

**MINUTES**

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, MAY 12, 2004  
9:00 a.m.**

**The Louisiana Building  
Baton Rouge Community College  
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

**NOTE:** *No separate committee meetings were scheduled.*

**A. CALL TO ORDER**

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, May 12, 2004, in the conference room of The Louisiana Building at Baton Rouge Community College, 5310 Florida Blvd., Baton Rouge, Louisiana. Due to Chair Knapp's absence, First Vice Chair Kathy Sellers Johnson served as Acting Chair for the meeting. Acting Chair Johnson called the meeting to order at 9:38 a.m.

**B. PLEDGE OF ALLEGIANCE**

The assembly rose for recitation of the Pledge of Allegiance.

**C. ROLL CALL**

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

**Members Present**

Edwards Barham  
Ava Dejoie  
John DeLaney  
Carl Franklin  
Kathy Sellers Johnson, First Vice Chair  
Brett Mellington, Second Vice Chair  
Sean Reilly  
Stephen Smith  
Mike Stone

**Members Absent**

Alden Andre  
Gibson Chigbu  
Ann Knapp, Chair  
Kevin McCotter  
Dan Packer  
Angela Stanley  
Nick Trist  
Cedric Washington

**Staff Present**

Walter Bumphus  
Bonni Blouin  
Anthony Brown  
Pat Eddy  
Jan Jackson  
Lura Kamiya  
Kim Kirkpatrick  
Karin Pettit  
Jerry Pinsel  
Angel Royal

#### **D. APPROVAL OF MAY 12, 2004 AGENDA**

Acting Chair Johnson noted the revisions made to the original agenda: Agenda item H.2. (Appointment of System Director of Public Information), was removed from the agenda and replaced with agenda item H.2. (Evaluation of Chancellor Lynn Kreider in Relation to Contract Renewal); agenda items H.10. (Board of Regents Articulation/Transfer Matrices) and H.11. (Legislative Update) were added to the agenda.

**On motion of Supervisor Mellington, seconded by Supervisor Franklin, the Board voted to approve the revised May 12, 2004 agenda.**

#### **E. APPROVAL OF MINUTES OF APRIL 14, 2004 MEETING**

**On motion of Supervisor Barham, seconded by Supervisor Franklin, the Board voted to approve the minutes of the April 14, 2004 Full Board meeting, as presented. The motion carried.**

#### **F. SIGNING OF OFFICIAL “PROGRAM” TRANSFER AGREEMENT BETWEEN LCTCS AND JACKSON STATE UNIVERSITY, JACKSON, MISSISSIPPI**

Representatives from Jackson State University were not present for the signing of the transfer agreement. This item will be addressed upon their arrival.

**NOTE:** The representatives from Jackson State University did not arrive during the meeting. The signing of the transfer agreement will take place at a later date.

#### **G. REPORTS**

##### **1. Chair of the Board Report**

Acting Chair Johnson presented the Chair of the Board Report. She discussed the following topics:

- ? The May 12, 2004 meeting date was to be the last meeting of the student representatives to the Board, Ms. Angela Stanley and Mr. Cedric Washington. Supervisors Stanley and Washington were unable to attend the meeting. Recognition will be given to these students at the June meeting in Lake Charles.
- ? Acting Chair Johnson extended an invitation to the Board, on behalf of Mr. and Mrs. Knapp, to join them in Lake Charles, on Tuesday, June 15, 2004, 6:30 p.m. – 8:30 p.m., for a mixer at their camp. The mixer is being hosted by Mr. and Mrs. Knapp and the SOWELA Campus. Formal invitations will follow.
- ? Acting Chair Johnson asked LCTCS Chancellors to come forward. All the LCTCS Chancellors came forward and presented Dr. Walter Bumphus with the first ever “Chancellors’ Leadership Award”. Chancellor Leger provided a brief speech and stated that this award is presented “*to someone who personifies and symbolizes the best of our profession*”. He added that, “*Dr. Walter Bumphus is the complete package. He has the honesty and integrity, the knowledge and experience and the courage and commitment to lead us all to greatness.*” Chancellor Dorsey presented the award to Dr. Bumphus.

Dr. Bumphus accepted the plaque and thanked all the chancellors for this very special and unexpected recognition.

## 2. President's Report

Dr. Walter Bumphus provided the following report:

### ? Recognition of Phi Theta Kappa Members from BPCC:

Mark Hardan, Advisor

Jason Soignier, President (received 2004 Distinguished Chapter President's Award)

Tracey Ford, Vice President

Tamora Dollar, Treasurer

Nancy Hartwell, Secretary

Dr. Bumphus recognized a group of students from the Phi Theta Kappa Chapter at Bossier Parish Community College who have recently received national recognition. The President of the chapter, Mr. Jason Soignier, received the 2004 Distinguished Chapter President's Award. Only 30 of these awards are presented out of the 1200 chapters across America. Dr. Bumphus invited the students to come forward and be recognized. Chancellor Carlton provided comments and expressed his pride for these student leaders.

The students presented Dr. Bumphus and Acting Chair Johnson with a plaque of special recognition in "*appreciation for everything that the Board does for our college system here in the State of Louisiana and Bossier Parish Community College...*"

- ? Dr. Bumphus commended Ms. Ann Knapp for the presentation she delivered during the NISOD Breakfast meeting at the AACC Convention. He stated that it was "*the best speech I have heard in the twenty years that I have been going to that breakfast meeting.*"
- ? Dr. Bumphus announced that Chancellor Joe Ben Welch was recognized at the AACC Convention for 25 Years of Service. Dr. Welch was recognized for 34 years as a college president. President Bumphus and Acting Chair Johnson presented Chancellor Welch with an AACC pen commemorating twenty-five plus years experience as a college CEO.
- ? Dr. Bumphus recognized new chancellors Richard, Lavigne, and Leger who were also recognized at the AACC conference.
- ? BRCC and RPCC received SACS accreditation visits and both campuses received outstanding reviews. Both campuses will go before SACS in December for official accreditation. Dr. Bumphus commended the staff of each campus for their hard work.
- ? Articles: Editorial on Technical Campus.
- ? PAR Report.

- ? Chancellor Dorsey provided a presentation of a virtual tour on the new Learning Resource Center that will be coming on line at Baton Rouge Community College. Dr. Dorsey stated that the facility is scheduled to be completed in June 2005.
- ? Dr. Bumphus acknowledged the sudden and expected death of Representative Charles Hudson. He stated that Representative Hudson had attended two of the LCTCS benchmarking trips and had been a true supporter of the LCTCS.

Acting Chair Johnson reported on the Corporate College Appreciation Luncheon which she had the opportunity to attend on Tuesday, May 11<sup>th</sup>, and commented on the teamwork that resulted among the various LTC campuses and community colleges throughout the state.

## **H. GENERAL ACTION ITEMS\*\***

### **Personnel Actions**

**Supervisor Barham presented the Personnel Actions for consideration by the Board.**

1. General Personnel Actions for LCTCS Colleges and the System Office

**On motion of Supervisor Reilly, seconded by Supervisor Mellington, the Board voted to ratify the personnel actions presented for the LCTCS colleges and System office to include nine (9) retirements or resignations; two (2) new positions, seven (7) promotions/changes/salary increases, and ten (10) replacements. The motion carried.**

2. Appointment of System Director of Public Information – **Removed from Agenda**
2. Evaluation of Chancellor Lynn Kreider in Relation to Contract Renewal

**On motion of Supervisor Reilly, seconded by Supervisor Franklin, the Board voted to enter into Executive Session for the purpose of discussing agenda item H.2. The Board entered into Executive Session at 10:01 a.m.**

**The Board reconvened the regular Board meeting at 10:31 a.m. Acting Chair Johnson noted that no motions/actions were made and no votes were taken.**

Ms. Blouin called roll and a quorum was re-established.

### **Finance Actions**

**Supervisor Reilly presented the Finance Actions for consideration by the Board.**

3. Recommendation for Distribution of Governor's IT Funds

**On motion of Supervisor Mellington, seconded by Supervisor Franklin, the Board voted to approve the award of \$496,000 in Governor's Information Technology funds as presented. The motion carried.**

4. Approval of Three Endowed Professorships for Louisiana Delta Community College

**On motion of Supervisor Barham, seconded by Supervisor Smith, the Board voted to approve three Endowed Professorships to support the Nursing and Science programs for Louisiana Delta Community College, contingent upon approval by the Board of Regents. The motion carried.**

Dr. Bumphus acknowledged Dr. Kreider for his leadership in securing the endowed professorships to support the Nursing and Science programs for Louisiana Delta Community College. Supervisor Reilly congratulated Dr. Kreider for the support of the community and for his hard work.

5. For Approval: Misappropriation of Assets – Notification Policy

**On motion of Supervisor Mellington, seconded by Supervisor Smith, the Board voted to approve the Misappropriation of Assets – Notification Policy as presented. The motion carried.**

6. Approval of Contract Renewal for Professional Legal Services

**On motion of Supervisor Barham, seconded by Supervisor Franklin, the Board voted to approve renewal of the professional legal services contract with Breazeale, Sachse & Wilson, L.L.P. at an amount up to, but not to exceed, \$250,000 per year, effective July 1, 2004 through June 30, 2007. *Renewal of this contract is subject to approval of the Division of Administration and the Attorney General's Office.* The motion carried.**

#### Facilities Actions

**Supervisor Mellington presented the Facilities Actions for consideration by the Board.**

7. Renovation of Building One of Delgado Community College

**On motion of Supervisor Dejoie, seconded by Supervisor Reilly, the Board voted to authorize the renovation of Building One, Isaac Delgado Hall, on Delgado Community College's City Park Campus to provide new faculty offices. The renovation of this facility requires the approval of the Board of Regents. The motion passed.**

#### Academic Actions

**Supervisor Franklin presented the Academic Actions for consideration by the Board.**

8. SOWELA Technical Community College:

Request to Transition the following Applied Associate of Technology degrees to Applied Associate of Science degrees:  
Accounting Technology  
Applications Technology  
Commercial Art  
Computer Specialist

Computer Programs  
Criminal Justice  
Drafting and Design Technology  
Industrial Electronics  
Industrial Instrumentation  
Networking Specialist  
Office Systems Technology

**On motion of Supervisor Reilly, seconded by Supervisor Mellington, the Board voted to approve the request from SOWELA Technical Community College to transition the listed Applied Associate of Technology degrees to the Applied Associate of Science degree. The motion passed.**

9. Bossier Parish Community College:

Request to Eliminate from the Board of Regents Curriculum Inventory: Associate of Applied Science in Office Information System

**On motion of Supervisor Mellington, seconded by Supervisor Reilly, the Board voted to approve the request from Bossier Parish Community College to eliminate, from the Board of Regents Curriculum Inventory, the Associate of Applied Science in Office Information Systems. The motion passed.**

10. Board of Regents Articulation/Transfer Matrices – Theresa Hay and Dr. Jerry Pinsel

**On motion of Supervisor Reilly, seconded by Supervisor Mellington, the Board voted to officially go on record in support and approval of the Board of Regents' Matrices for General Education, Business Studies, and General Science. The motion passed.**

Dr. Jerry Pinsel addressed the Board and provided an explanation on the matrices provided. She stated that the matrices provide a key to the students' ability to transfer course by course in their areas of concentration.

Dr. Larry Tremblay, Board of Regents, addressed the Board and shared information related to articulation among the various higher education institutions in the state. He spoke on the history of articulation of courses/programs as related to the development of the matrices provided. He added that areas of concern still exist with the advising of students and providing accurate information. Mr. Tremblay stated that the matrices will be presented to each management board in Louisiana for their endorsement.

Theresa Hay reported that a committee exists, with representatives from every campus in the state, that will continue to meet annually to consider new courses/changes. She concluded that this is an ongoing project and matrices will be updated on an annual basis.

Several Board members expressed their appreciation to the Board of Regents for their hard work in the creation of these documents. Lengthy discussion ensued regarding the specifics of determining courses for transfer.

Dr. Pinsel reported that the Chief Academic Affair Officers have elected to move forward with a common set of numbering, prefixes and names for courses that have been approved for the matrix, with a solid core syllabus. She indicated they have also elected to stop developing programs in isolation and will work collectively with the other institutions instead.

### **Legislative Actions**

**Supervisor DeLaney presented the Legislative Actions items for consideration to the Board.**

11. Legislative Update – Oral Presentation – Dr. Angel Royal

**Oral Report. No action needed.**

Dr. Royal presented an update on pending legislation. She discussed the following proposed House Bills:

H.B. 1474 – SOWELA & L.E. Fletcher tuition increase bill.

H.B. 993 – Higher Education Tuition Bill by Representative Crane.

H.B. 386 - Limits the amount that Louisiana Technical Colleges can charge for continuing education to \$5.00 per credit hour each academic session - by Representative Jack Smith.

H.B. 414 – Would transfer vocational technical educational institutions to the Board of Elementary and Secondary Education from the Louisiana Community & Technical College System – by Representative Smith.

H.B. 495 – Provides for a reduction in force Board policy for the LCTCS – by Representative Smith.

H.B. 567 – Provides that student attending vocational technical institutions will not be required to take developmental education courses for completion of a certificate program – by Representative Smith.

H.B. 1083 – outlines credentials for certification as a teacher within the LTC – by Representative Smith.

S. B. 899 – regarding 501c3's.

H.B. 887 – Super Board bill – by Peppi Bruneau.

Supervisor Franklin proposed a motion to prepare a resolution in opposition to House Bill 887.

**On motion of Supervisor Franklin, seconded by Supervisor Reilly, the Board voted to prepare a resolution opposing House Bill 887. The motion passed.**

**On motion of Supervisor Barham, seconded by Supervisor Reilly, the Board voted to prepare a resolution from the Board of Supervisors opposing Senate Bill 192 and 287 regarding the creation of a separate system for the Louisiana Technical College. The motion passed.**

**On motion of Supervisor Barham, seconded by Supervisor Dejoie, the Board voted to prepare a resolution in support of an amendment to House Bill 1 to restore funding for the Consortium of Educational Research and Technology (CERT). The motion passed.**

Supervisor Franklin requested that information on the pending bills be forwarded to each supervisor via electronic mail. Dr. Royal indicated that she would forward this information to Board members.

## **I. CONSENT AGENDA**

**On motion of Supervisor Reilly, seconded by Supervisor Mellington, the Board voted to approve the Consent Agenda which consists of agenda items I.1. through I.6. The motion passed.**

### **Finance Actions**

1. Approval of Identification Validation Surcharge for Louisiana Delta Community College

**Approved an Identification Validation Surcharge for Louisiana Delta Community College of \$10 per student, or \$5 per student per semester, effective Summer of 2004.**

2. Incumbent Worker Training Program Contracts

**Ratified four new Incumbent Worker Training Program contracts that total \$752,642 and two modifications to existing contracts as listed:**

- ✍ A.M.C. Liftboats/Delgado CC & L.E. Fletcher TCC – Contract Amount: 87,428**
- ✍ McElroy Metal Mill/Bossier Parish CC – Contract Amount: \$296,450**
- ✍ Offshore Liftboats/Delgado CC & L.E. Fletcher TCC – Contract Amount: \$110,716**
- ✍ Walker Oldsmobile/LTC-Alexandria – Contract Amount: \$258,048**
- ✍ Collision Auto Repair Service/LTC-Hammond – Modified to change company names, tax ID's and Unemployment Insurance account numbers associated with companies that appear on contract**
- ✍ Hotard Coaches/Delgado CC – Revised Contract Amount: \$247,883**

3. Incumbent Worker Training Program Subcontract between Bossier Parish Community College and Financial Selling Systems, Inc.

**Ratified an Incumbent Worker Training Program subcontract between Bossier Parish Community College and Financial Selling Systems, Inc., to provide customized training to Barksdale Federal Credit Union, effective March 22, 2004.**



4. Incumbent Worker Training Program Subcontract between Bossier Parish Community College and Bally Gaming

**Ratified an Incumbent Worker Training Program subcontract between Bossier Parish Community College and Bally Gaming to provide customized training to Boomtown Bossier city, effective January 5, 2004.**

**Academic Actions**

5. For Review and Advisement: Revision to LCTCS Policy #I.1.002 – Delegation of Authority to Chancellors to Sign Degrees, Diplomas and Certificates

**For Review and Advisement Only. No action was taken.**

6. Louisiana Technical College: Program Expansions

District I:

Slidell Campus: Network Specialist (CIP 11.0901)  
Technical Competency Area  
Certificate of Technical Studies  
Technical Diploma

District IV:

Evangeline Campus: Computer Electronics Technology (CIP 47.0204)  
Technical Diploma

Lafayette Campus: Medical Office Assistant (CIP 51.0716)  
Certificate of Technical Studies

District VIII:

Bastrop Campus: Medical Office Assistant (CIP 51.0716)  
Certificate of Technical Studies  
Patient Care Technician (CIP 51.2601)  
Certificate of Technical Studies

Ruston Campus: Correction of Request for Change  
Nurse Assistant Program (CIP 51.1615)  
From Certificate of Technical Studies to the Technical Competency Area

**Approved the listed program expansions and one correction as requested by the various Louisiana Technical College districts.**

**J. UPDATES**

Acting Chair Johnson encouraged Board members to review the reports/updates provided.

1. Business and Industrial Visit Report
2. Status Report on Capital Projects
3. Alternative Financing Projects
4. Report on Facilities Status Assessment/Master Plan Update

5. Third Quarter Report of Contracts
6. Third Quarter Financial Reports
7. Report of Legal Services Costs

#### **K. OTHER BUSINESS**

1. Board of Regents' Committee Meetings – May 26 & 27, 2004

**Supervisor DeLaney volunteered to represent the LCTCS Board of Supervisors at the May 26-27, 2004 Board of Regents' meeting.**

#### **L. ANNOUNCEMENTS**

- ? Dr. Bumphus personally thanked all the Board members, chancellors, vice chancellors and staff present for venturing out in the terrible weather to attend the Board meeting.
- ? Special thanks to Dr. Dorsey, Maxine Rogers, Lloyd Baptiste and members of the Baton Rouge Community College staff for going out of their way to accommodate staff and Board members during the bad weather and flooding.

#### **M. ADJOURNMENT**

**There being no further business to come before the Board, on motion of Supervisor Smith, seconded by Supervisor Franklin, the meeting adjourned at 11:24 a.m.**