Dr. Bumphus indicated that he would work with Dr. Montgomery-Richard on a 360 evaluation. He stated that the System will move to full implementation of the district model by the end of this year (2004).

On motion of Supervisor Knapp, seconded by Supervisor Mellington, the Board voted to support the Louisiana Technical District Model to include a 360 evaluation of the vice chancellors and with a timeline of implementation for the end of 2004. The motion carried.

Chancellor Montgomery-Richard thanked members of the Board and Dr. Bumphus for their support in moving forward with the District Model.

M. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Knapp, seconded by Supervisor Chissell, the meeting adjourned at 12:42 p.m.

**Draft Minutes Submitted by:
Bonni Blouin
10/21/04**