

**Louisiana Community and Technical College System  
Board of Supervisors  
Regular Monthly Meeting  
Wednesday, September 11, 2002**

The Louisiana Building Board Room  
Baton Rouge Community College ~ 5310 Florida Blvd.  
Baton Rouge, LA 70806  
9:00 a.m.

The Louisiana Community and Technical College System Board of Supervisors met in Regular session Wednesday, September 11, 2002, in the Louisiana Building Board Room, on the campus of Baton Rouge Community College, 5310 Florida Blvd. Board Chair Knapp called the meeting to order at 9:18 a.m.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

Chair Knapp asked that the body stand for the Pledge of Allegiance, and a moment of silence in recognition of 9/11, and thanked the Color Guard for assistance in memorializing the historic tragedies that occurred on September 11, 2001.

Ms. Yasheka Forkner, Ms. Lreka Pursley, Ms. Paris Carter, and Ms. Christine Lundy, members of the Glen Oaks Magnet High School Color Guard, under the direction of Sgt. C. Boggan, JROTC Army Instructor, presented the colors.

Board Chair Knapp acknowledged the Boards' pleasure in conducting the Board meeting in the newly dedicated Louisiana Building. She expressed thanks and appreciation to Chancellor Dorsey, and Baton Rouge Community College staff, for hospitality shown.

**C. ROLL CALL**

Ms. Beryl L. McGhee, Assistant Secretary to the Board, called roll and a quorum was established.

**Members Present**

E. Edwards Barham  
Gibson C. Chigbu  
Dianne M. Christopher  
John E. DeLaney  
Gregory Hamilton  
Kathy Sellers Johnson, *First Vice Chair*  
Ann H. Knapp, *Chair*  
J. Kevin McCotter  
Brett J. Mellington, *Second Vice Chair*  
Sean Reilly  
Mike Stone  
Nicholas Trist

**Members Absent**

Charles J. Alexander  
Leonard C. Barnes  
Ava Dejoie Guidry  
Elizabeth Gallegos

**Staff Present**

Walter Bumphus  
Pat Eddy  
Jan Jackson  
Beryl McGhee  
Jerry Pinsel  
Angel Royal

**Guest List**

On file in Board Office

Board Chair Knapp asked that Supervisor Sellers Johnson provide an update on the health of Supervisor Alexander. Supervisor Sellers Johnson noted that he misses everyone, is doing well, has a very positive attitude, and plans to attend the October Board meeting in New Orleans.

**ITEM D. APPROVAL OF AGENDA**

**On motion of Supervisor Sellers Johnson, seconded by Supervisor Barham, the Board voted to approve the September 11, 2002 Board Meeting Agenda as presented. The motion carried.**

**ITEM E. APPROVAL OF MINUTES OF JULY 10, 2002 MEETING**

**On motion of Supervisor Hamilton, seconded by Supervisor Mellington, the Board voted to approve the Minutes of the August 14, 2002 meeting. The motion carried.**

**ITEM F. RESOLUTION RECOGNIZING THE SERVICE OF MS. PATRICIA JUNEAU**

Dr. Bumphus, and Chair Knapp presented a resolution to Ms. Patricia Juneau, on behalf of the Board and System, acknowledging thirty-nine years of service, attached to and made apart of the official proceedings.

**On motion of Supervisor Sellers Johnson, seconded by Supervisor Christopher, the Board voted to approve the resolution recognizing the outstanding service of Ms. Patricia Juneau, Assistant Chancellor of the Greater Alexandria District (District VI) of the Louisiana Technical College. The motion carried.**

LTC Assistant Chancellors Ms. Toya Barnes-Teamer, Mr. Travis Lavigne, Mr. Stanley Leger, Mr. Wayne Meaux, Mr. Percy McCraney, Ms. Noreen Smith, and Mr. Chris Williams, presented their colleague with a token gift of appreciation.

Ms. Juneau stated, *“this has been the shortest 39 years of my life”*, noting that it has been a pleasure and privilege to work in vocational education for the past thirty-nine years. She hopes the System will *“continue to grow, grow, and grow.”*

## ITEM G. GENERAL ACTION ITEMS

### Personnel Actions

**On motion of Supervisor Christopher, seconded by Supervisor Trist, the Board voted to enter into Executive Session at 9:31 a.m., to discuss Item G.1. System President’s Compensation; Item G.2. LCTC System Office Reorganization; Item G.3. Personnel Actions presented on Summary and Detail; Item G.4. LTC Chancellor’s Leave; and Item G.5. Appointment of Acting Chancellor for the LTC. The motion carried.**

The meeting reconvened at 11:25 a.m. Board Chair Knapp noted that no votes were taken, no motions were introduced, no consensus reached, and no minutes taken in Executive Session.

#### **G.1. System President’s Compensation**

**On motion of Supervisor Reilly, seconded by Supervisor Christopher, the Board voted to set the permanent annual salary arrangement at \$189,000, subject to an automatic three percent minimum COLA provided there are satisfactory evaluations at the end of each year retroactive to July 1, 2002. In addition the package will include a \$34,000 housing allowance, and car allowance commensurate with the current level that the system president currently has. The motion carried.**

Supervisor Hamilton was not present during the vote on Items G.1., G.2., and G.3.a.

#### **G.2. LCTC System Office Reorganization**

**On motion of Supervisor Chigbu, seconded by Supervisor Reilly, the Board voted to accept the organizational structure as presented with several title changes, and one interim appointment to include:**

1. Ms. Jan Jackson - Title change, from Vice President for Finance, Administration, and Planning to Senior Vice President for Finance and Administration;
2. Dr. Margaret Montgomery – Sr. Vice President, at a salary of \$104,000;
3. Dr. Jerry Pinsel – Title change, from Director of Federal Affairs and Interim Vice President for Instruction and Learning to Vice President for Community College Services;
4. Dr. Angie Bruns – Title Change, from LTC Provost to Vice President for Technical College Services;
5. Dr. Leonard Garrett - appointed Interim Assistant Chancellor for the Alexandria Region, with a five percent salary improvement over the current salary, effective September 11, 2002 through February 2003 in the amount of \$76,694 with the understanding that a search will begin immediately for this position. Grant the System President permission to work with Ms. Lura Kamiya, Ms. Lorraine Murry, and Mr. Leo Hamilton on an appropriate supplement to support Dr. Garrett in this interim assignment at the Alexandria Campus.

The motion carried.

#### **G.3.a. General Personnel Actions for LCTCS Colleges and System Office**

On motion of Supervisor Christopher, seconded by Supervisor Trist, the Board voted to ratify the personnel actions presented on Summary and Detail for Baton Rouge Community College, Bossier Parish Community College, Delgado Community College, Louisiana Delta Community College, Nunez Community College, River Parishes Community College, South Louisiana Community College, Louisiana Technical College, and Louisiana Community and Technical College System Office, to include ~~twenty-four (24)~~ *insert* twenty-two (22) retirements, resignations or terminations, three (3) leaves of absence, thirteen (13) new positions, forty-seven (47) promotions/or changes, and thirty-five (35) replacements; *insert* with the exception of two terminations at Delgado Community College to be considered separately.

Supervisor Stone asked that the Delgado Community College action to terminate two employees be pulled, and acted upon separately, with amended motion to read:

**On motion of Supervisor Christopher, seconded by Supervisor Trist, the Board unanimously voted to ratify the personnel actions presented on Summary and Detail for Baton Rouge Community College, Bossier Parish Community College, Delgado Community College, Louisiana Delta Community College, Nunez Community College, River Parishes Community College, South Louisiana Community College, Louisiana Technical College, and Louisiana Community and Technical College System Office, to include twenty-two (22) retirements, resignations or terminations; three (3) leaves of absence, thirteen (13) new positions, forty-seven (47) promotions/or changes, and thirty-five (35) replacements. The motion carried.**

**G.3.b. Delgado Community College Personnel Changes/Termination**

Dr. Bumphus asked that Ms. Lura Kamiya, LCTCS Human Resources Director, Dr. Terence Kelly, Delgado Community College Chancellor, and Mr. Leo Hamilton, Board Counsel, provide information regarding the LCTC System policy on sick leave, specific details regarding the employees, and opinions relative to this situation, respectively.

Extensive discussion took place regarding two Delgado Community College employees presented for termination.

Supervisor Stone asked that his total displeasure with the recommendation for termination, triviality made of employment longevity, conscientious work attendance, accrual and use of accrued sick leave, be documented for the record.

Dr. Bumphus indicated that Mr. Penny Ferguson, President of the United Federation of College Teachers and Executive Board Member of the Delgado Community College Faculty Senate, and Mr. Fred Skelton, President of the Louisiana Federation of Teachers, requested that they be allowed to address the Board regarding the faculty members presented for termination, accumulation of leave, and Board policies.

Mr. Skelton recommended that the terminations not take place, and suggested that the Board review the leave policy in place, and consider implementing a policy on duration of leave.

**On motion of Supervisor Stone, seconded by Supervisor DeLaney, the Board voted to table the termination recommendation. The motion failed.**

Supervisor Christopher registered objection to the motion. A roll call vote was taken.

**Yeas:** Barham, DeLaney, Reilly, Stone, and Trist

**Nays:** Christopher, Hamilton, Sellers Johnson, McCotter, and Mellington,

**Abstention:** Chigbu

**On motion of Supervisor Christopher, seconded by Supervisor Sellers Johnson, the Board voted to uphold the recommendation by Chancellor Kelly to terminate Mr. Donald Eppling, and Mr. Michael Shiber. The motion failed.**

Supervisor Stone and Supervisor DeLaney registered opposition to the motion. A roll call vote was taken.

**Yeas:** Christopher, Hamilton, Sellers Johnson, McCotter, and Mellington

**Nays:** Barham, DeLaney, Reilly, Stone, and Trist

**Abstention:** Chigbu

#### **G.4. LTC Chancellor Leave**

Item presented for informational purposes.

#### **G.5. Appointment of Acting Chancellor of the LTC**

**On motion of Supervisor Christopher, seconded by Supervisor Mellington, the Board voted to approve President Bumphus' recommendation that Dr. Jimmy Clarke be appointed Acting Chancellor of the Louisiana Technical College effective September 3, 2002, while maintaining some of his responsibilities with the Board of Regents, with a pro-rated contribution of \$79,476 toward his Board of Regents annual salary from the LTC for assuming this acting leadership role. The motion carried.**

Dr. Bumphus thanked Dr. Savoie, Louisiana Commissioner of Higher Education, for allowing Dr. Clarke to assume this dual role.

Dr. Clarke thanked the Board for the confidence expressed in him, and feels the level of energy speaks well for what can be collectively accomplished.

### **Finance Action Items**

#### **G.6. TANF Update**

Ms. Jacque Ackel, Ms. Dana Reichert, Division of Administration, and Ms. Chris Weaver, Workforce Commission, gave an update on the TANF initiative. A handout was provided.

Ms. Ackel introduced the TANF team: Ms. Stephanie Gant, Coordinator for Regions 2 and 6 Baton Rouge and Alexandria areas; Ms. Stephanie Landry, Coordinator of the Greater New Orleans and Houma Districts; Mr. Jason Parks, Coordinator for Regions 7 and 8 Shreveport and Monroe Districts; Ms. Donna Birch, Coordinator for Regions 4 and 5 Lake Charles and Lafayette areas. Ms. Carol Hebert works with the enhancement program relative to early childhood and workplace literacy.

**G.7. Perkins Secondary Administrative and Leadership Budget and Action Plan for FY 02-03**

**On motion of Supervisor Trist, seconded by Supervisor Mellington, the Board voted to approve the Department of Education's FY 2002-2003 proposed plan for the annual expenditure of \$1,465,683 in Perkins administrative and leadership funds for secondary vocational programs and the action plan for programmatic support. The motion carried.**

**G.8. LTC Allocation Model**

**On motion of Supervisor Chigbu, seconded by Supervisor Sellers Johnson, the Board voted to extend the state spending authority of the LTC through October 2002, to campuses at the amounts approved by the Board for 2001-2002. The motion carried.**

LTC Assistant Chancellor Lavigne addressed the Board regarding the LTC allocation model. He thanked Ms. Kim Kirkpatrick, LCTCS Director of Institutional Research, Ms. Jan Jackson, Vice President for Finance, Administration, and Planning, and Dr. Bumphus for assistance in this effort.

**G.9. Board of Regents Performance and Quality Operating Funds**

**On motion of Supervisor Hamilton, seconded by Supervisor Trist, the Board voted to approve the proposed allocation of \$361,496 in operating Excellence Incentive and Innovation funds. Distribution of these funds is contingent upon approval by the Board of Regents. The motion carried.**

**G.10. Board of Regents Performance and Quality Capital Funds**

**On motion of Supervisor Barham, seconded by Supervisor Sellers Johnson, the Board voted to approve the proposed allocation of \$602,493 in Performance and Quality Capital funds. Distribution of these funds is contingent upon approval by the Board of Regents. The motion carried.**

**Facilities Actions**

**G.11. Lease Between Delgado Community College and Junior Achievement of Greater New Orleans**

**On motion of Supervisor Chigbu seconded by Supervisor Mellington, the Board voted to approve Chancellor Kelly's request to approve a contract agreement to establish an Exchange City Education Complex on Delgado's City Park campus, and to approve renovation of Delgado's Student Services Building (Workforce Development Building) by Junior Achievement, Inc. of Greater New Orleans for this purpose. The renovation and lease of the facility is subject to approval by the Board of Regents and the Division of Administration, Office of Facility Planning and Control. The motion carried.**

**G.12. Report on Cost of Life Safety Code Items at Sidney N. Collier Campus**

Discussion ensued regarding safety code issues at LTC-Sidney N. Collier campus, and correspondence from the Division of Administration Office of Facility Planning and Control, relative to the inability to commit resources to perform repairs and code updates as proposed at the Sidney N. Collier campus.

For the record LTC-Assistant Chancellor Barnes-Teamer indicated that she is very concerned for the safety of the students, faculty, and staff housed in the various buildings on the campus.

**G.13. Approval of Security Procedures and Reporting of Crime Statistics Policy**

**On motion of Supervisor Mellington, seconded by Supervisor Hamilton, the Board voted to ratify the policy regarding Security Procedures and Reporting of Crime Statistics. The motion carried.**

Dr. Bumphus asked that Vice Chancellor Leana Revelle, LTC Assistant Chancellor Wayne Meaux, and Chancellor Joe Ben Welch, brief the Board on what they are doing to enhance security on their respective campuses.

**G.14. LCTCS Academic Programs Presentation**

The presentation was deferred to the October meeting.



**G.15. Presentation on LTC Academic Programs and the Board of Regents – Dr. Jimmy Clarke and Mr. Gerard Killebrew**

Dr. Jimmy Clarke, newly appointed LTC Acting Chancellor, and Mr. Gerard Killebrew, Board of Regents Associate Commissioner for Academic Affairs, presented information relative to LTC Academic Programs and the Board of Regents.

Supervisor Christopher asked that Dr. Leonard Garrett be introduced to the Board, since many Board members had never met him.

Dr. Garrett addressed Board and thanked them for the opportunity. He looks forward to working with persons in the Alexandria community and members of the Board.

**ITEM H. CONSENT AGENDA**

The Board of Supervisors had approximately seven days to study each item on the Consent agenda. A certain number of these are routine or self-explanatory items that did not appear to require separate treatment, so, these items are acted upon in one motion and vote.

**On motion of Supervisor Christopher, seconded by Supervisor Reilly, the Board voted to approve the Consent Agenda, as presented, to include Item H.1. through Item H.5.c1. The motion carried.**

**Personnel Actions**

**H.1. Accept the Internal and External Communications Policy for Review and Advisement**

**Finance Actions**

**H.2. Approved Administrative Cost Containment Policy**

**H.3. Approved six (6) new Incumbent Worker Contracts, with modification to one contract:**

- Caddo Bossier HVAC Consortium with LTC-Shreveport/Bossier in the amount of \$146,808**
- Caddo Council on Aging with Bossier Parish CC & LSU-Shreveport in the amount of \$132,560**
- Hibernia Bank with Bossier Parish Community College in the amount of \$1,077,322**
- Ouachita Independent Bank with LTC-Delta Ouachita and University of LA at Monroe in the amount of \$149,444**

- Sabine Medical Center with LTC-Sabine Valley in the amount of \$154,710
- SciPort Discovery Center with Bossier Parish CC, LSU-Shreveport, LA Tech-Barksdale, and ArkLaTex Safety Council in the amount of \$116,360

*and modify one (1) existing contract*

- J. Ray McDermott with LTC-Young Memorial revised contract amount of \$421,467 from \$451,254.

### Academic Actions

**H.4. Accepted Academic Policies for review and advisement**

**H.5. a.1. Relocation of Electrical Technology Program from LTC-Baton Rouge Campus to LTC-Florida Parishes Campus**

**H.5.b.1. Approved Bossier Parish Community College Request to Offer an Associate of Applied Science Degree in Paraprofessional Education**

**H.5.c.1. Approved Louisiana Delta Community College request to offer an Associate of Science Degree in Precision Agriculture**

## **ITEM I. REPORTS**

### **I.1. President's Report**

AA Dr. Bumphus thanked the Board for attending the Ribbon cutting ceremony for the Louisiana Building at BRCC. He commended Dr. Dorsey, Dr. Revelle, Dr. Knight, Mr. Lloyd Baptist, and his staff, for having the facility functional for the meeting.

☞ Dr. Bumphus extended thanks to the Board for attendance at the launching of the 2<sup>nd</sup> Annual Leadership Development Institute.

☞ An invitation was extended to attend the reception for Dr. Dorsey tonight, and a reception for Dr. Jan Brobst on September 26, 2002 in Lafayette.

**I.2. Business and Industrial Visit Report**

**I.3. Carl D. Perkins Vocational and Technical Education, FY 2001-2002 – A Year in Review (Success and Challenges)**

**I.4. Quarterly Financial Status Reports (from institutions)**

**I.5. Status Report on Capital Projects**

Supervisor McCotter noted that the RFP for lease space for Louisiana Delta Community College is circulating. He noted that he would like to schedule a meeting of the Facilities and Property Committee in the Monroe area when the bids are opened.

He noted that the Design Build Team is in the process of being selected for the Baton Rouge Community College project.

The Corps of Engineers issued the permit to proceed with construction for Bossier Parish Community College

**I.6. Alternative Financing Update**

**J. OTHER BUSINESS**

Dr. Bumphus and First Vice Chair Sellers Johnson will attend the Association of Community College Trustees Convention 2002, September 18-21. Supervisor Johnson will make a presentation at the ACCT Convention regarding CEO Evaluation.

1. Board of Regents' meeting representative – Supervisor Dianne Christopher.
2. Tenure Hearings will be held in Monroe at LTC Delta Ouachita Campus, and Lafayette

**L. ADJOURNMENT**

**There being no further business to come before the Board, the meeting adjourned at 1:46 p.m.**