

**MINUTES**

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, JULY 9, 2003  
9:00 a.m.**

**The Louisiana Building  
Baton Rouge Community College  
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

**NOTE:** *No separate committee meetings are scheduled.*

**A. CALL TO ORDER**

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, July 9, 2003, in the conference room of The Louisiana Building at Baton Rouge Community College, 5310 Florida Blvd., Baton Rouge, Louisiana. Board Chair Knapp called the meeting to order at 9:07 a.m.

Ms. Knapp welcomed everyone to the “formal” beginning of the fifth year of the Louisiana Community and Technical College System.

**B. PLEDGE OF ALLEGIANCE**

The assembly rose for recitation of the Pledge of Allegiance.

**C. ROLL CALL**

Ms. Bonni Benton, Coordinator of Board Services, called roll and a quorum was established.

**Members Present**

E. Edwards Barham (arrived late)  
Dianne M. Christopher  
Ava Dejoie  
John DeLaney  
Robert Estave  
Carl Franklin  
Kathy Sellers Johnson, *First Vice Chair*  
Ann H. Knapp, *Chair*  
Mike Stone (arrived late)  
Nicholas Trist  
Cedric Washington

**Members Absent**

Charles J. Alexander  
Gibson Chigbu  
Kevin McCotter  
Brett Mellington  
Sean Reilly  
Stephen Smith

**Staff Present**

Bonni Benton  
Angie Bruns  
Walter Bumphus  
Pat Eddy  
Jan Jackson  
Margaret Montgomery Richard  
Angel Royal

**Guest List**

On file in Board Office

#### **D. APPROVAL OF JULY 9, 2003 AGENDA**

An amendment to the July 9, 2003, agenda was proposed by Chair Knapp: Item G.5. Appointment of an Interim Chancellor for Delgado Community College was added to the agenda and Item H.7. SOWELA Technical Community College Request for Program Deletion: Construction Equipment Technology Degree, was removed from the agenda at the request of the Chancellor Leger.

**On motion of Supervisor Trist, seconded by Supervisor Sellers Johnson, the Board voted to amend the July 9, 2003 agenda.**

**On motion of Supervisor Sellers Johnson, seconded by Supervisor Trist, the Board voted to approve the July 9, 2003 Board agenda as amended. The motion carried.**

#### **E. APPROVAL OF MINUTES OF JUNE 11, 2003 MEETING**

Supervisor Sellers Johnson provided a correction to the June 11, 2003 minutes. Page 1, List of Staff Present: change Jan Jackson Montgomery to Jan Jackson.

**On motion of Supervisor Sellers Johnson, seconded by Supervisor Christopher, the Board voted to approve the Minutes of the June 11, 2003 meeting, with corrections as noted. The motion carried.**

#### **F. REPORTS**

##### **1. Chair of the Board Report**

Chair Knapp recognized Mr. Alden Andre and thanked him for his dedication to the PTEC Program with the Workforce Commission and for his support during the LTC Chancellor search process.

Chair Ann Knapp presented the Chair of the Board Report. She began by providing a recap of highlights for the LCTCS during the past year:

- 15% overall increase in enrollment within the LCTCS
- Major construction and expansions experienced at Baton Rouge Community College, South Louisiana Community College and Bossier Parish Community College
- Movement of Louisiana Delta Community College to University of Louisiana Monroe
- Numerous improvements throughout the technical college campuses
- Board of Supervisors' meeting room relocated to Baton Rouge Community College
- Successful business partnerships with Acadian Ambulance, PTEC and many others
- Concluded second successful year of the Leadership Development Institute
- Baton Rouge Community College and River Parishes Community College received candidacy for accreditation
- 1<sup>st</sup> Annual Report distributed for the LCTCS
- New logo and slogan for the LCTCS – *Changing Lives, Creating Futures*
- Welcomed two (2) new community college chancellors, Dr. Dorsey, Baton Rouge Community College and Dr. Brobst, South Louisiana Community College

- Transition of LTC - L.E. Fletcher and SOWELA campuses into L.E. Fletcher Technical Community College and SOWELA Technical Community College
- Promotion of Assistant Chancellors Leger and Lavigne to Chancellor
  - Ms. Knapp shared a newspaper's article from July 1, 2003 edition of *The American Press*, recognizing the accomplishment of SOWELA Technical Community College. She recognized Lyles Martin as being largely responsible for the newspaper article being published in the paper.
- Loss of Carol Coltharp
- Honored the retirement of Leonard Barnes
- Welcomed new Board members: Carl Franklin, Robert Estave, Stephen Smith and Cedric Washington

Supervisor Sellers Johnson expressed her appreciation, on behalf of the Board, to Chair Ann Knapp for her leadership over the past year.

## 2. President's Report

Dr. Bumphus discussed the following issues:

- Dr. Bumphus acknowledged Dr. Joe Ben Welch, Chancellor, River Parishes Community College, and his staff on receiving candidacy for SACS accreditation.
- Dr. Bumphus shared a newspaper article published in *The Acadiana* titled, "Community College Becomes Movie Making Mecca." The article speaks to the new program offered at South Louisiana Community College.
- Dr. Bumphus shared a newspaper article regarding the LCTCS, published in *The Advocate* titled, "Close to Your Home, Close to Your Heart, and Easy on Your Wallet," that was written by Cindy Toney. Dr. Bumphus stated that he hopes to have a similar feature in every paper in the state.
- Dr. Bumphus referenced a general outline of the Desegregation Agreement. He stated that a Board member had requested this information and he would like Mr. Leo Hamilton to review the document with the Board. Mr. Hamilton was not present at the time and Dr. Bumphus asked that this item be put on hold until later in the meeting.
- Dr. Bumphus recognized and congratulated Mr. Larry Rabalais for the accomplishment of receiving the "Outstanding Educator Award" from Skills USA.
- Dr. Bumphus recognized Chancellor Dorsey's sister, T. J. Brown, on her appointment as President of Fayetteville State University.
- Dr. Bumphus congratulated Dr. Dorsey on her appointment to the American Association of Community Colleges (AACC), Academic Student and Community Development Commission.

- Dr. Bumphus recognized Dr. Jimmy Clarke and thanked him for his service to the LCTCS as the Interim Chancellor of the Louisiana Technical College. Dr. Bumphus presented a plaque to Dr. Clarke, on behalf of the Board, as a token of appreciation. Dr. Clarke expressed his thanks to Dr. Bumphus and the LCTCS Board.

## G. GENERAL ACTION ITEMS\*\*

### Personnel Actions

Supervisor Barham presented the Personnel Action items for consideration by the Board.

#### 1. General Personnel Actions for LCTCS Colleges and the System Office

Supervisor Sellers Johnson questioned the salary of the summer session appointment of Mr. Ron Tangye of the Louisiana Delta Community College and asked for clarification regarding the salary for summer session appointments in future reports.

**On motion of Supervisor Trist, seconded by Supervisor Dejoie the Board voted to ratify the personnel actions presented on Summary and Detail for the LCTCS colleges to include: Baton Rouge Community College, Bossier Parish Community College, Delgado Community College, Louisiana Delta Community College, Nunez Community College, South Louisiana Community College, Louisiana Technical College and Louisiana Community and Technical College System to include twenty-four (24) retirements or resignations; six (6) leaves of absence, five (5) new positions, twenty-four (24) promotions or changes, and twenty-seven (27) replacements, summer session appointments for South Louisiana Community College - six (6), Louisiana Delta Community College - one (1), and Delgado Community College - twelve (12). The motion carried.**

#### 2. Appointment of LTC Chancellor

**Supervisor Sellers Johnson presented a motion to enter into Executive Session for the purpose of discussing agenda item G.2. Supervisor Franklin seconded the motion. The Board entered into Executive Session at 9:32 a.m.**

The meeting reconvened at 10:00 a.m. Supervisor Barham reported that no decisions or motions were made during the Executive Session.

**On motion of Supervisor Christopher, seconded by Supervisor Sellers Johnson, the Board returned to the General Session at 10:01 a.m.**

Dr. Bumphus recommended Dr. Margaret Montgomery-Richard as the new chancellor of the Louisiana Technical College. He provided a brief report on the process observed in selecting the LTC chancellor.

**On motion of Supervisor Christopher, seconded by Supervisor Estave, the Board appointed Dr. Margaret Montgomery -Richard as Chancellor of the Louisiana Technical College at a base salary of \$135,000 with a \$20,000 housing allowance and a \$5,000 car allowance, effective July 14, 2003. The motion carried**

Dr. Bumphus recognized Dr. Montgomery-Richard's husband, Mr. Anthony Richard and offered Dr. Montgomery-Richard the opportunity to address the Board.

Dr. Montgomery-Richard addressed the Board and thanked the search committee and the members of the Board, and committed to, "*work towards achieving a world class status within the LTC.*"

Dr. Bumphus thanked Mr. Alden Andre for his work with the search committee and asked him if he would like to make a comment on the search process.

Mr. Andre addressed the Board and commended the System on the "class act" search process.

### **3. Delgado Chancellor Resignation**

Supervisor Barham expressed his gratitude to Chancellor Kelly for his years of service to Delgado Community College and to the LCTCS.

**On motion of Supervisor Franklin, seconded by Supervisor Sellers Johnson, the Board accepted the resignation of Chancellor J. Terrence Kelly of Delgado Community College, effective August 31, 2003. Supervisors Dejoie and Christopher abstained from approving the motion. The motion carried.**

Dr. Bumphus reported that Chancellor Kelly has accepted the chancellor position at Alamo Community College District in San Antonio, Texas. Dr. Bumphus thanked Dr. Kelly and presented him with a plaque, on behalf of the Board and the System.

Chancellor Kelly addressed the Board and thanked them for the opportunity to serve Delgado Community College.

Chair Knapp thanked Chancellor Kelly for everything he did that has made Delgado what it is today.

### **4. Appointment of Avoyelles Campus Administrator**

Dr. Bumphus asked Dr. Jimmy Clarke and Dr. Len Garret to officially make the appointment of the Avoyelles Campus Administrator.

**On motion of Supervisor Trist, seconded by Supervisor Stone, the Board authorized the appointment of Mr. Tom Gauthier as Campus Administrator for the LTC Avoyelles Campus, located in District VI, at a base salary of \$66,866, effective August 1, 2003. The motion carried.**

### **5. Appointment of Interim Chancellor for Delgado Community College**

**On motion of Supervisor Trist, seconded by Supervisor DeLaney, the Board authorized the appointment of Dr. Ray Garrity as the Interim Chancellor of Delgado Community College at a base salary of \$100,000 (pro-rated), with additional annual housing and automobile allowance commensurate with other community college chancellors, and will serve for a period of six (6) months, (or until a new chancellor is hired), effective August 5, 2003.**

**Finance Actions**

Supervisor Stone presented the Finance Actions for consideration by the Board.

**6. Approval of 2003-2004 Tuition and Fee Schedule for Sowela Technical Community College**

Jan Jackson noted that the figures listed in the TOTAL column on agenda items G.6. and G.7. are incorrect - instead of 122 it should be 137.

**On motion of Supervisor Christopher, seconded by Supervisor Sellers Johnson, the Board voted to ratify and adopt the proposed tuition/fee schedule for SOWELA Technical Community College with the modification as noted. The motion carried.**

**7. Approval of 2003-2004 Tuition and Fee Schedule for L.E. Fletcher Technical Community College**

**On motion of Supervisor Christopher, seconded by Supervisor Dejoie, the Board voted to ratify and adopt the proposed tuition/fee schedule for L.E. Fletcher Technical Community College with modifications as noted. The motion carried.**

**8. Approval of Academic Excellence Fee**

**On motion of Supervisor Barham, seconded by Supervisor Christopher, the Board voted to authorize LCTCS Colleges to assess an Academic Excellence Fee of up to \$7 per credit hour with a maximum of \$84 per semester, effective Fall 2003. The motion carried.**

**9. Non-Resident Tuition Waiver for LDCC and Delta Ouachita Agriculture Aviation Program**

**On motion of Supervisor Barham, seconded by Supervisor Sellers Johnson, the Board voted to approve a waiver of non-resident tuition for students enrolled in the Agriculture Aviation Program at the Louisiana Technical College – Delta Ouachita Campus, District VIII and for Louisiana Delta Community College (LDCC), effective Fall 2003. The motion carried.**

**10. Establish Cost Recovery Policy for Non-Credit Training for Business and Industry**

**On motion of Supervisor Christopher, seconded by Supervisor Trist, the Board voted to authorize the LCTCS campuses to charge a minimum of \$10 per hour for non-credit training provided to business and industry. The motion carried.**

**11. Contract Between BRCC and Xerox Corporation for One-Card, Copying and Imaging**

**On motion of Supervisor Barham, seconded by Supervisor DeLaney, the Board voted to approve a contract between Baton Rouge Community College (BRCC) and the Xerox Corporation to provide copying, imaging, and one-card services, effective August 1, 2003. The motion carried.**

## **12. Revision of Board Policy 2.003, Contract Submission and Approval**

Supervisor Sellers Johnson provided two (2) grammatical corrections to the Board Policy II.2.003: 2<sup>nd</sup> paragraph, 2<sup>nd</sup> line – strike the word “of”; last paragraph, 3<sup>rd</sup> line, add “of” to sentence.

**On motion of Supervisor Sellers Johnson, seconded by Supervisor Christopher, the Board voted to approve a revision in the Board Policy II.2.003 that changes the level of Board approval of contracts from those \$20,000 or greater to contracts \$50,000 or greater. The motion carried.**

## **13. Agreement Between SLCC, Acadian Ambulance and Department of Economic Development (Oral Presentation)**

Chancellor Brobst addressed the Board and introduced Mr. Jay Pierret, Vice President of Acadian Ambulance. Mr. Pierret addressed the Board and provided an overview of the services that will be offered through the proposed agreement.

**On motion of Supervisor Sellers Johnson, seconded by Supervisor Christopher, the Board voted to authorize LCTCS and South Louisiana Community College (SLCC) staff to negotiate agreements between SLCC, Acadian Ambulance, and the Department of Economic Development to provide Emergency Medical Technician training throughout the State of Louisiana. The motion carried.**

### **MIS Actions**

## **14. IT/PeopleSoft Report (Oral Report)**

Dr. Bumphus provided an update on PeopleSoft with a PowerPoint presentation. Extensive discussion ensued.

Chair Knapp suggested moving forward with the agenda, due to time constraints, and suggested that any additional questions be presented to Dr. Bumphus after the meeting.

Dr. Bumphus committed to return to the Board within the next quarter to provide another update on PeopleSoft.

### **Academic Actions**

Supervisor Christopher presented the Academic Actions for consideration by the Board.

## **15. Update on AAT Degree (Oral Report)**

Dr. Montgomery-Richard, Senior Vice President for Academic and Student Services, Dr. Angie Bruns, Vice President of Technical College Services and Gerard Killebrew, Associate Commissioner of Academic Affairs, Board of Regents, provided a report on the discontinuance of the Associate of Applied Technology (AAT) degree. Mr. Killebrew distributed a handout to the Board members. Lengthy discussion ensued.

**16. Referendum for Louisiana Technical College, SOWELA Technical Community College and Fletcher Technical Community College Students to Vote on SGA & Technology Fee**

**On motion of Supervisor Barham, seconded by Supervisor DeLaney, the Board voted to recommend that the Student Government Association of the Louisiana Technical College, L.E. Fletcher Technical Community College and SOWELA Technical Community College be provided the opportunity to hold a student referendum on each campus for a self-assessed student government fee in an amount ranging from \$5 to \$25 per semester and for a technology fee as legislatively mandated in 1999 in an amount up to \$60 per semester.**

Lengthy discussion ensued regarding this issue.

Chair Knapp called to move on the motion. Supervisor Estave presented opposition to the motion. A roll call vote was conducted resulting in ten (10) votes for and one (1) against.

**Vote: Yeas: (10)** Barham, Christopher, Dejoie, DeLaney, Franklin, Sellers Johnson, Knapp, Stone, Trist, Washington  
**Nays: (1)** Estave

**The motion carried.**

**H. CONSENT AGENDA**

**On motion of Supervisor Christopher, seconded by Supervisor Trist, the Board voted to approve the Consent Agenda as presented to include Items H.1. through H.8 (Item H.7. was removed at the beginning of the meeting). The motion carried.**

**1. Approval of Articles of Incorporation and the Joint Operating Agreement for LTC District IV Foundation**

**Approved the Articles of Incorporation and the Joint Operating Agreement for the purpose of authorizing the formation of a Foundation for LTC District IV in accordance with Louisiana Revised Statutes 42:1111 (A).**

**2. Incumbent Worker Training Program Contracts**

**Ratified seven new Incumbent Worker Training Program contracts that total \$3,763,473 and one modification to an existing contract as presented:**

- ARC of Caddo Bossier – Contract Amount: \$598,744**
- Jennings American Legion Hospital – Contract Amount: \$333,132**
- Lamar Salter Automotive Consortium – Contract Amount: \$299,226**
- Libbey Glass – Contract Amount: \$925,667**
- Panola Pepper Corporation – Contract Amount: \$50,298**
- T.J. Crosby – Contract Amount: \$36,420**
- Tidewater Marine – Contract Amount: \$1,519,986**
- Universal Compression, Inc/Technical Compression Services – Revised Ending Date: 1/12/04**



**3. Contract between LTC Fletcher Campus and Safety & Training Consultants of Houma**

**Approved a contract between Safety & Training Consultants of Houma and L.E. Fletcher Technical Community College to provide Incumbent Worker Safety Training.**

**4. Adoption of Changes to the Internal Audit Manual**

**Adopted the changes presented to the Internal Audit Manual, regarding the make up of the Audit Subcommittee, in order to align it with the LCTCS Board Bylaws.**

**5. Delgado Community College – Request to Change Program Definition from Certificate in Drafting to Certificate of Technical Studies in Computer Aided Design and Drafting**

**Approved the request from Delgado Community College to change the program definition from Certificate in Drafting to Certificate of Technical Studies in Computer Aided Design and Drafting.**

**6. Louisiana Technical College – Jefferson Campus  
New Program Proposal: TCA – Phlebotomy**

**Approved the request from the Louisiana Technical College – Jefferson Campus, to offer a TCA in the Phlebotomy Program.**

**7. SOWELA Technical Community College  
Request for Program Deletion: Construction Equipment Technology Degree**

**Removed from agenda at the request of Chancellor Leger.**

**8. LCTCS Cross Enrollment Agreement**

**Approved the establishment of a cross enrollment agreement between LCTCS sister institutions to facilitate easy access for students.**

**L. UPDATES**

1. Business and Industrial Visit Report
2. Report on LCTCS Workforce Development Activities
3. Status Report on LCTCS Articulation Committee (Oral Report)
4. Status Report on Capital Projects
5. Alternative Financing Projects
6. Status Report on Facilities Assessment

No questions were presented on the updates.

**M. OTHER BUSINESS**

1. Board of Regents' Committee Meetings – NO BOARD MEETING IN JULY

## N. ANNOUNCEMENTS

- Chair Knapp announced that there will be a press conference immediately following the Board meeting to announce the new LCTCS logo and slogan, “*Changing Lives, Creating Futures.*” All Board members were presented with new business cards depicting the new logo and lapel pins will be provided later.
- Chair Knapp stated that Supervisor Sellers Johnson will be holding a meeting to discuss the upcoming ACCT Conference in New Orleans in 2004. She encouraged anyone who is interested to attend the meeting.
- Dr. Bumphus announced that the System Conference and Leadership Development Day Committee will convene immediately after the ACCT Conference meeting. He invited all Board members who were available to attend the System Conference and Leadership Development Day scheduled for August 18, 2003.
- Dr. Bumphus recognized Dr. Katherine Sippola, Vice Chancellor for Academic and Student Affairs & Provost, Delgado Community College, and congratulated her on her upcoming retirement. Chancellor Kelly provided remarks on Dr. Sippola’s accomplishments and the role that she has played at Delgado Community College, stating that “. . . *she leaves with the highest accolades of anyone.*” Dr. Sippola addressed the Board and provided her thanks.
- Dr. Tommy Warner, Chancellor, Nunez Community College, introduced Ms. Donna Clark as Vice Chancellor of Student Affairs. Chair Knapp congratulated Ms. Clark and welcomed her to the team. Ms. Clark thanked the Board for the vote of confidence.
- Supervisor Sellers Johnson provided a report on the ACCT Regional meeting that she attended recently in Tampa, Florida. She encouraged Board members to participate in the upcoming ACCT conference that will be held in Denver, Colorado in September, 2003.

## O. ADJOURNMENT

**There being no further business to come before the Board, on motion of Supervisor Trist, seconded by Supervisor Franklin, the meeting adjourned at 12:42 p.m.**

**NOTE: There were no agenda items for I., J., or K. The incorrect numbering of the agenda was due to a computer error.**