

MARCH 11, 2009 APPROVED MINUTES  
Approved 4/8/09

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MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, MARCH 11, 2009  
9:30 a.m.**

**Fletcher Technical Community College  
Allied Health Facility  
Located at the corner of 100 Mystic Blvd & 5396 Highway 311  
Houma, LA 70361-5033**

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

A tour of the Fletcher Technical Community College (FTCC) campus was conducted by Chancellor Travis Lavigne prior to the Board meeting.

**A. CALL TO ORDER**

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, March 11, 2009, at Fletcher Technical Community College, Houma, Louisiana. Board Chair Stephen Smith called the meeting to order at 9:32 a.m.

**B. PLEDGE OF ALLEGIANCE**

Board Supervisor Kathy Sellers Johnson led the assembly in reciting the Pledge of Allegiance.

**C. ROLL CALL**

Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

**Members Present**

Edwards Barham  
Helen Bridges Carter  
Thomas Clark  
Keith Gamble  
Kathy Sellers Johnson  
Brett Mellington  
Michael Murphy, *2<sup>nd</sup> Vice Chair*  
Luke Newman  
Woody Ogé  
Dan Packer  
Stephen Smith, *Chair*  
Vincent St. Blanc, III, *1<sup>st</sup> Vice Chair*  
Mike Stone  
Taminika Walker

**Members Absent**

Deni Taylor  
Stephen Toups  
Scott Terrill

**Staff Present**

Dr. Joe May  
Dr. Robert Bell  
Bonni Blouin  
Allen Brown  
Jennifer Daly  
Jim Henderson  
Jan Jackson  
Lura Kamiya  
Joe Marin  
Bill Obier  
Kizzy Payton  
Dr. Jerry Pinsel  
Jimmy Sawtelle  
Shannon Sedberry

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Greg Speyrer  
Patti Sollie

Chair Smith welcomed everyone to Houma/Thibodaux and the service area for the Fletcher Technical Community College (Fletcher) and the Louisiana Technical College, Region 3. He mentioned that a social was held Tuesday night to welcome board members and LCTCS staff to the area and stated that he was pleased that many people were able to travel to the bayou region and share how the LCTCS mission is fulfilled in the Houma, St. Mary, Terrebonne, and Lafourche area. He noted that the region is a very strong oil and gas and marine province.

Travis Lavigne, Chancellor, Fletcher Technical Community College, welcomed Board members, LCTCS staff and guests to the campus. He stated that it was an honor to host the board meeting and noted that this was the second opportunity that Fletcher has had to host a board meeting, the 1<sup>st</sup> being in June 2003. He added that, in July 2003 the mission of FTCC was officially expanded to include a community college mission and has resulted in a significant enrollment increase.

Mr. Lavigne introduced Mr. Michel Claudet, Parish President of Terrebonne Parish. Mr. Claudet welcomed the members of the board. He informed the Board that Terrebonne Parish had recently been allocated \$120 million dollars by the State for devastation resulting from Hurricanes Gustav and Ike. He stated that the ability exists to receive additional funds for agricultural and fisheries, coastal restoration and housing. He noted that a consensus exists in Terrebonne Parish in that they all know how important FTCC is to the community, and everyone believes that Chancellor Lavigne has done an excellent job as chancellor of the FTCC.

Chancellor Lavigne provided information on FTCC. He stated that the campus was acquired in 2005, two days before Hurricane Rita. He noted that a \$750,000 purchase agreement was signed by a private citizen in order to hold the property pending action by the Board and the legislature to purchase the property.

Mr. Greg Garrett, Regional Director, Region 3 welcomed the Board on behalf of the Louisiana Technical College, Region 3. He noted that the LTC, Region 3 consists of campuses in St. Mary, Lafourche, St. James, and St. John parishes and includes the Franklin Branch Campus in Franklin, Young Memorial Campus in Morgan City, Lafourche Campus in Thibodaux, Galliano Campus, and River Parishes Campus in Reserve. He introduced campus administrators Cindy Paskey, Lafourche Campus and Carl Young, Young Memorial Campus who were present for the board meeting.

Chair Smith noted that action was taken at last month's board meeting to receive another donation from the H. & B. Young Foundation. Mr. Garrett confirmed that \$200,000 was donated to the Young Memorial Campus and stated that the funds will mainly be used for marine and oil and gas training. He added that a recent donation for \$8,000 was received from the Young Foundation to be used to enhance the nursing program.

Chair Smith acknowledged that the H. & B. Young Foundation has been, and continues to be, a tremendous supporter of the LTC, particularly Region 3.

Chancellor Lavigne noted that Mr. Garrett started off as an instructor at FTCC and has done a wonderful job as the director of Young Memorial Campus in Morgan City and exemplifies the leadership that is needed for the technical college campuses in Region 3.

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Chancellor Lavigne introduced Mr. L. J. Foltz and Mr. Billy Foster, FTCC Foundation board members. He also introduced Mr. Mike Ferdinand, Executive Director of the Terrebonne Economic Development Association and Mr. Luther Fletcher, son of L.E. Fletcher, the man for whom the FTCC campus is named.

Chancellor Lavigne presented a slide-show presentation showing pictures of damages experienced at FTCC as a result of Hurricanes Gustav and Ike. He thanked everyone for their support and assistance during the recovery process following Hurricane Ike.

Chancellor Lavigne thanked everyone for traveling to Houma and FTCC to attend the meeting. He also thanked all the FTCC staff for their help in preparing for the meeting.

### **D. APPROVAL OF MARCH 11, 2009 AGENDA**

**On motion of Supervisor Sellers Johnson, seconded by Supervisor Mellington, the Board voted to approve the March 11, 2009 Revised Agenda.**

### **E. APPROVAL OF MINUTES OF FEBRUARY 11, 2009 BOARD MEETING**

**On motion of Supervisor Mellington, seconded by Supervisor Clark, the Board voted to approve the minutes of the February 11, 2009 meeting as presented. The motion carried.**

### **F. REPORTS**

#### 1. Chair of the Board Report

Chair Smith presented the Chair of the Board Report. The following topics were discussed:

- The Allied Health facility building was a former State Farm claims office. Chancellor Lavigne worked out a deal to purchase the building for approximately \$750,000. Due to funding obstacles, a private individual from the community purchased the building and held the building until State funds were available to purchase the building and convert it for its current use to provide allied health training courses.
- ACCT Conference in Biloxi, April 26-28. A brochure was provided to each board member providing information on upcoming ACCT conferences. Chair Smith encouraged board members to become involved in the ACCT organization.
- LCTCS Annual Conference – April 23-25. The LCTCS Annual Conference will be held in Shreveport, LA at the Shreveport Convention Center. Chair Smith encouraged all board members to attend the conference if their schedule permits.
- Introduced new staff members and welcomed them into the LCTCS family: Gregory Mason, Delgado Community College; Theresa Jones and Rick Bateman, SOWELA Technical Community College.

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### 2. President's Report

Dr. Joe May, President, LCTCS, presented the President's Report. The following topics were discussed:

- Thanked Chancellor Travis Lavigne for hosting the board meeting and for the hospitality shown to the board members and LCTCS staff.
- Handout provided by Kizzy Payton, Director of Public Relations, listing the various news articles that have been published over the past month regarding LCTCS institutions. Board members should contact Kizzy Payton to request a copy of the full article.
- New publication published by LCTCS entitled, LCTCS – SEE THE SOLUTION. The brochure serves as a summary of the message that is being shared through the regional workforce meetings across the State and will be distributed to LCTCS campuses. It will also be sent to all the participants of the regional meetings to reinforce the message related at the regional workshops across the State.
- Governor Jindal will announce the 2009-2010 budget on Friday, March 13<sup>th</sup>. Dr. May noted that it will be some time before any firm numbers are received regarding the budget.
- Press conference will be held later today to announce the capital outlay projects in higher education that will receive funding, including projects included in Act 391.
- LCTCS Annual Conference will be held April 23-25, 2009. Dr. May stated that 500+ employees have registered to attend and 40+ vendors have committed to participate in the conference. Governor Jindal has been invited to be the keynote speaker.
- Phi Theta Kappa awards ceremony/luncheon will be held on March 19, 2009 at the Governor's Mansion. Former student board member, Cedric Hampton will be honored for receiving the Century Scholar award. Mr. Hampton is a student at Baton Rouge Community College.
- Summit on Articulation held by Dr. Sally Clausen, Commissioner of Higher Education. Dr. Luke Robins, Chancellor, Louisiana Delta Community College (LDCC), and Chancellor Travis Lavigne attended the Summit on Articulation. Dr. May noted that the LCTCS has expressed concern over the transfer process faced by LCTCS students attempting to transfer to a university with an Associate's degree. He stated that, according to the Southern Regional Education Board (SREB), Louisiana has the lowest number, in the southern region, of courses that are transferrable between the 2-year and 4-year college. Only 27 hours are guaranteed to transfer; whereas, 9 of the 14 states will accept at least 60 hours. He stated that he expects legislation will be presented to support this practice.

Supervisor Mellington expressed his concern over the fact that this problem has been an issue for the LCTCS since the creation of the System and voiced his frustration over why it is taking so long to resolve.

Dr. May stated that the System will continue to address this issue with the Board of Regents and the legislature. He noted that a document has been prepared that lists 13 points that need to be

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addressed in anything that happens through policy or legislation and can provide the document to anyone who requests it.

Chancellor Lavigne noted that Senator Ben Nevers has originated a legislative act to address this issue that requires the Board of Regents, by March 15<sup>th</sup> of each year, beginning 2009, to report to the House and Senate Education Committees on the progress and by July 1, 2010 the act should be implemented.

Dr. May commented that in every state that has a 60 + 60 rule, (which states that if a student earns the Associate degree with 60 hours and they transfer to a 4-year institution, the 60 hours will transfer to the university), it has taken legislation to pass a law to institute it. Dr. May added that he will provide monthly updates to the Board as this matter progresses.

- Act 391 is scheduled to move forward.
- Speaker of the House, Jim Tucker, has announced that he will be launching legislation to look at a comprehensive study of higher education. Dr. May will be meeting with Mr. Tucker on Friday.
- Tom Carleton, Chancellor, Bossier Parish Community College, will be retiring in July. A search is being conducted with Board Supervisor Tommy Clark serving as Chair of the search committee. Dr. Narcissa Polonio, Search Consultant, Association of Community Colleges (ACCT) is conducting the search. Dr. Polonio has reported that forty (40) applications have been received – 5 are currently seating presidents, 12 are provosts or have VP experience, 3 minority candidates, 4 are female and 5 applications are from Louisiana.
- Dr. Walter Bumphus, former LCTCS president, will be recognized and presented with the AACC Leadership award at the American Association of Community Colleges (AACC) annual meeting in Phoenix.

Chair Smith mentioned that Ms. Blouin is collecting commencement information from LCTCS campuses and will be distributing this information to the Board. He encouraged board members to attend the commencements held in their areas.

### **G. GENERAL ACTION ITEMS\*\***

Chair Smith requested a change in the order of the agenda. He requested that agenda item G.4. be moved to the beginning of the Finance Actions to accommodate a guest to the board meeting.

**On motion of Supervisor Sellers Johnson, seconded by Supervisor Clark, the Board voted to approve the change the order of the agenda items to address agenda item G.4., Approval of Endowed Professorship for L.E. Fletcher Technical Community College, first. The motion carried.**

### **Finance Actions**

Supervisor Johnson presented the Finance Actions agenda items for consideration by the Board.

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4. Approval of Endowed Professorship for L.E. Fletcher Technical Community College

**On motion of Supervisor Smith, seconded by Supervisor St. Blanc, the Board voted to approve the establishment of the South Central Industrial Association (SCIA) Memorial Endowed Professorship at L.E. Fletcher Technical Community College, contingent upon approval by the Board of Regents. The motion carried.**

Chancellor Lavigne stated that South Central Industrial Association (SCIA) is a 200+ company that represents approximately 40,000 employees and are engaged in industrial activities in 3 parishes – Terrebonne, Lafourche and Assumption. SCIA is donating \$40,000 to establish the South Central Industrial Association Memorial Endowed Professorship at L.E. Fletcher Technical Community College.

Chancellor Lavigne introduced Mr. Tony Boudreaux, President, SCIA; Kenny Smith, former President SCIA and current President of T. Baker Smith and Son, and Ms. Jane Arnette, Executive Director of SCIA. Mr. Boudreaux addressed the Board and stated that the SCIA is an industrial organization representing the bayou region. He stated that SCIA recognizes the importance of endowed professorships and business and associations partnering with community colleges/universities.

Mr. Kenny Smith thanked everyone for visiting the Houma area. He noted that only 22% of the employees of T. Baker Smith and Son hold a college degree. The remaining 78% of employees are individuals trained at LCTCS institutions. Mr. Smith stated the importance of the training provided at LCTCS institutions and added that he was excited to be a part of raising the funds necessary for the endowed professorship to support Fletcher Technical Community College (Fletcher).

Chair Smith stated that this is the 1<sup>st</sup> endowed professorship for Fletcher and the funds will be matched by the Board of Regents at a 40/60 ratio (the Board of Regents will provide \$60,000 for the \$40,000 contribution). He mentioned that he has received another commitment for an endowed professorship to be received before the end of the month.

1. Revision of Cooperative Endeavor Agreement between LCTCS and Louisiana Economic Development (LED) for the Fast Start Program

**On motion of Supervisor Carter, seconded by Supervisor Newman, the Board voted to approve a revised Cooperative Endeavor Agreement between LCTCS and the Department of Economic Development (LED) for services provided in execution of the Louisiana Fast Start program (LFS). The effective date of the agreement will remain January 2, 2009; however, the term will be extended from six months, with an end date of July 31, 2009, to three years, with an end date of February 1, 2012. The funding amount will be revised from not to exceed \$2 million, to not to exceed \$7 million for the revised three year period. The motion carried.**

2. First Generation Endowed Scholarship for Delgado Community College

**On motion of Supervisor Packer, seconded by Supervisor Ogé, the Board voted to approve the establishment of the Dr. John Finn First Generation Endowed Scholarship at Delgado Community College, contingent upon approval by the Board of Regents. The motion carried.**

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Dr. Ron Wright, Chancellor, Delgado Community College, addressed the Board and stated that Dr. Finn is the former President and CEO of the Metropolitan Hospital Council of New Orleans. He was also Vice President of the Louisiana Hospital Association. He served as the first president of the Delgado Community College Foundation Board and is a strong supporter of Delgado Community College. Dr. Wright requested Board support in approving the establishment of the First Generation Endowed Scholarship of the Board to recognize and honor Dr. Finn for his contributions to DCC.

- 3. Incumbent Worker Training Program Contracts
  - Medical Management
  - Monroe Packaging LLC

**On motion of Supervisor Barham, seconded by Supervisor Gamble, the Board voted to ratify two new contracts as follows:**

Name	College/ Campus	Contract Amount	Type of Training/ Reason for Modification
Medical Management	Bossier Parish CC	\$ 52,624	Medical Office insurance coding, billing, report writing, and collections; Medical Office Manager certification.
Monroe packaging LLC	LTC- Ouachita Campus	20,196	Plastic packaging - industrial safety, production, process and quality control, and forklift certification.

**The motion carried.**

- 4. Approval of Endowed Professorship for L.E. Fletcher Technical Community College

**Addressed earlier in the agenda.**

**Management Information Systems/Information Technology Actions**

Chair Smith presented the Management Information Systems/Information Technology Actions agenda items for consideration by the Board.

- 5. Review and Advise ment: Revision of LCTCS Policy for Remote Access

Dr. May stated that the proposed revision of this policy stems from a review conducted by LCTCS auditors to address technical changes needed to be in full compliance.

**ACCEPTED FOR REVIEW AND ADVISEMENT. NO BOARD ACTION TAKEN.**

**H. CONSENT AGENDA**

**On motion of Supervisor Clark, seconded by Supervisor Mellington, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.3. The motion carried.**

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**Academic, Instruction, Workforce Training and Student Affairs Actions**

1. Baton Rouge Community College  
New Program: Associate of Applied Science – Construction Management (CIP 46.0201)

**Approved the request from Baton Rouge Community College to begin an Associate of Applied Science degree program in Construction Management (CIP 46.0201).**

2. LCTCS Technical Division
  - Program Expansion
    - Region 6:
      - Lamar Salter Campus
      - Technical Competency Area: Emergency Medical Technician (CIP 51.0904)
    - Region 7:
      - Shreveport/Bossier Campus
      - Associate of Applied Science: Occupational Education (CIP 13.1319)
    - Region 8:
      - Bastrop Campus
      - Technical Diploma: Carpentry (CIP 46.0201)

**Approved the program expansions to the following regions/campus as requested.**

**Finance Actions**

3. Approval of Foundation Reimbursement to or on behalf of Employees

**Approved the following Foundation reimbursement:**

Date	Foundation	Institution	Amount	Purpose
February 11, 2009	LCTCS Foundation	LCTCS – System Advancement	\$1,760.00	Reimbursement of travel expenses for Leah Goss for travel to Washington, DC from January 28 through February 1, 2009 for various meetings related to LCTCS Foundation initiatives

**I. UPDATES**

Chair Smith urged board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Report on Incumbent Worker Contracts
4. Status Report on Capital Projects
5. Workforce Development Report



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**J. OTHER BUSINESS**

- Supervisor Kathy Sellers Johnson provided a report on the Association of Community Colleges National Legislative Summit (ACCT NLS) that was held in Washington, D.C., February 9-11, 2009. Supervisor Sellers Johnson and Supervisor Deni Taylor attended the conference as representatives for the LCTCS. Ms. Johnson stated that this was the first opportunity she had to participate as a member of the Executive Committee of ACCT Board in her position as Secretary/Treasurer. She noted that she also serves as Chair of the Finance and Audit Committee. The Congress was attended by approximately 900 trustees from throughout the country. She stated that ACCT attendees visited with members of the congressional delegation, house and senate side, and felt that, as a result of their efforts, dollars were restored to the stimulus bill. New Secretary of Education, Arnie Duncan, spoke at the conference. Ms. Johnson shared some of the information that was advocated by members of the delegation with regards to the economic recovery stimulus legislation: 1) pushed for Pell grants – urged Congress to provide \$5350 maximum Pell grant for fiscal year 2009; 2) infrastructure – asked that the House funding level of \$6 billion dollars be adopted and community and technical colleges receive their fair share based on FTEs; 3) more training dollars, (\$750,000), be included for training; 4) American Opportunity Tax Credit – the students total cost of attendance - \$2,500 credit to make course materials eligible and let students claim their entire budgets; 5) increase in Pell grant maximums; 6) Congress to build on funding through the economic recovery legislation; 7) \$1.4 billion for the Perkins Act Career and Technical Education programs; 8) \$250 million for community based job training grants be held to bring community colleges, local businesses and federal workforce systems to meet the healthcare and advanced manufacturing and energy needs; 9) workforce development legislation; 10) development, relief and education for the Alien Minorities Dream Act. Ms. Johnson offered copies of the “green sheet” for any board members who would like one. She commended Deni Taylor on her efforts during the conference.

Supervisor Mellington thanked Supervisor Sellers Johnson on her service as the LCTCS representative to the ACCT Board. He stated that Ms. Sellers Johnson has been an advocate and, as a result of her efforts, the LCTCS, and the State of Louisiana has received a great deal of recognition.

- Supervisor Walker asked for support for the opposition of House Bill 23. H.B. 23 addresses the ability to allow weapons on college campuses.

Dr. May committed to follow this bill and will keep the Board informed of its progress.

**K. ANNOUNCEMENTS**

- The Governor will hold a press conference today at 3:30 p.m. regarding capital outlay projects.
- Supervisor Barham announced that Louisiana Delta Community College will hold a groundbreaking for the new campus on April 9<sup>th</sup> at 2:00 p.m.

**L. ADJOURNMENT**

**There being no further business to come before the Board, on motion of Supervisor Carter, seconded by Supervisor Mellington, the meeting adjourned at 11:13 a.m.**